

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**  
**86 East Argonne Road**  
**Hampton Bays, New York 11946**

**Board of Education**

*Kevin Springer, President*  
*Richard Joslin, Vice President*  
*Dot Capuano, Trustee*  
*Michael Dunn, Trustee*  
*Liz Scully, Trustee*  
*Lars Clemensen, Superintendent of Schools*  
*Anna Marie Rojas, District Clerk*

**OFFICIAL AGENDA –December 12, 2017**

**Hampton Bays High Library**

*It is expected that the Board of Education will enter Executive Session at approximately 5:45 pm prior to the scheduled public meeting to begin at 7:00pm to discuss potential litigation and a student-specific matter.*

**7:00 PM -- BUSINESS MEETING**

**1. OPENING PROCEDURES**

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

**2. CLERK’S REPORT**

- A) **Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held November 14, 2017 and the Special Meeting held November 21, 2017.*

*Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.*

- B) **Public Comment**  
*Speakers will be recognized who wish to address the Board on agenda items only.*

**3. PRESENTATIONS AND REPORTS**

- A) **Holiday Performance** *Lindsay Dunn, Class of 2018*
- B) **Students of the Month**
  - *Samantha Tacuri-Chuqui* *Marc Meyer*
  - *Stephen Sutton (December)* *Dennis Schug*
  - *Benjamin Marin (November)* *Dennis Schug*
  - *Tashnia Dallas* *Christopher Richardt*
- C) **Superintendent of Schools** *Lars Clemensen*
- D) **Assistant Superintendent for Finance & Operations** *Larry Luce*
- E) **Holiday Performance** *Ava Bianchi, Class of 2019*

**4. BUSINESS, FINANCE, AND OPERATIONS**

**A) Approval of Contracts**

*RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the 2017-2018 school year, and that such contracts shall be incorporated by reference within the minutes of this meeting:*

- 1. Big Brothers Big Sisters of Long Island;*
- 2. Just Kids Early Childhood Learning Center, for federal flow-through funds;*
- 3. NYT Kids, for bilingual services;*
- 4. FBA of Syosset, for federal Flexible Spending Account administration.*
- 5. Lea DeFrancisci, for Psychiatric Evaluations services.*

**B) Financial Reports**

*RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:*

- 1. Budget Transfer General/Capital Report–November 2017*
- 2. Appropriation Status Report – November 2017*
- 3. Warrant Reports –November 2017*
- 4. Cash Disbursements – November 2017*
- 5. Revenue Budget Status Report – General –November 2017*
- 6. Revenue Budget Status Report – Cafeteria –November 2017*
- 7. Appropriation Status Report- Cafeteria –November 2017*
- 8. Capital Fund Appropriations Report –November 2017*
- 9. Capital Fund Revenue Report –November 2017*
- 10. Special Aid Fund Appropriations Report- November 2017*
- 11. Trial Balance General Fund –November 2017*
- 12. Trial Balance School Lunch Fund –November 2017*
- 13. Trial Balance Capital Fund –November 2017*
- 14. Trial Balance Trust and Agency Fund –November 2017*
- 15. Trial Balance Special Aid Fund –November 2017*
- 16. Trial Balance Extracurricular Fund –November 2017*
- 17. Student Accounts First Quarter Report 2017*
- 18. Internal Claims Audit Report –November 2017*
- 19. Student Enrollment Report –November 2017*

**C) Budget Transfers**

*BE IT RESOLVED, that upon the recommendation of the, Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:*

- 1. \$22,910.46 to adjust for out of district special education costs in the 2016-17 year.*

**D) Acceptance of Donation**

*RESOLVED, that the Board of Education gratefully accepts a donation of 60 Adult and 280 Young Adult books, from the Book Fairies, in Freeport, to be distributed to families and children.*

**E) Approval of Change Order – Bond Referendum Projects Phase IV**

*RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Operations & Finance, hereby approves the following Change Orders:*

1. No. 4, SED No.: 58-09-05-02-0-010-014 in the amount of \$8,797.00 for Preferred., the general construction contract, as per the attached documentation.

**F) Approval to Dispose of Equipment**

*RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent of Finance and Operations approves the sale/disposal of the refrigerated merchandiser case from the MS Cafeteria (Tag #105883) and 3 cabinets of microfilm from the HS Library (Tag #s 000519 and 000520), as per the attached documentation.*

**5. STUDENT SERVICES**

**A) Approval of CSE/CPSE Services**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.*

**6. PERSONNEL**

**A) Acceptance of Resignations**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:*

1. Alex Reimer, Teacher Aide, effective January 19, 2018.

**B) Approval of Leave of Absence**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:*

1. Michelle Edwards, Teacher, Family Medical Leave Act  
December 11, 2017 through March 16, 2018
2. Robert Pettas, Custodian, Article IX(D)(5), Leave of Absence  
December 4, 2017 through December 3, 2018, Article IX(D)(5)
3. Laura Niewadomski, Teacher Aide, FMLA and Leave of Absence  
December 22, 2017 through April 14, 2018 FMLA  
April 14, 2018 through June 22, 2018, Article IX(D)(5), Leave of Absence

**C) Approval of Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:*

<u>Name</u>	<u>Position</u>
1. Stacey Naglieri	Aspire Facilitator
2. Christina Chiarulli	Psychologist
3. Vicki Manzullo	Aspire Teacher/Teacher Asst.
4. Eric Ferraro	HS Musical – Set Director
5. Richard Iannelli	AIS-Science

**D) Approval of Co-Curricular Enrichment Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2017/2018 school year:*

<u>Name</u>	<u>Position</u>
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- 1. Lauren Mikelinich                      Substitute

**E) CSEA Position Creation and Abolition**

*WHEREAS, effective June 30, 2017, Mrs. Marie Kennedy, Clerk Typist in the Office of Student Services retired; and*

*WHEREAS, at the recommendation of the Superintendent of Schools, the replacement of Mrs. Kennedy’s position should be filled using the Clerk Typist-Spanish Speaking candidate pool as established by the Suffolk County Department of Civil Service;*

*THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the position “Clerk Typist” that was previously held by Mrs. Kennedy shall now be “Clerk Typist-Spanish Speaking” and that the District shall file the necessary paperwork with the Suffolk County Department of Civil Service; and*

**F) Approval of CSEA Leave Replacement Appointment**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:*

- 1. Robert Pettas                              Head Custodian  
     Effective:                                  December 4, 2017- December 3, 2018  
     Salary:                                        Step 2 (prorated)  
     Reason:                                        Leave of Absence of Matthew Rothar

**G) Approval of Substitute Teaching Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:*

<u>Name</u>	<u>Position</u>
1. Virginia Hennessey	Elementary
2. Stephen Shapiro	Elementary
3. Taylor Dunn	Non-certified
4. Erin Spellman	Non-certified

**H) Approval of Support Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:*

<u>Name</u>	<u>Position</u>
1. Rebecca Guerin	Clerk Typist

**I) Approval of Substitute Support Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2017/2018 school year:*

<u>Name</u>	<u>Position</u>
1. Stephen Shapiro	Teacher Aide
2. Fernanda Ribeiro	Teacher Aide
3. Taylor Dunn	Teacher Aide
4. Maria Jimenez Gonzalez	Sub Custodian

**J) Approval to Correct an Approved Resolution**  
*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby corrects the following previously approved resolutions to read:*

1. #96, 2017-2018: Matthew Rothar, effective December 4, 2017-December 3, 2018.

**7. BOARD OF EDUCATION**

**A) Approval of Overnight Field Trips**  
*RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools, hereby approved the following overnight field trips:*

1. Boys/Girls Track and Field, The Armory Track, New York, NY, January 12-13, 2018
2. Varsity Softball, Orlando, Florida, March 14-18, 2018.

**B) Ratification of Supplemental MOA with HB Administrators' Association**  
*WHEREAS, the negotiating teams for the Hampton Bays Union Free School District ("District") and the Hampton Bays Administrators' Association ("HBTA") believed it in their mutual interest to enter into an agreement;*

*WHEREAS, the Board is required by law to approve the expenditure of monies required to fund the provisions of the Collectively Negotiated Agreement;*

*NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies the Supplemental Memorandum of Agreement between the District and the HBTA dated November 21, 2017 and authorizes the funding of those monies necessary to execute the agreement.*

**C) Ratification of Supplemental MOA with Civil Service Employees Association**  
*WHEREAS, the negotiating teams for the Hampton Bays Union Free School District ("District") and the Hampton Bays Civil Service Employees Association ("CSEA") believed it in their mutual interest to enter into an agreement;*

*WHEREAS, the Board is required by law to approve the expenditure of monies required to fund the provisions of the Collectively Negotiated Agreement;*

*NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies the Supplemental Memorandum of Agreement between the District and the CSEA dated November 1, 2017 and authorizes the funding of those monies necessary to execute the agreement.*

**8. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**9. ADJOURNMENT**