

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:**           February 14, 2017                               **KIND OF MEETING:**    **Business**

**LOCATION:**    HS Library                                       **PRESIDING OFFICER:** **President**

**MEMBERS PRESENT:**    **Richard Joslin, Kevin Springer, Dot Capuano, Michael Dunn, Elizabeth Scully**

**MEMBERS ABSENT:**    **None**

**OTHERS PRESENT:**     **Lars Clemensen, Larry Luce, Anna Marie Rojas**

**CALL TO ORDER:**   **6:00 PM**  
**ENTER EXECUTIVE SESSION:**                       **6:01 PM**  
**RESUME BUSINESS MEETING:**                     **7:07PM**  
**ADJOURNMENT:**                                        **7:50 PM**

<b><u>Resolution #</u></b>	<b><u>Description</u></b>	<b><u>Outcome</u></b>
<b>Resolution #178</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #179</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #180</b>	<b>Approval of Tenure Appointment (Marrone)</b>	<b>Passed</b>
<b>Resolution #181</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #182</b>	<b>Acceptance of Financial Reports</b>	<b>Passed</b>
<b>Resolution #183</b>	<b>Authorization to Join National Purchasing Cooperative</b>	<b>Passed</b>
<b>Resolution #184</b>	<b>Authorization to Enter Municipal Cooperation Agreement</b>	<b>Passed</b>
<b>Resolution #185</b>	<b>Approval to Dispose of Equipment</b>	<b>Passed</b>
<b>Resolution #186</b>	<b>Authorization to Access Administrative Professional Improvement Program</b>	<b>Passed</b>
<b>Resolution #187</b>	<b>Approval of CSE/CPSE Services</b>	<b>Passed</b>
<b>Resolution #188</b>	<b>Approval of Termination (Employee #1981)</b>	<b>Passed</b>
<b>Resolution #189</b>	<b>Approval of Resignations (Witschi)</b>	<b>Passed</b>
<b>Resolution #190</b>	<b>Approval of Leaves of Absence (Rachel, Allen)</b>	<b>Passed</b>

Minutes of the February 14, 2017 BOE Mtg

<b>Resolution # 191</b>	<b>Approval of Leave Replacement Teacher (Jamet)</b>	<b>Passed</b>
<b>Resolution #192</b>	<b>Acceptance of Co-Curricular Resignation (Heenan)</b>	<b>Passed</b>
<b>Resolution #193</b>	<b>Approval of Co-Curricular Appointments</b>	<b>Passed</b>
<b>Resolution #194</b>	<b>Approval of Co-Curricular Enrichment Appointments</b>	<b>Passed</b>
<b>Resolution #195</b>	<b>Acceptance of Coaching Assignments</b>	<b>Passed</b>
<b>Resolution #196</b>	<b>Approval of Substitute Administrators</b>	<b>Passed</b>
<b>Resolution #197</b>	<b>Approval of Substitute Teachers</b>	<b>Passed</b>
<b>Resolution #198</b>	<b>Approval of CSEA Appointments (Corredor, VanBrunt, Melfi)</b>	<b>Passed</b>
<b>Resolution #199</b>	<b>Approval of Substitute Support Positions</b>	<b>Passed</b>
<b>Resolution #200</b>	<b>Approval of Support Positions</b>	<b>Passed</b>
<b>Resolution #201</b>	<b>Approval of Other Appointment (Miedema)</b>	<b>Passed</b>
<b>Resolution #202</b>	<b>Approval of Correcting Resolutions, 2016-2017 School Year (#49, #99)</b>	<b>Passed</b>
<b>Resolution #203</b>	<b>Authorization to Increase 2016-2017 School Budget</b>	<b>Passed</b>
<b>Resolution #204</b>	<b>Authorization for Execute a Supplemental Memorandum of Agreement</b>	<b>Passed</b>
<b>Resolution #205</b>	<b>Approval of Veterans Tax Exemption (Cold War)</b>	<b>Passed</b>

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**LOCATION:** HS Library                              **PRESIDING OFFICER:** President  
**MEMBERS PRESENT:** Richard Joslin, Kevin Springer, Dot Capuano, Michael Dunn,  
Elizabeth Scully  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

Mr. Joslin called the Business meeting to order at 6:00 PM.

On a motion by Mr. Dunn, seconded by Ms. Scully, the Board entered executive session to discuss potential litigation.

The Business meeting resumed at 7:07 PM

On a motion by Mr. Springer seconded by Mr. Dunn the following resolution was offered:

**Resolution #178**

**BE IT RESOLVED** that the Board of Education approved the order of the agenda.

5 aye

**CLERK'S REPORT**

On a motion by Ms. Scully seconded by Ms. Capuano the following resolution was offered:

**Resolution #179**

**BE IT RESOLVED** that the Board of Education accepts minutes of the Business Meeting held Tuesday, January 10, 2017.

5 aye

**PUBLIC COMMENT – None**

**PRESENTATIONS AND REPORTS**

Mr. Clemensen spoke about the following: (report attached)

Mr. Clemensen congratulated Mrs. Jennifer Halsey for her 20<sup>th</sup> year of involvement in the Hampton Music Educators Festival.

Students of the Month of January were presented to the Board by their Principals:

- Mr. Meyer introduced Nolan Drake for the Elementary School
- Mr. Schug introduced Alexi Cruz Guzman for the Middle School

- Mr. Ferraro introduced Nicole Culmone for the High School

Mr. Richardt presented Ms. Michelle Marrone for tenure to the Board.

On a motion by Mr. Dunn, seconded by Ms. Capuano, the following resolution was offered:

**Resolution #180**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the following individual be granted tenure in accordance with Chapter I of the Board of Regents of the New York State Education Law and;

**WHEREAS**, the Board of Education is in accordance with such recommendation,

**BE IT RESOLVED**, that the following individuals be granted tenure in the special subject tenure area indicated effective March 11, 2017, unless otherwise noted:

Michelle Marrone                    §30-1.8(a)(15) English as a Second Language

5 ayes, 0 nays

**BUSINESS, FINANCE, AND OPERATIONS**

Mr. Luce spoke about the following:

- Tennis courts
- Contracts for approval
- Purchasing Cooperative
- Cold War Veteran's Tax Exemption

On a motion by Mr. Springer and seconded by Ms. Capuano the following resolutions #181-#205 with one tabled resolution (Approval of District Professional Development Plan), were offered in consent agenda format:

5 aye

**Resolution #181**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts, as per the attached documentation, for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. SCOPE, After School Child Care Program and Universal PreK, 2017-2018.
2. Optimum, increased on-line service for elementary and high schools, effective 2/2017.
3. Lightpath, for increased fiber and online service for the middle school, effective 2/2017.
4. Suffolk County Board of Elections, use of HBMS as a polling place for 2017 and 2018.
5. Educational Data Services, Inc., licensing and maintenance fees for 2017-2018.

**Resolution #182**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

**Budget Transfer General/Capital Report – January 2017**  
**Appropriation Status Report – January 2017**  
**Warrant Reports – January 2017**  
**Cash Disbursements – January 2017**  
**Revenue Budget Status Report – General – January 2017**  
**Revenue Budget Status Report – Cafeteria – January 2017**  
**Appropriation Status Report- Cafeteria – January 2017**  
**Treasurer’s Monthly Report – December 2016**  
**Capital Fund Appropriations Report – January 2017**  
**Capital Fund Revenue Report – January 2017**  
**Special Aid Fund Appropriations Report- January 2017**  
**Trial Balance General Fund – January 2017**  
**Trial Balance School Lunch Fund – January 2017**  
**Trial Balance Capital Fund – January 2017**  
**Trial Balance Trust and Agency Fund – January 2017**  
**Trial Balance Extra Curricular Fund – January 2017**  
**Trial Balance Special Aid Fund – January 2017**  
**Cash Flow Report – January 2017**  
**Internal Claims Audit Report – January 2017**

**Resolution #183**

**WHEREAS, the National Joint Powers Alliance (“NJPA”) is a national purchasing cooperative organized under the laws of the State of Minnesota, authorized to enter into agreements with governmental units, including public school districts, in the United States; and**

**WHEREAS, the Board of Education believes that it would be in the best interest of the School District to participate in cooperative purchasing through NJPA; and**

**WHEREAS, NJPA complies substantially with the competitive bidding and other requirements of New York State General Municipal Law Section 103 in such cooperative bids;**

**NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby authorizes Hampton Bays UFSD participation in such cooperative purchasing through NJPA, and authorizes the Superintendent of Schools to execute a Participating Membership Agreement and a Joint Powers Agreement with NJPA, subject to the following conditions:**

- (1) NJPA shall perform all purchases and procurements substantially in accordance with the competitive bidding requirements of Section 103 of the New York State General Municipal law;**
- (2) Any such bid/RFP shall specifically state that such bid/RFP is open to and can be used by other governmental units;**
- (3) the School District is not obligated to purchase any goods or services;**
- (4) the School District can choose which goods and services to purchase, if any, based upon the list of items bid, including the specifications for each good and service; and**
- (5) participation in this cooperative purchasing contract shall not require the payment of any fees.**

**Resolution #184**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, allow the Supervisor's Office of the Town of Southampton to use the district's Commencement Ceremony risers for a period of January 22, 2017 through February 28, 2017 for the purpose of conducting Town Board meetings as a shared service between public entities.

**Resolution #185**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Official, hereby authorizes the declaration of the following as "surplus" and directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure:

1. Kitchen Mixer, non-functional, buyer for \$100.
2. Printing Press, HS Art Department, refund with manufacturer.

**Resolution #186**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes Eric Ferraro to participate in the Administrative Professional Improvement Program as outlined in the Collectively Negotiated Agreement 2014-2017 between the District and the Hampton Bays Administrators' Association, Article VI, Clause F.

**STUDENT SERVICES**

**Resolution #187**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

**PERSONNEL**

**Resolution #188**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools hereby terminates Employee Number 1981 from a part-time custodial position, effective February 3, 2017.

**Resolution #189**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Lisa Witschi, Teacher Aide, effective February 3, 2017.

**Resolution #190**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leaves of absence:

1. Moira Rachel, Teacher, Maternity Leave, Article XXIII(D)(1) Effective March 1, 2017 - June 23, 2017
2. Catherine Allen, Teacher Aide, Family Medical Leave Act Effective January 23, 2017 - February 24, 2017

**Resolution #191**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals as leave replacements for the time periods indicated:

- |                   |                                   |
|-------------------|-----------------------------------|
| 1. Jennifer Jamet | English                           |
| Effective:        | February 27, 2017 – June 30, 2017 |
| Salary:           | MA 1, \$61,193 (pro-rated)        |
| Reason:           | Leave of Absence, K. Maresca      |

**Resolution #192**

**RESOLVED**, that the Board of Education accepts the following resignations:

1. Amanda Heenan           Co-Detention Supervisor

**Resolution #193**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for 2016-17:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Edmund Bauman	HS Robotics	\$2575
2. Joseph Burger	Teacher Teaching Teachers	\$40/hour
3. Nicole DiFrietus	AIS – ELA (after-school)	\$51/hour
4. Justin Dulfon	AIS – ELA (during school)	\$38.33/hour
5. Diane Burkhardt	AIS – ELA (during school)	\$38.33/hour
6. Lisa Richmond	GSA Club	\$1020
7. Marybeth Valenti	Lions: Leo Club Co-Advisor	\$772.50
8. Larry Luce	Lions: Leo Club Co-advisor	\$772.50

**Resolution #194**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2016/2017 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Jonathan DellaSperanza	STEM	\$51/hour
2. Amy Dunkirk	LEGOS	\$51/hour
3. Victoria Greenidge	Storybook Creations	\$51/hour
4. Brooke McKenna	Sports/Games	\$51/hour
5. Shannon Hickey	Sports/Games	\$51/hour
6. Elizabeth Hubbard	Arts & Crafts Around the World	\$51/hour
7. Nicola Matzner	Extreme Sports	\$51/hour
8. Debra McDowell	Arts & Crafts	\$51/hour

9. Brittany Morlock	Little Wizards	\$51/hour
10. Steven Piliero	Recorder Workshop	\$51/hour
11. Kaitlyn Roche	Arts & Crafts Around the World	\$51/hour
12. Anthony Schmidt	Introduction to Robotics	\$51/hour
13. Stephanie Tam	Chinese Culture	\$51/hour
14. Christopher Warren	LEGOS	\$51/hour

**Resolution #195**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for 2016-17:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Michael Lloyd	Varsity Wrestling	AI-II	\$7,643 (pro-rated)

**Resolution #196**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves all members of the Hampton Bays Administrators Association (8) as administrative substitutes, to be used in limited and extenuating circumstances as determined by the Superintendent of Schools, for the 2016-17 year at an hourly rate of \$65.63.

**Resolution #197**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teacher positions, as per the HBTA contract, for 2016-17:

<u>Name</u>	<u>Certification</u>
1. Jennifer Jamet	ELA
2. Emily Mamay	Non-Certified
3. Catherine Budas	School Social Worker

**Resolution #198**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Pilar Corredor      Clerk Typist Spanish Speaking  
    Effective:      February 1, 2017  
    Salary:      Step 1, \$32,057 (prorated)  
    Reason:      Resignation of Rosa Yanes
2. Jared VanBrunt      Teacher Aide  
    Effective:      February 15, 2017  
    Salary:      Step 1, \$18,865 (prorated)  
    Reason:      Resignation of Lisa Witschi
3. Lauren Melfi      Teacher Aide  
    Effective:      February 15, 2017



Salary: Step 1, \$18,865 (prorated)  
Reason: New Entrant as per IEP

**Resolution #199**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for 2016-17:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Franklin Krzyzewski	Student Aide	\$10.00/hour
2. Jerry Hart	Custodian	\$19.55/hour
3. Joseph Zatarga	Custodian	\$15.00/hour

**Resolution #200**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2016-17:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Emily Mamay	Teacher Aide	\$13.00/hour
2. Alex Reimer	Teacher Aide	\$13.00/hour

**Resolution #201**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Mary K. Miedma  
Position: Driver's Education Teacher/Coordinator  
Effective: February 8, 2017 (on-going expectation)  
Salary: \$90 per hour

**Resolution #202**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the corrections to the following resolutions, as listed:

1. #49, to now read: Richard Nydegger, Detention Supervisor, \$1,720
2. #99, to now read: Michael Lloyd, Varsity Asst. Wrestling, A2-I, \$4,684 (pro-rated)

**BOARD OF EDUCATION**

There were no Board Work Group Report given.

**Resolution #203**

**RESOLVED** that the Board of Education, hereby increases the Physical Education Supply Code #A2110.5030.02.2160 of the General Fund by the 2016-2017 School Year by \$1,500 to reflect additional income for a Suffolk Zone Mini Grant awarded to the School District due to the work of Samantha Lupa.

**Resolution #204**

**RESOLVED** that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the Superintendent to execute a supplemental memorandum

of agreement and appropriates the requisite monies for the purposes of establishing a Lions: Leo's Club and GSA at the high school, as per the attached documentation.

**Resolution #205**

**WHEREAS, Section 458-b, subdivision 2, paragraphs (a) and (b), of the Real Property Tax Law of the State of New York ("RPTL") allows the Hampton Bays Union Free School District ("District") to provide tax exemptions to certain qualified owners of qualified residential real property, as defined by section 458-b; and**

**WHEREAS, it is in the best interest of the community to provide such relief to the Cold War veterans of the District;**

**NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Hampton Bays Union Free School District ("Board") elects to participate in the exemptions of RPTL Section 458-b, subdivision 2, paragraphs (a) and (b);**

**BE IT FURTHER RESOLVED, that pursuant to RPTL 458-b, subdivision 2, paragraph (a), subparagraph (ii), the Board adopts the ten (10%) percent exemption, which amount shall not exceed the statutory basic maximum set forth therein; and**

**BE IT FURTHER RESOLVED, that pursuant to RPTL 458-b, subdivision 2, paragraph (b), the Board adopts the exemption relating to service connected disabilities, which amount shall not exceed the statutory basic maximum set forth therein.**

**Old Business**

None

**New Business**

None

**PUBLIC COMMENT - None**

**Mr. Clemensen made a brief budget presentation (see attached report)**

**ADJOURNMENT**

**On a motion by Ms. Capuano seconded by Mr. Dunn the Business meeting adjourned at 7:50PM.**

**5 aye**

**Respectfully submitted,**

**District Clerk  
Anna Marie Rojas**