

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**  
**86 East Argonne Road**  
**Hampton Bays, New York 11946**

**Board of Education**  
*Chris Garvey, President*  
*Warren Booth, Vice President*  
*Dot Capuano, Trustee*  
*Rich Joslin, Trustee*  
*Kevin Springer, Trustee*  
*Lars Clemensen, Superintendent of Schools*  
*Anna Marie Rojas, District Clerk*

**OFFICIAL AGENDA –May 12, 2015**  
**Hampton Bays High School Library**

*The Board of Education will convene at 5:30 pm prior to the scheduled public meeting to begin at 7:00pm as the Audit Committee, followed by an anticipated convening in Executive Session to discuss the employment of a particular person.*

**7PM - BUSINESS MEETING**

**1. OPENING PROCEDURES**

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Budget Hearing**
- E) **Approval of Order of Agenda**

**2. CLERK’S REPORT**

- A) **Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, April 14, 2015 and the Special Meeting held, Wednesday April 22, 2015.*

*Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.*

- B) **Public Comment**  
*Speakers will be recognized who wish to address the Board on agenda items only.*

**3. PRESENTATIONS AND REPORTS**

- A) **Superintendent’s Report** *Lars Clemensen*
- B) **Student of the Month –April**
  - Victoria Madison – Elementary School* *Marc Meyer*
  - Midori Villacorta – Middle School* *Dennis Schug*
  - Denisse Hernandez – High School* *Chris Richardt*
- C) **Long Island Council for the Social Studies Outstanding High School Social Studies Teacher** *Chris Richardt*  
*Mr. Joseph Burger, Hampton Bays High School*
- D) **2014-15 Suffolk Zone Student Award Winners** *Drew Walker*
  - Jamison Moore, Zachary Bahomondes, & Benjamin Halucha* *4<sup>th</sup> Grade*
  - Christina Coulton & Gavin Grismer* *8<sup>th</sup> Grade*
  - Rebecca Harris & Nicholas Berglin* *12<sup>th</sup> Grade*

#### 4. BUSINESS, FINANCE, AND OPERATIONS

##### A) Administrator's Report

Larry Luce

##### B) Approval of Contracts

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

1. *All-Suffolk Auto School for summer 2015, Fall 2015 and Spring 2016, as per the attached documentation.*
2. *Center Moriches UFSD for Physical Therapy, Occupational Therapy and Speech services for the 2015-2016 school year, as per the attached documentation.*
3. *Center Moriches Union Free School District for summer school 2015, as per the attached documentation.*
4. *Center Moriches Union Free School District for 2015-2016 school year, as per the attached documentation.*
5. *Riverhead Central School District for Health and Welfare Service Agreements for the 2014-2015 school year, as per the attached documentation.*
6. *Cullen & Danowski, LLP for financial and auditing services for the 2014-2015 school year, as per the attached documentation.*
7. *Dominion Construction Corporation, Bond Referendum Project Phase II at the high school, middle and elementary schools, as per the attached documentation.*
8. *Stalco Construction, Inc., Bond Referendum Project Phase II at the high school, middle and elementary schools as per the attached documentation.*
9. *Locust Valley Electric Inc., (2), Bond Referendum Project Phase II at the high school, middle and elementary schools as per the attached documentation.*

##### C) Financial Reports

*It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:*

- *Budget Transfer General/Capital Report–April 2015*
- *Appropriation Status Report – April 2015*
- *Warrant Reports –April 2015*
- *Cash Disbursements – April 2015*
- *Treasurer's Monthly Report – March 2015*
- *Revenue Budget Status Report – General –April 2015*
- *Revenue Budget Status Report – Cafeteria –April 2015*
- *Appropriation Status Report- Cafeteria –April 2015*
- *Capital Fund Appropriations Report –April 2015*
- *Capital Fund Revenue Report –April 2015*
- *Special Aid Fund Appropriations Report- April 2015*
- *Trial Balance General Fund –April 2015*
- *Trial Balance School Lunch Fund –April 2015*
- *Trial Balance Capital Fund –April 2015*
- *Trial Balance Trust and Agency Fund –April 2015*
- *Trial Balance Special Aid Fund –April 2015*
- *Trial Balance Extracurricular Fund –April 2015*
- *Student Accounts Second Quarter – Amended*
- *Student Accounts Third Quarter – March 2015*
- *Cash Flow Report –April 2015*
- *Internal Claims Audit Report –April 2015*
- *Student Enrollment Report –April 2015*

**D) Budget Transfers**

*BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the following budget transfers:*

- 1. \$46,716 to cover cost of tuition for out of district students unilaterally placed in a private school outside of the district, as per the attached documentation.*
- 2. \$27,919.37 to adjust for furniture for elementary nurse's office, security booth and psychologist's office, as per the attached documentation.*

**E) Approval to Write-Off Unpaid Lunch Balances**

**Pending resolution language, this is to write off roughly \$400 in unpaid lunch balances from numerous graduates over the last several years.**

**F) Authorization for Turf Management**

*BE IT RESOLVED, that upon the recommendation of the School Business Administrator, the Board of Education authorizes Turf Brothers, Inc., in accordance with Chapter 85, NYS Laws of 2010 to apply a single/yearly application of weed control, grub control, and flea and tick spray to the grounds on all campuses.*

**5. STUDENT SERVICES**

**A) Approval of CSE/CPSE Services**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.*

**6. PERSONNEL**

**A) Resignations**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individual:*

- 1. Ann Marie Smith, Teacher Assistant, effective May 4, 2015*

**B) Leave of Absence**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:*

- |                       |   |
|-----------------------|---|
| <i>1. Rick Solano</i> | <i>Physical Education Teacher</i>                       |
| <i>Effective:</i>     | <i>2015-2016 School Year</i>                            |
| <i>Reason:</i>        | <i>Educational Leave as per HBTA Contract XXIII (F)</i> |

**C) Co-Curricular Enrichment Appointment**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment for the 2014-15 school year:*

- | <u>Name</u>             | <u>Position</u>                 |
|-------------------------|---------------------------------|
| <i>1. Stephanie Tam</i> | <i>Chinese Culture/Language</i> |

**D) Approval of Substitute Teachers**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following candidates as substitute teachers for 2014-15:*

- | <u>Name</u>                 | <u>Certification</u> |
|-----------------------------|----------------------|
| <i>1. Stephen McSweeney</i> | <i>Non-Certified</i> |

- E) **Approval of Support Positions**  
*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2014-15 school year:*

<u>Name</u>	<u>Position</u>
1. Vincent DeMartino, Jr.	Custodian
2. Franco Mendez	Guard
3. Scott Harris	Student Intern

- F) **Approval to Rescind Resolution #221, 2014-2015 School Year**  
*RESOLVED, that the Board of Education hereby rescinds Resolution #221, 2014-2015 school year: the approval to hire Edward Mullally, Custodian I, effective April 15, 2015.*

- G) **Approval to Terminate in Accordance with Provision 71 of Civil Service Law**  
*BE IT RESOLVED, that the Board hereby terminates the employment of Ronald Shelton, Maintenance Mechanic, effective May 12, 2015, in accordance with the provisions of Section 71 of the Civil Service Law, with the opportunity to be reinstated to the same or a similar position, if a vacancy exists, upon making application therefor within one year after termination of the disability.*

- H) **CSEA Appointment**  
*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual:*

1. Joseph Majsce	Custodian I
Effective:	May 13, 2015
Salary:	CSEA Step 1 (pro-rated)
Reason:	Resignation of Richard Polanco

7. **BOARD OF EDUCATION**

- A) **Appointment of Director of School Safety**  
*WHEREAS, the need for a dedicated Office of School Safety has never been more important;*

*WHEREAS, in 2006, the Hampton Bays UFSD created an Office of School Safety to provide for the training, management, and evaluation of school security guards; communication and coordination with local and state emergency services; supervision and maintenance of all district security equipment; and the creation and training around the District-wide School Safety Plan;*

*WHEREAS, to allow the school district to continue its pursuit of the District Mission, where all students graduate with a strong academic foundation, a solid character, a commitment to lifelong learning, and a respect for community, an effective school safety program must be in place;*

*WHEREAS, the District's efforts to hire a non-retiree candidate as deemed qualified by the Suffolk County Department of Civil Service's eligible list of non-retiree candidates for Director of School Safety has traditionally yielded no interested or qualified candidates;*

*THEREFORE, BE IT RESOLVED THAT, the Board of Education, upon the recommendation of the Superintendent of Schools, appoints John P. Moran to the position of Director of School Safety for the period of July 1, 2015 through June 30, 2016, as per the established Terms & Conditions if a qualified, non-retiree candidate is not found.*

*AND BE IT FURTHER RESOLVED THAT, the Superintendent of Schools submit any and all appropriate and necessary applications to secure a Section 211 Waiver from the New York State Education Department to authorize such appointment.*

**B) Pre-K Lottery Drawing**

*Marc Meyer/Rich Triandafilis*

**8. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**9. ADJOURNMENT**