

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education
Kevin Springer, President
Richard Joslin, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –January 9, 2018
Hampton Bays High School Library

It is expected that the Board of Education will enter Executive Session at approximately 5:00 pm prior to the scheduled public meeting to begin at 7:30pm to discuss potential litigation.

7:30 PM -- BUSINESS MEETING

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
Led by Wolf Den 2, Hampton Bays Pack 483
- C) **Announcement of Emergency Exits**
Please note the marked emergency exits.
- D) **Approval of Order of Agenda**

2. CLERK’S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, December 12, 2017.

Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Students of the Month – December**
 - *Gabriel Arias Guzman* *Marc Meyer*
 - *Tania Quiros* *Dennis Schug*
 - *Gabriel Romano* *Christopher Richardt*

- B) **Voice of Democracy Winners** *Christopher Richardt*
 - *Marin Smith*
 - *Olivia Lofstad*
 - *Jennifer Reyes*

- C) **Patriots Pen Winners** *Dennis Schug*
- *Joshua Cardenas*
 - *Erin Brosnan*
 - *Carly Dunn*

- D) **Superintendent's Report** *Lars Clemensen*

- E) **Assistant Superintendent for Finance & Operations Report** *Larry Luce*

4. **BUSINESS, FINANCE, AND OPERATIONS**

A) **Approval of Contracts**

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for 2017-18, such contracts shall be incorporated by reference within the minutes of this meeting:

1. *East Moriches UFSD, for instructional services.*

B) **Financial Reports**

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. *Budget Transfer General/Capital Report–December 2017*
2. *Appropriation Status Report – December 2017*
3. *Warrant Reports –December 2017*
4. *Cash Disbursements – December 2017*
5. *Treasurer's Monthly Report – November 2017*
6. *Revenue Budget Status Report – General –December 2017*
7. *Revenue Budget Status Report – Cafeteria –December 2017*
8. *Appropriation Status Report- Cafeteria –December 2017*
9. *Treasurer's Monthly Report – November 2017*
10. *Capital Fund Appropriations Report –December 2017*
11. *Capital Fund Revenue Report –December 2017*
12. *Special Aid Fund Appropriations Report- December 2017*
13. *Trial Balance General Fund –December 2017*
14. *Trial Balance School Lunch Fund –December 2017*
15. *Trial Balance Capital Fund –December 2017*
16. *Trial Balance Trust and Agency Fund –December 2017*
17. *Trial Balance Special Aid Fund –December 2017*
18. *Trial Balance Extracurricular Fund –December 2017*
19. *Cash Flow Report –November 2017*
20. *Internal Claims Audit Report –December 2017*
21. *Student Enrollment Report –December 2017*

C) **Budget Transfers**

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers, as per the attached documentation:

1. *\$15,519.37 to adjust for out of district tuition costs;*
2. *\$94,122.00 to adjust salary codes for teacher transfer;*
3. *\$118,740.00 to adjust for us of teacher assistants instead of teacher aides;*

D) Increase in Mileage Reimbursement

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, hereby approves the rate of mileage reimbursement at \$0.54.5 per mile beginning January 1, 2018, as per the attached documentation.

E) Award of Bid of Roofing Reconstruction High School Project

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, invited sealed proposals for a contract in connection with the Bond Referendum Projects, SED No. 58-09-05-02-0-010-015, which proposals were opened publicly on December 19, 2017; and

WHEREAS, the following contractors were determined to the lowest responsible and responsive bidders for the project in connection with such project, as recommended by the architectural firm of Burton Behrendt Smith;

THEREFORE, BE IT RESOLVED, that the Board hereby awards the contract to the bidder specified herein for the Projects as set forth above, for the prices specified and in accordance with the plans and specifications for such public works projects:

1. Statewide Roofing, Inc., 2120 Fifth Avenue, Ronkonkoma, NY 11779

<i>Base Bid #1</i>	<i>\$1,889,769.00</i>
<i>Add Alternate #1 (Roof area A)</i>	<i>119,669.00</i>
<i>Add Alternate #2 (Roof areas N, N and O)</i>	<i>94,569.00</i>
<i>Add Alternate #3 (Roof area P and Q)</i>	<i>162,244.00</i>
<i>Add Alternate #4 (Roof area R,S and T)</i>	<i>379,969.00</i>
<i>Add Alternate #5 (Audit Mansard)</i>	<i>396,169.00</i>
<i>Add Alternate #6 (East soffit and Facial)</i>	<i>-1,500.00</i>
<i>Total Award</i>	<i>\$3,040,889.00</i>

AND BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the execution of said contracts by the Superintendent of Schools in a form to be approved by the District’s legal counsel and to provide for the furnishing of the required security for the performance of said contracts (e.g., performance bond and labor and materials payment bond) in the amount of the respective individual contract prices and in the form specified in the in the Bid Documents.

