

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: December 13, 2016 **KIND OF MEETING:** Business

LOCATION: HS Auditorium **PRESIDING OFFICER:** President

MEMBERS PRESENT: Richard Joslin, Kevin Springer, Dot Capuano, Michael Dunn,
Elizabeth Scully

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 6:00 PM
ENTER EXECUTIVE SESSION: 6:01 PM
RESUME BUSINESS MEETING: 7:03 PM
ADJOURNMENT: 7:42 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #134	Approval of Order of Agenda	Passed
Resolution #135	Approval of Minutes	Passed
Resolution #136	Approval of Contracts	Passed
Resolution #137	Acceptance of Financial Reports	Passed
Resolution #138	Approval of Budget Transfers	Passed
Resolution #139	Approval of Change Orders	Passed
Resolution #140	Acceptance of Donations (The Inn Spot)	Passed
Resolution #141	Approval of 2017-18 Budget Development Calendar	Passed
Resolution #142	Approval of CSE/CPSE Services	Passed
Resolution #143	Approval of Resignations (McFarland, Yanes)	Passed
Resolution #144	Approval of CSEA Appointments (McFarland, Yanes, DeLeon)	Passed
Resolution #145	Appointments for PM Alternative High School	Passed
Resolution #146	Approval of Co-Curricular Appointments	Passed

Minutes of the December 13, 2016 BOE Mtg

Resolution #147	Approval of Co-Curricular Enrichment Appointments	Passed
Resolution #148	Acceptance of Coaching Resignations	Passed
Resolution #149	approval of Athletic Appointment	Passed
Resolution #150	Approval of Substitute Teachers	Passed
Resolution #151	Approval of Support Positions	Passed
Resolution #152	Approval of Correcting Resolutions, 2016-2017 School Year	Passed
Resolution #153	Acceptance of Sub Committee Agendas (Athletics and Facilities)	Passed

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Mr. Joslin called the Business meeting to order at 6:00 PM.

On a motion by Mr. Springer, seconded by Ms. Capuano, the Board entered executive session to discuss the employment of a particular person. Joe Rettig, from BBS Architects attended executive session to discuss a contract negotiation.

The Business meeting resumed at 7:03 PM

On a motion by Ms. Capuano seconded by Mr. Dunn the following resolution was offered:

Resolution #135

BE IT RESOLVED that the Board of Education approved the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Mr. Dunn seconded by Ms. Scully the following resolution was offered:

Resolution #136

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, November 8, 2016.

5 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Mr. Clemensen spoke about the following:

- Excelsior Credit Program
- Professional Development
- Grade 3-8 NYS Assessments
- Budget Development Calendar
- 2017-2018 Draft School Calendar
- Lead Testing
- School Emergency Response Plan
- Communication Plan

- **SH Town Engineering Department/Signage**
- **New Police Chief Skrynecki**

Students of the Month of November were presented to the Board by their Principals:

- **Mr. Triandafilis introduced Leah Booth for the Elementary School**
- **Mr. Schug introduced Aliyah Cukaj for the Middle School**
- **Mr. Ferraro introduced Jonathan Sacco for the High School**

BUSINESS, FINANCE, AND OPERATIONS

Mr. Luce spoke about the following:

- **Annual Audit**
- **Payroll Verification**
- **2017-2018 Budget**
- **Enrollment**
- **Staffing projections**

On a motion by Mr. Dunn and seconded by Mr. Springer the following resolutions #136 - #141 were offered in consent agenda format:

5 aye

Resolution #136

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts, as per the attached documentation, for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. Brown & Brown of New York, Inc. for Flexible Spending Accounts Administration Renewal, for January 1, 2017 for 12 months.**
- 2. Mario Mendoza, OTR/L Occupational Therapist for July 1, 2016 - June 30, 2017.**
- 3. Capital Markets Advisors, LLC for financial advisory services for one year.**
- 4. Tuckahoe CSD for middle level educational services, for the 16-17 school year.**
- 5. Tuckahoe CSD for elementary level educational services, for the 16-17 school year.**
- 6. Remsenberg-Speonk UFSD (Raynor Country Day School)**

Resolution #137

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

Budget Transfer General/Capital Report – November 2016

Appropriation Status Report – November 2016

Warrant Reports – November 2016

Cash Disbursements – November 2016

Revenue Budget Status Report – General – November 2016

Revenue Budget Status Report – Cafeteria – November 2016

Appropriation Status Report- Cafeteria – November 2016

Treasurer's Monthly Report – October 2016

Capital Fund Appropriations Report – November 2016
Capital Fund Revenue Report – November 2016
Special Aid Fund Appropriations Report- November 2016
Trial Balance General Fund – November 2016
Trial Balance School Lunch Fund – November 2016
Trial Balance Capital Fund – November 2016
Trial Balance Trust and Agency Fund – November 2016
Trial Balance Special Aid Fund – November 2016
Cash Flow Report – October/November 2016
Internal Claims Audit Report – November 2016
Student Enrollment Report – November 2016

Resolution #138

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, the Board of Education approves the following budget transfers, as per the attached documentation:

1. \$50,000.00 for the reconstruction of cabinetry in 11 classrooms in the 1957 ES wing.
2. \$11,321.00 between budgeted salary lines to adjust for accounting for ES Aide.

Resolution #139

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves:

1. No. 1, SED No.: 58-09-05-02-0-003-012 in the amount of \$1,226.00 for Pioneer, the general construction contract, as per the attached documentation

Resolution #140

RESOLVED, that the Board of Education, hereby gratefully accepts a donation of 50 cases of Honest Tea, from Chef Collette and Chef Pam from the Inn Spot on the Bay with an approximate value of \$300.

Resolution #141

RESOLVED, that the Board of Education, hereby establishes the calendar for the 2017-18 budget development, as per the attached documentation. This calendar shall be incorporated by reference within the minutes of this meeting.

STUDENT SERVICES

On a motion by Ms. Capuano, seconded by Ms. Scully, the following resolution was offered:

Resolution #142

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

5 aye

PERSONNEL

On a motion by Mr. Springer seconded by Ms. Capuano, the following resolutions #143-#152 were offered in consent agenda format:

5aye

Resolution #143

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
1. Silvia Pintos-McFarland	Bil. Clerk Typist (provisional)	January 6, 2017
2. Rosa Yanes	Bil. Clerk Typist (provisional)	January 6, 2017

Resolution #144

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals, as per the attached documentation:

1. Silvia Pintos-McFarland	Teacher Aide
Effective:	January 9, 2017
Salary:	Step 3, \$19,791.01 (pro-rated)
Reason:	Resignation of Ryan Ogilvie
2. Rosa Yanes	Teacher Aide
Effective:	January 9, 2017
Salary:	Step 2, \$19,321.90 (pro-rated)
Reason:	Anticipated Resignation of Corrine Vazac
3. Susan DeLeon	Teacher Aide
Effective:	January 3, 2017
Salary:	Step 1, \$18,865.47 (pro-rated)
Reason:	Resignation of J. Smith/Monitor, conversion to Aide

Resolution #145

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2016/2017 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Rita Mujsce	Secretary (8/22/16 - 10/20/16)	\$24.00/hour
2. Al Brigham	Teacher Assistant	\$34.00/hour

Resolution #146

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for 2016-2017:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Joseph Burger	Mock Trial	\$2575
2. Lauren D'Abramo	.5 ICT Science (pro-rated .75)	\$2587.50

3. Rachel Booras	.5 ICT Science (pro-rated .75)	\$2587.50
4. Vicki Manzullo	ASPIRE Program	\$1500
5. Lisa Agolia	ASPIRE Program	\$750
6. Stacey Naglieri	ASPIRE Co-Facilitator	\$2250
7. Christine Chiarulli	ASPIRE Co-Facilitator	\$2250
8. Michelle Marrone	1.0 Mentor – Felipe Perez	\$950
9. Carolanne Mazur	0.5 Mentor–Meghan Metzger	\$475
10. Laurie O’Halloran	0.5 Mentor–Meghan Metzger	\$475
11. Andrew Godfrey	Teacher teaching Teachers	\$40.00/hour
12. Kathleen Kops	HS AIS – History	\$51.00/hour
13. Dylan Gaches	ES Morn. Prog. Substitute	\$34.00/hour
14. Kristen Weber	ES Morn. Prog. Substitute	\$34.00/hour
15. Melba Martinez	HS AIS – Science	\$51.00/hour

Resolution # 147

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2016/2017 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Brittany Morlock	Little Wizards	\$51.00/hour

Resolution #148

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following coaching position resignation for the 2016/2017 school year:

<u>Name</u>	<u>Position</u>
1. Michelle Edwards	JV Softball

Resolution #149

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following athletic position:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Teresa Loewenthal	After-School Supervision	\$20.00/hour

Resolution #150

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2016/2017 school year:

<u>Name</u>	<u>Certification</u>
1. Kyle Alestra	Elementary
2. Chris Beninati	Uncertified
3. Tasha Mangel	Non-Certified
4. Nicole Komorowski	Elementary/Special Education
5. Kirsten Schnabel	Earth Science
6. Michael Biggs	Non-Certified

- | | |
|-----------------------|----------------|
| 7. Tami Mackay | Social Studies |
| 8. Katherine Andrusin | Non-Certified |
| 9. Erin McDermott | Non-Certified |
| 10. Jeffrey Pegram | Non-Certified |
| 11. Millicent Lenahan | Elementary |
| 12. Lauren Melfi | Non-Certified |

Resolution #151

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Erin McDermott	Teacher Aide	\$13.00/hour
2. Jared VanBrunt	Teacher Aide	\$13.00/hour
3. Zachary Senise	Sub-Custodian	\$19.55/hour
4. Maura Pelham	Nurse	\$175/day
5. Mackenzie Engeldrum	Teacher Aide	\$13.00/hour

Resolution #152

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following resolution corrections:

1. #23, Lyndsey Moran, should read C3-II, \$4,011
2. #48, Lauren D'Abramo's Effective Date to reflect November 16, 2016
3. #51, Rachel Maldonado (Booras), should read C2-11, \$4,203
4. #51, John Paga, should read A3-III, \$6,242
5. #51, Meghan Bishop, should read C3-11, \$4,011
5. #82, Susan DeLeon's, Effective Date should end on December 30, 2016
6. #99, Michael Lloyd should read A2-11, \$5,731

BOARD OF EDUCATION

On a motion by Mr. Dunn, seconded by Mr. Springer, the following resolution was offered:
5aye

Resolution #153

RESOLVED, that the Board of Education, accepts the agendas of the Athletic and Facilities sub-committee meetings. These agendas shall be incorporated by reference within the minutes of this meeting.

Old Business

None

New Business

None

PUBLIC COMMENT – Gail Lombardi

ADJOURNMENT

On a motion by Ms. Capuano seconded by Mr. Springer the Business meeting adjourned at 7:42 PM.

5 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**