

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** October 11, 2016 **KIND OF MEETING:** Business  
**LOCATION:** HS Auditorium **PRESIDING OFFICER:** President  
**MEMBERS PRESENT:** Richard Joslin, Kevin Springer, Dot Capuano, Michael Dunn, Elizabeth Scully  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas  
**CALL TO ORDER:** 6:00 PM  
**ENTER EXECUTIVE SESSION:** 6:02 PM  
**RESUME BUSINESS MEETING:** 7:03 PM  
**ADJOURNMENT:** 7:40 PM

<b><u>Resolution #</u></b>	<b><u>Description</u></b>	<b><u>Outcome</u></b>
<b>Resolution #88</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #89</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #90</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #91</b>	<b>Acceptance of Financial Reports</b>	<b>Passed</b>
<b>Resolution #92</b>	<b>Approval of Budget Transfers</b>	<b>Passed</b>
<b>Resolution #93</b>	<b>Approval of Change Orders</b>	<b>Passed</b>
<b>Resolution #94</b>	<b>Approval of CSE/CPSE Services</b>	<b>Passed</b>
<b>Resolution #95</b>	<b>Approval of Resignations (Stuckey)</b>	<b>Passed</b>
<b>Resolution #96</b>	<b>Approval of Leaves of Absence (Chockalingam, Sullivan)</b>	<b>Passed</b>
<b>Resolution #97</b>	<b>Approval of Leave Replacement Teacher (Bishop)</b>	<b>Passed</b>
<b>Resolution #98</b>	<b>Approval of CSEA Appointments</b>	<b>Passed</b>
<b>Resolution #99</b>	<b>Approval of Coaching Assignments</b>	<b>Passed</b>
<b>Resolution #100</b>	<b>Approval of Co-Curricular Appointments</b>	<b>Passed</b>

Minutes of the October 11, 2016 BOE Mtg

<b>Resolution #101</b>	<b>Approval of Co-Curricular Enrichment Appointments</b>	<b>Passed</b>
<b>Resolution #102</b>	<b>Approval of Substitute Teachers</b>	<b>Passed</b>
<b>Resolution #103</b>	<b>Approval of Substitute Support Positions</b>	<b>Passed</b>
<b>Resolution #104</b>	<b>Authorization to Direct a Medical Examination (Employee No. 0514)</b>	<b>Passed</b>
<b>Resolution #105</b>	<b>Approval to Correct and/or Rescind Resolutions</b>	<b>Passed</b>
<b>Resolution #106</b>	<b>Adoption of District's APPR Plan for Classroom Teachers and Building Principals covered under Education Law Section 3012-d</b>	<b>Passed</b>
<b>Resolution #107</b>	<b>Approval of Overnight Field Trip 2016-2017 School Year</b>	<b>Passed</b>

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**MEMBERS PRESENT:** Richard Joslin, Kevin Springer, Dot Capuano, Michael Dunn, Elizabeth Scully

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

**Mr. Joslin called the Business meeting to order at 6:00 PM.**

**On a motion by Mr. Springer, seconded by Ms. Capuano, the Board entered executive session to discuss the employment of a particular person.**

**The Business meeting resumed at 7:03 PM.**

**On a motion by Mr. Dunn seconded by Ms. Capuano the following resolution was offered:**

**Resolution #88**

**BE IT RESOLVED that the Board of Education approved the order of the agenda.**

**5 aye**

**CLERK'S REPORT**

**On a motion by Mr. Dunn seconded by Ms. Scully the following resolution was offered:**

**Resolution #89**

**BE IT RESOLVED that the Board of Education accepts the minutes of the Business Meeting held Tuesday, September 13, 2016.**

**5 aye**

**PUBLIC COMMENT – None**

**PRESENTATIONS AND REPORTS**

**Students of the Month of September were presented to the Board by their Principals:**

- **Mr. Triandafilis introduced Eden Spellman for the Elementary School**
- **Mr. DeBlasio introduced Vanessa M. Ruiz for the Middle School and**
- **Mr. Richardt introduced Domenico Pensa III for the High School**

**Dr. Stephanie Forsberg, Science and Research Teacher presented the following student with certificates of completion and credit:**

- **Caroline Oakland**
- **Meghan Long**

- Kaylee Catena
- Erin Murphy

Mr. Clemensen spoke about the following:

- See attached report

## **BUSINESS, FINANCE, AND OPERATIONS**

Mr. Luce spoke about the following:

- Auditors finishing the annual audit for the 2015-2016 school year
- Lead testing of the water
- Middle school generator
- High school entry re-construction went out to bid

On a motion by Ms. Capuano and seconded by Mr. Springer the following resolutions #90-#93 were offered in consent agenda format:

5 aye

### **Resolution #90**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts, as per the attached documentation, for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. East Moriches Union Free Schools District for Instructional Services in 2016-17.
2. Riverhead Central School District for Special Education Services in 2016-17.
3. Shaw, Perelson, May & Lambert, LLP as school legal counsel in 2016-17.

### **Resolution #91**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

**Budget Transfer General/Capital Report–September 2016**

**Appropriation Status Report – September 2016**

**Warrant Reports –September 2016**

**Cash Disbursements – September 2016**

**Revenue Budget Status Report – General –September 2016**

**Revenue Budget Status Report – Cafeteria –September 2016**

**Appropriation Status Report- Cafeteria –September 2016**

**Treasurer’s Monthly Report – August 2016**

**Capital Fund Appropriations Report –September 2016**

**Capital Fund Revenue Report –September 2016**

**Special Aid Fund Appropriations Report- September 2016**

**Trial Balance General Fund –September 2016**

**Trial Balance School Lunch Fund –September 2016**

**Trial Balance Capital Fund –September 2016**

**Trial Balance Trust and Agency Fund –September 2016**

**Trial Balance Special Aid Fund –September 2016**

**Cash Flow Report –August 2016**

**Internal Claims Audit Report –September 2016**

**Student Enrollment Report –September 2016**

**Resolution #92**

**BE IT RESOLVED**, that upon the recommendation of the School Business Administrator, the Board of Education approves the following budget transfers, as per the attached documentation:

1. \$735,571.88 as year-end line-item adjustments for the 2015-16 fiscal year.
2. \$16,627.00 to adjust for student accident insurance for the 2016-17 fiscal year.

**Resolution #93**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves:

1. Change Order No. 3, SED No.: 58-09-05-02-0-003-013 in the amount of \$19,370.00 for Locust Valley Electric, the electrical contract, as per the attached documentation.
2. Change Order No. 4, SED No.: 58-09-05-02-0-003-013 in the amount of \$16,500.00 for Locust Valley Electric, the electrical contract, as per the attached documentation.
3. Change Order No. 5, SED No.: 58-09-05-02-0-003-013 in the amount of \$9,495.00 for Locust Valley Electric, the electrical contract, as per the attached documentation.
4. Change Order No. 6, SED No.: 58-09-05-02-0-003-013 in the amount of \$7,996.00 for Locust Valley Electric, the electrical contract, as per the attached documentation.

**STUDENT SERVICES**

On a motion by Mr. Springer, seconded by Ms. Scully, the following resolution was offered:

**Resolution #94**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

5 aye

**PERSONNEL**

On a motion by Ms. Capuano seconded by Ms. Scully, the following resolutions #95-#105 were offered in consent agenda format:

5 aye

**Resolution #95**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Mark Stuckey      Music Teacher  
    Effective:      October 18, 2016

**Resolution #96**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. **Meena Chockalingam**      **Teacher Aide**  
    **Effective:**              **October 13, 2016 through October 28, 2016**  
    **Reason:**                **Leave of Absence per the CSEA Contract**
  
2. **Denise Sullivan**            **Assistant Superintendent for Curriculum & Instruction**  
    **Effective:**              **October 11, 2016 through October 28, 2016**  
    **Reason:**                **FMLA (Family Medical Leave Act)**

**Resolution #97**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. **Keegan Bishop**              **Art Education – Secondary**  
    **Effective:**              **October 1, 2016 – June 30, 2017**  
    **Salary:**                 **MA, Step 1, \$61,193**  
    **Reason:**                **Medical Leave of Absence, Daniel Lennon**

**Resolution #98**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. **Neal Fishenden**              **Teacher Aide**  
    **Effective:**              **October 11, 2016**  
    **Salary:**                 **Step 1 \$18,865 (pro-rated)**  
    **Reason:**                **Resignation of Brooke Little**

**Resolution #99**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2016/2017 school year as per the HBTA contract:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
1. <b>Robert Sutton</b>	<b>MS Assistant Football Coach</b>	<b>C4-I, \$2,972</b>
2. <b>Michael Lloyd</b>	<b>Varsity Assistant Wrestling</b>	<b>A2-I, \$4,684</b>
3. <b>John Foster</b>	<b>MS Assistant Boys Soccer</b>	<b>C4-1, \$2,972</b>

**Resolution #100**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2016-17 school year:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
1. <b>Richard Iannelli</b>	<b>Curriculum writing</b>	<b>\$40.00/hour</b>
2. <b>Andrey Garro</b>	<b>Curriculum writing</b>	<b>\$40.00/hour</b>
3. <b>Joseph Burger</b>	<b>Curriculum Development</b>	<b>\$40.00/hour</b>

4. Jessica Sears	MS ENL Liaison	\$2500
5. Michelle Marrone	HS ENL Liaison	\$2500
6. Lyndsey Moran	ES ENL Liaison	\$2500
7. Lisa Richmond	HS Bil. Parent Group Facilitator	\$150/sess.
8. Christie Carmichael	MS Bil. Parent Group Facilitator	\$150/sess.
9. Theresa Carey	ES Morning Fitness Program	\$4320
10. Suzanne Lewis	Mentor (Christopher Warren)	\$950
11. Robin Mancuso	Mentor Coordinator	\$1770
12. Jackie Martin	Makeup – HS Musical	\$620
13. Kelly Barrett	HS AIS – Algebra	\$38.33/session
14. Lindsay Emmette	HS AIS – U.S. History	\$38.33/session
15. Andy Fotopoulos	HS AIS – Algebra	\$38.33/session
16. Richard Gostic	HS AIS – Living Environment	\$38.33/session
17. Michelle Edwards	HS AIS – ELA	\$38.33/session
18. Katelyn Maresca	HS AIS – ELA	\$38.33/session
19. Melba Martinez	HS AIS – Living Environment	\$38.33/session
20. Michelle Maronne	HS AIS – ELA/ENL	\$38.33/session
21. Justin Dulfon	HS AIS – ELA/ENL	\$38.33/session

**Resolution #101**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teachers for the 2016-17 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Brooke McKenna	Fun & Games Grades-K-1	\$51.00/hour
2. Shannon Hickey	Fun & Games Grades-K-1	\$51.00/hour
3. Nicola Matzner	Extreme Sports Grades-1-2	\$51.00/hour
4. Kaitlyn Roche	Arts/Crafts around the World 3-4	\$51.00/hour
5. Elizabeth Scott	Arts/Crafts around the World 3-4	\$51.00/hour
6. Lauren Mikelinich	Storybook Creations Grades K-2	\$51.00/hour
7. Jonathan DellaSperanza	Science Little Wizards Grades1-2	\$51.00/hour
8. Victoria Greenidge	Edible Art Grades 2-4	\$51.00/hour
9. Nicole Neroulas	Edible Art Grades 2-4	\$51.00/hour
10. Debra McDowell	Arts & Crafts Grades 3-4	\$51.00/hour
11. Christopher Warren	Lego Club Grades 3-4	\$51.00/hour
12. Amy Dunkirk	Lego Club Grades 3-4	\$51.00/hour
13. Anthony Schmidt	Robotics Grades 3-4	\$51.00/hour
14. Francesca Molinelli	Book Club	\$51.00/hour
15. Genna Murray	Book Club	\$51.00/hour
16. Stephanie Tam	Chinese Language	\$51.00/hour
17. Lisa Richmond	Athletic Supervision	\$20.00/hour
18. Fran Arato	Athletic Supervision	\$20.00/hour
19. Samantha Lupa	Athletic Supervision	\$20.00/hour

**Resolution #102**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions for the 2016-17 year:

<u>Name</u>	<u>Certification</u>
1. Keriann Armusewicz	Art
2. Kaitlin Cooper	Uncertified
3. Dylan Gaches	Uncertified
4. Yuliya Kirov	ESL
5. Vanessa Lara	Uncertified
6. Lauren Mikelinich	Elementary
7. Cynthia Purcell	Uncertified
8. Allyson Sinatra	Elementary/Special Education
9. Diana Vamvakitis	Uncertified
10. James Waring	Special Education/Elementary/Math 7-12
11. Christopher Kline	Elementary
12. Maura Mandato	Music

**Resolution #103**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2016/17 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Jean Messina	Teacher Aide	\$13.00/hour
2. Sharon Hildreth	Teacher Aide	\$13.00/hour
3. Frederick Korte	Custodian	\$15.00/hour
4. Kathleen Young	Internal Claims Auditor	\$50.90/hour

**Resolution #104**

**RESOLVED**, that the Superintendent is hereby authorized to direct a comprehensive medical examination and evaluation, including psychiatric and/or psychological examination and evaluation, if necessary, of Employee No. 0514, in accordance with the provisions of Section 913 of the Education Law; and

**BE IT FURTHER RESOLVED**, that the Board hereby directs that Employee No. 0514 submit their medical records, if any, to the extent and for the time as determined by the examining physician(s) to the Board designated examining physician(s) at or before such examination/evaluation.

**Resolution #105**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the correction and or/rescinding of the following resolutions from the following school years:

1. (16-17: #51) to now read: Samantha Lupa, B1-II, \$6,731.
2. (16-17: #48) to now read: Saverio Naclerio, C3-II, \$4,011.

**BOARD OF EDUCATION**

**On a motion by Ms. Capuano, seconded by Ms. Scully, the following resolutions #106 and #107 were offered in consent agenda format:**

**Resolution #106**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools hereby adopts its Annual Professional Performance Review (“APPR”) Plan for classroom teachers and building principals covered under Education Law Section 3012-d for the 2016-17 school year and thereafter, as approved by the State Education Department, which shall remain in full force and effect until such time as the negotiable provisions of a subsequent APPR Plan are agreed upon and approved by the Commissioner of Education.

**Resolution #107**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of School approves the overnight field trip for the Future Business Leaders of America to Atlanta, Georgia on March 29, 2017 through April 2, 2017.

**Old Business**

None

**New Business**

None

**PUBLIC COMMENT - None**

**ADJOURNMENT**

**On a motion by Ms. Capuano seconded by Mr. Dunn the Business meeting adjourned at 7:40 PM.**

**5 aye**

**Respectfully submitted,**

**District Clerk  
Anna Marie Rojas**