

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**  
**86 East Argonne Road**  
**Hampton Bays, New York 11946**

**Board of Education**  
*Kevin Springer, President*  
*Richard Joslin, Vice President*  
*Dot Capuano, Trustee*  
*Michael Dunn, Trustee*  
*Liz Scully, Trustee*  
*Lars Clemensen, Superintendent of Schools*  
*Anna Marie Rojas, District Clerk*

**OFFICIAL AGENDA – March 13, 2018 rescheduled for March 27, 2018**  
**Hampton Bays High School Library**

*It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss pending litigation.*

**7:00 PM -- BUSINESS MEETING**

**1. OPENING PROCEDURES**

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

**2. CLERK'S REPORT**

- A) **Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, February 13, 2018.*

*Note: draft minutes will be available on the District's website approximately two weeks following business meetings.*

- B) **Public Comment**  
*Speakers will be recognized who wish to address the Board on agenda items only.*

**3. PRESENTATIONS AND REPORTS**

- A) **The Class of 2018 Representatives** *Chris Richardt*
  - *Salutatorian – Matthew Zbikowski*
  - *Valedictorian – Sydney Caldwell*
- B) **Students of the Month – February**
  - 1. *Taylor Meyers– Elementary School* *Marc Meyer*
  - 2. *Samantha Coulton– Middle School* *Dennis Schug*
  - 3. *Melany Nieves– High School* *Christopher Richardt*
- C) **Superintendent of Schools** *Lars Clemensen*
- D) **Asst. Superintendent for Finance & Operations** *Larry Luce*

#### 4. BUSINESS, FINANCE, AND OPERATIONS

##### A) Approval of Contracts

*RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

1. *ENT and Allergy Associates, LLP, Science Research HIPAA Contract, March 1, 2018*
2. *East Quogue UFSD, Inter-Municipal Agreement for School Security, 2018-2019*
3. *Little Flower UFSD, Instructional Services Agreement, 2017-2018*
4. *South Huntington UFSD, Health and Welfare Services Agreement, 2017-2018*
5. *Oysterponds UFSD, Instructional Services Contract, 2017-2018*
6. *Smithtown CSD, Health Services Contract, 2017-2018*
7. *Eastern Suffolk BOCES, Final AS-7 Contract required for BOCES Aid, 2016-2017*
8. *Eastern Suffolk BOCES, Initial AS-7 Contract required for BOCES Aid, 2017-2018*
9. *Center Moriches for Special Education Services, Summer 2018*

##### B) Financial Reports

*RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:*

1. *Budget Transfer General/Capital Report–February 2018*
2. *Appropriation Status Report – February 2018*
3. *Warrant Reports –February 2018*
4. *Cash Disbursements – February 2018*
5. *Revenue Budget Status Report – General –February 2018*
6. *Revenue Budget Status Report – Cafeteria –February 2018*
7. *Appropriation Status Report- Cafeteria –February 2018*
8. *Treasurer’s Monthly Report – January/February 2018*
9. *Capital Fund Appropriations Report –February 2018*
10. *Capital Fund Revenue Report –February 2018*
11. *Special Aid Fund Appropriations Report- February 2018*
12. *Trial Balance General Fund –February 2018*
13. *Trial Balance School Lunch Fund –February 2018*
14. *Trial Balance Capital Fund –February 2018*
15. *Trial Balance Trust and Agency Fund –February 2018*
16. *Trial Balance Special Aid Fund –February 2018*
17. *Trial Balance Extracurricular Fund –February 2018*
18. *Cash Flow Report –January/February 2018*
19. *Internal Claims Audit Report –February 2018*
20. *Student Enrollment Report –February 2018*
21. *Student Accounts, 2<sup>nd</sup> Quarter, 2017-2018*

##### C) Approval to Dispose of Equipment

*RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent of Finance and Operations approves the sale/disposal of an old auto scrubber at the high school (Tag #10025).*

##### D) Approval of Change Order – Bond Referendum Phase II at HBMS

*RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Operations & Finance, hereby approves the following Change Orders:*

1. No. 1, SED No.: 58-09-05-02-0-016-003 in the amount of \$9,650.00 for Locust Valley Electric., the electrical construction contract, as per the attached documentation.

**E) Budget Transfers**

*BE IT RESOLVED, that upon the recommendation of the, Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:*

1. \$34,733 to adjust for chrome book covers and licenses for WAPS, as per the attached.
2. \$21,000 to adjust for testing scoring via an outside service rather than BOCES

**5. STUDENT SERVICES**

**A) Approval of CSE/CPSE Services**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.*

**6. PERSONNEL**

**A) Approval of Leave of Absence**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:*

1. Kathleen Melton; April 17, 2018 through June 22, 2018; FMLA, Article IX, D (5)
2. Rosa Yanes; February 26, 2018 through May 25, 2018; FMLA, Article IX, D (5)
3. Jill Bross; March 17, 2018 through March 26, 2018; FMLA, Article XXIII(D)(2)
4. Vicki Manzullo; March 17, 2018 through March 26, 2018; FMLA, Article XXIII(G)
5. Travis Evans; April 1, 2018 through March 31, 2019, Article IX, D (5)

**B) Leave Replacement Teachers**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:*

- |                   |                                       |
|-------------------|---------------------------------------|
| 1. Vicki Manzullo | Special Education Teacher             |
| Effective:        | March 17, 2018 through March 26, 2018 |
| Salary:           | MA Step 1 (prorated)                  |
| Reason:           | FMLA of Jill Bross                    |

**C) Approval of Co-Curricular Enrichment Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:*

- | <u>Name</u>       | <u>Position</u>    |
|-------------------|--------------------|
| 1. Kristen Webber | Substitute Teacher |

**D) Approval of Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year.*

- | <u>Name</u>       | <u>Position</u> |
|-------------------|-----------------|
| 1. Ethan Mitchell | AIS Algebra I   |
| 2. Robyn Sweeney  | AIS Algebra I   |

- |                             |                         |
|-----------------------------|-------------------------|
| 3. Marie Perez              | AIS ELA                 |
| 4. Katelyn Maresca          | AIS ELA                 |
| 5. Caitlin Baron            | AIS ELA                 |
| 6. Diane Burkhardt          | AIS ELA                 |
| 7. Jonathan DeMory          | HS Musical Pit Musician |
| 8. Michelle Marrone         | HS Musical Pit Musician |
| 9. Meaghan Metzger          | HS Musical Pit Musician |
| 10. Peter Pece              | HS Musical Pit Musician |
| 11. Lauren Farkas           | HS Musical Pit Musician |
| 12. Maura Mandato           | HS Musical Pit Musician |
| 13. James Benard            | HS Musical Pit Musician |
| 14. Edward Albinski         | HS Musical Pit Musician |
| 15. Alexander R. Verstraete | HS Musical Pit Musician |
| 16. Audrey Grathwohl        | HS Musical Pit Musician |
| 17. Nancy Caine             | HS Musical Pit Musician |
| 18. Katie Duke              | HS Musical Pit Musician |
| 19. Lisa Rice               | HS Musical Pit Musician |
| 20. Paul Seib               | HS Musical Pit Musician |

**E) Approval of Coaching Resignations**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching resignations for the 2017-2018 school year as per the HBTA contract:*

1. Samantha Renalds, MS Softball
2. Rosemary Haddock, Assistant Varsity Softball

**F) Approval of Coaching Assignments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2017-2018 school year as per the HBTA contract:*

<u>Name</u>	<u>Position</u>	<u>Level</u>
1. Samantha Renalds	Varsity Assistant Softball	B2-II

**G) Approval of Substitute Teaching Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:*

<u>Name</u>	<u>Position</u>
1. Matthew Ali	Uncertified

**H) Approval of Support Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:*

<u>Name</u>	<u>Position</u>
1. Matthew Ali	Teacher Aide

**7. BOARD OF EDUCATION**

**A) Approval to Change Times of the Annual Meeting**

*RESOLVED, that the Board of Education approves changing the times of the Annual Meeting to 7 AM to 9 PM, effective May 15, 2018.*

**B) Approval of Notice of Public Hearing for Board Election & Annual District Meeting**

*BE IT RESOLVED, that the Board of Education approves the attached Notice of Public Hearing, Election and Annual District Meeting to be published March 29th, April 5<sup>th</sup>, April 19<sup>th</sup> and April 26, 2018 in the Southampton Press Western Edition (see Appendix #1)*

**8. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**9. ADJOURNMENT**