

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** August 12, 2014                      **KIND OF MEETING:** Business  
**LOCATION:** Hampton Bays Public Library    **PRESIDING OFFICER:** President  
**MEMBERS PRESENT:** Chris Garvey, Warren Booth, Kevin Springer, Richard Joslin  
**MEMBERS ABSENT:** Dot Capuano  
**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

**CALL TO ORDER:** 5:00 PM  
**ENTER EXECUTIVE SESSION:** 5:05 PM  
**RESUME BUSINESS MEETING** 7:00 PM  
**ADJOURNMENT:** 7:35 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
<b>Resolution #39</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #40</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #41</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #42</b>	<b>Acceptance of Financial Reports</b>	<b>Passed</b>
<b>Resolution #43</b>	<b>Acceptance of Donation</b>	<b>Passed</b>
<b>Resolution #44</b>	<b>Approval to Increase Lunch Price at High School and Middle School</b>	<b>Passed</b>
<b>Resolution #45</b>	<b>Resignation (Jefferies, Peterson, Perez)</b>	<b>Passed</b>
<b>Resolution #46</b>	<b>Creation of Teaching Positions</b>	<b>Passed</b>
<b>Resolution #47</b>	<b>Teaching Appointment (Fox, Stevens, Hickey)</b>	<b>Passed</b>
<b>Resolution #48</b>	<b>Co-Curricular Appointments 2014-2015</b>	<b>Passed</b>
<b>Resolution #49</b>	<b>Coaching Appointments</b>	<b>Passed</b>
<b>Resolution #50</b>	<b>Coaching Resignation</b>	<b>Passed</b>
<b>Resolution #51</b>	<b>Correcting Coaching Resolutions</b>	<b>Passed</b>
<b>Resolution #52</b>	<b>Approval of Summer School Academy</b>	<b>Passed</b>
<b>Resolution #53</b>	<b>Approval of Substitute Teachers</b>	<b>Passed</b>

Minutes of the August 12, 2014 BOE Business Mtg

<b>Resolution #54</b>	<b>Approval of Substitute Positions</b>	<b>Passed</b>
<b>Resolution #55</b>	<b>Approval of Support Positions</b>	<b>Passed</b>
<b>Resolution #56</b>	<b>CSEA Appointments</b>	
<b>Resolution #57</b>	<b>Approval of Second Reading and Adoption of Board of Education Policies</b>	<b>Passed</b>
<b>Resolution #58</b>	<b>Approval of Overnight Field Trip 2014-2015 School Year</b>	<b>Passed</b>

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Mr. Garvey called the Business meeting to order at 5:00 PM.

On a motion by Mr. Booth, seconded by Mr. Springer the Business meeting adjourned to Executive Session to discuss a personnel matter at 5:05 PM.

The Business meeting resumed at 7:00 PM.

On a motion by Mr. Booth seconded by Mr. Joslin, the following resolution was offered:

**Resolution #39**

**BE IT RESOLVED** that the Board of Education approved the order of the agenda.

**CLERK'S REPORT**

4 aye

On a motion by Mr. Joslin, seconded by Mr. Springer the following resolution was offered:

**Resolution #40**

**BE IT RESOLVED** that the Board of Education accepts minutes of the Re-Organizational Meeting held Tuesday, July 8, 2014, the Business meeting held Tuesday, July 8, 2014, the Special meeting held Tuesday, July 15, 2014, the Special/Emergency meeting held Thursday, July 17, 2014 and the Special meeting held July 24, 2104.

4 aye

**PUBLIC COMMENT – None**

**PRESENTATIONS - None**

**SUPERINTENDENT'S REPORT**

Mr. Clemensen spoke about the following:

- Welcome to the new teachers
- Good Ground Park Project
- Director of Security
- Meeting with World Wide Security
- Culinary Program
- South Fork Mental Health Consortium

- **Creation of a Special Education Teaching position**
- **Construction**
- **Summer School Wrap-up**
- **Summer Wrap-up**

## **BUSINESS AND FINANCE**

**Mr. Luce updated the Board on the Bond summer projects. Also:**

- **Cafeteria Bid Food Services**
- **Possibly updating Board Policy #8505 – Charging School Meals**

**On a motion by Mr. Booth seconded by Mr. Springer, the following resolutions #41 through #56 were offered in consent agenda format:**

**4 aye**

### **Resolution #41**

**RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:**

- 1. St James Tutoring, for the 2014-2015 school year, as per the attached documentation.**
- 2. East End Kids Therapy, Inc., for the 2014-2015 school year, as per the attached documentation.**
- 3. Mill Neck Services for the 2014-2015 school year, as per the attached documentation.**
- 4. Syntax Contract for Website Services, for the 2014-2015 school year as per the attached documentation.**
- 5. AssetWorks LLC for the 2014-2015 school year, as per the attached documentation.**

### **Resolution #42**

**It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:**

**Budget Transfer General/Capital Report– July 2014**  
**Appropriation Status Report – July 2014**  
**Warrant Reports – July 2014**  
**Cash Disbursements – July 2014**  
**Treasurer’s Monthly Report –June 2014**  
**Revenue Budget Status Report – General – July 2014**  
**Revenue Budget Status Report – Cafeteria –July 2014**  
**Appropriation Status Report- Cafeteria –July 2014**  
**Capital Fund Appropriations Report – July 2014**  
**Capital Fund Revenue Report – July 2014**  
**Special Aid Fund Appropriations Report- July 2014**  
**Trial Balance General Fund – July 2014**  
**Trial Balance School Lunch Fund – July 2014**  
**Trial Balance Capital Fund – July2014**  
**Trial Balance Trust and Agency Fund – July 2014**  
**Trial Balance Special Aid Fund – July2014**  
**Trial Balance Extracurricular Fund – July 2014**  
**Extra-Curricular Classroom 4<sup>th</sup> Quarter – June 2014**  
**Internal Claims Audit Report – July 2014**  
**Student Enrollment Report – July 2014**

**Resolution #43**

**RESOLVED**, that the Board of Education hereby accepts the donation from United Fence & Guard Rail Copt. of 67 wooden posts with an approximate value of \$2,345.

**Resolution #44**

**RESOLVED**, that the Board of Education, upon the recommendation of the Business Administrator increase the price of lunch at the high school and middle school to \$2.75 effective September 1, 2014, making the lunch price schedule as follows:

Elementary School	Breakfast - \$1.00	Lunch - \$2.00
Middle School	Breakfast - \$1.00	Lunch - \$2.75
High School	Breakfast - \$1.00	Lunch - \$2.75

**STUDENT SERVICES - None**

**PERSONNEL**

**Resolution #45**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation for the following individuals:

- |                      |  |
|----------------------|--|
| 1. Charles Jeffries  | Custodian, effective October 31, 2014 for retirement |
| 2. Margaret Peterson | ES cafeteria Monitor, effective July 20, 2014        |
| 3. Janeth Perez      | Teacher Aide, effective August 4, 2014               |

**Resolution #46**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools hereby creates the following positions and appropriates the requisite monies to fund the position as per the relevant collectively-negotiated agreements:

1. 0.5 FTE in the Special Education tenure area, as previously approved in the May 2014 Budget Referendum for the 2014-15 school year.
2. 1.0 FTE in the Special Education tenure area, for the creation of an Elementary School Life Skills Academy, as funded by savings related to program reassignment of classified students.
3. 1.0 FTE in the Teacher Assistant tenure area, for the creation of an Elementary School Life Skills Academy, as funded by savings related to program reassignment of classified students.

**Resolution #47**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- |                      |  |
|----------------------|--|
| 1. Diane Fox         | Social Studies Teacher   |
| Salary:              | MA 60, Step 2, as per the HBTA contract  |
| Probationary Period: | September 1, 2014 – August 31, 2017  |
| Effective:           | September 1, 2014  |
| Reason:              | Resignation of William Fick  |
| 2. Kristy Stevens    | Special Education Teacher  |
| Salary:              | no change, pro-rated   |
| Effective:           | September 1, 2014  |
| Reason:              | Returning from Medical Leave, assuming 0.5 FTE position newly created in the 2014-15 approved budget |

3. Shannon Hickey                      Special Education Teacher  
     Salary:                                no change  
     Probationary Period: September 1, 2013 – August 31, 2016  
     Effective:                             September 1, 2014  
     Reason:                                Vacancy created by K. Stevens moving to 0.5 FTE

**Resolution #48**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2014/2015 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Dan Lennon	Fitness Room	as per HBTA contract

**Resolution #49**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments for the 2014/2015 school year, in accordance with the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Jeff Doroski	Football – Head Varsity	A1-III
2. Dave Goodman	Football – Assistant Varsity	A2-III
3. Michael Quick	Football – Assistant Varsity	A2-III
4. Michael Zimble	Football – Head Junior Varsity	A2-III
5. Richard Doulos	Football – Assistant Junior Varsity	A3-III
6. Rafael Lievano	Football – Head Middle School	C3-III
7. Saverio Naclerio	Football – Assistant Middle School	C4-II
8. Chris Kielbasa	Football – Medical Coverage	\$150 per game
9. Virgil Romer	Track & Field – Boys’ Assistant	B2-I
10. Michael Purcell	Swimming Coach	Volunteer

**Resolution #50**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of George Carney as the JV Boys’ Soccer Coach for the 2014-15 school year.

**Resolution #51**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, corrects the following resolutions:

**Resolution #24**                      Remove Jeanne Polan and replace with Scott Garofola as Middle School Boys’ Basketball Coach

**Resolution #24**                      Amend the Coaching Level of Rosemary Haddock for Assistant Varsity Softball from B2-II to B2-III

**Resolution #52**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following summer school appointments for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>
1. Melba Martinez	Teacher
2. Ann Marie Smith	Substitute Teacher

- |                      |                         |
|----------------------|-------------------------|
| 3. Dawn Kampf        | Teacher Aide            |
| 4. Christina Cortese | Substitute Teacher Aide |
| 5. Joan Diodato      | Substitute Teacher Aide |
| 6. Lori Florimont    | Substitute Teacher Aide |

**Resolution#53**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher candidates at \$102.00 (certified) and \$90.00 (non-certified) for the 2014-15 school year:

<b><u>Name</u></b>	<b><u>Certification</u></b>
1. Denise Abrams	Special Education
2. Michelle Barbaretti	Mathematics/Physics
3. Leah Bufkins	ESL/Spanish 7-12
4. Courtney Buzzanca	Elementary
5. Elizabeth Byrne	Non Certified
6. Phyllis Campisi	Elementary
7. Kyle Carroll	Physical Education
8. Danielle Chornoma	Special Education/Art
9. Elaine Curry	Elementary
10. Dawn Daniello	Elementary
11. Lauren Dupree	Elementary/Special Education
12. Eric Ellenhorn	Social Studies/Spanish/ESL
13. Katina Ferraro	Elementary/Special Education
14. Kimberly Galway	School Counselor
15. Gena Grasskemper	Elementary
16. Andrew Gugliotta	Music
17. Frank Iaccio	Physical Education
18. Cathy Kaufman	Elementary/Reading
19. Rebecca Kober	Non Certified
20. Emily MacCary	Elementary
21. Samantha Mallahy	Social Studies
22. Amanda McCarthy	Non Certified
23. Lisa Novicki	Elementary
24. Edward O'Connell	Social Studies
25. Danielle Parente	Non Certified
26. Victoria Papparatto	Speech/Elementary/Special Education
27. Pamela Ryan	Elementary
28. Meghan Cavanaugh	English
29. Amanda Waleko	Elementary
30. Sharon Wheeler	Elementary/Special Education
31. Kathleen Burke	Elementary
32. Lindsey Campbell	Mathematics 7-12
33. Maria DelVecchio	Special Education
34. Lisa DeSio	Elementary/Special Education
35. Linda Esposito	Elementary Social Studies 7-12
36. Kimberly Havlik	Elementary/Special Education
37. Sandra Kolar	Elementary/Literacy/Mathematics 7-12
38. Victoria Lomardo	Elementary
39. Melissa Umlauft	Non Certified
40. Lucius Ware	Social Studies 7-12/Special Education
41. George Zembrzycki	Physical Education

- 42. Stephanie DiCapua            Physical Education
- 43. Jennifer Gross             Elementary
- 44. Caryn Himelfarb          Substitute Nurse

**Resolution #54**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2014-15 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Joseph Mujisce	Custodian	\$15.00/hour
2. Janet Rosato	Custodian	\$15.00/hour
3. Patricia Swincinski	Custodian	\$15.00/hour
4. Greg Vollmers	Custodian	\$15.00/hour
5. Ryan Walker	Sub Teacher Aide	\$13.00/hour
6. Joe Zatargo	Custodian	\$15.00/hour
7. Eric Gilliam	Custodian	\$15.00/hour

**Resolution #55**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2014/15 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Matthew Agoglia	Student Aide	\$9.00/hour
2. Richard Polanco	PT Custodian	\$19.17/hour
3. Dawn Pedersen	PT Custodian	\$19.17/hour
4. Ashley Czelatka	Guard	\$18.00/hour

**Resolution #56**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- 1. Morgan Brown            Teacher Aide  
    Effective:            September 1, 2014  
    Salary:                Step 1 \$18,494  
    Reason:                Replacement of Patricia O’Flaherty
  
- 2. Jamie Meyer             Teacher Aide  
    Effective:            September 1, 2014  
    Salary:                Step 1 \$18,494  
    Reason:                Replacement of Scott McBride
  
- 3. Stephanie Alcamo    Teacher Aide  
    Effective:            September 1, 2014  
    Salary:                Step 1 \$18,494  
    Reason:                Replacement of Sharon Wheeler
  
- 7.     **BOARD OF EDUCATION**

Mr. Clemensen opened the public hearing at 7:15 PM and discussed the changes to both the Code of Conduct and the Security/Safety Plan. With comment from the audience, Mr. Clemensen closed the public hearing at 7:25 PM.



On a motion by Mr. Booth, seconded by Mr. Springer the following resolution was offered:

**Resolution #57**

**BE IT RESOLVED**, that the Board of Education hereby approves the second reading and adoption of the following policies:

1. 1120 School District Records
2. 1120.R School District Records Regulation
3. 1500 Public Use of School Facilities
4. 1500.R Public Use of School Facilities Regulation – Facility Usage Form
5. 1530 Tobacco-Free School Environment
6. 4321 Programs for Students with Disabilities
7. 4321.3 Allocation of Space for Special Education Programs
8. 4321.8 Impartial Hearing Officer Appointment and Compensation
9. 4750 Promotion and Retention of Students
10. 4773 Diploma and Credential Options for Students with Disabilities
11. 5300 District Code of Conduct
12. 5420 Student Health Services
13. 5420.R Student Health Services Regulation
14. 5500 Student Records
15. 5500.R Student Records Regulation
16. 9500 Compensation and Benefits
17. 9520 Family and Medical Leave
18. 9520.R Family and Medical Leave Regulation

4 aye

On a motion by Mr. Booth, seconded by Mr. Joslin, the following resolution was offered:

**Resolution #58**

**BE IT RESOLVED**, that the Board of Education hereby approves an overnight field trip for the Varsity Girls' and Varsity Boys' Cross Country teams to participate in the Brown University Invitational, taking place on October 17-18, 2014 in Providence, RI.

4 aye

**PUBLIC COMMENT - None**

**ADJOURNMENT**

On a motion by Ms. Booth seconded by Mr. Springer, the Business meeting adjourned at 7:35 PM.

4 aye

**Respectfully submitted,**

**District Clerk  
Anna Marie Rojas**