

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**  
**86 East Argonne Road**  
**Hampton Bays, New York 11946**

**Board of Education**  
*Chris Garvey, President*  
*Warren Booth, Vice President*  
*Dot Capuano, Trustee*  
*Rich Joslin, Trustee*  
*Kevin Springer, Trustee*  
*Lars Clemensen, Superintendent of Schools*  
*Anna Marie Rojas, District Clerk*

**OFFICIAL AGENDA –April 14, 2015**  
**Hampton Bays High School Library**

*It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.*

**7:00 PM -- BUSINESS MEETING**

**1. OPENING PROCEDURES**

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

**2. CLERK’S REPORT**

- A) **Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, March 24, 2015.*

*Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.*

- B) **Public Comment**  
*Speakers will be recognized who wish to address the Board on agenda items only.*

**3. PRESENTATIONS AND REPORTS**

- A) **Superintendent’s Report** *Lars Clemensen*
- B) **Student of the Month – March**
  - *Ashley Davila- Elementary School* *Marc Meyer*
  - *Gabriela Ruiz– Middle School* *Dennis Schug*
  - *Stephanie Vega– High School* *Chris Richardt*
- C) **Science Research Presentation** *Dr. Stephanie Forsberg*
  - *Alicia Golyski*
  - *Annika Kennedy*
- D) **Hampton Bays High School Robotics Team** *Matt Balistreri*
- E) **Disney Dreamers Academy** *Nikki Destefano*
- F) **Girl Scout Gold Project Presentation** *Annalise Romagnoli*

G) **Beneath the Sea Poster Winner Presentation**

Debra McDowell

- *Madelyn Helfand – Honorable Mention*

4. **BUSINESS, FINANCE, AND OPERATIONS**A) **Administrator's Report**

Larry Luce

B) **Approval of Contracts**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

1. *Health Services Contract with Our Lady of the Hamptons, for the 2014-2015 school year, as per the attached documentation.*
2. *Mrs. J. Halsey for tuition for two children for the 2014-2015 school year, as per the attached documentation.*

C) **Financial Reports**

*It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:*

- *Budget Transfer General/Capital Report–March 2015*
- *Appropriation Status Report – March 2015*
- *Warrant Reports –March 2015*
- *Cash Disbursements – March 2015*
- *Treasurer's Monthly Report – February 2015*
- *Revenue Budget Status Report – General –March 2015*
- *Revenue Budget Status Report – Cafeteria –March 2015*
- *Appropriation Status Report- Cafeteria –March 2015*
- *Capital Fund Appropriations Report –March 2015*
- *Capital Fund Revenue Report –March 2015*
- *Special Aid Fund Appropriations Report- March 2015*
- *Trial Balance General Fund –March 2015*
- *Trial Balance School Lunch Fund –March 2015*
- *Trial Balance Capital Fund –March 2015*
- *Trial Balance Trust and Agency Fund –March 2015*
- *Trial Balance Special Aid Fund –March 2015*
- *Trial Balance Extracurricular Fund –March 2015*
- *Student Accounts Second Quarter –March 2015*
- *Cash Flow Report –March 2015*
- *Internal Claims Audit Report –March 2015*
- *Student Enrollment Report –March 2015*

D) **Budget Transfers**

*BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the following budget transfers:*

1. *\$100,000 to adjust for electric bills for the rest of 2015-15, as per the attached documentation.*
2. *\$13,000 to adjust for Health Services costs for students attending private school, as per the attached documentation.*

E) **Approval of Change Order – Bond Referendum Projects**

*RESOLVED, the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, hereby approves Change Order No. 3, SED No.: 58-09-05-02-0-*

010-013, in the deduct amount of (\$6,094.17) for Rocon, the Mechanical Contract.

5. **STUDENT SERVICES - None**

6. **PERSONNEL**

A) **Resignations for the Purposes of Retirement**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignations of the following individuals for the purposes of retirement:*

1. MaryEllen Grismer, Clerk Typist, effective June 30, 2015.
2. Kenneth Grille, School Psychologist, effective July 1, 2015.
3. Pamela Filasky, Social Worker, effective June 30, 2015.
4. Joanne Abatangelo, Elementary Teacher, effective June 30, 2015.

B) **Leave Replacement Appointment**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave replacement appointment for the following individual:*

- |                  |                                      |
|------------------|--------------------------------------|
| 1. Joseph DeLuca | Custodian I                          |
| Effective:       | April 15, 2015-March 24, 2016        |
| Salary:          | CSEA Step 1 (pro-rated)              |
| Reason:          | Leave Replacement of Scott Henninger |

C) **Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2014-15 school year:*

- | <u>Name</u>      | <u>Position</u>                      |
|------------------|--------------------------------------|
| 1. Joseph Burger | AIS – Global Studies                 |
| 2. Lara Skrezec  | Curriculum Writing – Living Env. DSC |

D) **CSEA Appointment**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual:*

- |                   |                                |
|-------------------|--------------------------------|
| 1. Thomas Mullaly | Custodian I                    |
| Effective:        | April 15, 2015                 |
| Salary:           | CSEA Step 1 (pro-rated)        |
| Reason:           | Resignation of Richard Polanco |

E) **Leave of Absence**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leave of absence:*

- |                     |                                   |
|---------------------|-----------------------------------|
| 1. Elizabeth Thorne | Elementary Teacher                |
| Effective:          | February 23, 2015 – June 26, 2015 |
| Reason:             | Maternity Leave                   |

7. **BOARD OF EDUCATION**

A) **Sub Committee Reports**

B) **Acceptance of Food Establishment Inspection Summary Report**

*BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby accepts the Suffolk County Department of Health*

*Services Food Establishment Inspection Summary Reports for the Hampton Bays Elementary, Middle and High Schools, as per the attached documentation.*

- C) **Approval to Schedule Special Board Meeting (BOCES Vote)**  
*BE IT RESOLVED, that the Board of education hereby scheduled a Special Meeting for April 22, 2015 at 8:30 AM to conduct the BOCES Budget/Board Vacancy Vote and to consider, upon the recommendation of the Superintendent of Schools, the budget proposal for 2015-16.*
  
- D) **Approval and Appointment of Workers for Election and Special District Meeting for the Purpose of a Budget Vote**  
*BE IT RESOLVED, that the Board of Education of the Hampton Bays UFSD approves the appointment of the Chairperson, Acting Clerk, Assistant Clerks, Inspector and Assistant Inspectors for the District Budget/Board Vacancy vote to be held Tuesday, May 19, 2015 as annexed hereto (Appendix #1).*
  
- E) **Terms and Conditions**  
*BE IT RESOLVED, that the Board of Education hereby approves the Terms and Conditions of Larry Luce and allows the Superintendent of Schools to sign the agreement, as per the attached documentation.*

**8. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**9. ADJOURNMENT**