

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**  
**86 East Argonne Road**  
**Hampton Bays, New York 11946**

**Board of Education**  
*Chris Garvey, President*  
*Warren Booth, Vice President*  
*Dot Capuano, Trustee*  
*Rich Joslin, Trustee*  
*Kevin Springer, Trustee*  
*Lars Clemensen, Superintendent of Schools*  
*Anna Marie Rojas, District Clerk*

**OFFICIAL AGENDA – November 18, 2014**  
**Hampton Bays High School Library**

*It is expected that the Board of Education will enter Executive Session at approximately 5:30pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.*

**7:00 PM -- BUSINESS MEETING**

**1. OPENING PROCEDURES**

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

**2. CLERK'S REPORT**

- A) **Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, October 21, 2014.*

*Please note: draft minutes will be available on the District's website approximately two weeks following business meetings.*

- B) **Public Comment**  
*Speakers will be recognized who wish to address the Board on agenda items only.*

**3. PRESENTATIONS AND REPORTS**

- A) **Superintendent's Report** *Lars Clemensen*
- B) **Retirement Recognition** *Tom McElrath*
  - *Charlie Jeffries – HS Custodian*
- C) **Student of the Month – October**
  - *Maya Sanabria – Elementary School* *Marc Meyer*
  - *Saorla Sully – Middle School* *Dennis Schug*
  - *Franklin Krzyzewski – High School* *Chris Richardt*
- D) **Recognition of Alex Maitland Ward** *Drew Walker*
- E) **Recognition of PAL Team** *Rich Triandafilis/Dennis Schug*
- F) **School Business Official Report** *Larry Luce*
  - *2015-2016 Budget Development Calendar*
  - *Veteran's Tax Exemption Discussion*

**4. BUSINESS, FINANCE, AND OPERATIONS**

**A) Approval of Contracts**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

1. *Just Kids Early Childhood Learning Center for 2014-15, per attached documentation*

**B) Financial Reports**

*It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:*

- *Budget Transfer General/Capital Report– October 2014*
- *Appropriation Status Report – October 2014*
- *Warrant Reports – October 2014*
- *Cash Disbursements – October 2014*
- *Treasurer’s Monthly Report –September/October 2014*
- *Revenue Budget Status Report – General – October 2014*
- *Revenue Budget Status Report – Cafeteria –October 2014*
- *Appropriation Status Report- Cafeteria –October 2014*
- *Capital Fund Appropriations Report – October 2014*
- *Capital Fund Revenue Report – October 2014*
- *Special Aid Fund Appropriations Report- October 2014*
- *Trial Balance General Fund – October 2014*
- *Trial Balance School Lunch Fund – October 2014*
- *Trial Balance Capital Fund – October 2014*
- *Trial Balance Trust and Agency Fund – October 2014*
- *Trial Balance Special Aid Fund – October 2014*
- *Trial Balance Extracurricular Fund – October 2014*
- *Extra-Curricular Classroom/Student Accounts– October 2014*
- *Cash Flow Report – October 2014*
- *Internal Claims Audit Report – October 2014*
- *Student Enrollment Report – October 2014*

**C) Approval of Continuing Disclosure Obligation**

*WHEREAS, the Hampton Bays Union Free School District, in the County of Suffolk, State of New York (the “District”) has previously issued its bonds, bond anticipation notes and/or other debt obligations (collectively, the “Bonds”); and*

*WHEREAS, in connection with the issuance of certain of the Bonds and for purposes of assisting underwriters/purchasers to comply with Rule 15c2-12 under the Securities Exchange Act of 1934, the District has covenanted and/or entered into one or more undertakings or agreements to provide continuing disclosure (the “Continuing Disclosure Obligation”) to the public marketplace; and*

*WHEREAS, in general the Continuing Disclosure Obligation requires the District to file certain financial information and notice of certain events in specified places and at specified times; and*

*WHEREAS, in connection with the sale of certain of the Bonds, the District issued one or more official statements that, among other things, described the District’s Continuing*

*Disclosure Obligation and whether or not the District had previously complied with its Continuing Disclosure Obligation in all material respects; and*

**WHEREAS**, *the Division of Enforcement (the “Enforcement Division”) of the U.S. Securities and Exchange Commission (the “SEC”) announced its Municipalities Continuing Disclosure Cooperation Initiative (the “Initiative”), to address potentially materially inaccurate descriptions in official statements (made innocently, inadvertently or otherwise) of prior compliance with continuing disclosure obligations; and*

**WHEREAS**, *pursuant to the terms of the Initiative, the Enforcement Division will recommend “favorable settlement terms” for issuers and underwriters that self-report by 5:00 p.m., eastern standard time, on December 1, possible materially inaccurate statements in official statements in the last five years relating to prior compliance with continuing disclosure obligations by submitting a specified questionnaire (the “Questionnaire”) to the Enforcement Division; and*

**WHEREAS**, *the District has been provided with a copy of the Initiative, a copy of an advisory and memorandum prepared by bond counsel to the District describing the Initiative, and a copy of the Questionnaire released by the Enforcement Division; and*

**WHEREAS**, *if an issuer takes advantage of the Initiative by self-reporting possible materially inaccurate statements and if any of such statements are determined to be materially inaccurate by the Enforcement Division, the Enforcement Division will recommend to the SEC a settlement in which (i) the issuer consents to a cease-and-desist order, (ii) the issuer neither admits nor denies the findings of the SEC and (iii) there is no payment of any civil penalty by the issuer; and*

**WHEREAS**, *any such settlement will require the issuer to (i) establish appropriate policies and procedures and training regarding continuing disclosure obligations within 180 days, (ii) comply with existing continuing disclosure undertakings, including updating past delinquent filings within 180 days, (iii) cooperate with any subsequent investigation by the Enforcement Division regarding the false statement(s), including the roles of individuals and/or other parties involved, (iv) disclose in a clear and conspicuous fashion the settlement terms in any final official statement for an offering by the issuer for five years and (v) provide the SEC staff with a compliance certification regarding the applicable undertakings by the issuer in one year; and*

**WHEREAS**, *the Initiative cautions that if an issuer does not take advantage of the Initiative by submitting a Questionnaire identifying any possible materially inaccurate statement with respect to prior compliance with a continuing disclosure obligation and the Enforcement Division later determines that such a materially inaccurate statement was made, then the Enforcement Division will likely recommend and seek financial sanctions against the issuer; and*

**WHEREAS**, *in light of the foregoing, the District has requested its financial advisor to examine and review the District’s Continuing Disclosure Obligation and previous continuing disclosure filings and to report to the District any noncompliance with its Continuing Disclosure Obligation; and*

**WHEREAS**, *the District has received such report, and such report has been reviewed with its bond counsel; and*

*WHEREAS, as a result of such review, it may be desirable for the District to take advantage of the Initiative by submitting one or more Questionnaires to the Enforcement Division identifying a statement with respect to prior compliance with its Continuing Disclosure Obligation that is potentially materially inaccurate; and*

*WHEREAS, after consultation with its financial advisor and bond counsel, the District is desirous of authorizing the submission of one or more Questionnaires to the Enforcement Division;*

***NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE HAMPTON BAYS UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:***

- *Authorization to Submit Questionnaire. The President of the Board of Education, Vice President of the Board of Education, Superintendent, and School Business Administrator are each hereby authorized to take advantage of the Initiative by executing and submitting on behalf of the District one or more Questionnaires to the Enforcement Division by the December 1, 2014, deadline established by the Initiative.*
- *Various Incidental Actions. The President of the Board of Education, Vice President of the Board of Education, Superintendent, and School Business Administrator are each hereby authorized to execute and deliver all documents and instruments and to do all matters and things as may be necessary, useful, convenient or desirable in connection with the foregoing.*
- *Prior Action. All action heretofore taken by the District relating to the foregoing is hereby ratified, confirmed, adopted and approved, including without limitation requesting the financial advisor to undertake the continuing disclosure review described in this resolution and seeking advice and assistance of bond counsel in respect thereto.*

*Effective Date. This resolution shall take effect immediately*

- D) **Approval of Change Orders – Bond Referendum Project- HB High School**  
*RESOLVED, the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, hereby approves Change Order No. 3, SED No.: 58-09-05-02-010-013, in the amount of \$9,860.00 for Hirsch the Plumbing Contractor.*
- E) **Acceptance of Donation**  
*RESOLVED, that the Hampton Bays Board of Education hereby gratefully accepts the donation of the following:*
  1. \$415.27 from the Class of 2018 for the purpose of purchasing 4 tack boards for use in the Middle School.
  2. Two computers and monitors, 1 new keyboard, numerous cords, connections, plugs and set of computer speakers with an approximate worth of \$750.00 from Terrance McGrath, DDS.

**5. STUDENT SERVICES**

- A) **Approval of CSE/CPSE Services**  
*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.*

**6. PERSONNEL****A) Termination**

*BE IT RESOLVED, that the Board of Education hereby terminates the employment of Matthew Ashby, Custodial Worker, effective November 18, 2014, in accordance with the provisions of Section 71 of the Civil Service Law, with the opportunity to be reinstated to the same or a similar position, if a vacancy exists, upon making application therefor one year after termination of the disability.*

**B) Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2014/2015 school year:*

<u>Name</u>	<u>Position</u>
1. Frank Mancuso	Morning Recreation Sup. - Bilingual Parent Group
2. Michelle Marrone	Facilitator - Bilingual Parent Group (HS)
3. Chris Romero	Facilitator - Bilingual Parent Group (MS)
4. Stacey Naglieri	Facilitator - Bilingual Parent Group (MS)
5. Angela Behr	Facilitator - Bilingual Parent Group (HS)
6. Elizabeth Thorne	.25 Facilitator - Bilingual Parent Group (ES)
7. Kaitlyn Roche	.25 Facilitator - Bilingual Parent Group (ES)
8. Elizabeth Hubbard	.25 Facilitator - Bilingual Parent Group (ES)
9. Teresa Escobar	.5 Facilitator - Bilingual Parent Group (ES)
10. Christine Anselmo	.5 Facilitator - Bilingual Parent Group (ES)
11. Christina Cortese	Bilingual Child Care Provider-Bilingual Parent Group

**C) Coaching Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments:*

<u>Name</u>	<u>Position</u>
1. Luke Mercurio	Boys' Varsity Basketball Volunteer Assistant
2. Anthony Dottin	Boys' Winter Track Head Coach (Southampton)
3. Eddie West	Boys' Winter Track Assistant Coach (Southampton)

**D) Approval of Substitute Teachers**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher candidates for the 2014-15 school year:*

<u>Name</u>	<u>Certification</u>
1. Shawn Ward	Music
2. Kelly Farnback	Mathematics
3. Ashleigh Salerno	Non-Certified

**E) CSEA Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of the following person:*

1. Gilbert Arroyo	Custodian
Effective:	November 19, 2014
Salary:	Step 1 (pro-rated)
Reason:	Replacement of Charles Jeffries

**F) Approval of Substitute Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2014-15 school year:*

**Name**

*1. Shawn Ward*

**Position**

*Sub Teacher Aide*

**G) Other Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the creation of a Spanish Language Translator stipend for the 2014-15 school year, paid for by Title funds, and appoints the following individual to the position for the 2014-15 school year:*

**Name**

*1. Julianna Roman*

**Position**

*Spanish Translator*

**7. BOARD OF EDUCATION**

**A) Acceptance of Terms and Conditions**

*BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby accepts the Terms and Conditions of employment for Pamela Filasky, Social Worker and Denise Ferrari, Occupational Therapist, as per the attached documentation.*

**B) Sub Committee Reports**

- 1. Government and Policy*
- 2. Athletics and Co-Curricular*

**8. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**9. ADJOURNMENT**