

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: September 8, 2015 **KIND OF MEETING:** Business
LOCATION: HS Auditorium **PRESIDING OFFICER:** President
MEMBERS PRESENT: Richard Joslin, Kevin Springer, Dot Capuano, Michael Dunn,
Elizabeth Scully
MEMBERS ABSENT: None
OTHERS PRESENT: Larry Luce, Lars Clemensen, Anna Marie Rojas

CALL TO ORDER: 6:00 PM
ENTER EXECUTIVE SESSION: 6:01 PM
END EXECUTIVE SESSION 7:10 PM
RESUME BUSINESS MEETING 7:12 PM
ADJOURNMENT: 8:36 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #63	Approval of Order of Agenda	Passed
Resolution #64	Approval of Minutes	Passed
Resolution #65	Acceptance of Financial Reports	Passed
Resolution #66	Establishment of Petty Cash Funds (Life Skills)	Passed
Resolution #67	Establishment of Petty Cash Funds (Concession Stand)	Passed
Resolution #68	Approval of Contracts	Passed
Resolution #69	Authorization to Dispose of Surplus Equipment	Passed
Resolution #70	Approval CSE/CPSE Services	Passed
Resolution #71	Acceptance of Co-Curricular Resignation (Brown)	Passed
Resolution #72	Approval of Co-Curricular Appointments	Passed
Resolution #73	Approval of CSEA Appointments (Barker, Agoglia, Little)	Passed
Resolution #74	Approval of Athletic Appointments (2015-16)	Passed

Minutes of the September 8, 2015 BOE Mtg

Resolution #75	Approval of Substitute Teachers	Passed
Resolution #76	Approval of Substitute Support Positions	Passed
Resolution #77	Approval of Support Positions	Passed
Resolution #78	Approval of Second Reading and Adoption Of Board of Education Policies (4326, 4526, 5150, 5205, 5405, 5420, 5460, 5500, 5550, 6100, 6110, 6120, 6130, 6140, 6420, 6700, 8505.E, 8520, 8630)	Passed
Resolution #79	Approval of First Reading and Move to Second Reading and Adoption of Board of Policies (8210, 9645)	Passed
Resolution #80	Approval of Overnight Field Trips (Frost Valley, Washington DC)	Passed

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MEMBERS ABSENT: None
OTHERS PRESENT: Larry Luce, Lars Clemensen, Anna Marie Rojas

Mr. Joslin called the Business meeting to order at 6:00 PM.

On a motion by Mr. Springer, seconded by Ms. Capuano, the board entered executive session to discuss the employment of a particular person.

The Business meeting resumed at 7:10 PM.

On a motion by Ms. Capuano, seconded by Ms. Scully the following resolution was offered:

Resolution #63

BE IT RESOLVED that the Board of Education approved the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Mr. Dunn seconded by Ms. Scully the following resolution was offered:

Resolution #64

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, August 25, 2105.

5 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Mr. Clemensen spoke about the following:

- Please see attached presentation

Mr. Walker presented to the Board, the PAL Lacrosse Team as they were undefeated this past season.

BUSINESS, FINANCE, AND OPERATIONS

Mr. Luce spoke about the following:

- Sports complex

- Elementary school construction
- Independent auditors

On a motion by Mr. Springer and seconded by Ms. Scully, the following resolutions #65-#69 were offered in consent agenda format:

5 aye

Resolution #65

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

Budget Transfer General/Capital Report–August 2015
Appropriation Status Report – August 2015
Warrant Reports –August 2015
Cash Disbursements – August 2015
Revenue Budget Status Report – General –August 2015
Revenue Budget Status Report – Cafeteria –August 2015
Appropriation Status Report- Cafeteria –August 2015
Capital Fund Appropriations Report –August 2015
Capital Fund Revenue Report –August 2015
Special Aid Fund Appropriations Report- August 2015
Trial Balance General Fund –August 2015
Trial Balance School Lunch Fund –August 2015
Trial Balance Capital Fund –August 2015
Trial Balance Trust and Agency Fund –August 2015
Trial Balance Special Aid Fund –August 2015
Trial Balance Extracurricular Fund –August 2015
Internal Claims Audit Report –August 2015
Student Enrollment Report –August 2015

Resolution #66

WHEREAS, the District has three Special Education Life Skills Academy programs, one at the Elementary School, one at the Middle School and one at the High School; and

WHEREAS, it is necessary for the students in the Life Skills classes to learn essential life skills such as counting real money, making change when going to a store and purchasing something and making sure that correct change was given;

THEREFORE BE IT RESOLVED, that the Board of Education, at the request of the Assistant Superintendent for Student Services and upon the recommendation of the School Business Official, hereby authorizes providing each of the teachers of the Life Skills classes with \$150 in cash for instructional use in the classroom which will be returned to the general fund at the end of the school year, as well as petty cash funds in the amount of \$100.00 each, with Life Skills teachers Carla Pensa, Jill Bross and Kyle Valentine appointed as custodians of the three petty cash funds for the 2015-16 school year. The District Treasurer shall check the funds for accuracy as needed, but not less than once each semester.

Resolution #67

WHEREAS, the District has a concession stand at the High School; and it is necessary for the Concession Manager to make change;

THEREFORE BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, hereby authorizes providing the Concession Stand with petty cash funds in the amount of \$200.00.

BE IT FURTHER RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, appoints Maria Gjjanj as custodian of the petty cash funds for the 2015-16 school year. The Treasurer shall check the funds for accuracy as needed.

Resolution #68

RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, hereby authorize the Board President to execute the agreement, as per the attached documentation, with Suffolk County Community College, for the provision of a Childcare Development Associate program at Hampton Bays High School.

Resolution #69

RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, hereby authorizes the declaration of the following as “surplus” and directs the School Business Official to dispose of the surplus in accordance with Board policy and procedure:

1. International 184 Tractor with small push blade - old, in need of extensive repair, no longer needed due to purchase of second Gator with plow. Buyer for \$800.
2. Colman Ultra 2500W Generator – running engine, does not generate. Buyer for \$10.
3. 2006 Meyer Snow Plow Model C8 - hydraulics leak. Buyer for \$500
4. Old HS cafeteria serving line (three pieces). Sold to New Rochelle UFSD for \$100, who needed immediate replacement due to severe damage to building.

STUDENT SERVICES

On a motion by Ms. Capuano, seconded by Mr. Springer the following resolution was offered:

Resolution #70

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

5 aye

PERSONNEL

On a motion by Mr. Springer, seconded by Ms. Scully, the following resolutions #71-#77 were offered in consent agenda format:

5 aye

Resolution #71

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the resignation of Mindy Brown as ES K-Kids Advisor for the 2015-2016 school year.

Resolution #72

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Michelle DeBlasio	HS CSE Chairperson	\$5640
2. Ed Baumann	HS Robotics–Co Advisor	\$1287.50
3. Matthew Balistreri	HS Robotics–Co Advisor	\$1287.50
4. Marybeth Valenti	HS Musical–Costumes Co-Advisor	\$465
5. Edythe Tunney	HS Musical–Costumes Co-Advisor	\$465
6. Marybeth Valenti	HS Musical-Makeup Co-Advisor	\$310
7. Edythe Tunney	HS Musical-Makeup Co-Advisor	\$310
8. Kaitlyn Roche	ES K-Kids Co-Advisor	\$772.50
9. Shannon Hickey	ES K-Kids Co-Advisor	\$772.50
10. Elizabeth Lanni	Teachers Teaching Teachers	\$40/hour
11. Stephanie Forsberg	Summer School Teacher (R.I.S.)	\$51/hour

Resolution #73

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

Ryan Barker **Teacher Aide**
Effective: **September 9, 2015**
Salary: **Step 1 \$18,679 (prorated)**
Reason: **New Position as per IEP**

Lisa Agoglia **Teacher Aide**
Effective: **September 1, 2015**
Salary: **Step 1 \$18,679**
Reason: **New Position as per IEP as budgeted**

Brooke Little **Teacher Aide**
Effective: **September 8, 2015**
Salary: **Step 1 \$18,679 (prorated)**
Reason: **Resignation of Jamie Meyer**

Resolution #74

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments for the 2015-16 school year, in accordance with the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
John Roche	JV Football	A3-I	\$4,370
Craig Brierly	Swimming		Volunteer
Michael Garofola	Varsity Boys Soccer		Volunteer

Resolution #75

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2015/2016 school year:

<u>Name</u>	<u>Certification</u>
Carla Magnozzi	Elementary
Caitlin Baron	ELA Grades 7-12
Brittany Morlock	Elementary
Danielle Isaacs	Social Studies 7-12
Joseph Carrieri	Elementary and Special Education

Resolution #76

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2015/16 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Samuel Smith	Custodian	\$15/hour
Zachary Sinsie	Custodian	\$15/hour
Carlo Verardi	Custodian	\$15/hour
Russell Kaufmann	Custodian	\$15/hour
Peter Lelkowski	Custodian	\$15/hour
Calvin Mackey	Custodian	\$15/hour
Cheryl Schumann	Custodian	\$15/hour
Lauren Herrera	Sub Teacher Aide	\$13/hour

Resolution #77

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2015/16 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Dawn Pederson	Custodian	\$19.36/hour
Joseph Zatarga	Custodian	\$19.36/hour

BOARD OF EDUCATION

On a motion by Mr. Springer, seconded by Mr. Dunn the following resolutions #78-#80 were offered in consent agenda format:

5 aye

Resolution #78

BE IT RESOLVED, that the Board of Education hereby approves the second reading of the following policies:

1. 4326 LEP Instruction
2. 4526 Computer/Internet Acceptable Use Policy (and exhibits)
3. 5150 School Admissions
4. 5205 Extra-Curricular Academic Eligibility
5. 5404 Student Wellness
6. 5420 Student Health Services (and regulation)

7. 5460 Child Abuse in a Domestic Setting (and regulation)
8. 5500 Student Records (and exhibits and regulation)
9. 5550 Student Privacy
10. 6100 Annual Budget
11. 6110 Budget Planning (and regulation)
12. 6120 Budget Hearing
13. 6130 Budget Adoption
14. 6140 Administration of the Budget
15. 6420 Online Banking Services
16. 6700 Purchasing (and regulation)
17. 8505.E Charging School Meals
18. 8520 Free and Reduced Price Meal Services (and regulation)
19. 8630 Computer Control for Financial Network and District Computer System

Resolution #79

BE IT RESOLVED, that the Board of Education hereby waives the first reading and approves the second reading and adoption of the following policies:

1. 8210 Surveillance Cameras on School Property
2. 9645 Disclosure of Wrongful Conduct

Resolution #80

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of School, hereby approves the overnight field trip of:

1. Grade 7, to Frost Valley and Marist College, November 11-13, 2015
2. Grade 8, to Washington D.C. and George Washington University on March 3-5, 2016

Old Business

Grading Policy regarding the Common Core Algebra Regents – tabled to the October 13, 2015 Board of Education Meeting

New Business

Grade 3-8 Assessments and Student Refusals and Enrollment and Residency was covered under the Superintendent's Report.

PUBLIC COMMENT – Adam Ortiz spoke about residency and the state assessments.

ADJOURNMENT

On a motion by Mr. Dunn seconded by Ms. Scully, the Business meeting adjourned at 8:36 PM.

5 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**