

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: April 8, 2014 **KIND OF MEETING:** Business
LOCATION: High School Library **PRESIDING OFFICER:** Vice President
MEMBERS PRESENT: Warren Booth, Kevin Springer, Dot Capuano Richard Joslin
MEMBERS ABSENT: Chris Garvey
OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 5:00 PM
ENTER EXECUTIVE SESSION: 5:05 PM
BUDGET WORKSHOP 6:15 PM
CLOSE BUDGET WORKSHOP 7:00 PM
RESUME BUSINESS MEETING 7:01 PM
ADJOURNMENT: 8:08 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #216	Approval of Order of Agenda	Passed
Resolution #217	Approval of Minutes	Passed
Resolution #218	Approval of Contracts	Passed
Resolution #219	Acceptance of Financial Reports	Passed
Resolution #220	Budget Transfers	Passed
Resolution #221	Joint Municipal Cooperation Bidding Program	Passed
Resolution #222	Approval of Change Order	Passed
Resolution #223	Authorization to Sign Letter of Intent	Passed
Resolution #224	Approval of CSE/CPSE Services	Passed
Resolution #225	Leave of Absence (Cacace)	Passed
Resolution #226	Teaching Appointments (Neroulas, Behr)	Passed
Resolution #227	Co-Curricular Appointments	Passed
Resolution #228	Approval of Substitute Support Staff	Passed
Resolution #229	Correcting Resolution for the 2013-2014 School Year	Passed

Minutes of the April 8, 2014 BOE Business Mtg

Resolution #230	Termination (George)	Passed
Resolution #231	Termination (O'Flaherty)	Passed
Resolution #232	Approval and Appointment of Workers for Election and Special District Meeting for the Purpose of a Budget Vote	Passed
Resolution #233	Scheduling of Special Meeting (BOCES Vote)	Passed
Resolution #234	Appointment of Acting District Clerk	Passed
Resolution #235	Approval of Supplemental Memorandum of Agreement with the HBTA	Passed

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Mr. Booth called the Business meeting to order at 5:00 PM.

On a motion by Ms. Capuano, seconded by Mr. Springer the Business meeting adjourned to Executive Session to a specific personnel matter.

The Budget Workshop began at 6:15 in the high school library. See attached presentation

The Business meeting resumed at 7:00 pm.

On a motion by Ms. Capuano, seconded by Mr. Springer, the following resolution was offered:

Resolution #216

BE IT RESOLVED, that the Board of Education approves the order of the agenda.

4 aye

CLERK'S REPORT

On a motion by Ms. Capuano, seconded by Mr. Booth the following resolution was offered:

Resolution #217

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, March 11, 2014 and the Special Meeting, held Friday, March 21, 2014.

4 aye

PUBLIC COMMENT – None

PRESENTATIONS

Students of the Month – March

- Carly Dunn-Elementary School
- Molly Fargo-Middle School
- Ana Figueroa-High School

Debra McDowell, Elementary School Art teacher presented “Save the Octopus” Poster Contest honorable mention Dillon Ottati

Dr. Stephanie Forsberg presented to the board the Student Science Research Projects.

Chris Richardt, High School Principal presented to the Board the Class of 2014 Representatives:

Salutatorian – Daniella Greene

Valedictorian – Christen Bellucci

SUPERINTENDENT’S REPORT

Mr. Clemensen spoke about the following:

- Southampton Press Articles
- Newsday Article on CTE
- Tire explosion at HS
- Nashville Academy
- NY State Testing
- Music month
- National Junior Honor Society/National Honor Society Inductions
- “Shrek” the Musical
- Rotary Spaghetti Dinner
- Nikki DeStefano
- Spring Break
- Suffolk County Physical Education Teacher of the Year-Jeanne Polan

BUSINESS AND FINANCE

Larry Luce discussed the following:

- Cafeteria Service
- Energy Performance Contract Update
- Bond Project Update
- Budget 2014-2015

On a motion by Ms. Capuano seconded by Mr. Springer, the following resolutions #218 through #235 were offered in consent agenda format:

4 aye

Resolution #218

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Health and Welfare Services Agreement with South Huntington UFSD for the school year 2013-2014, as per attached documentation.
2. Health and Welfare Services Agreement with Smithtown Central School District, for the school year 2013-2014, as per the attached documentation.
3. Health and Welfare Services Agreement with Center Moriches Union Free School District, for the school year 2013-2014, as per the attached documentation.
4. Leasehold Space Agreement with Eastern Suffolk BOCES for the Special Education program, as per the attached documentation.
5. Joint Municipal Cooperative Bidding Program – CoSer612, as per the attached documentation.
6. All-Suffolk Auto School for In-Care Driver Education Instruction, for Summer 2014 through Spring 2015, as per the attached documentation.
7. Career and Employment Options, Inc. for Consultant Services, for the 2014-2015 school year, as per the attached documentation.

8. Mattituck Cutchogue School District for Special Education Services for the 2014-2015 school year, as per the attached documentation.

9. SCOPE Education Services for After School child Care and Universal Pre-K Programs for the 2014-2015 school year, as per the attached documentation.

Resolution #219

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- Budget Transfer General/Capitol Report– March 2014
- Appropriation Status Report – March 2014
- Warrant Reports – March 2014
- Cash Disbursements – March 2014
- Treasurer’s Monthly Report –February 2014
- Revenue Budget Status Report – General – March 2014
- Revenue Budget Status Report – Cafeteria –March 2014
- Appropriation Status Report- Cafeteria –March 2014
- Capital Fund Appropriations Report – March 2014
- Capital Fund Revenue Report – March 2014
- Special Aid Fund Appropriations Report- March 2014
- Projected Fund Balance General Fund
- Trial Balance General Fund – March 2014
- Trial Balance School Lunch Fund – March 2014
- Trial Balance Capital Fund – March 2014
- Trial Balance Trust and Agency Fund – March 2014
- Trial Balance Extracurricular Activities Fund – March 2014
- Cash Flow Report – March 2014
- Internal Claims Audit Report – March 2014
- Student Enrollment Report – March 2014

Resolution #220

BE IT RESOLVED, that upon the recommendation of the School Business Administrator that the Board of Education approves the budget transfers:

1. \$48,145 to adjust for natural resources for winter heating season in all buildings.
2. \$16,800 to adjust for Medicare reimbursements as per NY State civil Service Law.
3. \$25,000 to adjust for substitute custodians during the year.
4. \$17,000 to adjust for change order and fence slats.

Resolution #221

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Hampton Bays Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Resolution #222

RESOLVED, the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, hereby approves Change Order No. 1, SED No.: 58-09-05-02-0-010-011, in the amount of \$2,969.00 deduct for JNS the mechanical contract, as per the attached documentation.

Resolution #223

RESOLVED, the Board of Education, upon the recommendation of the School Business Administrator, hereby authorizes Lars Clemensen, Superintendent of Schools to sign a letter of intent with H & E. Such letter of intent is to signify the intention of purchasing casework for items related to Phase III of the "Focus on Facilities" Bond Referendum projects, specifically the casework for the Science, Art, and Family & Consumer Sciences classroom spaces, as per the attached documentation.

STUDENT SERVICES

Resolution #224

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

PERSONNEL

Resolution #225

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence for the following individual:

- 1. **Liliana Cacace** **Elementary Teacher**
 Effective: **April 7, 2014 – May 30, 2014**
 Reason: **Family Medical Leave Act**

Resolution #226

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- 1. **Nicole Neroulas** **Elementary Teacher**
 Salary: **MA 30 Step 3 \$72,032(no change to budget)**
 Effective: **January 1, 2014**
 Probationary Period: **September 1, 2012 – August 31, 2015**
 Reason: **Resignation of Rosemarie King**

- 2. **Angela Behr** **Guidance Counselor**
 Salary: **MS 45 Step 2 \$71,950 (pro-rated)**
 Effective: **April 14, 2014**
 Probationary Period: **April 14, 2014 – April 13, 2016**
 Reason: **Resignation of Dennis Murphy**

Resolution #227

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2013/2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Jennifer Farrell	AIS - ELA	\$51/hour
2. Danielle Russo	AIS – Global	\$38.33/hour
3. Matthew Balistreri	Teacher teaching Teachers	\$38/hour

Resolution #228

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2013/14 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Gregory Vollmers	Sub Custodian	\$15/hour

Resolution #229

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby corrects Resolution 180.3 of the 2013-14 school year to accurately reflect the contractual amount that is listed for Teresa Strano, Varsity Girls Lacrosse as B1-II, \$6,185 not B1-II, \$4,637.

Resolution #230

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby terminates the employment of Winston George, a Custodial Worker I, effective April 8, 2014.

Resolution #231

RESOLVED, that the Board of Education hereby terminates the employment of Patricia O’Flaherty, Teacher Aide, effective April 8, 2014, in accordance with the provisions of Section 71 of the Civil Service Law, with the opportunity to be reinstated to the same or a similar position, if a vacancy exists, upon making application therefor within one year after termination of the disability.

BOARD OF EDUCATION

Resolution #232

BE IT RESOLVED, that the Board of Education of the Hampton Bays UFSD approves the appointment of the Chairperson, Acting Clerk, Assistant Clerks, Inspector and Assistant Inspectors for the District Budget/Board Vacancy vote to be held Tuesday, May 20, 2014 as annexed hereto (Appendix #1).

Resolution #233

BE IT RESOLVED, that the Board of Education hereby schedules a Special Meeting for April 23, 2014 at 4:00 PM in the High School Room 9 to conduct the BOCES Budget/Vacancy Vote and to approve the 2014-15 School District Budget Proposal.

Resolution #234

RESOLVED, that the Board of Education, hereby appoints Lawrence Luce as Acting District Clerk in the absence of the District Clerk.

Resolution #235

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the terms of a Supplemental Memorandum of Agreement (“SMOA”) between the District and the Hampton Bays Teachers’ Association dated April 8, 2014 regarding lane advancement of unit members enumerated in Appendix “A” of the SMOA for the 2013-14 school year only and appropriates the funds therefor. A copy of said SMOA, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.

PUBLIC COMMENT – None

On a motion by Ms. Capuano, seconded by Mr. Springer, the Business meeting adjourned at 8:08 PM.

4 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**