

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** June 22, 2010 **KIND OF MEETING:** Special/Retreat

**LOCATION:** DO Conference Room **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Doug Oakland, George Leeman, Marie Mulcahy, Warren Booth, Chris Garvey

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Joanne Loewenthal, Lars Clemensen, Larry Luce, Anna Marie Rojas

**CALL TO ORDER:** 5:00 PM  
**EXECUTIVE SESSION:** 5:01 PM  
**RESUME PUBLIC MEETING:** 7:33 PM  
**ADJOURNMENT:** 7:43 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
<b>Resolution #283</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #284</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #285</b>	<b>TAN Resolution</b>	<b>Passed</b>
<b>Resolution #286</b>	<b>Establishment of Reserve Accounts</b>	<b>Passed</b>
<b>Resolution #287</b>	<b>Budget Transfers</b>	<b>Passed</b>
<b>Resolution #288</b>	<b>Acceptance of Donation</b>	<b>Passed</b>
<b>Resolution #289</b>	<b>Authorization to Sign Terms and Conditions (Anna Marie Rojas)</b>	<b>Passed</b>
<b>Resolution #290</b>	<b>Salary Adjustment of Non-Aligned Employees (Hill, McElrath, Pandolfo, Pandolfo, Touhey)</b>	<b>Passed</b>
<b>Resolution #291</b>	<b>Termination</b>	<b>Passed</b>
<b>Resolution #292</b>	<b>Leaves of Absence (Hanisch, Haight, Renna)</b>	<b>Passed</b>
<b>Resolution #293</b>	<b>Leaves of Absence Appointment (Farkas, King, Lewis)</b>	<b>Passed</b>
<b>Resolution #294</b>	<b>Teacher Appointments (Hanisch, Renna, Elsmore)</b>	<b>Passed</b>

<b>Resolution #295</b>	<b>Other Appointments (Mancuso, Siriani, Moran, Moran, DeBlasio)</b>	<b>Passed</b>
<b>Resolution #296</b>	<b>Appointment of Coaches</b>	<b>Passed</b>
<b>Resolution #297</b>	<b>Co Curricular Appointments</b>	<b>Passed</b>
<b>Resolution #298</b>	<b>Appointments of the Summer School 2010 Academy</b>	<b>Passed</b>
<b>Resolution #299</b>	<b>CSEA Appointments (Fernandez, Cortese, Chiorando)</b>	<b>Passed</b>
<b>Resolution #300</b>	<b>Correction of Resolution</b>	<b>Passed</b>
<b>Resolution #301</b>	<b>Agreement to Extend Probationary Period</b>	<b>Passed</b>
<b>Resolution #302</b>	<b>Re-Organization of Administration</b>	<b>Passed</b>
<b>Resolution #303</b>	<b>Approval of 2010-2011 Schedule of Board Meetings</b>	<b>Passed</b>
<b>Resolution #304</b>	<b>Appointment of District Treasurer (Siriani)</b>	<b>Passed</b>
<b>Resolution #305</b>	<b>Nomination of Area 12 Director (Langstaff)</b>	<b>Passed</b>
<b>Resolution #306</b>	<b>Approval of Overnight Trips</b>	<b>Passed</b>
<b>Resolution #307</b>	<b>Approval of Retirement Incentive</b>	<b>Passed</b>
<b>Resolution #308</b>	<b>Dedication of Middle School Library</b>	<b>Passed</b>

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**MEMBERS PRESENT:** Doug Oakland, George Leeman, Marie Mulcahy,  
Warren Booth Chris Garvey,  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Joanne Loewenthal, Lars Clemensen, Larry Luce,  
Anna Marie Rojas

Mr. Oakland called the meeting to order at 5:00 PM.

On a motion by Mr. Leeman, seconded by Mr. Booth, the meeting adjourned to Executive Session to discuss specific personnel issues.

5 aye

On a motion by Mr. Leeman, seconded by Ms. Mulcahy the Board adjourned the Executive Session at 7:33 PM

5 aye

On a motion by Mr. Garvey, seconded by Mr. Leeman the following resolution was offered:

**Resolution #283**

**BE IT RESOLVED**, that the Board of Education approves the order of the agenda.

5 aye

**PUBLIC COMMENT – none**

**BUSINESS AND FINANCE**

Larry Luce spoke about the following:

- Raising the insurance deductible from \$2,500 to \$5,000 on property claims and the Board agreed.
- There was discussion regarding summer work and the Board agreed to steam fittings and boiler repair at the elementary school for approximately \$35,000 and the Board also agree to repair and refinish the floor in the old gym at the high school for an approximate cost of \$26,000 for the total cost of both projects to be approximately \$61,000.

On a motion by Mr. Garvey seconded by Mr. Leeman, the following resolutions # 284- #305 were offered in a consent agenda format:

5 aye

**Resolution #284**

**RESOLVED**, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Health Services Contract with Sag Harbor Union Free School District for the 2009-2010 school-year, as per the attached documentation.
2. Agreement for Provision of Services for Summer 2010 with CDCH (Child Development Center of the Hamptons, as per the attached documentation.
3. Storm Water Protection Plan RFP Award to Raynor, Marcks and Carrington

**Resolution #285**

**TAX ANTICIPATION NOTE RESOLUTION OF HAMPTON BAYS UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 22, 2010, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$14,500,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2010**

**RESOLVED BY THE BOARD OF EDUCATION OF HAMPTON BAYS UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:**

**Section 1. Tax Anticipation Notes (herein called "Notes") of Hampton Bays Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$14,500,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").**

**Section 2. The following additional matters are hereby determined and declared:**

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2010 and ending June 30, 2009, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

**Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for,**

**an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.**

**Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.**

**Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.**

**Section 6. This resolution shall take effect immediately.**

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**The adoption of the foregoing resolution was seconded by Board Member Mr. Leeman and duly put to a vote on roll call, which resulted as follows:**

**AYES: 5**

**NAYS: 0**

**Resolution #286**

**WHEREAS, the Board of Education, pursuant to the provisions of Section 6-p of the General Municipal Law, has established a reserve fund for the purpose of paying the costs of certain employee benefits known as the Employee Benefit Accrued Liability Reserve Fund and wishes to provide additional funding in said reserve fund;**

**THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated unreserved fund balance for the 2009-2010 school year, in the amount of up to \$150,000 additional, to the Employee Benefit Accrued Liability Reserve Fund.**

**WHEREAS, the Board of Education, pursuant to the provisions of Section 6-n of the General Municipal Law, has established a reserve fund for the purpose of paying for liability, casualty and certain other types of losses, known as the Insurance Reserve Fund and wishes to provide additional funding in said reserve fund;**

**THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated unreserved fund balance for the 2009-2010 school year, in the amount of up to \$33,000 additional, to the Insurance Reserve Fund.**

**Resolution #287**

**BE IT RESOLVED**, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following budget transfers:

1. \$18,810.47 from Elementary School Workbooks to Equipment Instructional Elementary School to cover the cost of a laptop cart with 24 mini computers; related to the Waterford Reading Program.

**Resolution #288**

**RESOLVED**, that the Board of Education gratefully accepts the donation of 8 Emerald Green Arborvitae from Richard Gendron, Jr. in the amount of \$450.00.

**PERSONNEL**

**Resolution #289**

**BE IT RESOLVED**, the Board of Education authorizes the Superintendent to sign the attached Terms & Conditions of Employment Agreement for Anna Marie Rojas, Confidential Secretary to the Superintendent of Schools.

**Resolution #290**

**BE IT RESOLVED**, that the Board of Education authorizes the salary adjustments for the Non-Aligned Employees, effective July 1, 2010, at 4.1%.

**Resolution #291**

**BE IT RESOLVED**, that the Board of Education hereby terminates the employment of Thomas Carter, guard/custodian, effective May 11, 2010, pursuant to the provisions of Section 71 of the Civil Service Law.

**Resolution #292**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individuals:

1. **Brook Hanisch**  
Position: Elementary School Special Education Teacher  
Effective: September 1, 2010 – June 30, 2011  
Reason: Assume Kindergarten Teaching Position (Dee Dargan)
2. **Joshua Haight**  
Position: Elementary School Teacher Assistant  
Effective: September 1, 2010 – December 2010  
Reason: Student Teaching
3. **Pam Renna**  
Position: Special Education Teacher  
Effective: September 1, 2010 – June 30, 2011  
Reason: Assume Dennis Schug's position (ES Teacher)

**Resolution #293**

**RESOLVED** that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following teaching Leave Replacement Teaching appointments as per the HBTA contract:

1. **Justin Farkas**  
Position: Leave Replacement Head Custodian  
Effective: July 1, 2010 – September 30, 2010  
Salary: \$45,133 – Step 1  
Reason: Leave of Absence of Donna Vernicek
  
2. **Megan King**  
Position: Special Education Teacher  
Effective: September 1, 2010 – June 30, 2011  
Salary: BA Step 2  
Reason: Leave of Absence of Brooke Hanisch
  
3. **Suzanne Lewis**  
Position: Special Education Teacher  
Effective: September 1, 2010 – January 4, 2011  
Salary: MA Step 5  
Reason: Leave of Absence of Erica Thristino

**Resolution #294**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual as per the HBTA contract:

1. **Brook Hanisch**  
Position: Elementary School Teacher  
Salary: MA15 Step 6  
Probationary Period: September 1, 2010 – August 31, 2012  
Effective: September 1, 2010  
Reason: Retirement of Diana Dargan
  
2. **Pam Renna**  
Position: Middle School Teacher  
Salary: MA60 Step 24  
Probationary Period: September 1, 2009 – August 31, 2011  
Effective: September 1, 2010  
Reason: Resignation of Dennis Schug ES Teacher
  
3. **Jen Elsmore**  
Position: .5 Special Education Teacher  
Salary: BA Step 1 \$47,117 prorated  
Effective: September 1, 2010  
Reason: Kristie Stevens return to her full time position

**Resolution #295**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. **Frank Mancuso**  
**Position:** Driver's Education Teacher/Coordinator  
**Effective:** February 2, 2010 (on-going expectation)  
**Salary:** \$90 per hour
  
2. **Michelle Siriani**  
**Position:** Assistant to the Business Official  
**Effective:** June 28, 2010  
**Salary:** \$45,000  
**Reason:** Retirement of Susan Moran
  
3. **Susan Moran**  
**Position:** District Treasurer Mentor  
**Effective:** June 30, 2010  
**Salary:** \$30.28 per hour
  
4. **John Moran**  
**Position:** Director of Safety and Transportation  
**Effective:** July 1, 2010  
**Salary:** \$55,000
  
5. **Anthony DeBlasio**  
**Position:** Secondary Summer School Administrator  
**Effective:** Summer 2010  
**Salary:** \$8,000 (added to base salary)

**Resolution # 296**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2010-2011 school year as per the HBTA contract:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Level</u></b>	<b><u>Stipend</u></b>
1. John Paga	Varsity Boys Soccer	B1-III	\$7,138.00
2. George Carney	JV Boys Soccer	B2-I	\$3,680.00
3. Michael DeRosa	MS Boys Soccer	C3-I	\$3,093.00
4. Francis Arato	Varsity Boys Cross Country	C1-II	\$4,711.00
5. David Oakley	Varsity Girls Cross Country	C1-III	\$5,496.00
6. James Arnone	MS Boys/Girls Cross Country	C3-II	\$3,709.00
7. Michael Oestreicher	Head Varsity Football	A1-III	\$8,060.00
8. David Goodman	Asst. Varsity Football	A2-III	\$6,184.00
9. Frank Iaccio	Asst. Varsity Football	A2-III	\$6,184.00
10. Daniel Lennon	Head JV Football	A2-III	\$6,184.00



11. Michael Zimbler	Asst. JV Football	A3-II	\$4,947.00
12. Rafael Lievano	Head MS Football	C3-III	\$4,329.00
13. Saverio Naclerio	Asst. MS Football	C4-I	\$2,748.00
14. Mary K. Miedema	Varsity Football Cheerleading	C1-I	\$3,925.00
15. Erin Hutchins	Varsity Field Hockey	B1-I	\$4,907.00
16. Christina Facini	MS Field Hockey	B3-II	\$4,121.00
17. Timothy Tenaglia	Varsity Golf	B1-III	\$7,138.00
18. Richard Gostic	JV Golf	B2-II	\$4,416.00
19. Michael Gunther	Varsity Girls Soccer (Shared)	B1-II (1/2)	\$2,945.00
20. Rosemary Haddock	Varsity Girls Soccer (Shared)	B1-II (1/2)	\$2,945.00
21. Jeanne Polan	MS Girls Soccer (Shared)	B3-I (1/2)	\$1,717.00
22. Antoinette Catena	MS Girls Soccer (Shared)	B3-I (1/2)	\$1,717.00
23. Jamie Maas	JV Girls Soccer (Shared)	B2-I (1/2)	\$1,840.00
24. Erica Marcucci	JV Girls Soccer (Shared)	B2-I (1/2)	\$1,840.00
25. Rodney Way	Varsity Girls Tennis	C1-II	\$4,711.00
26. Nancy Larsen	MS Girls Tennis	C3-II	\$3,709.00
27. Amy Stangasser	Varsity Gymnastics	B1-II	\$5,890.00
28. Elyse Kluber	Asst. Varsity Gymnastics	B2-I	\$3,680.00
29. Andy Fotopoulos	Varsity Girls Volleyball	B1-III	\$7,138.00
30. Kristy Stevens	JV Girls Volleyball	B2-II	\$4,416.00
31. Lyndsey Simmons	JV Volleyball	B2-II	Volunteer

**Resolution #297**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2009/10 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. June Eaton	Mentor – Megan King	\$275 (prorated)
2. Dominica DiMaggio	Mentor – Steven Piliero	\$918
3. Jennifer Mulvey	Curriculum Mapping – Advisory/Char. Ed.	\$36/hour
4. Patricia McCormack	Curriculum Mapping – Advisory/Char. Ed.	\$36/hour
5. Toni Catena	Curriculum Mapping – Advisory/Char. Ed.	\$36/hour
6. Jeanne Polan	Curriculum Mapping – Advisory/Char. Ed.	\$36/hour
7. Kathleen Ambrose	Curriculum Mapping – ESL	\$36/hour
8. Robin Spielman	Curriculum Mapping – ESL	36/hour

**Resolution #298**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Individuals for the Summer School program for 2010-2011 school year as per the HBTA and CSEA contracts:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Margaret Urcuiollo	Sub Aide	per CSEA contract
2. Debra McDowell	Substitute Teacher	per HBTA contract

3. Amy McNamara	Substitute Teacher	per HBTA contract
4. Al Brigham	Science	\$48.67/hour
5. Al Brigham	Regents Preparation	\$48.67/hour
6. Porfilio Lopez	9/10 Global/Indep. Study	\$48.67/hour
7. Charles Isgro	Math	\$48.67/hour
8. Nicole Taddeo	English	\$48.67/hour
9. Patricia Beach	7/8 Math	\$48.67/hour
10. Jennifer Mulvey	7/8 English	\$48.67/hour
11. Saverio Naclerio	7/8 Science	\$48.67/hour
12. Rafael Lievano	Social Studies	\$48.67/hour
13. Mark Lewis	Social Studies	\$48.67/hour
14. Janet Douglass	Exam Proctor	\$48.67/hour
15. Janet Douglass	Substitute	\$48.67/hour
16. Suzanne Freund	Substitute	\$48.67/hour
17. Kamelia Waskiewics	Substitute	\$48.67/hour

**Resolution #299**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals as per the CSEA contract:

- 1. Laura Fernandez**  
Position: Teacher Aide (1:1 Special Education)  
Salary: \$17,513 Step 1  
Effective: September 1, 2010 – June 30, 2011  
Reason: Incoming students from Kindergarten who require Aides
- 2. Christina Cortese**  
Position: Teacher Aide  
Salary: \$17,513 Step 1  
Effective: September 1, 2010 – June 30, 2011  
Reason: Incoming students from Kindergarten who require Aides
- 3. Suzanne Chiorando**  
Position: Teacher Aide  
Salary: \$18,373 Step 3  
Effective: September 1, 2010 – June 30, 2011  
Reason: Incoming students from Kindergarten who require Aides

**Resolution #300**

**BE IT RESOLVED**, that the Board of Education corrects Resolution #65 for a Secondary School English Teacher from the school year 2007-2008 minutes to state: Probationary Period – September 1, 2007 – August 31, 2010.

**Resolution #301**

**BE IT RESOLVED**, that the Superintendent and Board President are authorized to sign an Agreement extending the probationary term of Employee #1344, a English 7-12 tenure area probationary employee, for a one-year period, through August 31, 2011, as recommended by the Superintendent.

**Resolution #302**

**BE IT RESOLVED**, that the Board of Education adjusts the titles and Terms and Conditions of Employment for the Director of Curriculum and Instruction and the Director of Student Services as per the attached documents, effective July 1, 2010.

**SUPERINTENDENT'S REPORT**

**Joanne spoke about High School Graduation 2010**

**BOARD OF EDUCATION**

**Resolution #303**

**BE IT RESOLVED**, that the Board of Education approves the following schedule of public Board Meetings for the 2010-11 school year. All meetings will take place at the High School Library at 7 PM unless otherwise posted:

**July 6, 2010 Re-organizational & Business Meeting**  
**August 10, 2010**  
**September 14, 2010**  
**October 12, 2010**  
**November 9, 2010**  
**December 7, 2010**  
**January 11, 2011**  
**February 8, 2011**  
**March 8, 2011**  
**April 12, 2011**  
**May 10, 2011**  
**June 7, 2011**

**Resolution #304**

**BE IT RESOLVED**, that the Board of Education appoint Michelle Siriani District Treasurer as of June 30, 2010 until the Re-Organizational meeting (expected to be on July 6, 2010).

**Resolution #305**

**BE IT RESOLVED**, that the Hampton Bays Board of Education nominates Fred Langstaff for Area 12 Director of the New York State School Association for a two-year term.

**On a motion by Mr. Garvey, seconded by Ms. Mulcahy, the following resolution was offered:**

**Resolution #306**

**BE IT RESOLVED** that the Board of Education approves the following overnight trips for the 2010-2011 school year:

- **Brown Invitational in Rhode Island – October 2010 – Varsity Boys and Girls Cross Country Teams**
- **Senior Class Trip to Baltimore/Williamsburg – May 20-22, 2011**

- **HS Music Department Trip to Boston June 3 –1, 2011**
- **School Scrabble Club Championship in Orlando, FL – April 13-17, 2011**
- **Frost Valley Y.M.C.A. – March 21-22, 2011 for the 7<sup>th</sup> grade**
- **8<sup>th</sup> Grade Washington DC Trip – March 10-12, 2011**

**5 aye**

**On a motion by Mr. Garvey, seconded by Ms. Mulcahy, the following resolution was offered:**

**Resolution #307**

**BE IT RESOLVED, that the Hampton Bays Board of Education does hereby elect to provide the benefits of the Chapter 105 Part A retirement incentive program to all targeted employees who are members of the New York State Teachers'/Employees' Retirement System (one employee in each of the following areas; Foreign Language, Physical Education, Social Studies and Audio/Visual and who retire with an effective date of retirement during the "open period" (not more than 90 days nor less than 30 days) commencing on June 23, 2010, and ending on August 31, 2010, and who are otherwise eligible to participate in such program.**

**5 aye**

**On a motion by Mr. Garvey, seconded by Mr. Leeman, the following resolution was offered:**

**Resolution #308**

**BE IT RESOLVED, that the Board of Education hereby names the Middle School Library after Joanne Loewenthal, for her years of dedicated services to the Hampton Bays School District.**

**5 aye**

**PUBLIC COMMENT - None**

**ADJOURNMENT**

**On a motion by Mr. Leeman, seconded by Ms. Mulcahy, the Special meeting adjourned at 7:43 PM.**

**5 aye**

**Respectfully submitted,**

**Anna Marie Rojas  
District Clerk**