

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** November 8, 2016 **KIND OF MEETING:** Business

**LOCATION:** HS Auditorium **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Richard Joslin, Kevin Springer, Michael Dunn,  
Elizabeth Scully

**MEMBERS ABSENT:** Dot Capuano

**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

**CALL TO ORDER:** 6:00 PM  
**ENTER EXECUTIVE SESSION:** 6:02 PM  
**AUDIT COMMITTEE MEETING** 6:20 PM  
**CLOSE AUDIT COMMITTEE MEETING** 6:50 PM  
**RESUME BUSINESS MEETING:** 7:08 PM  
**ADJOURNMENT:** 7:30 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
<b>Resolution #115</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #116</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #117</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #118</b>	<b>Acceptance of Financial Reports</b>	<b>Passed</b>
<b>Resolution #119</b>	<b>Approval of Budget Transfers</b>	<b>Passed</b>
<b>Resolution #120</b>	<b>Approval of Change Orders</b>	<b>Passed</b>
<b>Resolution #121</b>	<b>Acceptance of Donations (Sumwalt, Saladino)</b>	<b>Passed</b>
<b>Resolution #122</b>	<b>Approval of Increase in New York State Minimum Wage</b>	<b>Passed</b>
<b>Resolution #123</b>	<b>Acceptance of 2015-2016 Audit Report</b>	<b>Passed</b>
<b>Resolution #124</b>	<b>Rejection of Bid (New Canopy and Mansard Reconstruction at HS)</b>	<b>Passed</b>
<b>Resolution #125</b>	<b>Approval of CSE/CPSE Services</b>	<b>Passed</b>
<b>Resolution #126</b>	<b>Approval of Leaves of Absence (Chockalingam, Lennon, Balistreri)</b>	<b>Passed</b>

Minutes of the November 8, 2016 BOE Mtg

<b>Resolution #127</b>	<b>Appointments for PM Alternative High School</b>	<b>Passed</b>
<b>Resolution #128</b>	<b>Approval of Co-Curricular Appointments</b>	<b>Passed</b>
<b>Resolution #129</b>	<b>Approval of Coaching Appointments</b>	<b>Passed</b>
<b>Resolution #130</b>	<b>Approval of Substitute Teachers</b>	<b>Passed</b>
<b>Resolution #131</b>	<b>Approval of Substitute Support Positions</b>	<b>Passed</b>
<b>Resolution #132</b>	<b>Approval of Support Positions</b>	<b>Passed</b>
<b>Resolution #133</b>	<b>Approval OF Plan for Academic Intervention Services (AIS) in Grades 3-8</b>	<b>Passed</b>

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Mr. Joslin called the Business meeting to order at 6:00 PM.

On a motion by Mr. Springer, seconded by Mr. Dunn, the Board entered executive session to discuss the employment of a particular person.

The Audit Committee met with Peter Rodriguez to discuss the fiscal health of the District.

The Business meeting resumed at 7:08 PM

On a motion by Mr. Springer seconded by Mr. Dunn the following resolution was offered:

**Resolution #115**

**BE IT RESOLVED** that the Board of Education approved the order of the agenda.

4 aye

**CLERK'S REPORT**

On a motion by Mr. Dunn seconded by Ms. Scully the following resolution was offered:

**Resolution #116**

**BE IT RESOLVED** that the Board of Education accepts minutes of the Business Meeting held Tuesday, October 11, 2016, the Special Meetings held on Tuesday, October 18, 2016 and Thursday, October 27, 2016.

4 aye

**PUBLIC COMMENT – None**

**PRESENTATIONS AND REPORTS**

Mr. Clemensen spoke about the following:

- See attached report

Mr. Richardt, High School Principal and Ms. Katie Miedema presented Christin Pasca and George Ramirez who took the oath and were inducted into the National Honor Society.

Students of the Month of October were presented to the Board by their Principals:

- Mr. Meyer introduced Eden Spellman for the Elementary School
- Mr. DeBlasio introduced Elijah Amos for the Middle School and
- Mr. Richardt introduced Caelin Schult for the High School

## **BUSINESS, FINANCE, AND OPERATIONS**

Peter Rodriguez, CPA from Cullen & Danowski, our Auditors spoke about the fiscal health of the district. Cullen & Danowski gave the District an “Unmodified Opinion”.

Mr. Luce did not have a Business Report.

On a motion by Mr. Dunn and seconded by Ms. Scully the following resolutions #117-#124 were offered in consent agenda format:

4 aye

### **Resolution #117**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts, as per the attached documentation, for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Mr. Robert Scaramucci, COTR/L for Occupational Therapist Services.
2. Our Lady of the Peace Academy for Educational Services.
3. Southampton Public Schools for Special Education Services.
4. Cam-Held Enterprises Inc. DBA Just Kids Learning Center, for classroom space.
5. Suffolk County Community College, for Early Childhood Education career program.

### **Resolution #118**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

1. Budget Transfer General/Capital Report – October 2016
2. Appropriation Status Report – October 2016
3. Warrant Reports – October 2016
4. Cash Disbursements – October 2016
5. Revenue Budget Status Report – General – October 2016
6. Revenue Budget Status Report – Cafeteria – October 2016
7. Appropriation Status Report- Cafeteria – October 2016
8. Capital Fund Appropriations Report – October 2016
9. Capital Fund Revenue Report – October 2016
10. Special Aid Fund Appropriations Report- October 2016
11. Treasurer’s Monthly Report – September 2016
12. Trial Balance General Fund – October 2016
13. Trial Balance School Lunch Fund – October 2016
14. Trial Balance Capital Fund – October 2016
15. Trial Balance Trust and Agency Fund – October 2016
16. Trial Balance Special Aid Fund – October 2016
17. Cash Flow Report –September 2016

18. Internal Claims Audit Report – October 2016

19. Student Enrollment Report – October 2016

**Resolution #119**

**BE IT RESOLVED**, that upon the recommendation of the School Business Administrator, the Board of Education approves the following budget transfers, as per the attached documentation:

1. \$18,189.11 for the integration of the district's phone and public address systems, as per the attached documentation.

**Resolution #120**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves:

1. No. 3, SED No.: 58-09-05-02-0-003-012 in the amount of \$122,500.00 for Dominion, the mechanical and plumbing contract, as per the attached documentation
2. No. 1, SED No.: 58-09-05-02-0-016-003 in the amount of \$1,332.00 for Dominion, the mechanical and plumbing contract, as per the attached documentation.
3. No. 1, SED No.: 58-09-05-02-0-003-012 in the amount of \$1268.00 for Dominion the mechanical and plumbing contract, as per the attached documentation.

**Resolution #121**

**BE IT RESOLVED**, that the Board of Education gratefully accepts the following donations on behalf of projects or initiatives, as listed:

1. John Sumwalt, East End Trophy, for the donation of a plaque for the Matthew McKinnon Memorial Tree valued at \$125.00.
2. Mark Saladino, East End Outdoor Supply, for the donation of a rock for the Matthew McKinnon Memorial Tree valued at \$150.00.

**Resolution #122**

**RESOLVED**, that the Board of Education upon the recommendation of the School Business Administrator, increase the New York State Minimum Wage from \$9.00 to \$10.00 per hour, effective January 1, 2017.

**Resolution #123**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, hereby accepts the Independent Audit Report for School Year 2015-2016 (July 1, 2015-June 30, 2016).

**Resolution #124**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, hereby rejects all bids for the New Canopy and Mansard Reconstruction at the High School, opened on October 27, 2016.

**STUDENT SERVICES**

On a motion by Mr. Springer, seconded by Mr. Dunn, the following resolution was offered:

**Resolution #125**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

4 aye

**PERSONNEL**

On a motion by Mr. Dunn seconded by Ms. Scully, the following resolutions #126-#132 were offered in consent agenda format:

4 aye

**Resolution #126**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for a leave of absence, as noted:

- |                       |  |
|-----------------------|--|
| 1. Meena Chockalingam | Teacher Aide                               |
| Effective:            | October 29, 2016 – November 14, 2016       |
| Reason:               | Leave of Absence per the CSEA Contract     |
| 2. Daniel Lennon      | Art Teacher                                |
| Effective:            | November 14, 2016 – December 31, 2016      |
| Reason:               | Personal Medical Leave (HBTA XXIII (D)(2)) |
| 3. Matthew Balistreri | Technology Teacher                         |
| Effective:            | December 2, 2016 – January 16, 2017        |
| Reason:               | Family Medical Leave Act                   |

**Resolution #127**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following to Alternative High School positions for 2016-17:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Christina Facini	Chemistry/Credit Recovery	\$52.50/hour
2. Jake Davidson	Health/Credit Recovery	\$52.50/hour
3. Lisa Richmond	Student Services/Bilingual SW	\$52.50/hour

**Resolution #128**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. John Foster	ES Garden Coordinator	\$1,500
2. Andrey Garro	Curriculum Writing	\$40.00/hour
3. Joseph Burger	HS AIS – Global History	\$38.33/hour

4. Carolyn McAulay	HS AIS – Global History	\$38.33/hour
5. Brittany Richter	HS AIS – Global History	\$38.33/hour
5. Richard Doulos	MS Geography Club	\$775
7. Lisa Richmond	HS Bienvenidos Club	\$1500*
8. Teresa Escobar	Bil. Parent Group Facilitator	\$150/session*
9. Angela Behr	Bil. Parent Group Facilitator	\$150/session*
10. Rosa Yanes	Bil. Parent Group Childcare	\$20/hour*
11. Maria McFarland	Bil. Parent Group Childcare	\$20/hour*
12. Lena Patino	Bil. Parent Group Childcare	\$20/hour*

\*grant-funded

**Resolution #129**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments for the 2016-17 school year, in accordance with the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Tier</u>	<u>Stipend</u>
1. David Goodman	Head Boys' Varsity T & F	B1 III	\$7,720

**Resolution #130**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2016/2017 school year:

<u>Name</u>	<u>Certification</u>
1. Denise DeRosa	Elementary/Literacy
2. Lutha Leahy-Miller	Non-Certified
3. Christopher Lowe	Non-Certified
4. Allyson Sinatra	Elementary/Special Education
5. Diana Vamvakitis	Non-Certified
6. Jason Cromwell	Music
7. Korey Smtih-Dickinson	Elementary/Special Education
8. Carla Magnozzi	Elementary

**Resolution #131**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Christopher Lowe	Teacher Aide	\$13.00/hour
2. Thomas Dieckhoff	Teacher Aide	\$13.00/hour
3. Kimberly Smith	Teacher Aide	\$13.00/hour
4. Rene Peralta	Custodian	\$15.00/hour
5. Joseph Cappabianca	Security Guard	\$19.55/hour
6. Sharon Hildreth	Monitor	\$10/hour
7. Jacqueline Appel	Registered Nurse	\$175/day
8. Kathleen Vannatter	Registered Nurse	\$175/day

9. Peter Rauchut                      Registered Nurse                      \$175/day

**Resolution #1332**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Cheryl Schuhmann	PT Custodian	\$19.55/hour

**BOARD OF EDUCATION**

On a motion by Mr. Dunn, seconded by Mr. Springer, the following resolution was offered: 4 aye

**Resolution #133**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the AIS Plan and Criteria for Identifying Students to Receive Academic Intervention Services for 2016-17, as per the attached documentation.

**Old Business**

None

**New Business**

None

**PUBLIC COMMENT – Drew Walker**

**ADJOURNMENT**

On a motion by Mr. Springer seconded by Mr. Dunn the Business meeting adjourned at 7:30 PM.

4 aye

Respectfully submitted,

District Clerk  
Anna Marie Rojas