

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education

Chris Garvey, President
Warren Booth, Vice President
Dot Capuano, Trustee
Rich Joslin, Trustee
Kevin Springer, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA HS LIBRARY MAY 13, 2014

It is expected that the Board of Education will enter Executive Session at approximately 5:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss labor relations.

AUDIT COMMITTEE MEETING – 5:15 PM, DISTRICT OFFICE CONF. ROOM
7:00 PM – BUDGET HEARING/BUSINESS MEETING

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits - please note the marked emergency exits**
- D) **Approval of Order of Agenda**

2. CLERK’S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday April 8, 2014, the Special Meeting held Wednesday, April 23, 2014 and the Special Meeting held May 7, 2014.

Please note: draft minutes will now be available on the District’s website approximately two weeks following business meetings.

- B) **Public Comment**
The Board President will recognize speakers addressing the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent’s Report** *Lars Clemensen*

- B) **Students of the Month-April**

<i>William Drake</i>	<i>Elementary School</i>	<i>Marc Meyer</i>
<i>Daniel Dimijian</i>	<i>Middle School</i>	<i>Dennis Schug</i>
<i>Adam Dean</i>	<i>High School</i>	<i>Chris Richardt</i>

- C) **Suffolk Zone Award Winners** *Drew Walker*

<i>Stefanie Blanco and Kevin Quintero</i>	<i>High School</i>
<i>Katlyn Picataggio & Dylan Flores</i>	<i>Middle School</i>
<i>Mary Reister & Stephen Sutton</i>	<i>Elementary School</i>
<i>Mrs. Jeanne Polan</i>	<i>Suffolk County Teacher of the Year</i>

4. BUSINESS & FINANCE

A) Administrator's Report

Larry Luce

B) Approval of Contracts

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. Center Moriches Union Free School District for special education services for the 2014-2015 school year, as per the attached documentation.*
- 2. Eastern Suffolk BOCES for summer school 2014, as per the attached documentation.*
- 3. Health Service Contract with Bridgehampton Union Free School District for the 2013-2014 school year as per the attached documentation.*
- 4. Wainscott Health Services Contract for 2013-2014 school year, as per the attached documentation.*
- 5. Center Moriches Summer Special Education Program for the summer 2014, as per the attached documentation.*

C) Financial Reports

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- Budget Transfer General/Capital Report– April 2014*
- Appropriation Status Report – April 2014*
- Warrant Reports – April 2014*
- Cash Disbursements – April 2014*
- Treasurer's Monthly Report –March 2014*
- Revenue Budget Status Report – General – April 2014*
- Revenue Budget Status Report – Cafeteria –April 2014*
- Appropriation Status Report- Cafeteria –April 2014*
- Capital Fund Appropriations Report – April 2014*
- Capital Fund Revenue Report – April 2014*
- **Special Aid Fund Appropriations Report- April 2014***
- Trial Balance General Fund – April 2014*
- Trial Balance School Lunch Fund – April 2014*
- Trial Balance Capital Fund – April 2014*
- Trial Balance Trust and Agency Fund – April 2014*
- Trial Balance Extracurricular Activities Fund – April 2014*
- Cash Flow Report – April 2014*
- Student Accounts Quarterly Report – Third Quarter*
- Internal Claims Audit Report – April 2014*
- Student Enrollment Report – April 2014*

D) Budget Transfers

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

- 1. \$13,604 to adjust for additional insurance waiver, as per the attached documentation.*
- 2. \$14,000 to adjust for increased Career Technical Education bus runs, as per the attached documentation.*
- 3. \$16,000 to adjust for service repair of boiler #2 at the Elementary School as per HTP quote, as per the attached documentation.*

E) Authorization of Instructional Technology Project

WHEREAS, the District (District) desires, pursuant to §109 and §119 of the General Municipal Law, Section 1950(4)(aa) of the Education Law and Comptroller's Opinion #79-557, to undertake an Instructional Technology Project consisting of the lease and acquisition of computer equipment and related accessories.

WHEREAS, the cost of the Project is estimated at \$258,342.99 for equipment and related accessories, and an estimated \$25,835 in interest fees, to be paid in equal installments over a five-year period.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the District as follows:

The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute a Multi-Year Lease Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools to constitute conclusive evidence of such approval.

The officers, employees and agents of the District are hereby authorized and directed for and in the name and on behalf of the District to do all acts and things required or provided, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employee or agent acting, desirable and proper.

F) Award of Bid for Equipment Lease

THE BOARD OF EDUCATION OF THE HAMPTON BAYS UNION FREE SCHOOL DISTRICT, SUFFOLK COUNTY, NEW YORK, HEREBY RESOLVES (by a majority vote of all the members of said Board) AS FOLLOWS:

Section 1. The Board of Education of the Hampton Bays Union Free School District (the "School District") has received several proposals to provide financing for the cost of the Energy Performance Contract, as amended, that the School District has heretofore entered into with Johnson Controls, Inc. (the "Agreement").

Section 2. Following a discussion of the Board of Education of the School District, and based upon the written recommendation received from Capital Markets Advisors, LLC, the School District's Financial Advisor, it is hereby determined that the proposal of TD Equipment Finance, Inc. (the "Lessor"), which represents the lowest responsible bid received by the School District, is hereby accepted.

Section 3. The President of the Board of Education, the Vice President of the Board of Education, the Superintendent of Schools and/or the School Business & Facilities Manager (collectively the "Authorized Representatives" and individually, the "Authorized Representative") acting on behalf of the School District, are hereby authorized to negotiate, enter into, execute, and deliver one or more lease purchase agreements (the "Equipment Lease") with the Lessor. The Authorized Representatives are hereby further authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements) as the Authorized Representatives deem necessary and appropriate. All other related contracts and agreements necessary and incidental to the Equipment Lease are hereby authorized, and such documents shall be filed in the office of the District Clerk and made available for public inspection.

Section 4. The aggregate original principal amount of the Equipment Lease shall not exceed the \$3,079,609 and shall bear interest as set forth in the Equipment Lease.

Section 5. The School District's obligations under the Equipment Lease shall be subject to annual appropriation or renewal by the Board of Education of the School District as

set forth in each Equipment Lease and the School District's obligations under the Equipment Lease shall not constitute a general obligation of the School District or indebtedness under the Constitution or laws of the State of New York.

Section 6. The proceeds of the Equipment Lease may be applied to reimburse the School District for expenditures made after the effective date of this resolution for the purpose for which said proceeds are authorized, or on or prior to such date if the Board of Education of the School District has adopted a prior statement of intent to issue lease obligations for such purpose. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 7. The Authorized Representatives are hereby authorized to take any and all other actions necessary in connection with the Agreement, the Equipment Lease, and all matters related thereto.

Section 8. This resolution shall take effect immediately.

G) Increase in Cost of Driver's Education Program

BE IT RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, hereby approved an increase in the Driver's Education Program from \$425 to \$430 per student starting summer 2014.

5. STUDENT SERVICES

A) Approval of CSE/CPSE Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

6. PERSONNEL

A) Leave of Absence

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence of the following individuals:

1. *Liliana Cacace*

Effective: May 31, 2014 – June 26, 2014

Reason : Family Medical Leave Act

2. *Brian Tuzil*

Effective: April 20, 2014 – July 21, 2014

Reason: Military Leave

B) Co-Curricular Appointments 2013-2014

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2013/2014 school year:

<u>Name</u>	<u>Position</u>
1. <i>Kimberly Aiello</i>	<i>AIS - Trigonometry</i>
2. <i>Kathryn Algieri</i>	<i>AIS – ELA</i>
3. <i>Dianne Conte</i>	<i>AIS – Math</i>
4. <i>Joan Crowley</i>	<i>AIS – Math</i>
5. <i>Kathleen Ambrose</i>	<i>AIS – ELA</i>
6. <i>Jennifer DeStefano</i>	<i>AIS – Math</i>
7. <i>Patricia Beach</i>	<i>AIS – Math</i>
8. <i>Jonathan DellaSperanza</i>	<i>Teacher teaching Teachers</i>
9. <i>Karen Lombardo</i>	<i>Teacher teaching Teachers</i>

- | | |
|---------------------|------------------------------------|
| 10. Elizabeth Lanni | Teacher teaching Teachers |
| 11. Nicole Paga | Teacher teaching Teachers |
| 12. Melinda Brown | Mentor – Michelle Aulet (1/2 year) |
| 13. Megan Kappers | ELA Coordinator |

C) Co-Curricular Appointments 2014-2015

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2014/2015 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Diane Hutchison	Summer School Coordinator	as per HBTA contract

D) Coaching Resignations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the resignation of Varsity Boys’ Tennis Coach Jon Caico effective April 23, 2014.

E) Coaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves Meghan Bishop as Varsity Boys’ Tennis Coach, Level C1-I at a pro-rated stipend of \$476.

F) Approval of Substitute Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2013/2014 school year:

<u>Name</u>	<u>Certification</u>
1. Lauren Valle	Special Education
2. Elizabeth Byrne	Non-Certified
3. Danielle Parente	Non-Certified
4. Jessica Spehler	Special Education/Elementary
5. Michelle Whelan	Non-Certified, certification pending
6. Melissa Umlauf	Non-Certified, certification pending
7. Amanda McCarthy	Non-Certified, certification pending
8. Rabecca Kober	Non-Certified, certification pending

G) CSEA Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Christopher Venditto

Position:	Custodian
Effective:	May 12, 2014
Salary:	(no change)
Reason:	Termination of Alyson Saboe

2. Thomas O’Reilly

Position:	Custodian
Effective:	May 12, 2014
Salary:	(pro-rated)
Reason:	Termination of Winston George

H) Approval of Substitute Support Staff

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2013/14 school year:

<u>Name</u>	<u>Position</u>
<i>1. Walter Gallagher</i>	<i>Custodian</i>
<i>2. Dawn Pedersen</i>	<i>Custodian</i>
<i>3. Daniel Clark</i>	<i>Security Guard</i>

7. BOARD OF EDUCATION

A) Sub-Committee Reports

<i>1. Government and Policy</i>	<i>Ms. Capuano and Mr. Springer</i>
<i>2. Athletics & Co-Curricular</i>	<i>Mr. Springer and Mr. Joslin</i>
<i>3. Curriculum & Technology</i>	<i>Mr. Joslin and Mr. Garvey</i>

B) UPK Drawing

Facilitated by Marc Meyer & Rich Triandafilis

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT