

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946**

Board of Education
Rich Joslin, President
Kevin Springer, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –June 14, 2016
Hampton Bays High School Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK’S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, May 10, 2016 and the Special Meeting held Tuesday, May 31, 2016.

Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent’s Report** *Lars Clemensen*
- B) **Students of the Month – May/June**
 - *Jaime Kai DePalma, Elementary School - May* **Marc Meyer**
 - *Logan Mitchell, Elementary School - June*
 - *Skye McMorris, Middle School - May* **Dennis Schug**
 - *Sophia Valasquez Otalvaro, Middle School - June*
 - *Nicole Salas, High School - May* **Christopher Richardt**
 - *Erin O’Gara, High School - June*
- C) **Veterans of Foreign Wars – NY Department** *Christopher Richardt*
 - *Nikki Distefano*
- D) **Suffolk Zone Physical Education Awards** *Drew Walker*
Elementary School: Hollie McAllister, Mason DeRosa, and Ashley Veliz-Hernandez
Middle School: Rebecca Heaney and Lucas Brown

High School: Alexis Fotopoulos and Tyler Carbone

4. PERSONNEL PART I

A) **Presentation of Tenure Candidates**

Building Principals Marc Meyer, Dennis Schug, and Chris Richardt will present tonight’s tenure candidates to the Board of Education.

B) **Tenure Appointments**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following individuals be granted tenure in accordance with Chapter I of the Board of Regents of the New York State Education Law and;

WHEREAS, the Board of Education is in accordance with such recommendation, BE IT RESOLVED, that the following individuals be granted tenure in the special subject tenure area indicated effective September 1, 2016, unless otherwise noted:

<i>Eric Ferraro</i>	<i>Assistant Principal (effective August 27, 2016)</i>
<i>Stephanie Forsberg</i>	<i>§30-1.7 Science</i>
<i>Melba Martinez</i>	<i>§30-1.7 Science</i>
<i>Marybeth Valenti</i>	<i>§30-1.7 Science</i>
<i>Shannon Hickey</i>	<i>§30-1.8 (a)(7) Special Education</i>
<i>Karen Lombardo</i>	<i>§30-1.5 Elementary Education</i>
<i>Rachel Booras</i>	<i>§30-1.8 (a)(7) Special Education</i>
<i>Alba Pettas</i>	<i>§30-1.8 (d) Teaching Assistant</i>
<i>Christopher Romero</i>	<i>§30-1.7 Social Studies</i>

Moved, Seconded and Discussed

The Board will now vote on the tenure appointments: Aye _____ Nay _____

Presentation of District Retirees

*Helen Schottenhamel
James Waring
James Arnone
Nancy Slowey
Anne Waring
Laura Bourgal
Frank Mancuso
Denise DeRosa
Barbara Ferucci
Marilyn Wilson*

*Larry Luce
Dennis Schug*

Marc Meyer

Christopher Richardt

5. BUSINESS, FINANCE, AND OPERATIONS

A) **Administrator’s Report**

Larry Luce

B) **Approval of Contracts**

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. Center Moriches Union Free School District for Health and Welfare Services for the 2015-2016 school year, as per the attached documentation.*
- 2. All-Suffolk Auto School, for Driver Education Instruction for Summer 2016, Fall 2016 and Spring 2017, as per the attached documentation.*
- 3. BOCES for a Facility Use Contract for classrooms, for the 2016-2017 school year, as per the attached documentation.*

4. *Services Agreement Reinstatement with OMNI, for the 2016-2017 school year, as per the attached documentation.*
5. *Center Moriches UFSD, for instructional services for Summer 2016, as per the attached documentation.*
6. *Judith Dodge, for professional development and integrated co-teaching for the 2016-2017 school year, as per the attached documentation.*
7. *Complete Rehab, for PT, OP, SLP services, for the 2016-2017 school year, as per the attached documentation.*

C) Financial Reports

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

- *Budget Transfer General/Capital Report–June 2016*
- *Appropriation Status Report – June 2016*
- *Warrant Reports –June 2016*
- *Cash Disbursements – June 2016*
- *Revenue Budget Status Report – General –June 2016*
- *Revenue Budget Status Report – Cafeteria –June 2016*
- *Appropriation Status Report- Cafeteria –June 2016*
- *Treasurer’s Monthly Report – May 2016*
- *Capital Fund Appropriations Report –June 2016*
- *Capital Fund Revenue Report –June 2016*
- *Special Aid Fund Appropriations Report- June 2016*
- *Trial Balance General Fund –June 2016*
- *Trial Balance School Lunch Fund –June 2016*
- *Trial Balance Capital Fund –June 2016*
- *Trial Balance Trust and Agency Fund –June 2016*
- *Trial Balance Special Aid Fund –June 2016*
- *Trial Balance Extracurricular Fund –June 2016*
- *Cash Flow Report – April 2016*
- *Internal Claims Audit Report –June 2016*
- *Student Enrollment Report –June 2016*

D) Worker’s Compensation Plan Resolution

WHEREAS, the District has an established Workers Compensation Reserve, currently totaling \$438,187, for the purpose of paying unusual Workers Compensation Claims, and

WHEREAS, resolution of an old, unusual claim occurred during the school year resulting in the need to exceed the Workers Compensation budget line within the 2015-16 budget,

THEREFORE BE IT RESOLVED that, the Board Of Education, upon the recommendation of the School Business Official authorizes the payment of \$181,107.00 to the East End Workers Compensation Plan and such payment shall be made from the established Workers Compensation Reserve fund.

E) Acceptance of Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, accept the generous donation of:

1. *\$750.00 from Therese Mahar, Inc., Mayo Clinic Sports Health, for facilities, as per the attached documentation.*
2. *\$89.00 and \$130.00 from Hampton Bays Performing Arts Parents Association for the Middle School Music Program, as per the attached documentation.*

3. \$438.74 from the Hampton Bays PTO for the 7th and 8th grade Music Department Field Trip, as per the attached documentation.

F) Approval of Tax Anticipation Note

RESOLVED BY THE BOARD OF EDUCATION OF HAMPTON BAYS UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Hampton Bays Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$11,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2016 and ending June 30, 2017, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

G) Approval of Driver's Education Contract Plan

BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator and pursuant to the 2016-17 contract rates for "in-car" driver's education sets the following rates for students taking the elective course Driver's Education at Hampton Bays High School:

- *The additional cost will be \$470 per student for district residents, enrolled students, and students who can prove homeownership, but not residency in Hampton Bays;*
- *The additional cost will be \$500 per student for those who are not residents or homeowners and do not meet the criteria above*

BE IT FURTHER RESOLVED that, the elective course Driver's Education at Hampton Bays High School must have at least 16 enrolled and pre-paid students for the class to operate prior to the first day of scheduled class.

BE IT FURTHER RESOLVED that, if the elective course Driver's Education at Hampton Bays High School has more than 24 enrolled and paid students for any section during the year, the Board of Education may consider a rebate to parents who are residents or homeowners in the school district with a student in the course at that time.

H) Authorization for Turf Management

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, the Board of Education authorizes Turf Brothers, Inc., in accordance with Chapter 85, NYS Laws of 2010 to apply a single/yearly application of weed control, grub control, and flea and tick spray to the grounds on all campuses.

I) Award of Request for Proposal

WHERE AS, a Request for Proposal was published in the local paper asking for proposals for Physical Therapy Services for the 2016 -17 School Year, and

WHERE AS, three independent contractors responded to that request with proposals including price, qualifications, business financial information, and references, and

WHERE AS, the proposals were all evaluated and scored and a winner was determined based upon price, qualifications, business financial information, and references, therefore

BE IT RESOLVED, that the Board of Education, awards the contract for Physical Therapy Services for the 2016-17 School Year to Complete Rehabilitation PT, OT, SLP of the Hamptons, PLLC and authorizes the signing of a contract to begin on July 1, 2016.

6. STUDENT SERVICES**A) Approval of CSE/CPSE Services**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

7. PERSONNEL II**A) Acceptance of Resignation**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individual:

1. Sara Lawrence *LOTE - French Teacher, effective June 30, 2016.*
2. Ryan McDowell *Custodian, effective June 7, 2016*
3. Jennifer Garcia *Bilingual Elementary School Teacher, effective June 30, 2016.*

B) Approval of Leaves of Absence

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence of the following individuals, as per the attached documentation:

1. Daniel Lennon, High School Art Teacher
May 11, 2016 – June 30, 2016; HBTA XXIII(D)(2), Leave of Absence
2. Moira Rachel, Special Education Teacher - Elementary
August 31, 2016 – December 6, 2016; Family Medical Leave Act absence
December 7, 2016 – February 28, 2017; HBTA XXIII(D)(1) Leave of Absence
3. Melinda Brown, Teacher of English as a Second Language
August 31, 2016 through June 30, 2017; to assume Elementary position (LB)
4. Diane Fox, High School Social Studies Teacher
June 6, 2016 – June 10, 2016; Family Medical Leave Act absence

C) Approval of Teaching Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for instructional positions in 2015-16:

1. Emily Grosse *Special Education Teacher - Elementary*
Effective: *August 31, 2016*
Salary: *MA 15 Step 1*
Probationary Period: *August 31, 2016 – August 30, 2020*
Reason: *Retirement of James Waring*
2. Christie Carmichael *Elementary School Teacher - Bilingual*
Effective: *August 31, 2016*
Salary: *MA Step 1*
Probationary Period: *August 31, 2016 – August 30, 2020*
Reason: *Resignation of Jennifer Garcia*
3. John Roche *Mathematics Teacher – Grades 5-12*
Effective: *August 31, 2016*
Salary: *BA Step A*
Probationary Period: *August 31, 2016 – August 30, 2020*
Reason: *Retirement of James Arnone*
4. Jennifer Spota *School Library Media Specialist*
Effective: *August 31, 2016*
Salary: *MA 15 Step 1*
Probationary Period: *August 31, 2016 – August 30, 2020*
Reason: *Retirement of Marilyn Wilson*
5. Brittany Richter *Special Education Teacher - Secondary*
Effective: *August 31, 2016*
Salary: *MA Step 1*
Probationary Period: *August 31, 2016 – August 30, 2020*
Reason: *Per 2016-2017 Budget*
6. Melinda Brown *Elementary Teacher*
Effective: *August 31, 2016*

Salary: MA 30 Step 11 (no change in salary)
 Probationary Period: August 31, 2016 – August 30, 2019
 Reason: Retirement of Laura Bourgal

7. Christopher Warren Elementary Teacher
 Effective: August 31, 2016
 Salary: MA Step 1
 Probationary Period: August 31, 2016 – August 30, 2020
 Reason: Retirement of Barbara Ferucci
8. Kimberly VanBourgondien Elementary Teacher
 Effective: August 31, 2016
 Salary: MA Step 1
 Probationary Period: August 31, 2016 – August 30, 2020
 Reason: Retirement of Denise DeRosa

D) Approval of Leave Replacement Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals, as per the attached documentation:

1. Jeanine Pesce Foreign Language – Elementary School
 Effective: August 31, 2016 – June 30, 2017
 Salary: BA Step A,
 Reason: Leave of Absence for Melinda Brown
2. Laura Fitzgibbon Middle School English Teacher
 Salary: BA Step A,
 Effective: August 31, 2016 – June 30, 2017
 Reason: Replacement for J.F. Leave of Absence

E) Approval of Sixth Class Teaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6th Class Teaching Assignment for the 2015-16 school year, as per the attached documentation:

- | <u>Name</u> | <u>Position</u> |
|------------------|-----------------|
| 1. Joseph Burger | Economics (0.5) |

D) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2015-2016 school year:

- | <u>Name</u> | <u>Position</u> |
|------------------------|-------------------------------|
| 1. Michael Oestreicher | Curriculum Writing–Global 9 |
| 2. Christine Anselmo | Para-Professional Training |
| 3. Christina Chiarulli | Para-Professional Training |
| 4. Stacey Naglieri | Out of District SWD Liaison |
| 5. Stacey Naglieri | Summer CSE/CPSE Chair (MS/ES) |

E) Approval of Substitute Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2015/2016 school year:

<u>Name</u>	<u>Certification</u>
1. Meagan Glenn	Non-Certified
2. Chris Beninati	Non-Certified
3. Maria Perez	Non-Certified
4. Justine Galante	Non-Certified
5. Francesca Molinelli	Non-Certified
6. Brittany Conte	Non-Certified
7. Genna Murray	Non-certified

G) Athletic Appointments (2015-16)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments for the 2015-2016 school year, in accordance with the HBTA contract:

1. Lukasz Sokol as a volunteer Fitness Room Supervisor for June-August, 2016.

H) Approval of Student Intern Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>
1. David O'Connor	Student Intern

I) Approval of CSEA Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Rosa Yanes Clerk Typist - Spanish Speaking
 Effective: July 1, 2016
 Salary: Step 1 as per 2016-2017 contract
 Reason: per 2016-2017 Budget
2. Amanda Palmieri Nurse
 Effective:
 Salary: Step 1, as per 2016-2017 contract
 Reason: Retirement of Nancy Slowey
3. Chris Postiglione Custodian
 Effective:
 Salary: Step 1, as per the 2016-2017 contract
 Reason: Transfer of Scott Henninger to Head Custodian

J) Approval of Substitute Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>
1. Michele Bedoya	Teacher Aide
2. Meagan Glenn	Teacher Aide
3. Chris Beninati	Teacher Aide
4. Maria Perez	Teacher Aide
5. Justine Galante	Teacher Aide
6. Francesca Molinelli	Teacher Aide
7. Brittany Conte	Teacher Aide
8. Mackenzie Engeldrum	Teacher Aide

- 9. Genna Murray *Teacher Aide*
- 10. Kristen Weber *Teacher Aide*

K) Approval of Correcting Resolution (2015-16)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the correction of the following resolutions:

- 1. #25 (2015-16) to read: *Calogero Ferraro, Maintenance Mechanic IV, CSEA, Step 2 (\$61,515.27), prorated effective July 27, 2015 for the replacement of Ron Shelton.*

8. BOARD OF EDUCATION

A) Acceptance of 2016-17 Annual Meeting Results

RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the results of the 2016-17 School Budget and Board of Education vacancy vote, held on Tuesday, May 17, 2016, and as provided by the School District Clerk and thus incorporated into the minutes of this meeting.

B) Approval of First Reading of Board of Education Policies

BE IT RESOLVED, that the Board of Education hereby approves the first reading of the following policies:

- 1. 1120 *School District Records (and Regulation)*
- 2. 1230 *Public Participation and Board of Education Meetings*
- 3. 1500 *Public Use of School Facilities (and Regulation)*
- 4. 2120 *School Board Elections*
- 5. 4710 *Grading Systems (and Regulation)*
- 6. 5220 *School-sponsored Student Expression*
- 7. 5225 *Student Personal Expression*
- 8. 5420 *Student Health Services (and Regulation)*
- 9. 6900 *Disposal of District Property*
- 10. 8112 *Health and Safety Committee*
- 11. 8121 *Opiod Overdose Prevention (and Regulation)*
- 12. 9130 *Computer Resources and Data Management*

C) Approval of Board of Education Meetings for the 2016-2017 School Year

BE IT RESOLVED, that the Board of Education approves the following schedule of public Board Meetings for the 2016-17 school year. All meetings will take place at the High School Auditorium at 7 PM unless otherwise posted:

- July 5, 2016 High School Room 9 (Reorganizational & Business)*
- August 16, 2016*
- September 13, 2016*
- October 11, 2016*
- November 8, 2016*
- December 13, 2016*
- January 10, 2017*
- February 14, 2017*
- March 14, 2017*
- April 18, 2017*
- May 9, 2017*
- June 13, 2017*

D) Approval of Overnight Field Trips 2016-2017 School Year

RESOLVED, that the Board of Education hereby approves the following overnight field trips for the 2016-2017 school year, as per the attached documentation:

1. *Girls and Boys Cross Country, October 14-15, 2016 to Goddard Park, Warwick, RI*
2. *Varsity Softball, March 15-19, 2017 to Disney Wide World of Sports, Orlando, FL.*

9. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

10. ADJOURNMENT