

Subject to Board Approval

Minutes of the May 9, 2017 BOE Mtg

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: May 9, 2017 **KIND OF MEETING:** Business

LOCATION: HS Library **PRESIDING OFFICER:** President

MEMBERS PRESENT: Richard Joslin, Kevin Springer, Dot Capuano, Elizabeth Scully

MEMBERS ABSENT: Mike Dunn

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 6:00 PM

ENTER EXECUTIVE SESSION: 6:02 PM

RESUME BUSINESS MEETING: 7:07 PM

ADJOURNMENT: 8:37 PM

Resolution #	Description	Outcome
Resolution #253	Approval of Order of Agenda	Passed
Resolution #254	Approval of Minutes	Passed
Resolution #255	Approval of Contracts	Passed
Resolution #256	Acceptance of Financial Reports	Passed
Resolution #257	Approval of Budget Transfers	Passed
Resolution #258	Award of Bids in Connection with Bond Referendum Projects	Passed
Resolution #259	Approval of CSE/CPSE	Passed
Resolution #260	Approval of Resignation (Kluza)	Passed
Resolution #261	Approval of Leaves of Absence (Kluza, O'Hanlon)	Passed
Resolution #262	Approval of Additional Teaching Assignment	Passed
Resolution #263	Approval of Co-Curricular Appointments	Passed
Resolution #264	Approval of Substitute Support Positions	Passed
Resolution #265	Approval of Substitute Teachers	Passed

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Resolution #266	Approval to Submit Civil Service Section 211 Waiver (Moran)	Passed
Resolution #267	Appointment of Workers for Election and Special District Meeting for the Purposes of a Budget Vote	Passed
Resolution #268	Approval of Overnight Field Trips (FBLA)	Passed
Resolution #269	Approval to Write-Off Unpaid Lunch Balances	Passed

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Mr. Joslin called the Business meeting to order at 6:00 PM.

On a motion by Mr. Dunn, seconded by Ms. Scully, the Board entered executive session to discuss potential litigation.

The Business meeting resumed at 7:07 PM

On a motion by Ms. Scully, seconded by Ms. Capuano the following resolution was offered:

Resolution #253

BE IT RESOLVED that the Board of Education approves the order of the agenda.

4 aye

CLERK'S REPORT

On a motion by Ms. Capuano seconded by Ms. Scully the following resolution was offered:

Resolution #254

BE IT RESOLVED that the Board of Education accepts minutes of the Budget Workshop, held Tuesday, April 4, 2017, the Business Meeting held Tuesday, April 18, 2017, and the Special Meeting held Wednesday, April 19, 2017

4 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Mr. Clemensen introduced Ms. Amy McNamara, Elementary School Teacher, as Veterans of Foreign War Teacher of the Year, to the Board of Education.

Mr. Clemensen also introduced Mr. Dew Walker as Suffolk Zone's Athletic Director of the Year to the Board of Education.

Mr. Walker, Athletic Director, introduced the winner of the Suffolk Zone Awards:

- **Elementary School: Julianne Palmieri and Noah Hafemeister**
- **Middle School: David Catena and Tara Brochu**
- **High School Award: Michael Del Rey and Kaylee Catena**

Students of the Month of April were presented to the Board by their Principals:

- **Mr. Meyer introduced Nathan Kearns for the Elementary School**
- **Mr. DeBlasio introduced Isabella James Clinton for the Middle School**
- **Mr. Richardt introduced Antonio Kull for the High School**

Mr. Clemensen opened the Budget Hearing at 7:49 PM and presented the 2017-2018 Proposed Budget (report attached)

The Budget Hearing concluded at 8:06 PM.

BUSINESS, FINANCE, AND OPERATIONS

Mr. Luce spoke about the following:

- **New Assessed Value**
- **Write Off to Lunch Fund**
- **Cooperative Bid with East Quogue**
- **iTutor**

On a motion by Mr. Springer and seconded by Ms. Capuano the following resolutions #255-#237 were offered in consent agenda format:

4 aye

Resolution #255

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts, as per the attached documentation, for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. East Quogue School District Educational Services Contract, 2016-17**
- 2. Riverhead Central School District Health Services Contract, 2016-17**
- 3. Center Moriches UFSD Health Services Contract, 2016-17**
- 4. Center Moriches UFSD Health Services Contract, Summer Program 2017**
- 5. Bridgehampton UFSD Health Services Contract, 2016-17**

Resolution #256

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

- **Budget Transfer General/Capital Report – April 2017**
- **Appropriation Status Report – April 2017**
- **Warrant Reports – April 2017**
- **Cash Disbursements – April 2017**
- **Revenue Budget Status Report – General – April 2017**