F) Approval of Change Order – Bond Referendum Projects Phase IV

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Operations & Finance, hereby approves the following Change Orders:

- No. 5, SED No.: 58-09-05-02-0-010-014 (re-Bid) in the amount of \$9,990.00 for Preferred., the general construction contract, as per the attached documentation.*

G) Approval to Appropriate Fund Balance to General Fund 2017-2018 School Year

BE IT RESOLVED, upon the recommendations of the Assistant Superintendent of Finance and Operations and the Assistant Superintendent of Student Services, that the Board of Education hereby appropriates the sum of \$231,539.60 from unreserved unappropriated fund balance in the General Fund for the purpose of paying for IEP mandated Out of

District Special Education Placements that were not foreseeable prior to the start of the 2017-2018 school year; and

BE IT FURTHER RESOLVED that the Board hereby amends the Budget for the 2017-2018 school year by increasing the revenue side of the Budget by \$231,539.60 in the appropriate Revenue Account Codes, thereby increasing the 2017-2018 by the corresponding amount, as referenced in the minutes.

H) Approval of Increase in New York State Minimum Wage

RESOLVED, that the Board of Education upon the recommendation of the Assistant Superintendent of Finance and Operations increase the Minimum Wage in accordance with the NYS General Minimum Wage Rate Schedule from \$10.00 to \$11.00 per hour, effective December 31, 2017 and to increase those employees impacted by the rate increase.

5. STUDENT SERVICES - NONE

6. PERSONNEL

A) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>
1. Baron, Caitlin	HS Musical - Producer
2. Burger, Joseph	AIS – Social Studies
3. Dulfon, Justin	Teacher teaching Teachers
4. Martinez, Melba	Bilingual LE Extra Help
5. Marrone, Michelle	Bilingual LE Extra Help
6. Pece, Peter Dr.	HS Musical-Musical Director

B) Approval of Appointments for the Alternative High School

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Temporary Staff for the 2017-18 school year:

<u>Name</u>	<u>Position</u>
1. Alexander, Bridget	SWD K-12
2. Burkhardt, Diane	SWD K-12, ELA 7-12
3. Carlson, Michael	Spanish 7-12, ESOL K-12
4. DeStefano, Jennifer	SWD -12, Literacy
5. Dulfon, Justin	ELA 7-12
6. Facini, Christina	Math 7-12, Physics 7-12, Chemistry 7-12, Earth Science 7-12, Biology 7-12
7. Fotopoulos, Andrew	Math 7-12, Business 7-12
8. Isgro, Charles	Math 7-12
9. Martinez, Melba	Biology 7-12, ESOL K-12, Bilingual
10. McErlean, Kathleen	ELA 7-12, ESOL K-12
11. Richter, Brittany	Social Studies 7-12, SWD 7-12
12. Rozzi, Jacqueline	ESOL K-12
13. Spielman, Robin	ELA 7-12, ESOL K-12
14. Spinelli, Amy	Social Studies 7-12, ESOL K-12

C) Approval of Coaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2017-2018 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>
1. Whiffen, Krystle	JV Girls Lacrosse	B2-1

D) Approval of CSEA Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Yancy Moraga-Martinez	Custodian
Effective:	January 10, 2017
Salary:	CSEA Step 1, (pro-rated)
Reason:	Termination of Robert Coffey

E) Approval of CSEA Leave Replacement Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for a Leave Replacement:

1. Edward Cassella	Custodian
Effective:	January 2, 2018 – June 30, 2018
Salary:	(prorated)
Reason:	T. O'Reilly Leave of Absence

F) Approval of Substitute Teaching Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. Joseph McCaffery	Non-certified
2. Sydney Cerase	Non-certified
3. Samantha Czczotka	Non-certified
4. Brian Neiderman	Non-certified

G) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>
1. Norah Doyle	Teacher Aide
2. Laura Londono	Teacher Aide
3. Maribel Obando	Teacher Aide
4. Hana Simpson-Heavy	Teacher Aide
5. Makenzie Engeldrum	Teacher Aide
6. Zejnije Fetahaj	Concession Stand
7. Felipa Fuiz	Concession Stand
8. Andrea Nickerson	Custodian

- 9. Roxana Alpizar Campos Custodian
- 10. Francesco Ligregni Custodian
- 11. Hava Neziraj Guard

H) Teachers Moving on Salary Schedule

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the following salary-schedule movements, as contractually-allowed and verified and authorizes the funding of those monies necessary to implement the provisions of the agreement:

<u>Name</u>	<u>Achieved Education Level</u>
1. Carmichael, Christie	MA15
2. Warren, Christopher	MA15

7. BOARD OF EDUCATION

A) Approval of First Reading and Adoption of Board Regulation

BE IT RESOLVED, that the Board of Education hereby approves the first reading and adoption of the following Board Regulation:

- 1. 6245.R *Fund Balance Policy Regulation*

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT