

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**  
**86 East Argonne Road**  
**Hampton Bays, New York 11946**

**Board of Education**  
*Rich Joslin, President*  
*Kevin Springer, Vice President*  
*Dot Capuano, Trustee*  
*Michael Dunn, Trustee*  
*Liz Scully, Trustee*  
*Lars Clemensen, Superintendent of Schools*  
*Anna Marie Rojas, District Clerk*

**OFFICIAL AGENDA –December 8, 2015**  
**Hampton Bays High School Auditorium**

*It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.*

**7:00 PM -- BUSINESS MEETING**

**1. OPENING PROCEDURES**

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

**2. CLERK’S REPORT**

- A) **Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, November 10, 2015.*

*Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.*

- B) **Public Comment**  
*Speakers will be recognized who wish to address the Board on agenda items only.*

**3. PRESENTATIONS AND REPORTS**

- A) **Superintendent’s Report** *Lars Clemensen*
- B) **Students of the Month – October**
  - *Matteo Casale, Elementary School* *Marc Meyer*
  - *Nikola Zastkova, Middle School* *Dennis Schug*
  - *Annalise Romagnoli, High School* *Christopher Richardt*

**4. BUSINESS, FINANCE, AND OPERATIONS**

- A) **Administrator’s Report** *Larry Luce*
- B) **Approval of Contracts**  
*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

1. *Suffolk County for IDEA flow-through for 611 and 619 Special Education funds, for the 2015-2016 school year, as per the attached documentation.*
2. *Alternatives for Children, for purposes of receiving federal IDEA flow-through funds, for the 2015-2016 school year, as per the attached documentation.*
3. *Just Kids early Childhood Learning Center for purposes of receiving 611 and 619 flow-through funds, for the 2015-2106 school year, as per the attached documentation.*
4. *Administrative Services Agreement with Brown & Brown of New York, Inc., effective January 1, 2016, for 12 months, as per the attached documentation.*

**C) Financial Reports**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:*

- *Budget Transfer General/Capital Report–July 2015*
- *Appropriation Status Report – November 2015*
- *Warrant Reports –November 2015*
- *Cash Disbursements – November 2015*
- *Revenue Budget Status Report – General –November 2015*
- *Revenue Budget Status Report – Cafeteria –November 2015*
- *Appropriation Status Report- Cafeteria –November 2015*
- *Treasurer’s Monthly Report – October 2015*
- *Capital Fund Appropriations Report –November 2015*
- *Capital Fund Revenue Report –November 2015*
- *Special Aid Fund Appropriations Report- November 2015*
- *Trial Balance General Fund –November 2015*
- *Trial Balance School Lunch Fund –November 2015*
- *Trial Balance Capital Fund –November 2015*
- *Trial Balance Trust and Agency Fund –November 2015*
- *Trial Balance Special Aid Fund –November 2015*
- *Trial Balance Extracurricular Fund –November 2015*
- *Cash Flow Report – October 2015*
- *Internal Claims Audit Report –November 2015*
- *Student Enrollment Report –November 2015*

**D) Budget Transfers**

*BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:*

1. *\$12,000 to adjust to cover costs for attendance at CDCH, as agreed upon by the CSE, as per attached documentation.*
2. *\$122,500 to adjust for Dominion Change Order #2, as per attached documentation.*
3. *\$12,900 to adjust for ADA walkway and replenish HS repairs budget due to septic tank repair, as per attached documentation.*

**E) Approval of Change Order – Bond Referendum Projects Phase II**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves Change Order No. 2, SED No.: 58-06-01-04-0-003-012 in the amount of \$122,500 for Dominion Construction, the mechanical contract, as per the attached documentation.*

**F) Authorization of Instructional Technology Project**

*WHEREAS, the District desires, pursuant to §109 and §119 of the General Municipal Law, Section 1950(4)(aa) of the Education Law and Comptroller's Opinion #79-557, to undertake an Instructional Technology Project consisting of the lease and acquisition of computer equipment and related accessories.*

*WHEREAS, the cost of the Project is estimated at \$175,343 for equipment and accessories related to 51 touch-panels to be paid in equal installments over a five-year period.*

*NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the District as follows:*

*The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute a Multi-Year Lease Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools to constitute conclusive evidence of such approval.*

*The officers, employees and agents of the District are hereby authorized and directed for and in the name and on behalf of the District to do all acts and things required or provided, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employee or agent acting, desirable and proper.*

**G) Award of RFP for External Auditor**

*RESOLVED, that the Board of Education, upon the recommendation of the business Administrator, hereby awards Cullen & Danowski, LLP as our external auditors effective July 1, 2015 through June 30, 2020, as per the attached documentation.*

**5. STUDENT SERVICES**

**A) Approval of CSE/CPSE Services**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.*

**6. PERSONNEL**

**A) Approval to Correct Resolutions Appointing Teachers and Teacher Assistants**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools hereby corrects the resolutions for appointments contained in Agenda item #19, #37, #105, #121 and #20, from the 2015-2016 Board of Education Meetings for Samantha Renalds, Jennifer Garcia, Christina Calvarese, Johnathon DeMory, Lisa Richmond, Britany Morlock, John Roche and Vicki Manzullo are hereby modified to include the following: "that in order to be granted tenure the employee shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or §3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period s/he shall not be eligible for tenure at that time".*

**B) Approval of Additional Teaching Assignments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6<sup>TH</sup> Class Teaching Assignment:*

<u>Name</u>	<u>Position</u>
1. Robyn Sweeney	Algebra

**C) Co-Curricular Resignations**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the resignation of Kathleen Kops, HS Homework Club, effective November 10, 2015.*

**D) Approval of Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2014-2015 school year:*

<u>Name</u>	<u>Position</u>
1. Kaitlyn Roache	ES Bil Parenting Grp–Co Advisor
2. Elizabeth Hubbard	ES Bil Parenting Grp–Co Advisor
3. Maria McFarland	HS Bil Parenting Grp-Child Care
4. Carla Pensa	HS Homework Club
5. Charles Isgro	AIS – Algebra 2 and Trigonometry
6. Kimberly Aiello	AIS – Algebra 2 and Trigonometry
7. Carolyn McAulay	AIS – Global Studies
8. Lisa Richmond	GSA Club – HS
9. Theresa Kraycar	Tutoring

**E) Approval of Co-Curricular Enrichment Appointment**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual for the Enrichment program for 2015/2016 school year:*

<u>Name</u>	<u>Position</u>
1. Elizabeth Hubbard	Arts and Crafts

**F) Appointments for the PM Alternative High School**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2015/2016 school year:*

<u>Name</u>	<u>Position</u>
1. Andrey Garro	AIS - Mathematics

**G) Approval to Correct Resolution #52, 2015-2016**

*RESOLVED, that the Board of Education hereby corrects resolution #52 to now read: Angela Behr, Mentor for Lisa Richmond, at a stipend of \$950 (prorated).*

**H) Approval of Athletic Resignation**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following resignation for the 2015, 2016 school year, Andy Fotopoulos, MS Volleyball.*

**I) Approval of Athletic Appointments (2015-16)**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments for the 2015-16 school year, in accordance with the HBTA contract:*

<u>Name</u>	<u>Position</u>	<u>Level</u>
1. Lyndsey Moran	MS Volleyball	C3-II
2. Diana Vamvakitis	Boys Varsity Tennis	C1-I

**J) Athletic Appointments (2015-16) Correcting Resolution # 27**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following corrections for coaching appointments for the 2015-16 school year, in accordance with the HBTA contract:*

1. James Krause to A2-III at \$6,688
2. Rachel Booras (Maldonado) to C2-1 at \$3,611

**K) Approval of Substitute Teachers**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2015/2016 school year:*

<u>Name</u>	<u>Certification</u>
1. Kimberley Mulrain	Non-Certified

**L) Approval of CSEA Leave of Absence**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leave of absence:*

1. Thomas O'Reilly      Custodian  
     Effective:      December 21, 2015- March 1, 2016  
     Reason:      FMLA

**M) Approval of CSEA Appointment**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment, as per the CSEA Contract:*

1. Patricia Stuart      ES Cafeteria Monitor (3.5)  
     Effective:      November 25, 2015  
     Salary:      (pro-rated)  
     Reason:      New per budget, 2015-16

**N) Approval of Substitute Support Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2015/16 school year:*

<u>Name</u>	<u>Position</u>
1. Kimberley Mulrain	Teacher Aide

**7. BOARD OF EDUCATION****8. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**9. ADJOURNMENT**