

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT****DATE:** February 9, 2016 **KIND OF MEETING:** Business**LOCATION:** HS Auditorium **PRESIDING OFFICER:** President**MEMBERS PRESENT:** Richard Joslin, Kevin Springer, Elizabeth Scully Dot Capuano, Michael Dunn**MEMBERS ABSENT:** None**OTHERS PRESENT:** Larry Luce, Lars Clemensen, Anna Marie Rojas

**CALL TO ORDER:** 5:00 PM  
**ENTER EXECUTIVE SESSION:** 6:03 PM  
**END EXECUTIVE SESSION** 6:55 PM  
**RESUME BUSINESS MEETING** 7:04PM  
**ADJOURNMENT:** 7:25 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
<b>Resolution #172</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #173</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #174</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #175</b>	<b>Acceptance of Financial Reports</b>	<b>Passed</b>
<b>Resolution #176</b>	<b>Approval Budget Transfers</b>	<b>Passed</b>
<b>Resolution #177</b>	<b>Approval of Change Order–Bond Referendum Projects Phase 3</b>	<b>Passed</b>
<b>Resolution #178</b>	<b>Approval of CSE/CPSE Services</b>	<b>Passed</b>
<b>Resolution #179</b>	<b>Acceptance of Resignations (Ottati)</b>	<b>Passed</b>
<b>Resolution #180</b>	<b>Approval of Teaching Appointment (Garro)</b>	<b>Passed</b>
<b>Resolution #181</b>	<b>Approval of Co-Curricular Appointments</b>	<b>Passed</b>
<b>Resolution #182</b>	<b>Approval of Correcting Resolutions-Co Curricular Appointments 201-2016</b>	<b>Passed</b>
<b>Resolution #183</b>	<b>Approval of Substitute Teachers</b>	<b>Passed</b>
<b>Resolution #184</b>	<b>Approval of CSEA Leave of Absence (Hardcastle)</b>	<b>Passed</b>

<b>Resolution #185</b>	<b>Approval of CSEA Leave Replacement Appointment (Davis)</b>	<b>Passed</b>
<b>Resolution #186</b>	<b>Approval of Substitute Support Positions</b>	<b>Passed</b>
<b>Resolution #187</b>	<b>Approval of the 2016-2017 School/Staff Calendar</b>	<b>Passed</b>
<b>Resolution #188</b>	<b>Approval of Second Reading and Adoption of Board of Education Policy (8630)</b>	<b>Passed</b>

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**LOCATION:** HS Auditorium **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Richard Joslin, Kevin Springer, Elizabeth Scully Dot Capuano, Michael Dunn

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Larry Luce, Lars Clemensen, Anna Marie Rojas

Mr. Joslin called the Business meeting to order at 5:00 PM.

On a motion by Mr. Dunn, seconded by Ms. Scully, the board entered executive session to discuss the employment of a particular person.

The Business meeting resumed at 7:03 PM

On a motion by Ms. Capuano seconded by Mr. Dunn the following resolution was offered:

**Resolution #172**

**BE IT RESOLVED** that the Board of Education approved the order of the agenda.

5 aye

**CLERK'S REPORT**

On a motion by Mr. Springer seconded by Ms. Scully the following resolution was offered:

**Resolution #173**

**BE IT RESOLVED** that the Board of Education accepts the amended minutes of the Business Meeting held Tuesday, January 12, 2016.

5 aye

**PUBLIC COMMENT** – None

**PRESENTATIONS AND REPORTS**

Mr. Clemensen spoke about the following:

- Please see attached presentation

Students of the Month for January were postponed to the March meeting due to weather conditions.

On a motion by Mr. Springer, seconded by Ms. Scully, the following resolution was offered:

**BUSINESS, FINANCE, AND OPERATIONS**

**Mr. Luce spoke about the following:**

- **Opening of the ES kitchen February 22, 2016**
- **Old kitchen equipment being auctioned off**
- **ES flagpole fell down in high winds and needs replacing**

**On a motion by Ms. Capuano and seconded by Ms. Scully, the following resolutions #174-#177 were offered in consent agenda format:**

