

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education
Rich Joslin, President
Kevin Springer, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –February 14, 2017
Hampton Bays High School Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss potential litigation.

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK’S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, January 10, 2017.

Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent’s Report** *Lars Clemensen*
 - *Hampton Music Educators Festival, Jennifer Halsey*
- B) **Students of the Month - January**
 - *Nolan Drake* *Marc Meyer*
 - *Alexi Cruz Guzman* *Dennis Schug*
 - *Nicole Culmone* *Christopher Richardt*
- C) **Tenure Presentation, Michelle Marrone** *Christopher Richardt*

Tenure Appointment
BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following individual be granted tenure in accordance with Chapter I of the Board of Regents of the New York State Education Law and;

WHEREAS, the Board of Education is in accordance with such recommendation,

BE IT RESOLVED, that the following individuals be granted tenure in the special subject tenure area indicated effective March 11, 2017, unless otherwise noted:

Michelle Marrone

§30-1.8(a)(15) English as a Second Language

4. **BUSINESS, FINANCE, AND OPERATIONS**

A) **Administrator's Report**

Larry Luce

B) **Approval of Contracts**

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts and license agreements shall be incorporated by reference within the minutes of this meeting:

1. *SCOPE, After School Child Care Program and Universal PreK, 2017-2018.*
2. *Optimum, increased on-line service for elementary and high schools, effective 2/2017.*
3. *Suffolk County Board of Elections, use of HBMS as a polling place for 2017 and 2018.*
4. *Educational Data Services, Inc., licensing and maintenance fees for 2017-2018.*

C) **Financial Reports**

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

- *Budget Transfer General/Capital Report – January 2017*
- *Appropriation Status Report – January 2017*
- *Warrant Reports – January 2017*
- *Cash Disbursements – January 2017*
- *Revenue Budget Status Report – General – January 2017*
- *Revenue Budget Status Report – Cafeteria – January 2017*
- *Appropriation Status Report- Cafeteria – January 2017*
- *Treasurer's Monthly Report – December 2016*
- *Capital Fund Appropriations Report – January 2017*
- *Capital Fund Revenue Report – January 2017*
- *Special Aid Fund Appropriations Report- January 2017*
- *Trial Balance General Fund – January 2017*
- *Trial Balance School Lunch Fund – January 2017*
- *Trial Balance Capital Fund – January 2017*
- *Trial Balance Trust and Agency Fund – January 2017*
- *Trial Balance Extra Curricular Fund – January 2017*
- *Trial Balance Special Aid Fund – January 2017*
- *Cash Flow Report – January 2017*
- *Internal Claims Audit Report – January 2017*

D) **Authorization to Join National Purchasing Cooperative**

WHEREAS, the National Joint Powers Alliance ("NJPA") is a national purchasing cooperative organized under the laws of the State of Minnesota, authorized to enter into agreements with governmental units, including public school districts, in the United States; and

WHEREAS, the Board of Education believes that it would be in the best interest of the School District to participate in cooperative purchasing through NJPA; and

WHEREAS, NJPA complies substantially with the competitive bidding and other requirements of New York State General Municipal Law Section 103 in such cooperative

bids;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby authorizes Hampton Bays UFSD participation in such cooperative purchasing through NJPA, and authorizes the Superintendent of Schools to execute a Participating Membership Agreement and a Joint Powers Agreement with NJPA, subject to the following conditions:

- (1) NJPA shall perform all purchases and procurements substantially in accordance with the competitive bidding requirements of Section 103 of the New York State General Municipal law;*
- (2) Any such bid/RFP shall specifically state that such bid/RFP is open to and can be used by other governmental units;*
- (3) the School District is not obligated to purchase any goods or services;*
- (4) the School District can choose which goods and services to purchase, if any, based upon the list of items bid, including the specifications for each good and service; and*
- (5) participation in this cooperative purchasing contract shall not require the payment of any fees.*

E) Authorization to enter Municipal Cooperation Agreement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, allow the Supervisor's Office of the Town of Southampton to use the district's Commencement Ceremony risers for a period of January 22, 2017 through February 28, 2017 for the purpose of conducting Town Board meetings as a shared service between public entities.

G) Approval to Dispose of Equipment

RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, hereby authorizes the declaration of the following as "surplus" and directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure:

- 1. Kitchen Mixer, non-functional, buyer for \$100.*
- 2. Printing Press, HS Art Department, refund with manufacturer.*

H) Authorization to Access Administrative Professional Improvement Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes Eric Ferraro to participate in the Administrative Professional Improvement Program as outlined in the Collectively Negotiated Agreement 2014-2017 between the District and the Hampton Bays Administrators' Association, Article VI, Clause F.

5. STUDENT SERVICES

A) Approval of CSE/CPSE Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. PERSONNEL

A) Approval of Termination

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools hereby terminates Employee Number 1981 from a part-time custodial position, effective February 3, 2017.

B) Approval of Resignations

RESOLVED, that the Board of Education, upon the recommendation of the

Superintendent of Schools, accepts the resignation of the following individuals:

1. Lisa Witschi, Teacher Aide, effective February 3, 2017.

C) Approval of Leaves of Absence

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leaves of absence:

1. Moira Rachel, Teacher, Maternity Leave, Article XXIII(D)(1)
Effective March 1, 2017 - June 23, 2017,
2. Catherine Allen, Teacher Aide, Family Medical Leave Act
Effective January 23, 2017 - February 24, 2017

D) Approval of Leave Replacement Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals as leave replacements for the time periods indicated:

1. Jennifer Jamet English
Effective: February 27, 2017 – June 30, 2017
Salary: MA 1, (pro-rated)
Reason: Leave of Absence, K. Maresca

E) Acceptance of Co-Curricular Resignation

RESOLVED, that the Board of Education accepts the following resignations:

1. Amanda Heenan Co-Detention Supervisor

F) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for 2016-17:

<u>Name</u>	<u>Position</u>
1. Edmund Bauman	HS Robotics
2. Joseph Burger	Teacher Teaching Teachers
3. Nicole DiFrietus	AIS – ELA (after-school)
4. Justin Dulfon	AIS – ELA (during school)
5. Diane Burkhardt	AIS – ELA (during school)
6. Lisa Richmond	GSA Club
7. Marybeth Valenti	Lions: Leo Club

G) Co-Curricular Enrichment Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2016/2017 school year:

<u>Name</u>	<u>Position</u>
1. Jonathan DellaSperanza	STEM
2. Amy Dunkirk	LEGOS
3. Victoria Greenidge	Storybook Creations
4. Brooke McKenna	Sports/Games
5. Shannon Hickey	Sports/Games
6. Elizabeth Hubbard	Arts & Crafts from around the World
7. Nicola Matzner	Extreme Sports
8. Debra McDowell	Arts & Crafts

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|------------------------|-------------------------------------|
| 9. Brittany Morlock | Little Wizards |
| 10. Steven Piliero | Recorder Workshop |
| 11. Kaitlyn Roche | Arts & Crafts from around the World |
| 12. Anthony Schmidt | Introduction to Robotics |
| 13. Stephanie Tam | Chinese Culture |
| 14. Christopher Warren | LEGOS |

H) Approval of Coaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for 2016-17:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Michael Lloyd	Varsity Wrestling	AI-II	(pro-rated)

I) Approval of Substitute Administrators

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves all members of the Hampton Bays Administrators Association (8) as administrative substitutes, to be used in limited and extenuating circumstances as determined by the Superintendent of Schools, for the 2016-17 year at an hourly rate of \$65.63.

J) Approval of Substitute Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teacher positions, as per the HBTA contract, for 2016-17:

<u>Name</u>	<u>Certification</u>
1. Jennifer Jamet	ELA
2. Emily Mamay	Non-Certified
3. Catherine Budas	School Social Worker

K) Approval of CSEA Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Pilar Corredor Clerk Typist Spanish Speaking
 Effective: February 1, 2017
 Salary: Step 1, (prorated)
 Reason: Resignation of Rosa Yanes

2. Jared VanBrunt Teacher Aide
 Effective: February 15, 2017
 Salary: Step 1, \$ (prorated)
 Reason: Resignation of Lisa Witschi

3. Lauren Melfi Teacher Aide
 Effective: February 15, 2017
 Salary: Step 1, (prorated)
 Reason: New Entrant as per IEP

L) Approval of Substitute Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for 2016-17:

<u>Name</u>	<u>Position</u>
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|------------------------|--------------|
| 1. Franklin Krzyzewski | Student Aide |
| 2. Jerry Hart | Custodian |
| 3. Joseph Zartaga | Custodian |

M) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2016-17:

- | <u>Name</u> | <u>Position</u> |
|----------------|-----------------|
| 1. Emily Mamay | Teacher Aide |
| 2. Alex Reimer | Teacher Aide |

N) Approval of Other Appointment

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- | | |
|-------------------|---|
| 1. Mary K. Miedma | |
| Position: | Driver's Education Teacher/Coordinator |
| Effective: | February 8, 2017 (on-going expectation) |
| Salary: | per hour |

O) Correction of Resolution #49, 2016-2017 School Year

RESOLVED, that the Board of Education hereby corrects resolution #49, to now read: Richard Nydegger, Detention Supervisor, \$1720.

P) Approval of Correcting Resolutions, 2016-2017 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the corrections to the following resolutions, as listed:

1. #49, to now read: Richard Nydegger, Detention Supervisor, \$1,720
2. #99, to now read: Michael Lloyd, Varsity Asst. Wrestling, A2-I, \$4,684 (pro-rated)

7. BOARD OF EDUCATION

A) Board Committee Reports

- Facilities Workgroup

B) Approval to Increase 2016-2017 School Budget

RESOLVED that the Board of Education, hereby increases the Physical Education Supply Code #A2110.5030.02.2160 of the General Fund by the 2016-2017 School Year by \$1,500 to reflect additional income for a Suffolk Zone Mini Grant awarded to the School District due to the work of Samantha Lupa.

C) Approval of District Professional Development Plan

RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby accepts the Professional Development Plan, created in accordance with Commissioner's Regulations 100.2 (dd) and authorizes the Superintendent of Schools to submit plan for final approval to the New York State Education Department, as per the attached documentation.

D) Authorization to Execute a Supplemental Memorandum of Agreement

RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the Superintendent to execute a supplemental memorandum of agreement and appropriates the requisite monies for the purposes of establishing a Lions: Leo's Club and GSA at the high school, as per the attached documentation.

E) Approval of Veterans Tax Exemption

WHEREAS, Section 458-b, subdivision 2, paragraphs (a) and (b), of the Real Property Tax Law of the State of New York ("RPTL") allows the Hampton Bays Union Free School District ("District") to provide tax exemptions to certain qualified owners of qualified residential real property, as defined by section 458-b; and

WHEREAS, it is in the best interest of the community to provide such relief to the Cold War veterans of the District;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Hampton Bays Union Free School District ("Board") elects to participate in the exemptions of RPTL Section 458-b, subdivision 2, paragraphs (a) and (b);

BE IT FURTHER RESOLVED, that pursuant to RPTL 458-b, subdivision 2, paragraph (a), subparagraph (ii), the Board adopts the fifteen (15%) percent exemption, which amount shall not exceed the statutory basic maximum set forth therein; and

BE IT FURTHER RESOLVED, that pursuant to RPTL 458-b, subdivision 2, paragraph (b), the Board adopts the exemption relating to service connected disabilities, which amount shall not exceed the statutory basic maximum set forth therein.

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT