

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education

Rich Joslin, President

Kevin Springer, Vice President

Dot Capuano, Trustee

Michael Dunn, Trustee

Liz Scully, Trustee

Lars Clemensen, Superintendent of Schools

Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –May 10, 2016

Hampton Bays High School Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 6:00pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.

5:30 PM AUDIT COMMITTEE MEETING, District Office

6:30 PM BUDGET HEARING, High School Auditorium

7:00 PM – BUSINESS MEETING, High School Auditorium

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK’S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, April 19, 2016.

Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent’s Report** *Lars Clemensen*
- B) **Students of the Month – April**
 - *Olivia Purta, Elementary School* *Marc Meyer, Principal*
 - *Sarah Oh, Middle School* *Dennis Schug, Principal*
 - *Andrew Hafemeister, High School* *Christopher Richardt, Principal*
- C) **Suffolk Zone Physical Education Awards** *Drew Walker*
Elementary School: Hollie McAllister, Mason DeRosa, and Ashley Veliz-Hernandez
Middle School: Rebecca Heaney and Lucas Brown
High School: Alexis Fotopoulos and Tyler Carbone

4. BUSINESS, FINANCE, AND OPERATIONS

- A) **Administrator’s Report** *Larry Luce*

B) Approval of Contracts

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Health and Welfare Services contract with Southampton Union Free School District, for the 15-16 school year, as per the attached documentation.

C) Financial Reports

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

- *Budget Transfer General/Capital Report–April 2016*
- *Appropriation Status Report – April 2016*
- *Warrant Reports –April 2016*
- *Cash Disbursements – April 2016*
- *Revenue Budget Status Report – General –April 2016*
- *Revenue Budget Status Report – Cafeteria –April 2016*
- *Appropriation Status Report- Cafeteria –April 2016*
- *Capital Fund Appropriations Report –April 2016*
- *Capital Fund Revenue Report –April 20156*
- *Special Aid Fund Appropriations Report- April 2016*
- *Trial Balance General Fund –April 2016*
- *Trial Balance School Lunch Fund –April 2016*
- *Trial Balance Capital Fund –April 2016*
- *Trial Balance Trust and Agency Fund –April 2016*
- *Trial Balance Special Aid Fund –April 2016*
- *Internal Claims Audit Report –April 2016*
- *Student Enrollment Report –April 2016*

D) Budget Transfers

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. \$23,953 to adjust for personnel - Occupational Therapy services, as per the attached documentation.

E) Acceptance of Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, accept the generous donation of:

1. \$50.00 from J. Stephen Bona for the Elementary School Library.

F) Authorization for Refund

BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, authorize the refund of \$60 to each parent of a registered student in the Spring 2016 session of Driver Education due to enrollment and authorizes the Business Office to process these refunds in accordance with applicable Board Policy.

5. STUDENT SERVICES

A) Approval of CSE/CPSE Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. PERSONNEL

A) **Acceptance of Resignation**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals, effective as noted below:

1. Nicholas Grille Teacher 1:1 Aide, May 9, 2016
2. Christina Cortese Teacher 1:1 Aide, May 13, 2016
3. Anne Waring Teacher Assistant, June 30, 2016, for retirement purposes.

B) **Approval of Leaves of Absence**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence of the following individuals, as per the attached documentation:

1. Stephanie Tam-Plank Elementary Teacher
 Effective: May 9, 2016 – June 24, 2016
 Reason: Family Medical Leave Act
2. Matthew Balistreri MS Technology Teacher
 Effective: May 2, 2016 – May 13, 2016
 Reason: Family Medical Leave Act
3. Leah Morabito Clerk Typist
 Effective: July 1, 2016 - December 31, 2016
 Reason: Leave of Absence, CSEA Contract Article IX(D)(5)
4. Susan Allen Teacher Aide
 Effective: May 9, 2016-June 30, 2016
 Reason: Family Medical Leave Act

C) **Approval of Co-Curricular Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>
1. Michelle Marrone	AIS – English

D) **Approval of Substitute Teachers**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2015-2016 school year:

<u>Name</u>	<u>Certification</u>
1. Barbara Gaias	Spanish 7-12
2. Nicole Komorowski	Non-Certified
3. Kristin Webber	Non-Certified

E) **Approval of CSEA Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Vincent DeMartino Custodian
 Effective: May 11, 2016
 Salary: Step 1 (prorated)
 Reason: Resignation of Joseph Mistretta

2. *Angela Tapia* *Teacher Aide*
 Effective: *May 11, 2016*
 Salary: *Step 1 (prorated)*
 Reason: *New Position per IEP*
3. *Monica Hanes* *Teacher Aide*
 Effective: *May 11, 2016*
 Salary: *Step 1 (prorated)*
 Reason: *Resignation of Nicholas Grille*
4. *Peggy Peterson* *Teacher Aide*
 Effective: *May 12, 2016*
 Salary: *Step 1 (prorated)*
 Reason: *Resignation of Christina Cortese*

F) Approval of Substitute Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>
<i>1. Jane Oliver</i>	<i>Substitute Aide</i>

G) Approval of Other Appointment

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of Dominick DeStefano as Athletic Trainer for the period of July 1, 2015 through June 30, 2016 at a salary rate of \$31,369, which includes specified night events and the 5K run.

7. BOARD OF EDUCATION

A) Work Group Updates

- B) Approval & Appointment of Workers for Election & Special District Meeting for the Purpose of a Bond Referendum Vote on Behalf of the Hampton Bays Public Library**
BE IT RESOLVED, that the Board of Education of the Hampton Bays UFSD approves the appointment of the Chairperson, Acting Clerk, Assistant Clerks, Inspector and Assistant Inspectors for the Bond Referendum Vote to be held Tuesday, June 14, 2016 as annexed hereto (Appendix #1).

C) Resolution for Charters of Clubs

BE IT RESOLVED, that the Board of Education, at the recommendation of the Superintendent of Schools, accepts the Charters of Student Clubs and Organizations, as listed, for the period July 1, 2015 through June 30, 2016.

D) Pre-K Lottery Drawing

Marc Meyer/Rich Triandafilis

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT