

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education

Kevin Springer, President
Richard Joslin, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –September 12, 2017
Hampton Bays High School Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss potential litigation.

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK’S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, August 22, 2017.

Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent’s Report** *Lars Clemensen*

4. BUSINESS, FINANCE, AND OPERATIONS

- A) **Assistant Superintendent for Finance and Operations Report** *Larry Luce*

- B) **Approval of Contracts**

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. *Out East Therapy of New York, for OT, PT, SLP, RN and Psychology Services for the 2017-2018 school year.*

2. *Bonnie Boeger, Music Therapy Services, for the 2017-2018 school year.*
3. *Just Kids Learning Center for the 2017-2018 school year.*

C) Financial Reports

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. *Budget Transfer General/Capital Report–August 2017*
2. *Appropriation Status Report – August 2017*
3. *Warrant Reports –August 2017*
4. *Cash Disbursements – August 2017*
5. *Revenue Budget Status Report – General –August 2017*
6. *Revenue Budget Status Report – Cafeteria –August 2017*
7. *Appropriation Status Report- Cafeteria –August 2017*
8. *Treasurer’s Monthly Report –July 2017*
9. *Capital Fund Appropriations Report –August 2017*
10. *Capital Fund Revenue Report –August 2017*
11. *Special Aid Fund Appropriations Report- August 2017*
12. *Trial Balance General Fund –August 2017*
13. *Trial Balance School Lunch Fund –August 2017*
14. *Trial Balance Capital Fund –August 2017*
15. *Trial Balance Trust and Agency Fund –August 2017*
16. *Trial Balance Special Aid Fund –August 2017*
17. *Trial Balance Extracurricular Fund –August 2017*
18. *Internal Claims Audit Report –August 2017*
19. *Student Enrollment Report –August 2017*

D) Budget Transfers

BE IT RESOLVED, that upon the recommendation of the, Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:

1. *\$34,745.72, adjustments to Clerk of the Works Salary through December 2017.*
2. *\$18,597.26, adjustment to HS Referendum Project for inspections.*
3. *\$26,239.74 reconciliation of the 2012 Bond Referendum Capital Account.*
4. *\$66,227.17 reconciliation of the 2012 Bond Referendum Capital Account.*

E) Approval of Change Order – Bond Referendum Projects Phase III

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves the following Change Orders:

1. *No. 1, SED No.: 58-09-05-02-0-003-013 in the amount of (\$725.24) for HVAC, Inc., the mechanical contract, as per the attached documentation.*
2. *No. 1, SED No.: 58-09-05-02-0-010-014 in the amount of \$1,170.00 for Preferred, the general construction contract, as per the attached documentation.*
3. *No. 2, SED No.: 58-09-05-02-0-101-014 in the amount of \$2,761 for Preferred, the general construction contract, as per the attached documentation.*

F) Approval to Dispose of Equipment

RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, hereby authorizes the declaration of the following attached list as “surplus” and

directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure.

5. STUDENT SERVICES - None

6. PERSONNEL

A) Acceptance of Resignations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. *Francesca Molinelli, Teacher Aide, effective August 24, 2017.*
2. *Margaret Peterson, Teacher Aide, effective June 30, 2017.*
3. *Lauren Melfi, Teacher Aide, effective June 30, 2017.*

B) Approval of Leave of Absence

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. *Marianne L. Pendlebury, Special Education Teacher, to assume gen ed. position; 8/31/17 – 6/30/18.*
2. *Brooke McKenna, Elementary Teacher, HBTA Article XXIII(D)(1), FMLA; 9/18/17 – 12/15/17*
3. *Thomas O'Reilly, Custodian, CSEA Article IX(D)(5); 9/18/17 – 9/17/18*

C) Approval of Leave Replacement Teaching Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for a leave replacement teaching appointment, according to the terms as follows:

1. *Marianne Pendlebury Elementary Teacher*
Effective: 8/31/17 – 6/30/18
Salary: No change in salary
Reason: Leave of Absence, Erica Hayes

2. *Martyna Sokol Special Education Teacher*
Effective 8/31/17-6/30/18
Salary:
Reason: Leave of Absence, Marianne Pendlebury

D) Approval of Teaching Assistant Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. *Margaret Peterson Teacher Assistant*
Effective: August 31, 2017
Salary:
Probationary Period: August 31, 2017-August 30, 2021
Reason: Resignation of Alba Pettas

2. *Ethan Mitchell* *Teacher Assistant*
Effective: *August 31, 2017*
Salary:
Probationary Period: *August 31, 2017-August 30, 2021*
Reason: *Resignation of Cassandra Scofield*
3. *Kevin Reusch* *Teacher Assistant*
Effective: *August 31, 2017*
Salary:
Probationary Period: *August 31, 2017-August 30, 2021*
Reason: *Resignation of Kristen Weeks*

E) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>
1. <i>Pamela Renna</i>	<i>Science & Technology (EARTH) Club</i>
2. <i>Joan Barker</i>	<i>Curriculum Writing - Literacy Training</i>
3. <i>Patricia Biscardi</i>	<i>Curriculum Writing Literacy Training</i>
4. <i>Liliana Cacace</i>	<i>Curriculum Writing Literacy Training</i>
5. <i>J. DellaSperanza</i>	<i>Curriculum Writing Literacy Training</i>
6. <i>Dominica DiMaggio</i>	<i>Curriculum Writing Literacy Training</i>
7. <i>Heather Ellis</i>	<i>Curriculum Writing Literacy Training</i>
8. <i>Michelle Ferguson</i>	<i>Curriculum Writing Literacy Training</i>
9. <i>Diane Hutchison</i>	<i>Curriculum Writing Literacy Training</i>
10. <i>Megan Kappers</i>	<i>Curriculum Writing Literacy Training</i>
11. <i>Kristie Loper</i>	<i>Curriculum Writing Literacy Training</i>
12. <i>Debra McDowell</i>	<i>Curriculum Writing Literacy Training</i>
13. <i>Lyndsey Moran</i>	<i>Curriculum Writing Literacy Training</i>
14. <i>Nicole Neroulas</i>	<i>Curriculum Writing Literacy Training</i>
15. <i>Janis Poremba</i>	<i>Curriculum Writing Literacy Training</i>
16. <i>Stephanie Tam</i>	<i>Curriculum Writing Literacy Training</i>
17. <i>Erika Thristino</i>	<i>Curriculum Writing Literacy Training</i>

F) Appointments for the Alternative High School

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2017/2018 school year:

<u>Name</u>	<u>Position</u>
1. <i>Angela Behr</i>	<i>School Counselor</i>
2. <i>Jonilyn Nelson</i>	<i>School Counselor</i>
3. <i>Edith Tunney</i>	<i>English</i>
4. <i>Felipe Perez</i>	<i>Social Studies</i>
5. <i>Richard Iannelli</i>	<i>Science</i>
6. <i>Charles Isgro</i>	<i>Mathematics</i>
7. <i>Francis Arato</i>	<i>Physical Education</i>
8. <i>Justin Dulfon</i>	<i>English</i>
9. <i>Andrew Fotopoulos</i>	<i>Economics/Government</i>
10. <i>Alfred Brigham</i>	<i>Teacher Assistant</i>

11. Robin Spielman	ELA/ENL
12. Kelly Barrett	Mathematics
13. Marie Perez	English
14. Kathleen Kops	Social Studies
15. Melba Martinez	ENL
16. Michelle Marrone	ENL
17. Christopher Romero	Substitute
18. Eleni Fotopoulos	Substitute
19. Melba Martinez	Substitute
20. Michelle Marrone	Substitute
21. Richard Iannelli	Substitute
22. Alfred Brigham	Substitute
23. Kathleen Kops	Substitute
24. Richard Triandafilis	Administrative Coverage

G) Approval of Substitute Teaching Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. Samantha Bello	Non-Certified
2. Chris Beninati	Non-Certified
3. Michael Biggs	Earth Science 5-9
4. Katherine Budas	Social Worker
5. Kaitlyn Cooper	Non-Certified
6. Elaine Curry	Elementary 1-6
7. Francis D'Abramo	Special Education
8. Adrian Drake	Childhood Education 1-6
9. Elena Fountis	Childhood Education 1-6/Special Education
10. Danielle Frohnhoefer	Childhood Education 1-6
11. Barbara Gaias	Spanish 7-12
12. Esther Hoyos	Non-Certified
13. Heath Kaplan	Social Studies 7-12
14. Carla Magnozzi	Childhood Education 1-6
15. Patricia Moylan	Childhood Education 1-6/Special Education
16. Edward O'Connell	Social Studies 7-12
17. Jeffrey Pegram	Non-Certified
18. Cynthia Purcell	Non-Certified
19. Hilary Ruch	Elementary Pre K-6
21. Pamela Ryan	Elementary 1-6
22. Kirsten Schnabel	Earth Science
23. Denzel Semple	Non-Certified
24. Colleen Thompson-Poidomani	Music
25. Lucius Ware	Social Studies/Special Education
26. Jayla Snider	Elementary B-6/SWD B-6
27. Nancy Ashton-Bardak	Elementary/Special Education

H) Approval of CSEA Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Laura Castano	Teacher Aide
Effective:	August 31, 2017
Salary:	Step 1
Reason:	New Entrant/per IEP

I) Approval of Substitute Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>
1. Timothy Berglin	Guard
2. Patricia McCrave	Teacher Aide
3. Patricia McCrave	Clerical
4. Daniela Gutierrez	Teacher Aide

J) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017/18 school year:

<u>Name</u>	<u>Position</u>
1. Michael Cause	PT Custodian
2. Cheryl Schumann	PT Custodian
3. Elsie Mitchell	Concession Manager
4. Jennifer Jenkins	Concession Manager
5. George Perez	Guard

K) Rescinding Previously Approved Resolutions 2017-18 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby rescinds the following previously approved resolution:

1. Resolution 34.3, Samantha Johnson, Teacher Assistant effective August 31, 2017
2. Resolution 34.2, Kristen Weeks, Teacher Assistant effective August 31, 2017.

L) Teachers Moving on Salary Schedule

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the following salary-schedule movements, as contractually-allowed and verified and authorizes the funding of those monies necessary to implement the provisions of the agreement:

<u>Name</u>	<u>Achieved Education Level</u>
1. Alberti, Wendy	MA30
2. Arbocus, Andrew	MA60
3. Balistreri, Matthew	MA 15
4. Bishop, Janine	MA 45
5. Bishop, Meghan	MA15
6. Chiarulli, Christina	MA45
7. D'ABramo, Lauren	MA 15
8. DellaSperanza, Jonathan	MA15
9. DeMory, Jonathan	BA30

10. Dunkirk, Amy	MA60
11. Ellis, Heather	MA30
12. Fitzgibbon, Laura	BA30
13. Foster, John	MA30
14. Gagliardi, Adrienne	MA45
15. Garofola, Scott	MA15
16. Hansen, Caitlin	BA30
17. Hickey, Shannon	MA15
18. Isgro, Charles	MA45
19. Kops, Marc	MA30
20. Loper, Kristie	MA30
21. Marquez, Kaitlyn	MA15
22. Marrone, Michelle	MA30
23. Matzner, Nicola	MA45
24. Mazur, Carolanne	MA45
25. Meyer, Jamie	BA30
26. Morlock, Brittany	MA15
27. Naglieri, Stacey	MA45
28. Neroulas, Nicole	MA45
29. Pendlebury, Marianne	MA15
30. Pensa, Carla	MA 15
31. Perez, Felipe	MA15
32. Renna, Victoria	MA15
33. Richter, Brittany	MA15
34. Roche, John	BA30
35. Romero, Christopher	BA30
36. Sears, Jessica	MA45
37. Spota, Jennifer	MA30
38. Valentni, Marybeth	MA
39. VanBourgendien, Kim	MA15
40. Whiffen, Krystle	MA15

7. BOARD OF EDUCATION

A) Approval of Second Reading and Adoption of Board of Education Policies

BE IT RESOLVED, that the Board of Education hereby approves the second reading and final adoption of the following policies:

1. 0100 *Non-Discrimination and Equal Opportunity*
2. 0110-R *Sexual Harassment Regulation*
3. 2120 *School Board Elections*
4. 4325 *Academic Intervention Services*
5. 5100 *Student Attendance*
6. 5152 *Admission of Non-Resident Students*
7. 5300 *District Code of Conduct*
8. 5405 *Student Wellness*
9. 8505 *Charging School Meals*
10. 8414.5 *Alcohol and Drug Testing of Drivers*

B) Approval of Terms and Conditions – Occupational Therapist

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools hereby ratifies the Terms & Conditions between the District and

Denise Ferrari-Nyholm, Occupational Therapist, for a period covering July 1, 2017 through June 30, 2021 and authorizes the funding of those monies necessary to implement the provisions of the agreement.

C) Approval of Overnight Field Trips

BE IT RESOLVED, that the Board of Education hereby approves the following overnight field trips for the 2017-2018 school year:

1. Grade 8, Washington DC, March 8-March 10, 2018.

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT