

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: October 21, 2014 **KIND OF MEETING:** Business

LOCATION: HS Auditorium **PRESIDING OFFICER:** President

MEMBERS PRESENT: Chris Garvey, Warren Booth, Kevin Springer, Dot Capuano, Richard Joslin

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 5:00 PM
ENTER EXECUTIVE SESSION: 5:05 PM
AUDIT COMMITTEE MEETING 5:15 PM
CLOSE AUDIT MEETING 5:35 PM
RESUMEBUSINESS MEETING 7:02 PM
ADJOURNMENT: 8:45 PM

Resolution #	Description	Outcome
Resolution #91	Approval of Order of Agenda	Passed
Resolution #92	Approval of Minutes	Passed
Resolution #93	Approval of Contracts	Passed
Resolution #94	Acceptance of Financial Reports	Passed
Resolution #95	Budget Transfers	Passed
Resolution #96	Approval of Change Orders – Bond Referendum Project	Passed
Resolution #97	Acceptance of Donation	Passed
Resolution #98	Approval to Amend Resolution #38, 2014-2015 School Year	Passed
Resolution #99	Approval to Set Tax Levy	Passed
Resolution #100	Establishment of Reserve Accounts (Worker’s Compensation, Insurance Reserve, Employee Benefit Accrued Liability Reserve, Retirement, Repair Reserve)	Passed

Minutes of the October 21, 2014 BOE Business Mtg

Resolution #101	Establishment of Petty Case Fund for Life Skills Program (Elementary, Middle, High Schools)	Passed
Resolution #102	Acceptance of Audit Report	Passed
Resolution #103	Approval of CSE/CPSE Services	Passed
Resolution #104	Leaves of Absence (Niewadomski, Maresca)	Passed
Resolution #105	Coaching Appointments	Passed
Resolution #106	Approval of Additional Teaching Assignments	Passed
Resolution #107	Appointments for the PM Alternative HS	Passed
Resolution #108	Co-Curricular Resignations(Tunney)	Passed
Resolution #109	Co-Curricular/Enrichment Appointments	Passed
Resolution #110	Approval of Substitute Teachers	Passed
Resolution #111	Approval of Substitute Positions	Passed
Resolution #112	Approval of Attendance at NYSSBA Convention In NYC	Passed
Resolution #113	Approval of Overnight Field Trips for the 2014-2015 School Year (Key Club-Albany)	Passed
Resolution #114	Standard Workday Resolution Certification	Passed
Resolution #115	Parents' Bill of Rights for Data Privacy and Security	Passed

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: October 21, 2014 **KIND OF MEETING:** Business
LOCATION: HS Auditorium **PRESIDING OFFICER:** President
MEMBERS PRESENT: Chris Garvey, Warren Booth, Kevin Springer, Richard Joslin
Dot Capuano
MEMBERS ABSENT: None
OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

Mr. Garvey called the Business meeting to order at 5:00 PM.

On a motion by Mr. Joslin, seconded by Mr. Springer the Business meeting adjourned to Executive Session to discuss matters pertaining to potential discipline of a particular employee at 5:05 PM.

The Audit Committee Meeting took place at 5:15 PM and concluded at 5:35 PM. Peter Rodriguez from Cullen and Danowski gave a presentation to the committee.

At 7:02 PM the board reconvened into public session.

On a motion by Mr. Booth seconded by Ms. Capuano, the following resolution was offered:

Resolution #91

BE IT RESOLVED that the Board of Education approved the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Mr. Booth, seconded by Mr. Joslin the following resolution was offered:

Resolution #92

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, September 9, 2014.

5 aye

PUBLIC COMMENT – None

PRESENTATIONS

Student of the Month for September were presented by the Principals

- Raphael Dominguez – Elementary School
- Dylan Schultheis – Middle School
- Laura Maila – High School

Summer Reading Project/Battle of the Books were presented by Mr. Schug

- Grade 5

Michael Daddi	Cameron DePetris	Dylan Elizondo
Josephine Perl	Donna O'Flaherty	Elle Dunkirk
Olivia Reid	James Kiernan	James Clinton
Ava Reid	Noah Sanabria	Ella Stotzky
Isabel Sheridan	Sofia Lynch	Stephen Sutton
Erin Brosnan	Jordan Meyers	

- **Grade 8**

Domenico Pensa III	Joshua Gembenski	Riley Tupper
Hailey Tryan	Flynn Martin	Midori Villacorta
Mecca Brooks	Ella Marcus	Nicole Roman

Researches in Science were presented by Mr. Richardt and Dr. Forsberg

- Erin Link
- Lily Spellman
- Alicia Golyski
- Alex Peterson

National Honor Society Inductees were presented by Mr. Richardt

- Sarah Juidice
- Rachel Montgomery

SUPERINTENDENT'S REPORT

Mr. Clemensen spoke about the following:

- See attached presentation

BUSINESS AND FINANCE

Mr. Luce spoke about the following:

- See attached presentation

On a motion by Mr. Booth seconded by Mr. Springer, the following resolutions #93-#115 were offered in consent agenda format:

5 aye

Resolution #93

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Special Education contract with Southampton Public Schools, for the 2014-2015 school year, as per the attached documentation.
2. Susan Merims, for Food Service Consultation Services for the 2014-2015 school year, as per the attached documentation.
3. Frendolph Construction Corporation for new field house, press box and grandstand at the High School, as per the attached documentation.

Resolution #94

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

Budget Transfer General/Capital Report– September 2014
Appropriation Status Report – September 2014
Warrant Reports – September 2014
Cash Disbursements – September 2014
Treasurer’s Monthly Report –August 2014
Revenue Budget Status Report – General – September 2014
Revenue Budget Status Report – Cafeteria –September 2014
Appropriation Status Report- Cafeteria –September 2014
Capital Fund Appropriations Report – September 2014
Capital Fund Revenue Report – September 2014
Special Aid Fund Appropriations Report- September 2014
Trial Balance General Fund – September 2014
Trial Balance School Lunch Fund – September 2014
Trial Balance Capital Fund – September 2014
Trial Balance Trust and Agency Fund – September 2014
Trial Balance Special Aid Fund – September 2014
Trial Balance Extracurricular Fund – September 2014
Extra-Curricular Classroom/Student Accounts– July 2014
Cash Flow Report – August 2014
Internal Claims Audit Report – September 2014
Student Enrollment Report – September 2014

Resolution #95

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. \$13,921.83 as per the attached documentation.

Resolution #96

RESOLVED, the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, hereby approves Change Order No. 2, SED No.: 58-09-05-02-0-010-013, as per the attached documentation, for the following:

1. \$14,307.00 for Roland, the electrical contract
2. \$4,610.85 for Rocon, the mechanical contract
3. \$11,179.20 for Hirsch, the plumbing contact

And SED No.: 58-09-05-02-0-010-011, Change Order N0. 2 in the amount of \$17,994.00 for JNS the mechanical contract, as per the attached documentation.

Resolution #97

RESOLVED, that the Board of Education hereby gratefully accepts the donation of cookbooks from BackBar Chef Doug Riess with an approximate value of \$1,400.

Resolution #98

RESOLVED, that the Board of Education hereby amends Resolution #38, 2014-2015 School Year as previously stated “not to exceed \$752,800.00”, to “not to exceed \$898,752.00.”

Resolution #99

RESOLVED, that the Board of Education sets the school tax levy for the 2014-2015 school year, including STAR, at \$43,050,167;

BE IT ALSO RESLOVED that the Board of Education authorized a total tax levy of \$1,895,990, which includes \$195,500 for prior approved capital expansion and the contract approved with the Trustees of the Hampton Bays Public Library.

Resolution #100

WHEREAS, the Board of Education has previously established the following reserve funds: Workers' Compensation Reserve Fund, Insurance Reserve Fund, Employee Benefit Accrued Liability Reserve Fund, Retirement System Reserve Fund, and Repair Reserve Fund, and now wishes to provide additional funding in said reserve funds;

THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated unreserved fund balance for the 2013-14 school year to such reserve funds in accordance with the attachment hereto, which is made part of this resolution.

Resolution #101

WHEREAS, the District has three Special Education Life Skills Academy programs, one at the Elementary School, one at the Middle School and one at the High School; and

WHEREAS, it is necessary for the students in the Life Skills classes to learn essential life skills such as counting real money, making change when going to a store and purchasing something and making sure that correct change was given;

THEREFORE BE IT RESOLVED, that the Board of Education, at the request of the Assistant Superintendent for Student Services and upon the recommendation of the School Business Official, hereby authorizes providing each of the teachers of the Life Skills classes with \$150 in cash for instructional use in the classroom which will be returned to the general fund at the end of the school year, as well as petty cash funds in the amount of \$100.00 each, with Life Skills teachers Carla Pensa, Jill Bross and Kyle Valentine appointed as custodians of the three petty cash funds for the 2014-15 school year. The District Treasurer shall check the funds for accuracy as needed, but not less than once each semester.

Resolution #102

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, the School Business Administrator, hereby accepts the Audit Report for the year ending June 30, 2014.

STUDENT SERVICES

Resolution #103

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

PERSONNEL

Resolution #104

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individuals:

1. Laura Niewadomski, effective October 14, 2014 – January 27, 2015
Reason: Family Medical Leave Act
2. Katelyn Maresca, effective October 10, 2014 – January 26, 2015
Reason: Family Medical Leave Act

Resolution #105

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Ryan Hernandez	JV Boys Basketball	A2-I, \$4,684
2. Lauren D'Abramo	MS Gymnastics	C4-II, \$3,567

Resolution #106

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6TH Class Teaching Assignment:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Diane Fox	ESL – Social Studies	\$6,900
2. David Goodman	Secondary Math	\$38.33/day
3. Robyn Sweeney	Secondary Math	\$38.33/day
4. Kim Aiello	Secondary Math	\$38.33/day
5. Rodney Way	Secondary Math	\$38.33/day
6. Christina Facini	Secondary Math	\$38.33/day

Resolution #107

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2014/2015 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Rich Iannelli	Director	\$65.63/hour
2. Rich Triandafilis	Director	\$65.63/hour
3. Anthony DeBlasio	Director	\$65.63/hour
4. Michelle DeBlasio	Psychologist	\$52.50/hour
5. Francis Arato	Physical Education	\$52.50/hour
6. Al Brigham	Science	\$52.50/hour
7. Justin Dulfon	English	\$52.50/hour
8. Charles Isgro	Mathematics	\$52.50/hour
9. Rachel Kelsh	Social Studies	\$52.50/hour
10. Laurie O'Halloran	School Counselor	\$52.50/hour
11. Kyle Valentine	Special Education/Social Studies	\$52.50/hour
12. Pamela Filasky	Social Worker	\$52.50/hour
13. Michael Carlson	ESL/Spanish	\$52.50/hour
14. Elizabeth Lanni	English	\$52.50/hour
15. Jeffrey Neubauer	Mathematics	\$52.50/hour
16. Kimberley Aiello	Mathematics	\$52.50/hour
17. Christina Facini	Science	\$52.50/hour
18. Edythe Tunney	English	\$52.50/hour
19. Michelle Marrrone	Bilingual Algebra	\$52.50/hour
20. Eleni Fotopoulos	AIS English	\$52.50/hour
20. Eleni Fotopoulos	Teaching Assistant	\$34.00/hour
21. Alba Pettas	Teaching Assistant	\$34.00/hour

Resolution #108

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular/enrichment appointments for the 2014/2015 school year:

Minutes of the October 21, 2014 BOE Business Mtg

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Christine Anselmo	Teacher teaching Teachers	\$40.00/hour
2. Michelle DeBlasio	Teacher teaching Teachers	\$40.00/hour
3. Theresa Escobar	Teacher teaching Teachers	\$40.00/hour
4. Pamela Filasky	Teacher teaching Teachers	\$40.00/hour
5. Ken Grille	Teacher teaching Teachers	\$40.00/hour
6. Stacey Naglieri	Teacher teaching Teachers	\$40.00/hour
7. Jonathan DellaSperanza	Teacher teaching Teachers	\$40.00/hour
8. Mark Stuckey	MS Marching Band	\$1030
9. Edythe Tunney	HS Musical–Costumes Co-Advisor	\$465
10. Marybeth Valenti	HS Musical–Costumes Co-Advisor	\$465
11. Edythe Tunney	HS Musical–Make up Co-Advisor	\$310
12. Marybeth Valenti	HS Musical–Make up Co-Advisor	\$310
13. Kyle Valentine	CDOS Transition Coordinator	\$3,075
14. Marc Kops	Dean of Students	\$2,500
16. Brooke Hanisch	Sports Grades-K-1	\$51.00/hour
17. Stephanie Alcamo	Sports Grades-K-1	\$51.00/hour
18. Jonathan DellaSperanza	Science Little Wizards Grades1-2	\$51.00/hour
19. Nicola Matzner	Extreme Sports Grades-K-1	\$51.00/hour
20. Elizabeth Hubbard	Arts & Crafts around the World Gr 1-2	\$51.00/hour
21. Kaitlyn Roche	Arts & Crafts around the World Gr 1-2	\$51.00/hour
22. Debra McDowell	Arts & Crafts	\$51.00/hour
23. Megan Kappers	Scrapbooking Grade 2-3	\$51.00/hour
24. Anthony Schmidt	Robotics Grades 3-4	\$51.00/hour
25. Victoria Greenidge	Edible Art Grades 2-3	\$51.00/hour
26. Nicole Neurolus	Edible Art Grades 2-3	\$51.00/hour
27. Mark Stuckey	Introduction to Band – Grade 4	\$51.00/hour

Resolution #110

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher candidates at \$102.00 (certified) and \$90.00 (non-certified) for the 2014-15 school year:

Name

1. Lauren Valle D’Abramo	Special Education/Elementary
2. Mary Fleming	Non Certified
3. Zoe Oka	English 7-12
4. Melissa Gregory	Non Certified
5. Jessica Artega	Non Certified
6. Ralph Hubbard	Science
7. Kathleen Vargas	Registered Nurse
8. Jamie Crumish	Elementary
9. Barbara Corrigan	Social Studies

Resolution #111

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2014-15 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Glenn Taylor	Custodian	\$15.00/hour
2. Ashleigh Salerno	Teacher Aide	\$13.00/hour
3. Sydney Blaustein	Student Aide	\$9.00/hour

4. Mary Fleming	Teacher Aide	\$13.00/hour
5. Zoe Oka	Teacher Aide	\$13.00/hour
6. Melissa Gregory	Teacher Aide	\$13.00/hour
7. Jessica Artega	Teacher Aide	\$13.00/hour
8. Elizabeth Duerschmidt	Café Monitor	\$10.00/hour
9. Germain Smith	Guard	\$18.00/hour
10. Danielle Alberti	Teacher Aide	\$13.00/hour

BOARD OF EDUCATION

Resolution #112

BE IT RESOLVED, that the Board of Education hereby approves the attendance at the 2014 NYS School Boards Association Convention (NYC), October 26-28, 2014 for Rich Joslin, Dot Capuano, Kevin Springer and the Superintendent of Schools and that Rich Joslin, be appointed as the voting delegate with the alternate to be Kevin Springer.

Resolution #113

BE IT RESOLVED, that the Board of Education hereby approves the following overnight field trips, as per the attached documentation:

1. HS Key Club to Desmond Hotel, Albany NY, March 27-29, 2015 for the NY District Key Club Leadership Conference.

Resolution #114

BE IT RESOLVED, that the Board of Education of the Hampton Bays UFSF/Location Code 580905020000 hereby established the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employee's Retirement System based on the record of activities maintained and submitted by these officials to the District Clerk and the certifications of record maintain and submitted by these officials to the District Clerk.

Resolution #115

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, adopts a Parents' Bill of Rights for Data Privacy and Security in the form attached hereto, and authorizes the Superintendent of Schools publish this on the District's website and to amend this Bill of Rights as may be required by any regulations or guidance that may be forthcoming from the New York State Education Department.

PUBLIC COMMENT – Julie Lofstad – Smart Schools Bond Act

ADJOURNMENT

On a motion by Ms. Booth seconded by Mr. Joslin, the Business meeting adjourned at 8:45 PM.

5 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**