- **Revenue Budget Status Report – Cafeteria – April 2017**
- **Appropriation Status Report- Cafeteria – April 2017**
- **Capital Fund Appropriations Report – April 2017**
- **Capital Fund Revenue Report – April 2017**
- **Special Aid Fund Appropriations Report- April 2017**
- **Trial Balance General Fund – April 2017**
- **Trial Balance School Lunch Fund – April 2017**
- **Trial Balance Capital Fund – April 2017**
- **Trial Balance Trust and Agency Fund – April 2017**
- **Trial Balance Special Aid Fund – April 2017**
- **Internal Claims Audit Report – April 2017**
- **Student Enrollment Report – April 2017**

Resolution #257

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, the Board of Education approves the following budget transfers:

1. **\$28,560.00 to adjust for various HVAC equipment repair at the HS and MS.**

Resolution #258

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, invited sealed proposals for a contract in connection with the Bond Referendum Projects, SED No. 58-09-05-02-0-010-014, which proposals were opened publicly on April 25, 2017; and

WHEREAS, the following contractors were determined to the lowest responsible and responsive bidders for the project in connection with such project, as recommended by the architectural firm of Burton Behrendt Smith;

THEREFORE, BE IT RESOLVED, that the Board hereby awards the contract to the bidder specified herein for the Projects as set forth above, for the prices specified and in accordance with the plans and specifications for such public works projects:

STUDENT SERVICES

Resolution #259

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

PERSONNEL

Resolution #260

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. **Krystyna Kluza, Custodian, Effective June 30,2017, for purposes of retirement.**

Resolution #261

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leaves of absence:

1. Krystyna Kluza, Custodian, Family Medical Leave Act, Article IX (D5)
Effective May 1, 2017- June 30, 2017
2. Mary O'Hanlon, Family Medical Leave Act, Article XXIII (D2)
Effective May 1, 2017 – June 5, 2017

Resolution #262

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6TH Class Teaching Assignment:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Kathryn Algieri	ENL	\$6900 (prorated)

Resolution #263

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for 2016-17:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Joseph DePalo	HS Musical Pit Musician	\$75/session
2. Jake Fotopoulos	HS Musical Pit Musician	\$75/session
3. Michael Gari	HS Musical Pit Musician	\$75/session
4. Charles Kinder	HS Musical Pit Musician	\$75/session
5. Daniel Pate	HS Musical Pit Musician	\$75/session
6. Joshua Seifert	HS Musical Pit Musician	\$75/session
7. Lisa Rice	HS Musical Pit Musician	\$75/session
8. Steve Shaughnessy	HS Musical Pit Musician	\$75/session
9. Alexander R. Verstraete	HS Musical Pit Musician	\$75/session
10. Daniel Koontz	HS Musical Pit Musician	\$75/session
	Accompanist-Spring Concert	\$100/session
11. Rafael Leviano	MS Athletic Supervision	\$20/session
12. Diane Hutchison	Summer School Coord. K-6	\$8,000

Resolution #264

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for 2016-17:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Dara Bennett	Tennis Court Lock Up	\$20/event
2. Jane Oliver	Sub Aide	\$13/hour

Resolution #265

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teacher positions, as per the HBTA contract, for 2016-17:

<u>Name</u>	<u>Certification</u>
1. Brittany McCabe	Non-Certified

Resolution #266

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to submit the Section 211-waiver request to the New York State Civil Service Commission for John Moran as Director of School Safety.

BOARD OF EDUCATION

Resolution #267

BE IT RESOLVED, that the Board of Education of the Hampton Bays UFSD approves the appointment of the Chairperson, Acting Clerk, Assistant Clerks, Inspector and Assistant Inspectors for the District Budget/Board Vacancy vote to be held Tuesday, May 16, 2017 as annexed hereto (Appendix #1).

Resolution #268

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the following overnight field trips:

1. College and Careers, to Albany/Oneonta/Cortland/Binghamton
September 18-19, 2017 and September 25-26, 2017

Resolution #269

WHEREAS, some students have left Hampton Bays Schools with amounts owed on their lunch account; and

WHEREAS, after repeated attempts to collect these amounts, the District has now deemed this amount owed to be “bad debt” for which any collection by any means is unlikely;

THEREFORE, BE IT RESOLVED that the Board of Education of the Hampton Bays Union Free School District hereby adjusts the balance owed to the cafeteria fund by \$1,215.80 writing off the specific bad debt that remains on the books for students, as per the attached documentation, Account Code to be determined.

Mr. Meyer, Elementary School Principal and Mr. Triandafilis, Elementary Assistant Principal conducted the Pre-K Lottery for the 2017-2018 school year.

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENT – Gail Lombardi, dropped off letters of support from the Citizens Advisory Committee and then spoke on her own behalf regarding the Public Library.

Paula Godfrey regarding the Farmer’s Market.

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ADJOURNMENT

On a motion by Ms. Scully seconded by Ms. Capuano the Business meeting adjourned at 8:37 PM.

4 aye

Respectfully submitted,

**Anna Marie Rojas
District Clerk**