

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: October 13, 2015 **KIND OF MEETING:** Business

LOCATION: HS Auditorium **PRESIDING OFFICER:** President

MEMBERS PRESENT: Richard Joslin, Kevin Springer, Dot Capuano, Michael Dunn,
Elizabeth Scully

MEMBERS ABSENT: None

OTHERS PRESENT: Larry Luce, Lars Clemensen, Anna Marie Rojas

CALL TO ORDER: 6:00 PM

ENTER EXECUTIVE SESSION: 6:01 PM

OPEN AUDIT COMMITTEE: 6:30 PM

CLOSE AUDIT COMMITTEE: 6:55 PM

END EXECUTIVE SESSION 6:58 PM

RESUME BUSINESS MEETING 7:04 PM

ADJOURNMENT: 8:03 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #81	Approval of Order of Agenda	Passed
Resolution #82	Approval of Minutes	Passed
Resolution #83	Approval of Contracts	Passed
Resolution #84	Acceptance of Financial Reports	Passed
Resolution #85	Approval Budget Transfers	Passed
Resolution #86	Approval of Change Order–Bond Referendum Projects Phase 3	Passed
Resolution #87	Establishment of Reserve Accounts	Passed
Resolution #88	Approval CSE/CPSE Services	Passed
Resolution #89	Termination (Solano-Foster)	Passed
Resolution #90	Approval of Leave of Absence (Paga, Stuckey, Garofola)	Passed
Resolution #91	Approval of Teaching Appointment (Stevens)	Passed
Resolution #92	Correction of Resolutions (#47, #54, 2015) (Meyer, McFarland)	Passed

Resolution #93	Approval of Co-Curricular Appointments	Passed
Resolution #94	Approval of Co-Curricular Enrichment Appointments	Passed
Resolution #95	Approval of Sixth Class Teaching Appointments	Passed
Resolution #96	Approval for the PM Alternative High School	Passed
Resolution #97	Acceptance of Coaching Resignation (DiCapua)	Passed
Resolution #98	Approval of Athletic Appointments (2015-16)	Passed
Resolution #99	Approval of Substitute Teachers	Passed
Resolution #100	Acceptance of CSEA Resignations (Hinrichs, McFarland)	Passed
Resolution #101	Approval of Attendance at NYSSBA Convention In NYC October 18020, 2015	Passed
Resolution #102	Certification of Standard Work Day	Passed
Resolution #103	Authorization of Hardship Waiver for Annual Professional Performance Review (APPR)	Passed

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MEMBERS ABSENT: None
OTHERS PRESENT: Larry Luce, Lars Clemensen, Anna Marie Rojas

Mr. Joslin called the Business meeting to order at 5:30 PM.

On a motion by Mr. Springer, seconded by Ms. Capuano, the board entered executive session to discuss the employment of a particular person.

At 6:35 PM an Audit Committee meeting was held with Dierdre Lunetta, CPA, from Cullen & Danowski, LLP.

The Audit Committee meeting ended at 6:50 PM

The Business meeting resumed at 7:08PM

On a motion by Mr. Springer, seconded by Mr. Dunn the following resolution was offered:

Resolution #81

BE IT RESOLVED that the Board of Education approved the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Mr. Capuano seconded by Mr. Dunn the following resolution was offered:

Resolution #82

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, September 8, 2015

5 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Mr. Clemensen spoke about the following:

- Please see attached presentation

Students of the Month for September were presented by the Principals

- Emmanuel Lopez, Elementary School
- Liam Sutton, Middle School
- Caleb Brenes, High School

Dr. Stephanie Forsberg presented certificates to the following students for earning credit from The State University at Albany University

- Kaylee Catena
- McCaila Grismer
- Alexandra Macholz
- Erin Murphy

Faculty from the Middle School gave a presentation on Summer Learning Initiatives when they traveled to Spain.

BUSINESS, FINANCE, AND OPERATIONS

Mr. Luce spoke about the following:

- Bond construction
- Independent Auditors
- Affordable Care Act
- Minimum Wage
- Budget 2016-2017
- Reserves and Tax Levy

On a motion by Mr. Springer and seconded by Ms. Scully, the following resolutions #83-#87 (agenda item 4E – Acceptance of the Audit Report was taken off the agenda and not voted on) were offered in consent agenda format:

5 aye

Resolution #83

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Tutoring Service of Long Island, for the 2015-2016 school year, as per the attached documentation.
2. Helping Hands Children Services, for the 2015-2016 school year, as per the attached documentation.
3. Cam-Held Enterprises Inc., DBA Just Kids Learning Center for 2015-2016 school year, as per the attached documentation.

Resolution #84

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

Budget Transfer General/Capital Report–September 2015
Appropriation Status Report – September 2015
Warrant Reports –September 2015
Cash Disbursements – September 2015

Revenue Budget Status Report – General –September 2015
Revenue Budget Status Report – Cafeteria –September 2015
Appropriation Status Report- Cafeteria –September 2015
Treasurer’s Monthly Report – July 2015
Capital Fund Appropriations Report –September 2015
Capital Fund Revenue Report –September 2015
Special Aid Fund Appropriations Report- September 2015
Special Aid Fund Revenue Report – September 2015
Trial Balance General Fund –September 2015
Trial Balance School Lunch Fund –September 2015
Trial Balance Capital Fund –September 2015
Trial Balance Trust and Agency Fund –September 2015
Trial Balance Special Aid Fund –September 2015
Trial Balance Extracurricular Fund –September 2015
Cash Flow Report – July/August 2015
Internal Claims Audit Report –September 2015
Student Enrollment Report –September 2015

Resolution #85

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

- 1. \$826,375 in 2015-16 to re-allocate debt service due to refinancing bond in May 2015, as per the attached documentation.**
- 2. \$94,550 in 2015-16 to adjust for increased Special Education transportation needs and decrease in technical and private school needs, as per the attached documentation.**
- 3. \$108,000 in 2015-16 to adjust for vendor services for unanticipated new students, as per the attached documentation.**
- 4. \$456,875 to accomplish 2014-15 fiscal year-end closure, as per the attached documentation.**

Resolution #86

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves Change Order No. 2, SED No.: 58-09-05-02-7-017-001 in the amount of \$4,619.00 for Frendolph the general construction contract and Change Order No. 3, SED No.: 58-09-05-02-7-017-001 in the amount of \$4,914.00 for Frendolph, the general construction contract as per the attached documentation.

Resolution #87

WHEREAS, the Board of Education has previously established the following reserve funds: Workers’ Compensation Reserve Fund, Insurance Reserve Fund, Employee Benefit Accrued Liability Reserve Fund, Retirement System Reserve Fund, and Repair Reserve Fund, and now wishes to provide additional funding in said reserve funds;

THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated unreserved fund balance for the 2014-15 school year to such reserve funds in accordance with the attachment hereto, which is made part of this resolution.

STUDENT SERVICES

On a motion by Mr. Dunn, seconded by Ms. Capuano the following resolution was offered:

Resolution #88

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

5 aye

PERSONNEL

On a motion by Mr. Dunn, seconded by Mr. Springer, the following resolutions #89-#100 were offered in consent agenda format:

5 aye

Resolution #89

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the termination of Marilyn Solano-Foster, Bilingual School Social Worker, effective September 4, 2015.

Resolution #90

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence of the following individual:

Nicole Paga	Special Education Teacher
Effective:	November 9, 2015 – February 19, 2016
Reason:	Family Medical Leave Act

Mark Stuckey	Music Teacher
Effective:	November 9, 2015 – November 30, 2015
Reason:	Family Medical Leave Act

Scott Garofola	Special Education Teacher
Effective:	January 4, 2016 – February 12, 2016
Reason:	Family Medical Leave Act

Resolution #91

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for instructional positions in 2015-16:

Kristy Stevens	Special Education Teacher (0.50 FTE to 0.80 FTE)
Effective:	September 1, 2015
Reason:	Per 2015-16 budget, increase in HS Special Ed. staffing

Resolution #92

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby corrects the following resolutions to read as follows:

Resolution #47 (2015)	
Jamie Meyer	Physical Education Teacher (.75 FTE)

Family & Consumer Sciences Teacher (.25 FTE)
Effective: September 1, 2015 – June 30, 2016
Salary: BA Step 1 \$51,248
Reason: Rick Solano L.O.A. and Early Childhood Ed.

Resolution #54 (2015)

Maria McFarland Clerk Typist Spanish Speaking (provisional)
Effective: September 15, 2015
Salary: Step 1 \$31,740 (prorated)
Reason: Retirement of Maryellen Grismer

Resolution #93

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Katie Kops	AIS Social Studies	\$38.33/session
2. John Perez	AIS English	\$38.33/session
3. Danielle Russo	AIS Social Studies	\$51.00/session
4. Diane Burkhardt	AIS English	\$38.33/session
5. Justin Dulfon	AIS English	\$38.33/session
6. Rachel Kelsh	AIS Social Studies	\$38.33/session
7. Pamela Renna	Lindamood Bell Training	\$40.00/hour
8. Alba Pettas	Lindamood Bell Training	\$40.00/hour
9. Lara Skrezec	Curriculum Writing	\$40.00/hour
10. Melba Martinez	Curriculum Writing	\$40.00/hour
11. Rachel Kelsh	Teacher teaching Teachers	\$40.00/hour
12. Andrew Godfrey	Teacher teaching Teachers	\$40.00/hour
13. Frank Mancuso	Morning Recreation Supervisor	\$40.00/hour
14. Michelle Marrone	Mentor–Christina Calvarese	\$950
15. Edythe Tunney	AIS ELA	\$38.33/session
16. Peter Meehan	AIS Algebra	\$38.33/session

Resolution #94

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2015/2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Brooke Hanisch	Sports K-1	\$51.00/hour
2. Shannon Hickey	Sports K-1	\$51.00/hour
3. Jonathan DellaSperanza	Science Little Wizards 1-2	\$51.00/hour
4. Ashleigh Salerno	Storybook Creations	\$51.00/hour
5. Nicola Matzner	Extreme Sports K-1	\$51.00/hour
6. Kaitlyn Roche	Arts Around the World 1-2	\$51.00/hour
7. Debra McDowell	Arts & Crafts	\$51.00/hour
8. Anthony Schmidt	Robotics 3-4	\$51.00/hour
9. Lauren Mikelinich	Storybook Creations	\$51.00/hour

10. Heather Ellis	Runners Club	\$51.00/hour
11. Chris Warren	Lego Club	\$51.00/hour
12. Amy Dunkirk	Lego Club	\$51.00/hour
13. Dawn Reimer	Runner's Club	\$51.00/hour

Resolution #95

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for the Sixth Class Teaching Assignments for 2015/2016 school year as per the HBTA contracts and the 2015-16 budget:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Nicole DiFrietus	HS English (1.00)	\$6900
2. Robyn Sweeney	HS Math (1.00)	\$6900
3. Kelly Barrett	HS Math (0.50)	\$3450
4. Diane Fox	HS Social Studies (1.00)	\$6900
5. Mary Kate Miedema	HS LOTE (1.00)	\$6900
6. Michelle Marrone	HS ENL (1.00)	\$6900
7. Peter Meehan	HS Special Education (0.50)	\$3450
8. Tara Dietz	HS Special Education (1.00)	\$6900
9. Jamie Meyer	HS FACS (2.00)	\$7500
10. Christina Facini	HS Science (0.50)	\$3450
11. Amanda Heenan	MS Science (0.50)	\$3450
12. Toni Dossiano	MS Science (0.50)	\$3450
13. Samantha Renalds	MS Mathematics (1.00)	\$6900
14. James Waring	MS Special Education (1.00)	\$6900
15. Jennifer DeStefano	MS Special Education (1.00)	\$6900
16. Saverio Naclerio	MS Special Education (1.00)	\$6900
17. Deanna Devon	MS LOTE (1.00)	\$6900
18. Jeanne Polan	MS Physical Education (1.00)	\$3750
19. John Paga	MS Physical Education (1.00)	\$3750
20. Matthew Balistreri	MS Technology (0.50)	\$1875
21. Melba Martinez	HS Science (0.50)	\$3450
22. Michael Oestreicher	HS Social Studies (0.50)	\$3450

Resolution #96

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2015/2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Marc Kops	English 11	\$52.50/hour

Resolution #97

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments resignation:

1. Stephanie DiCapua, Varsity Tennis, effective September 9, 2015

Resolution #98

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments for the 2015-16 school year, in accordance with the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Diana Vamvakitis	Varsity Tennis	C1-I	\$4,245 (prorated)
2. John Roche	MS Basketball	C3-I	\$3,345
3. John Roche	JV Boys Lacrosse	B2-I	\$3,980
4. Jim Kiernan	MS Boys Lacrosse	C3-I	\$3,345
5. Michael Carlson	Asst. Varsity Track & Field	B2-I	\$3,980

Resolution #99

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2015/2016 school year:

<u>Name</u>	<u>Certification</u>
1. Ryan Ogilvie	Elementary/ELA 7-12
2. Caitlin Baron	ELA 7-12
3. Diana Vamvakitis	Non Certified
4. Emily Varonier	Non Certified
5. Keegan Bishop	Non Certified
6. Kaitlin Cooper	Non Certified
7. Barbara Corrigan	Social Studies

Resolution #100

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Mackenzie Hinrichs Teacher Aide effective September 11, 2015
2. Maria McFarland Teacher Aide effective September 15, 2015

BOARD OF EDUCATION

On a motion by Mr. Springer, seconded by Mr. Dunn the following resolutions #101-#103 were offered in consent agenda format:

5 aye

Work Group Updates

1. Curriculum & Technology – Mr. Joslin gave updates regarding the October 7th meeting as follows:

- Lindamood Bell Training
- NYSAA professional development
- Integrated co-teaching training
- Paraprofessional training
- CC Algebra scoring and scaling for June 2015
- Bilingual population and school culture
- Additional parent-teacher conferences at ES

- Staffing
- Elimination of Trigonometry statewide
- HMEA

2. Athletics & Co-Curricular – Ms. Scully gave updates regarding the September 29th meeting as follows:

- Fall season overview
- Peconic Invitational
- Athletic Placement Process
- Peconic Bay Medical Center is the new doctor
- Homecoming/Pep rally/bonfire
- Coaching positions
- Doc Fallot Wrestling Duals
- Coaches vs. Cancer Basketball Tournament
- Physical Education – hand only CPR

3. Facilities- no report given

Resolution #101

RESOLVED, that the Board of Education hereby approves the attendance at the 2015 NYS School Boards Association Convention (NYC), October 18-20, 2015 for Rich Joslin, Kevin Springer, Dot Capuano, Mike Dunn, Liz Scully, Denise Sullivan and the Superintendent of Schools and that Rich Joslin, be appointed as the voting delegate with the alternate to be Kevin Springer.

Resolution #102

RESOLVED, that the Board of Education of the Hampton Bays UFSD/Location Code 580905020000 hereby establishes the following as standard work days for these titles and will report these appointed officials to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the District Clerk, as per the attached documentation.

Resolution #103

RESOLVED, that the Board of Education President is hereby authorized to sign, along with the Superintendent of Schools, the Signature Page for SED Hardship Waiver Application No. 1, covering the period from November 15, 2015 through March 15, 2016, to allow for the continuation of the negotiations process for filing an APPR Plan compliant with the requirements of §3012-d of the Education Law. A copy of said application shall be incorporated by reference within the minutes of this meeting.

Old Business

The Board of Education has decided to take off the agenda the Grading Policy regarding the Common Core Algebra Regents

New Business

None

PUBLIC COMMENT – None

ADJOURNMENT

On a motion by Ms. Capuano seconded by Mr. Dunn, the Business meeting adjourned at 8:03 PM.

5 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**