

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**  
**86 East Argonne Road**  
**Hampton Bays, New York 11946**

**Board of Education**  
*Chris Garvey, President*  
*Warren Booth, Vice President*  
*Dot Capuano, Trustee*  
*Rich Joslin, Trustee*  
*Kevin Springer, Trustee*  
*Lars Clemensen, Superintendent of Schools*  
*Anna Marie Rojas, District Clerk*

**OFFICIAL AGENDA – AUGUST 12, 2014**  
**Hampton Bays Public Library Upstairs Meeting Room**

*It is expected that the Board of Education will enter Executive Session at approximately 5:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss a labor relations matter.*

**7:00 PM -- BUSINESS MEETING**

**1. OPENING PROCEDURES**

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

**2. CLERK'S REPORT**

- A) **Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Re-Organizational Meeting held Tuesday, July 8, 2014, the Business meeting held Tuesday, July 8, 2014, the Special meeting held Tuesday, July 15, 2014, the Special/Emergency meeting held Thursday, July 17, 2014 and the Special meeting held July 24, 2104.*

*Please note: draft minutes will be available on the District's website approximately two weeks following business meetings.*

- B) **Public Comment**  
*The Board President will recognize speakers who wish to address the Board on agenda items only.*

**3. PRESENTATIONS AND REPORTS**

- A) **Superintendent's Report** *Lars Clemensen*

**4. BUSINESS, FINANCE, AND OPERATIONS**

- A) **Administrator's Report** *Larry Luce*

- B) **Approval of Contracts**  
*RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

1. *St James Tutoring, for the 2014-2015 school year, as per the attached documentation.*
2. *East End Kids Therapy, Inc., for the 2014-2015 school year, as per the attached documentation.*
3. *Mill Neck Services for the 2014-2015 school year, as per the attached documentation.*
4. *Syntax Contract for Website Services, for the 2014-2015 school year as per the attached documentation.*

C) **Financial Reports**

*It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:*

- **Budget Transfer General/Capital Report– July 2014**
- *Appropriation Status Report – July 2014*
- *Warrant Reports – July 2014*
- *Cash Disbursements – July 2014*
- *Treasurer’s Monthly Report –June 2014*
- *Revenue Budget Status Report – General – July 2014*
- *Revenue Budget Status Report – Cafeteria –July 2014*
- *Appropriation Status Report- Cafeteria –July 2014*
- *Capital Fund Appropriations Report – July 2014*
- *Capital Fund Revenue Report – July 2014*
- *Special Aid Fund Appropriations Report- July 2014*
- *Trial Balance General Fund – July 2014*
- *Trial Balance School Lunch Fund – July 2014*
- *Trial Balance Capital Fund – July2014*
- *Trial Balance Trust and Agency Fund – July 2014*
- *Trial Balance Special Aid Fund – July2014*
- *Trial Balance Extracurricular Fund – July 2014*
- *Extra-Curricular Classroom 4<sup>th</sup> Quarter – June 2014*
- *Internal Claims Audit Report – July 2014*
- *Student Enrollment Report – July 2014*

D) **Budget Transfers**

*BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:*

- 1.

E) **Acceptance of Donation**

*RESOLVED, that the Board of Education hereby accepts the donation from United Fence & Guard Rail Copt. of 67 wooden posts with an approximate value of \$2,345.*

F) **Approval to Increase Lunch Price at High School and Middle School**

*RESOLVED, that the Board of Education, upon the recommendation of the Business Administrator increase the price of lunch at the high school and middle school to \$2.75 effective September 1, 2014, making the lunch price schedule as follows:*

- *Elementary School Breakfast - \$1.00 Lunch - \$2.00*
- *Middle School Breakfast - \$1.00 Lunch - \$2.75*
- *High School Breakfast - \$1.00 Lunch - \$2.75*

## 5. PERSONNEL

### A) Resignation

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation for the following individuals:*

- |                      |  |
|----------------------|--|
| 1. Charles Jeffries  | Custodian, effective October 31, 2014 for retirement |
| 2. Margaret Peterson | ES cafeteria Monitor, effective July 20, 2014        |
| 3. Janeth Perez      | Teacher Aide, effective August 4, 2014               |

### B) Creation of Teaching Positions

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools hereby creates the following positions and appropriates the requisite monies to fund the position as per the relevant collectively-negotiated agreements:*

- 0.5 FTE in the Special Education tenure area, as previously approved in the May 2014 Budget Referendum for the 2014-15 school year.
- 1.0 FTE in the Special Education tenure area, for the creation of an Elementary School Life Skills Academy, as funded by savings related to program reassignment of classified students
- 1.0 FTE in the Teacher Assistant tenure area, for the creation of an Elementary School Life Skills Academy, as funded by savings related to program reassignment of classified students

### C) Teaching Appointments

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:*

- |                      |  |
|----------------------|--|
| 1. Diane Fox         | Social Studies Teacher   |
| Salary:              | MA 60, Step 2, as per the HBTA contract  |
| Probationary Period: | September 1, 2014 – August 31, 2017  |
| Effective:           | September 1, 2014  |
| Reason:              | Resignation of William Fick  |
| 2. Kristy Stevens    | Special Education Teacher  |
| Salary:              | no change, pro-rated   |
| Effective:           | September 1, 2014  |
| Reason:              | Returning from Medical Leave, assuming 0.5 FTE position newly created in the 2014-15 approved budget |
| 3. Shannon Hickey    | Special Education Teacher  |
| Salary:              | no change  |
| Probationary Period: | September 1, 2013 – August 31, 2016  |
| Effective:           | September 1, 2014  |
| Reason:              | Vacancy created by K. Stevens moving to 0.5 FTE  |

### D) Co-Curricular Appointments

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2014/2015 school year:*

- | <u>Name</u>   | <u>Position</u> | <u>Stipend</u>       |
|---------------|-----------------|----------------------|
| 1. Dan Lennon | Fitness Room    | as per HBTA contract |

**E) Coaching Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments for the 2014/2015 school year, in accordance with the HBTA contract:*

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Jeff Doroski	Football – Head Varsity	A1-III
2. Dave Goodman	Football – Assistant Varsity	A2-III
3. Michael Quick	Football – Assistant Varsity	A2-III
4. Michael Zimblar	Football – Head Junior Varsity	A2-III
5. Richard Doulos	Football – Assistant Junior Varsity	A3-III
6. Rafael Lievano	Football – Head Middle School	C3-III
7. Saverio Naclerio	Football – Assistant Middle School	C4-II
8. Chris Kielbasa	Football – Medical Coverage	\$150 per game
9. Virgil Romer	Track & Field – Boys’ Assistant	B2-I
10. Michael Purcell	Swimming Coach	Volunteer

**F) Coaching Resignation**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of George Carney as the JV Boys’ Soccer Coach for the 2014-15 school year.*

**G) Correcting Coaching Resolutions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, corrects the following resolutions:*

*Resolution #24                      Remove Jeanne Polan and replace with Scott Garafola as Middle School Boys’ Basketball Coach*

*Resolution #24                      Amend the Coaching Level of Rosemary Haddock for Assistant Varsity Softball from B2-II to B2-III*

**H) Approval of Summer School Academy**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following summer school appointments for the 2014-2015 school year:*

<u>Name</u>	<u>Position</u>
1. Melba Martinez	Teacher
2. Ann Marie Smith	Substitute Teacher
3. Dawn Kampf	Teacher Aide
4. Christina Cortese	Substitute Teacher Aide
5. Joan Diodato	Substitute Teacher Aide
6. Lori Florimont	Substitute Teacher Aide

**I) Approval of Substitute Teachers**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher candidates at \$102.00 (certified) and \$90.00 (non-certified) for the 2014-15 school year:*

<u>Name</u>	<u>Certification</u>
1. Denise Abrams	Special Education
2. Michelle Barbaretti	Mathematics/Physics
3. Leah Bufkins	ESL/Spanish 7-12

4. Courtney Buzzanca	Elementary
5. Elizabeth Byrne	Non Certified
6. Phyllis Campisi	Elementary
7. Kyle Carroll	Physical Education
8. Danielle Chornoma	Special Education/Art
9. Elaine Curry	Elementary
10. Dawn Daniello	Elementary
11. Lauren Dupree	Elementary/Special Education
12. Eric Ellenhorn	Social Studies/Spanish/ESL
13. Katina Ferraro	Elementary/Special Education
14. Kimberly Galway	School Counselor
15. Gena Grasskemper	Elementary
16. Andrew Gugliotta	Music
17. Frank Iaccio	Physical Education
18. Cathy Kaufman	Elementary/Reading
19. Rebecca Kober	Non Certified
20. Emily MacCary	Elementary
21. Samantha Mallahy	Social Studies
22. Amanda McCarthy	Non Certified
23. Lisa Novicki	Elementary
24. Edward O'Connell	Social Studies
25. Danielle Parente	Non Certified
26. Victoria Papparatto	Speech/Elementary/Special Education
27. Pamela Ryan	Elementary
28. Meghan Cavanaugh	English
29. Amanda Waleko	Elementary
30. Sharon Wheeler	Elementary/Special Education
31. Kathleen Burke	Elementary
32. Lindsey Campbell	Mathematics 7-12
33. Maria DelVecchio	Special Education
34. Lisa DeSio	Elementary/Special Education
35. Linda Esposito	Elementary Social Studies 7-12
36. Kimberly Havlik	Elementary/Special Education
37. Sandra Kolar	Elementary/Literacy/Mathematics 7-12
38. Victoria Lomardo	Elementary
39. Melissa Umlauf	Non Certified
40. Lucius Ware	Social Studies 7-12/Special Education
41. George Zembrzycki	Physical Education
42. Stephanie DiCapua	Physical Education
43. Jennifer Gross	Elementary
44. Caryn Himelfarb	Substitute Nurse

**J) Approval of Substitute Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2014-15 school year:*

<u>Name</u>	<u>Position</u>
1. Joseph Mujsce	Custodian
2. Janet Rosato	Custodian
3. Patricia Swincinski	Custodian
4. Greg Vollmers	Custodian
5. Ryan Walker	Sub Teacher Aide
6. Joe Zatargo	Custodian
7. Eric Gilliam	Custodian

**K) Approval of Support Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2014/15 school year:*

<u>Name</u>	<u>Position</u>
1. Matthew Agolia	Student Aide
2. Richard Polanco	PT Custodian
3. Dawn Pedersen	PT Custodian
4. Ashley Czelatka	Guard

**L) CSEA Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:*

1.	<i>Morgan Brown</i>	<i>Teacher Aide</i>
	<i>Effective:</i>	<i>September 1, 2014</i>
	<i>Salary:</i>	<i>Step 1</i>
	<i>Reason:</i>	<i>Replacement of Patricia O'Flaherty</i>
2.	<i>Jamie Meyer</i>	<i>Teacher Aide</i>
	<i>Effective:</i>	<i>September 1, 2014</i>
	<i>Salary:</i>	<i>Step 1</i>
	<i>Reason:</i>	<i>Replacement of Scott McBride</i>
3.	<i>Stephanie Alcamo</i>	<i>Teacher Aide</i>
	<i>Effective:</i>	<i>September 1, 2014</i>
	<i>Salary:</i>	<i>Step 1</i>
	<i>Reason:</i>	<i>Replacement of Sharon Wheeler</i>

**7. BOARD OF EDUCATION**

**A) Public Hearing on Code of Conduct and Security/Safety Plan**

**B) Approval of Second Reading and Adoption of Board of Education Policies**

*BE IT RESOLVED, that the Board of Education hereby approves the second reading and adoption of the following policies:*

1. 1120	<i>School District Records</i>
2. 1120.R	<i>School District Records Regulation</i>
3. 1500	<i>Public Use of School Facilities</i>
4. 1500.R	<i>Public Use of School Facilities Regulation – Facility Usage Form</i>
5. 1530	<i>Tobacco-Free School Environment</i>
6. 4321	<i>Programs for Students with Disabilities</i>
7. 4321.3	<i>Allocation of Space for Special Education Programs</i>
8. 4321.8	<i>Impartial Hearing Officer Appointment and Compensation</i>
9. 4750	<i>Promotion and Retention of Students</i>
10. 4773	<i>Diploma and Credential Options for Students with Disabilities</i>
11. 5300	<i>District Code of Conduct</i>
12. 5420	<i>Student Health Services</i>
13. 5420.R	<i>Student Health Services Regulation</i>
14. 5500	<i>Student Records</i>
15. 5500.R	<i>Student Records Regulation</i>
16. 9500	<i>Compensation and Benefits</i>

- 17. 9520      *Family and Medical Leave*
- 18. 9520.R    *Family and Medical Leave Regulation*

C)    **Approval of Overnight Field Trip 2014-2015 School Year**

*BE IT RESOLVED, that the Board of Education hereby approves an overnight field trip for the Varsity Girls' and Varsity Boys' Cross Country teams to participate in the Brown University Invitational, taking place on October 17-18, 2014 in Providence, RI.*

**8. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**9. ADJOURNMENT**