

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: December 10, 2013 **KIND OF MEETING:** Business

LOCATION: High School Library **PRESIDING OFFICER:** President

MEMBERS PRESENT: Chris Garvey, Warren Booth, Richard Joslin, Kevin Springer,
Dot Capuano

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce

CALL TO ORDER: 5:30 PM
ENTER EXECUTIVE SESSION: 5:35 PM
RESUME BUSINESS MEETING: 7:10 PM
ADJOURNMENT: 7:55 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #135	Appointment of Clerk Pro Tempore	Passed
Resolution #136	Approval of Order of Agenda	Passed
Resolution #137	Approval of Minutes	Passed
Resolution #138	Approval of Contracts	Passed
Resolution #139	Approval of Budget Transfers	Passed
Resolution #140	Acceptance of Financial Reports	Passed
Resolution #141	Approval to Add Financial Services Provider	Passed
Resolution #142	Approval of CSE/CPSE Services	Passed
Resolution #143	Approval of Leave of Absence (Burkhardt, Tuzil)	Passed
Resolution #144	Coaching Resignations (Carroll, Oakley)	Passed
Resolution #145	Coaching Appointments	Passed
Resolution #146	Correction Resolution #57, 2013-14 School Year	Passed
Resolution #147	Co-curricular Resignations	Passed
Resolution #148	Co-Curricular Appointments	Passed

Minutes of the December 10, 2013 BOE Business Mtg

Resolution #149	Approval of Substitute Teachers	Passed
Resolution #150	Approval of Support Positions	Passed
Resolution #151	Declaration of Support for common Core Recommendations to NYSED	Passed
Resolution #152	Mileage Reimbursement Rate	Passed

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Mr. Garvey called the Business meeting to order at 5:30 PM.

On a motion by Mr. Joslin, seconded by Ms. Capuano the Business meeting adjourned to Executive Session to discuss a specific personnel matter and labor relations.

The Business meeting resumed at 7:10

On a motion by Ms. Capuano, seconded by Mr. Springer, the following resolution was offered:

Resolution #135

RESOLVED, that the Board of Education hereby appoints Larry Luce as clerk pro tempore for tonight's meeting.

5 aye

On a motion by Ms. Capuano, seconded by Mr. Springer the following resolution was offered:

Resolution #136

BE IT RESOLVED, that the Board of Education approves the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Mr. Booth, seconded by Ms. Capuano the following resolution was offered:

Resolution #

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, November 12, 2013.

5 aye

PUBLIC COMMENT – None

SUPERINTENDENT'S REPORT

Mr. Clemensen spoke about the following:

- School Activities cancelled due to inclement weather
- Upcoming Vacation
- Canoe Place Inn Project letter
- Common Core letter
- Budget Cycle – GEA

Lars Clemensen congratulated Rosemarie King, who will be retiring next week, and thanked her for her service to the Hampton Bays School District.

PRESENTATIONS - the student presentation portion of the agenda was cancelled due to the inclement weather. The presentations will take place on January 14, 2014.

BUSINESS AND FINANCE

Larry Luce discussed the following:

- State Comptroller's Audit
- Budget Advisory Committee
- Budget 2014-15
- Facilities Projects
-

On a motion by Mr. Booth and seconded by Ms. Capuano, the following resolutions #138-#150 were offered in consent agenda format:

5 aye

Resolution #138

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Fitzharris and Company Provider Access Agreement, as per attached documentation.
2. Fitzharris and Company, Self-Funded Dental Agreement, as per attached documentation.

Resolution #139

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. \$28,556 to adjust for change to Employee Retirement System invoice, as per the attached documentation.
2. \$17,425.10 to adjust within Bond Project to place architect fees with project, as per the attached documentation.

Resolution #140

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

Budget Transfer Report – November 2013
Appropriation Status Report – November 2013
Warrant Reports – November 2013

Cash Disbursements – November 2013
Treasurer’s Monthly Report – October 2013
Revenue Budget Status Report – General – November 2013
Revenue Budget Status Report – Cafeteria – November 2013
Appropriation Status Report- Cafeteria – November 2013
Capital Fund Appropriations Report – November 2013
Capital Fund Revenue Report – November 2013
Special Aid Fund Appropriations Report- November 2013
Trial Balance General Fund – November 2013
Trial Balance School Lunch Fund – November 2013
Trial Balance Capital Fund – November 2013
Trial Balance Trust and Agency Fund – November 2013
Cash Flow Report – October 2013
Trial Balance Extracurricular Activities Fund – November 2013
Internal Claims Audit Report – November 2013
Student Enrollment Report – November 2013

Resolution #141

RESOLVED, that the Board of Education at the recommendation of the School Business Official adds Security Benefit Corporation as an additional Financial Services Provider option to the District’s 403b plan.

STUDENT SERVICES

Resolution #142

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

PERSONNEL

Resolution #143

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individuals:

- | | |
|--------------------|--|
| 1. Diane Burkhardt | Teacher |
| Effective: | December 16, 2013 through January 24, 2014 |
| Reason: | Family Medical Leave Act |
| 2. Brian Tuzil | Head Custodian |
| Effective: | December 3, 2013 through April 19, 2014 |
| Reason: | Military Leave |

Resolution #144

RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individual:

- | <u>Name</u> | <u>Position</u> |
|--------------------|-------------------------------------|
| 1. Kyle Carroll | MS Boys Lacrosse |
| 2. Dave Oakley | Head Varsity Girl’s Track and Field |

Resolution #145

RESLOVED, that the Board of Education upon the recommendation of the Superintendent of Schools, appoints the following individual:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Kim VanBourgondien	JV Girls Basketball	A2-I	\$4,548
2. Kevin O'Toole	Head V Girls Track	B1-II	\$6,185

Resolution #146

RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, corrects Resolution #57 from the 2013-14 School Year by rescinding Item #104 Robyn Sweeney for Math Club and renaming the appointment "Advisor," not "Co-Advisor" to Item #21-22, Judith Leopard and Nicola Matzner for Elementary School Homework Club.

Resolution #147

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Co-Curricular appointments resignation:

<u>Name</u>	<u>Position</u>
1. Michael Oestreicher	After-School Fitness Center Supervisor
2. Jennifer Halsey	High School Marching Band

Resolution #148

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2013/2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Carla Pensa	After School Detention	\$19.00/session
2. Richard Gostic	Mentor – Martinez	\$925
3. David Goodman	AIS – Math	\$51.00/hr.
4. Jonathan DellaSperanza	Homework Club	\$1500
5. Anthony Schmidt	Homework Club	\$1500
6. Lori Ackerson	HS Musical – Scenery	\$900
7. Kathryn Lerner	HS Musical – Choreographer	\$1150
8. Jennifer Halsey	HS Marching Band – Co-Advisor	\$1000 ea.
9. Mark Stuckey	HS Marching Band – Co-Advisor	\$1000 ea.
10. Robin Mancuso	Teacher Teaching Teachers	\$38.00/hr.
11. Kelly Barrett	HS Math Club	\$1000

Resolution #149

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2013/2014 school year:

<u>Name</u>	<u>Certification</u>
1. Loren Prestano	Social Studies 7-12

- | | |
|----------------------|-----------------------|
| 2. Kimberly Galway | School Counselor |
| 3. Eric Ellenhorn | Social Studies, TESOL |
| 4. Stephanie Alcamo | Elementary |
| 5. Jamie Meyer | Physical Education |
| 6. Courtney Buzzanca | Elementary |
| 7. Lauren Dupree | Elementary/Special Ed |

Resolution #150

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2013/14 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Shannon McSweeney	Teacher Aide	\$13.88/hour
2. Jeanne Smith	Teacher Aide	\$13.88/hour
3. Jeanne Smith	Cafeteria Monitor	\$12.21/hour
4. Stephanie Alcamo	Teacher Aide	\$13.88/hour
5. Jamie Meyer	Teacher Aide	\$13.88/hour
6. Courtney Buzzanca	Teacher Aide	\$13.88/hour
7. Lauren Dupree	Teacher Aide	\$13.88/hour

BOARD OF EDUCATION

Sub-Committee Reports

Resolution #151

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, supports the recommendations made to the New York State Education Department related to the Common Core Initiative, as presented by the Suffolk County School Superintendents Association in a letter dated November 8, 2013, and directs the Superintendent of Schools to include a cover letter of support, to be signed by all Board members. Such letter will be incorporated by reference in the minutes of this meeting.

Resolution #152

It is recommended that the Board authorize the mileage reimbursement rate at the approved IRS rate effective January 1, 2014 at \$.56 per mile.

PUBLIC COMMENT - none

On a motion by Mr. Booth, seconded by Ms. Capuano, the Business meeting adjourned at 7:55 PM

5 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**