**5 aye**

**Resolution #174**

**RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:**

- 1. Cullen & Danowski, LLP, Certified Public Accountants for 2016-2020, as per the attached documentation.**
- 2. New York Schools Insurance Reciprocal for ImPACT testing for athletes as part of the NYSIR Head Injury Prevention Program, as per the attached documentation.**
- 3. DaVinci Education & Research LLC, for Special Education Services, for the 2015-2016 school year, as per the attached documentation.**

**Resolution #175**

**RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:**

- Budget Transfer General/Capital Report–January 2016**
- Appropriation Status Report – January 2016**
- Warrant Reports –January 2016**
- Cash Disbursements – January 2016**
- Revenue Budget Status Report – General –January 2016**
- Revenue Budget Status Report – Cafeteria –January 2016**
- Appropriation Status Report- Cafeteria –January 2016**
- Treasurer’s Monthly Report – December 2015**
- Capital Fund Appropriations Report –January 2016**
- Capital Fund Revenue Report –January 2016**
- Special Aid Fund Appropriations Report- January 2016**
- Trial Balance General Fund –January 2016**
- Trial Balance School Lunch Fund –January 2016**
- Trial Balance Capital Fund –January 2016**
- Trial Balance Trust and Agency Fund –January 2016**
- Trial Balance Special Aid Fund –January 2016**
- Trial Balance Extracurricular Fund –January 2016**
- Internal Claims Audit Report –January 2016**
- Student Enrollment Report –January 2016**



**Probationary Period: February 1, 2016 – January 31, 2020**

**Salary: BA Step A, \$51,248 (pro-rated)**

**Reason: Resignation of Christine Calvarese**

**Resolution #181**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Jennifer Luckingham	HS Musical – Stage Manager	\$930
2. Lori Ackerson	HS Musical – Scenery	\$930
3. Lori Ackerson	Art Show –Co Advisor	\$515
4. Rosa Yanes	Bil. Parenting Gr.- Child Care	\$20/hour
5. Lisa Richmond	ENL Club – Bienvenidos	\$1200 (pro-rated, Title 3)
6. Kaitlyn Roche	ES Homework Club	\$1545 (pro-rated)

**Resolution #182**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the correction of the following resolutions:

1. #27 (2015-16) to now read: James Kraus, Asst. Varsity Wrestling, Level A2III, \$6,688.
2. #52 (2015-16) to now read: Kathleen Ambrose, MS Homework Club Advisor, \$2060.
3. #52 (2015-16) to now read: Joseph Burger, HS Mock Trial, \$2575.

**Resolution #183**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2015/2016 school year:

<u>Name</u>	<u>Certification</u>
1. Nicole Lappe	Biology/Science 7-12
2. Chrysa Karagiannis	ELA 7-12
3. Dianna Berry Gobler	Non-Certified
4. Felipe Perez	Social Studies 5-6, Social Studies 7-12

**Resolution #184**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Alissa Hardcastle, Aide effective January 21, 2016 – January 20, 2017.

**Resolution #185**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leave replacement appointment, as per the attached documentation:

1. Marie Davis  
Effective: Teacher Aide (ES Inclusion)  
February 4, 2016 – June 30, 2016

**Salary:** Step 1, \$18,678.68 (pro-rated)  
**Reason:** LOA for Alissa Hardcastle

**Resolution #186**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2015/16 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Patricia McCrave	Teacher Aide	\$13.00/hour
2. Robert Bancroft	Custodian	\$15.00/hour

**BOARD OF EDUCATION**

On a motion by Mr. Dunn, seconded by Ms. Capuano, the following resolution was offered:

5 aye

**Resolution #187**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts Draft Calendar 3, as presented at this meeting for the 2016-17 school year and directs the Superintendent of Schools to distribute the calendar publicly.

On a motion by Mr. Springer, seconded by Ms. Scully, the following resolution was offered:

5 aye

**Resolution #188**

**BE IT RESOLVED**, that the Board of Education hereby approves the second reading and adoption of the following policies:

1. 8630-Computer Control for Financial Network and District Computer Systems

**Old Business**

None

**New Business**

None

**PUBLIC COMMENT – Mr. Brendan Donahue, 3 Bayberry Lane, Hampton Bays**

**ADJOURNMENT**

On a motion by Mr. Dunn seconded by Ms. Capuano, the Business meeting adjourned at 7:25 PM.

5 aye

Respectfully submitted,

District Clerk  
Anna Marie Rojas