

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** May 12, 2015                      **KIND OF MEETING:** Business  
**LOCATION:** HS Library                      **PRESIDING OFFICER:** President  
**MEMBERS PRESENT:** Chris Garvey, Warren Booth, Richard Joslin Kevin Springer,  
Dot Capuano  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Larry Luce, Lars Clemensen, Anna Marie Rojas

**CALL TO ORDER:** 5:30 PM  
**ENTER EXECUTIVE SESSION:** 5:30 PM  
**AUDIT COMMITTEE MEETING:** 5:30 PM  
**CLOSE AUDIT MEETING:** 6:15 PM  
**RESUMEBUSINESS MEETING** 7:00 PM  
**ADJOURNMENT:** 8:23 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
<b>Resolution #234</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #235</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #236</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #237</b>	<b>Acceptance of Financial Reports</b>	<b>Passed</b>
<b>Resolution #238</b>	<b>Acceptance of Budget Transfers</b>	<b>Passed</b>
<b>Resolution #239</b>	<b>Approval to Write-Off Unpaid Lunch Balances</b>	<b>Passed</b>
<b>Resolution #240</b>	<b>Authorization for Turf Management</b>	<b>Passed</b>
<b>Resolution #241</b>	<b>Approval of CSE/CPSE Services</b>	<b>Passed</b>
<b>Resolution #242</b>	<b>Resignations (Smith)</b>	<b>Passed</b>
<b>Resolution #243</b>	<b>Leave of Absence (Solano)</b>	<b>Passed</b>
<b>Resolution #244</b>	<b>Co-Curricular Appointments</b>	<b>Passed</b>
<b>Resolution #245</b>	<b>Approval of Substitute Teachers</b>	<b>Passed</b>
<b>Resolution #246</b>	<b>Approval of Support Positions</b>	<b>Passed</b>

Minutes of the May 12, 2015 BOE Mtg

<b>Resolution #247</b>	<b>Approval to Rescind Resolution #221, 2014-2015 School Year</b>	<b>Passed</b>
<b>Resolution #248</b>	<b>Approval to Terminate in Accordance With Provision 71 of Civil Service Law</b>	<b>Passed</b>
<b>Resolution #249</b>	<b>CSEA Appointment (Mujsce)</b>	<b>Passed</b>
<b>Resolution #250</b>	<b>Appointment of Director of Safety (Moran)</b>	<b>Passed</b>
<b>Resolution #251</b>	<b>Approval of Overnight Field Trips, 2015-2016 School Year</b>	<b>Passed</b>

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Mr. Garvey called the Business meeting to order at 5:30 PM.

On a motion by Mr. Springer, seconded by Mr. Joslin the Business meeting adjourned to Executive Session to discuss the employment of a particular person at 5:30PM.

An Audit Committee meeting was held with Deirdre Lunetta from Cullen & Danowski, our auditing firm. The meeting closed at 6:15 PM

At 7:00 the board reconvened the public session.

On a motion by Mr. Booth seconded by Ms. Capuano the following resolution was offered:

**Resolution #234**

**BE IT RESOLVED** that the Board of Education approved the order of the agenda.

5aye

At 7:02 the Public Hearing on the proposed 2015-2016 Budget was held. (Presentation attached)

The Public Hearing closed at 7:15 with no questions from the audience.

**CLERK'S REPORT**

On a motion by Mr. Booth, seconded by Ms. Capuano the following resolution was offered:

**Resolution #235**

**BE IT RESOLVED** that the Board of Education accepts minutes of the Business Meeting held Tuesday, April 14, 2015 and the Special Meeting held, Wednesday, April 22, 2015.

5 aye

**PUBLIC COMMENT – None**

**PRESENTATIONS AND REPORTS**

Mr. Clemensen spoke about the following:

- Budget

- HS Graduation Commencement Speaker-John Carter
- Pre-K Lottery
- Overnight Field Trips 2015-2016 school year
- K-Kids Presentation

**Student of the Month – April**

- Victoria Madison – Elementary School
- Midori Villacorta – Middle School
- Denisse Hernandez – High School

**Mr. Richardt, High School Principal introduced Long Island Council for the Social Studies Outstanding High School Social Studies Teacher, Mr. Joseph Burger.**

**The 2014-15 Suffolk Zone Student Award Winners were presented by Mr. Drew Walker, Athletic Director, Mrs. Tracey Carey, Mr. John Paga, Ms. Samantha Spehler and Mr. Fran Arato:**

- Jamison Moore, Zachary Bahomondes, & Benjamin Halucha 4<sup>th</sup> Grade
- Christina Coulton & Gavin Grismer 8<sup>th</sup> Grade
- Rebecca Harris & Nicholas Berglin 12<sup>th</sup> Grade

**BUSINESS, FINANCE, AND OPERATIONS**

**Mr. Luce spoke about the following:**

- Budget Hearing
- Construction Project
- Greenhouse Project
- Bond Refinancing complete

**On a motion by Mr. Springer and seconded by Ms. Capuano, the following resolutions #236-#251 were offered in consent agenda format:**

**5 aye**

**Resolution #236**

**RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:**

- 1. All-Suffolk Auto School for summer 2015, Fall 2015 and Spring 2016, as per the attached documentation.**
- 2. Center Moriches UFSD for Physical Therapy, Occupational Therapy and Speech services for the 2015-2016 school year, as per the attached documentation.**
- 3. Center Moriches Union Free School District for summer school 2015, as per the attached documentation.**
- 4. Center Moriches Union Free School District for 2015-2016 school year, as per the attached documentation.**
- 5. Riverhead Central School District for Health and Welfare Service Agreements for the 2014-2015 school year, as per the attached documentation.**
- 6. Cullen & Danowski, LLP for financial and auditing services for the 2014-2015 school year, as per the attached documentation.**

7. **Dominion Construction Corporation, Bond Referendum Project Phase II at the high school, middle and elementary schools, as per the attached documentation.**
8. **Stalco Construction, Inc., Bond Referendum Project Phase II at the high school, middle and elementary schools as per the attached documentation.**
9. **Locust Valley Electric Inc., (2), Bond Referendum Project Phase II at the high school, middle and elementary schools as per the attached documentation.**
10. **Pioneer Construction Co. of Northport Inc., Bond Referendum Project Phase II at the high, middle and elementary schools, as per the attached documentation.**

**Resolution #237**

**It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:**

**Budget Transfer General/Capital Report–April 2015  
Appropriation Status Report – April 2015  
Warrant Reports –April 2015  
Cash Disbursements – April 2015  
Treasurer’s Monthly Report – March 2015  
Revenue Budget Status Report – General –April 2015  
Revenue Budget Status Report – Cafeteria –April 2015  
Appropriation Status Report- Cafeteria –April 2015  
Capital Fund Appropriations Report –April 2015  
Capital Fund Revenue Report –April 2015  
Special Aid Fund Appropriations Report- April 2015  
Trial Balance General Fund –April 2015  
Trial Balance School Lunch Fund –April 2015  
Trial Balance Capital Fund –April 2015  
Trial Balance Trust and Agency Fund –April 2015  
Trial Balance Special Aid Fund –April 2015  
Trial Balance Extracurricular Fund –April 2015  
Student Accounts Second Quarter – Amended  
Student Accounts Third Quarter – March 2015  
Cash Flow Report –April 2015  
Internal Claims Audit Report –April 2015  
Student Enrollment Report –April 2015**

**Resolution #238**

**BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the following budget transfers:**

1. **\$46,716.00 to cover cost of tuition for out of district students unilaterally placed in a private school outside of the district, as per the attached documentation.**
2. **\$27,919.37 to adjust for furniture for elementary nurse’s office, security booth and psychologist’s office, as per the attached documentation.**
3. **\$16,000.00 to adjust to order equipment for AP Chemistry to start Summer 2015, as per the attached documentation.**

**Resolution #239**

**WHEREAS, some students have left Hampton Bays Schools with amounts owed on their lunch account; and**

**WHEREAS, after repeated attempts to collect these amounts, the District has now deemed this amount owed to be “bad debt” for which any collection by any means is unlikely;**

**THEREFORE BE IT RESOLVED that the Board of Education of the Hampton Bays Union Free School District hereby adjusts the balance owed to the cafeteria fund by \$280.75, writing off the specific bad debt that remains on the books for students, as per the attached documentation, Account Code to be determined.**

**Resolution #240**

**BE IT RESOLVED, that upon the recommendation of the School Business Administrator, the Board of Education authorizes Turf Brothers, Inc., in accordance with Chapter 85, NYS Laws of 2010 to apply a single/yearly application of weed control, grub control, and flea and tick spray to the grounds on all campuses.**

**STUDENT SERVICES**

**Resolution #241**

**RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.**

**PERSONNEL**

**Resolution #242**

**RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individual:**

- 1. Ann Marie Smith, Teacher Assistant, effective May 4, 2015**

**Resolution #243**

**RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:**

- 1. Rick Solano                      Physical Education Teacher  
    Effective:                      2015-2016 School Year  
    Reason:                        Educational Leave as per HBTA Contract XXIII (F)**

**Resolution #244**

**RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment for the 2014-15 school year:**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
<b>1. Stephanie Tam</b>	<b>Chinese Culture/Language</b>	<b>\$51.00/hour</b>
<b>2. Diane Hutchison</b>	<b>2015 Summer School Coordinator</b>	<b>\$8,000</b>

**Resolution #245**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following candidates as substitute teachers for 2014-15:

<u>Name</u>	<u>Certification</u>
1. Stephen McSweeney	Non-Certified

**Resolution #246**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2014-15 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Vincent DeMartino, Jr.	Custodian	\$15.00/hour
2. Scott Harris	Student Intern	\$12.50/hour

**Resolution #247**

**RESOLVED**, that the Board of Education hereby rescinds Resolution #221, 2014-2015 school year: the approval to hire Edward Mullally, Custodian 1, effective April 15, 2015.

**Resolution #248**

**BE IT RESOLVED**, that the Board hereby terminates the employment of Ronald Shelton, Maintenance Mechanic, effective May 12, 2015, in accordance with the provisions of Section 71 of the Civil Service Law, with the opportunity to be reinstated to the same or a similar position, if a vacancy exists, upon making application therefor within one year after termination of the disability.

**Resolution #249**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual:

1. Joseph Mujsc	Custodian I
Effective:	May 13, 2015
Salary:	CSEA Step 1 \$39,862 (pro-rated)
Reason:	Resignation of Richard Polanco

**BOARD OF EDUCATION**

**Resolution #250**

**WHEREAS**, in 2006, the Hampton Bays UFSD created an Office of School Safety to provide for the training, management, and evaluation of school security guards; communication and coordination with local and state emergency services; supervision and maintenance of all district security equipment; and the creation and training around the District-wide School Safety Plan;

**WHEREAS**, to allow the school district to continue its pursuit of the District Mission, where all students graduate with a strong academic foundation, a solid character, a

**commitment to lifelong learning, and a respect for community, an effective school safety program must be in place;**

**WHEREAS, the District's efforts to hire a non-retiree candidate as deemed qualified by the Suffolk County Department of Civil Service's eligible list of non-retiree candidates for Director of School Safety has traditionally yielded no interested or qualified candidates;**

**THEREFORE, BE IT RESOLVED THAT, the Board of Education, upon the recommendation of the Superintendent of Schools, appoints John P. Moran to the position of Director of School Safety for the period of July 1, 2015 through June 30, 2016, as per the established Terms & Conditions if a qualified, non-retiree candidate is not found.**

**AND BE IT FURTHER RESOLVED THAT, the Superintendent of Schools submit any and all appropriate and necessary applications to secure a Section 211 Waiver from the New York State Education Department to authorize such appointment.**

**Resolution #251**

**BE IT RESOLVED, that the Board of Education hereby approves the following overnight field trips for the 2015-16 school year:**

- 1. High School Research in Science Program for the purposes of participating in the Student Showcase at the NYS School Boards Association Annual Convention, October 18, 2015 through October 20, 2015.**
- 2. High School Student Council for the purposes of participating in the Disney Youth Education Leadership Series in Anaheim, California and conducting college visits to University of Southern California and University of California-Los Angeles, November 6, 2015 through November 11, 2015.**

**Mr. Marc Meyer and Mr. Rich Triandafilis facilitated the Pre-K Lottery Drawing**

**PUBLIC COMMENT – None**

**ADJOURNMENT**

**On a motion by Mr. Booth seconded by Mr. Joslin, the Business meeting adjourned at 8:23PM.**

**5 aye**

**Respectfully submitted,**

**District Clerk  
Anna Marie Rojas**