

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education
Rich Joslin, President
Kevin Springer, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –May 9, 2017
Hampton Bays High School Library

It is expected that the Board of Education will enter Executive Session at approximately 6:00pm prior to the scheduled public meeting to begin at 7:00pm to discuss potential litigation

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK'S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts the minutes of the Budget Workshop, held Tuesday, April 4, 2017, the Business Meeting held Tuesday, April 18, 2017, and the Special Meeting held Wednesday, April 19, 2017.

Note: draft minutes will be available on the District's website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Students of the Month - March**
 - *Nathan Kearns* **Marc Meyer**
 - *James Clinton* **Dennis Schug**
 - *Antonio Kull* **Christopher Richardt**
- B) **Suffolk Zone Winners** **Drew Walker**
 - *Elementary School: Julianne Palmieri and Noah Hafemeister*
 - *Middle School: David Catena and Tara Brochu*
 - *High School Award: Michael Del Rey and Kaylee Catena*
- C) **Special Presentation–Veterans of Foreign War Post 5350**

- D) **Superintendent's Report** *Lars Clemensen*
• *Budget Hearing*

4. **BUSINESS, FINANCE, AND OPERATIONS**

- A) **Administrator's Report** *Larry Luce*

B) **Approval of Contracts**

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. *East Quogue School District Educational Services Contract, 2016-17*
2. *Riverhead Central School District Health Services Contract, 2016-17*
3. *Center Moriches UFSD Health Services Contract, 2016-17*
4. *Center Moriches UFSD Health Services Contract, Summer Program 2017*
5. *Bridgehampton UFSD Health Services Contract, 2016-17*

C) **Financial Reports**

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

- *Budget Transfer General/Capital Report – April 2017*
- *Appropriation Status Report – April 2017*
- *Warrant Reports – April 2017*
- *Cash Disbursements – April 2017*
- *Revenue Budget Status Report – General – April 2017*
- *Revenue Budget Status Report – Cafeteria – April 2017*
- *Appropriation Status Report- Cafeteria – April 2017*
- *Capital Fund Appropriations Report – April 2017*
- *Capital Fund Revenue Report – April 2017*
- *Special Aid Fund Appropriations Report- April 2017*
- *Trial Balance General Fund – April 2017*
- *Trial Balance School Lunch Fund – April 2017*
- *Trial Balance Capital Fund – April 2017*
- *Trial Balance Trust and Agency Fund – April 2017*
- *Trial Balance Special Aid Fund – April 2017*
- *Internal Claims Audit Report – April 2017*
- *Student Enrollment Report – April 2017*

D) **Budget Transfers**

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, the Board of Education approves the following budget transfers:

1. *\$28,560.00 to adjust for various HVAC equipment repair at the HS and MS.*

E) **Award of Bids in connection with Bond Referendum Projects**

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, invited sealed proposals for a contract in connection with the Bond Referendum Projects, SED No. 58-09-05-02-0-010-014, which proposals were opened publicly on April 25, 2017; and

WHEREAS, the following contractors were determined to the lowest responsible and

responsive bidders for the project in connection with such project, as recommended by the architectural firm of Burton Behrendt Smith;

THEREFORE, BE IT RESOLVED, that the Board hereby awards the contract to the bidder specified herein for the Projects as set forth above, for the prices specified and in accordance with the plans and specifications for such public works projects:

1. **Preferred Construction, 223 Wall Street, Halesite, NY 11743**

Base Bid #2	\$820,000.00
Add Alternate #2 (Flagpole and walkway)	\$ 25,000.00
Add Alternate #3 (Paving and seating area)	\$ 64,000.00
Add Alternate #4 (Sewer Main)	\$ 22,000.00
Add Alternate #6 (Auditorium Canopy)	\$158,000.00
Total	\$1,089,000.00

AND BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the execution of said contracts by the Superintendent of Schools in a form to be approved by the District's legal counsel and to provide for the furnishing of the required security for the performance of said contracts (e.g., performance bond and labor and materials payment bond) in the amount of the respective individual contract prices and in the form specified in the in the Bid Documents.

5. **STUDENT SERVICES**

A) **Approval of CSE/CPSE Services**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. **PERSONNEL**

A) **Approval of Resignations**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Krystyna Kluza, Custodian, Effective June 30,2017, for purposes of retirement.

B) **Approval of Leaves of Absence**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leaves of absence:

1. Krystyna Kluza, Custodian, Family Medical Leave Act, Article IX (D5)
Effective May 1, 2017- June 30, 2017
2. Mary O'Hanlon, Family Medical Leave Act, Article XXIII (D2)
Effective May 1, 2017 – June 5, 2017

C) **Approval of Additional Teaching Assignments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6TH Class Teaching Assignment:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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1. Kathryn Algieri ENL \$6900 (prorated)

D) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for 2016-17:

<u>Name</u>	<u>Position</u>
1. Joseph DePalo	HS Musical Pit Musician
2. Jake Fotopoulos	HS Musical Pit Musician
3. Michael Gari	HS Musical Pit Musician
4. Charles Kinder	HS Musical Pit Musician
5. Daniel Pate	HS Musical Pit Musician
6. Joshua Seifert	HS Musical Pit Musician
7. Lisa Rice	HS Musical Pit Musician
8. Steve Shaughnessy	HS Musical Pit Musician
9. Alexander R. Verstraete	HS Musical Pit Musician
10. Daniel Koontz	HS Musical Pit Musician Accompanist-Spring Concert
11. Rafael Leviano	MS Athletic Supervision
12. Diane Hutchison	Summer School Coor. K-6

E) Approval of Substitute Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for 2016-17:

<u>Name</u>	<u>Position</u>
1. Dara Bennett	Tennis Court Lock Up
2. Jane Oliver	Sub Aide

F) Approval of Substitute Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teacher positions, as per the HBTA contract, for 2016-17:

<u>Name</u>	<u>Certification</u>
1. Brittany McCabe	Non-Certified

G) Approval to Submit Civil Service Section 211-Waiver

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to submit the Section 211-waiver request to the New York State Civil Service Commission for John Moran as Director of School Safety.

7. BOARD OF EDUCATION

A) Board Committee Reports

B) Appointment of Workers for Election and Special District Meeting for the Purpose of a Budget Vote

BE IT RESOLVED, that the Board of Education of the Hampton Bays UFSD approves the appointment of the Chairperson, Acting Clerk, Assistant Clerks, Inspector and Assistant Inspectors for the District Budget/Board Vacancy vote to be held Tuesday, May 16, 2017 as annexed hereto (Appendix #1).

C) **Approval of Overnight Field Trips 2017-2018 School Year**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the following overnight field trips:

1. *College and Careers, to Albany/Oneonta/Cortland/Binghamton
September 18-19, 2017 and September 25-26, 2017*

D) **Approval to Write-Off Unpaid Lunch Balances**

WHEREAS, some students have left Hampton Bays Schools with amounts owed on their lunch account; and

WHEREAS, after repeated attempts to collect these amounts, the District has now deemed this amount owed to be "bad debt" for which any collection by any means is unlikely;

THEREFORE BE IT RESOLVED that the Board of Education of the Hampton Bays Union Free School District hereby adjusts the balance owed to the cafeteria fund by \$1,215.80 writing off the specific bad debt that remains on the books for students, as per the attached documentation, Account Code to be determined.

E) **Pre-Kindergarten Lottery Drawing**

Marc Meyer/Rich Triandafilis

8. **PUBLIC COMMENT**

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. **ADJOURNMENT**