

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: March 27, 2018 **KIND OF MEETING:** Business

LOCATION: HS Library **PRESIDING OFFICER:** President

MEMBERS PRESENT: Kevin Springer, Richard Joslin, Dot Capuano, Michael Dunn, Elizabeth Scully

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 6:00 PM
EXECUTIVE SESSION: 6:01 PM
RESUME BUSINESS MEETING: 7:06 PM
ADJOURNMENT: 8:28 PM

Resolution #	Description	Outcome
Resolution #178	Approval of Order of Agenda	Passed
Resolution #179	Approval of Minutes	Passed
Resolution #180	Approval of Contracts	Passed
Resolution #181	Acceptance of Financial Reports	Passed
Resolution #182	Approval to Dispose of Equipment	Passed
Resolution #183	Approval of Change Order – Bond Referendum Phase II at HBMS	Passed
Resolution#184	Budget Transfers	Passed
Resolution #185	Approval of Settlement Agreement (Gilligan)	Passed
Resolution #186	Approval of CSE/CPSE	Passed
Resolution #187	Approval of Leave of Absence (Melton, Yanes Bross, Manzullo, Evans)	Passed
Resolution #188	Approval of Leave Replacement Teacher (Manzullo)	Passed
Resolution #189	Approval of Co-Curricular Enrichment Appointments	Passed
Resolution #190	Approval of Co-Curricular Appointments	Passed

Minutes of the March 27, 2018 BOE Mtg

Resolution #191	Coaching Resignations (Renalds, Haddock)	Passed
Resolution #192	Approval of Coaching Assignments (Renalds)	Passed
Resolution #193	Approval of Substitute Teaching Positions	Passed
Resolution #194	Approval of Support Positions	Passed
Resolution #195	Approval to Change Times of Annual Meeting	Passed
Resolution #196	Approval of Notice of Public Hearing for Board Election and Annual District Meeting	Passed

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Mr. Springer called the Business meeting to order at 6:01 PM.

On a motion by Mr. Joslin the Board entered into Executive Session to discuss pending litigation.

At 7:07 PM the Business meeting resumed.

On a motion by Mr. Dunn seconded by Mr. Joslin the following resolution was offered:

Resolution #178

BE IT RESOLVED that the Board of Education approved the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Mr. Joslin seconded by Mr. Dunn the following resolution was offered:

Resolution #179

BE IT RESOLVED that the Board of Education accepts the minutes of the Business Meeting held Tuesday, February 13, 2018.

5 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Mr. Chris Richardt introduced the Salutatorian, Matthew Zbikowski and The Valedictorian, Sydney Caldwell for 2018 to the Board of Education.

Students of the Month of January were presented to the Board by their Principals:

- **Mr. Richardt introduced Melany Nieves for the High School**
- **Mr. Schug introduced Samantha Coulton for the Middle School**
- **Mr. Meyer introduced Taylor Meyers for the Elementary School**

Mr. Clemensen spoke about the following to the Board:

- **Enrollment**

- **Facilities and Operations**
- **Academics, Athletics, Co-Curricular**
- **School Safety**
- **Finance and Compliance**
- **External meeting held**
- **Pending issues**

Mr. Clemensen presented the Budget Workshop to the Board: Report attached

Mr. Luce, Assistant Superintendent for Finance and Operations spoke about the following:

- **State Comptroller Audit**
- **John Gilligan Settlement**
- **Contracts**
- **Change Order**
- **Budget transfers**

BUSINESS, FINANCE, AND OPERATIONS

On a motion by Mr. Dunn and seconded by Ms. Scully the following resolutions #180-#184 were offered in consent agenda format:

5 aye

Resolution #180

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for 2017-2018, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. ENT and Allergy Associates, LLP, Science Research HIPAA Contract, March 1, 2018**
- 2. East Quogue UFSD, Inter-Municipal Agreement for School Security, 2018-2019**
- 3. Little Flower UFSD, Instructional Services Agreement, 2017-2018**
- 4. South Huntington UFSD, Health and Welfare Services Agreement, 2017-2018**
- 5. Oysterponds UFSD, Instructional Services Contract, 2017-2018**
- 6. Smithtown CSD, Health Services Contract, 2017-2018**
- 7. Eastern Suffolk BOCES, Final AS-7 Contract required for BOCES Aid, 2016-2017**
- 8. Eastern Suffolk BOCES, Initial AS-7 Contract required for BOCES Aid, 2017-2018**
- 9. Center Moriches for Special Education Services, Summer 2018**

Resolution #181

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

- 1. Budget Transfer General/Capital Report–February 2018**
- 2. Appropriation Status Report – February 2018**
- 3. Warrant Reports –February 2018**
- 4. Cash Disbursements – February 2018**
- 5. Revenue Budget Status Report – General –February 2018**
- 6. Revenue Budget Status Report – Cafeteria –February 2018**
- 7. Appropriation Status Report- Cafeteria –February 2018**

8. **Treasurer's Monthly Report – January/February 2018**
9. **Capital Fund Appropriations Report –February 2018**
10. **Capital Fund Revenue Report –February 2018**
11. **Special Aid Fund Appropriations Report- February 2018**
12. **Trial Balance General Fund –February 2018**
13. **Trial Balance School Lunch Fund –February 2018**
14. **Trial Balance Capital Fund –February 2018**
15. **Trial Balance Trust and Agency Fund –February 2018**
16. **Trial Balance Special Aid Fund –February 2018**
17. **Trial Balance Extracurricular Fund –February 2018**
18. **Cash Flow Report –January/February 2018**
19. **Internal Claims Audit Report –February 2018**
20. **Student Enrollment Report –February 2018**
21. **Student Accounts, 2nd Quarter, 2017-2018**

Resolution #182

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent of Finance and Operations approves the sale/disposal of an old auto scrubber at the high school (Tag #10025) and a broken deep fryer (Tag #20150067).

Resolution #183

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Operations & Finance, hereby approves the following Change Orders:

1. No. 1, SED No.: 58-09-05-02-0-016-003 in the amount of \$9,650.00 for Locust Valley Electric., the electrical construction contract, as per the attached documentation.

Resolution #184

BE IT RESOLVED, that upon the recommendation of the, Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:

1. \$34,733 to adjust for chrome book covers and licenses for WAPS, as per the attached.
2. \$21,000 to adjust for testing scoring via an outside service rather than BOCES

Mr. Luce, Assistant Superintendent for Operations & Finance, walked on a resolution.

On motion by Mr. Dunn, seconded by Mr. Joslin the following resolution was offered:

Resolution #185

RESOLVED, that the Board of Education, hereby approves of the terms of and authorizes its president to sign a Settlement Agreement between the District and the State of John J. Gilligan, resolving MassMutual Life insurance policy Numbers 41010660, 4224133 and 4352310. Said settlement shall be incorporated by reference within the minutes of this meeting.

STUDENT SERVICES

On a motion by Ms. Capuano, seconded by Ms. Scully, the following resolution was offered:

Resolution #186

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

5 aye

PERSONNEL

On a motion by Ms. Capuano, seconded by Mr. Dunn the following resolutions #187-#194 were offered in consent agenda format:

5 aye

Resolution #187

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Kathleen Melton; April 17, 2018 through June 22, 2018; FMLA, Article IX, D (5)
2. Rosa Yanes; February 26, 2018 through May 25, 2018; FMLA, Article IX, D (5)
3. Jill Bross; March 17, 2018 through March 26, 2018; FMLA, Article XXIII(D)(2)
4. Vicki Manzullo; March 17, 2018 through March 26, 2018; FMLA, Article XXIII(G)
5. Travis Evans; April 1, 2018 through March 31, 2019, Article IX, D (5)

Resolution #188

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Vicki Manzullo Special Education Teacher
Effective: March 17, 2018 through March 26, 2018
Salary: MA Step 1, \$61,499 (prorated)
Reason: FMLA of Jill Bross

Resolution #189

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Kristen Webber	Substitute Teacher	\$53/hour

Resolution #190

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Ethan Mitchell	AIS Algebra I	\$38.88/hour
2. Robyn Sweeney	AIS Algebra I	\$38.88/hour

3. Marie Perez	AIS ELA	\$38.88/hour
4. Katelyn Maresca	AIS ELA	\$38.88/hour
5. Caitlin Baron	AIS ELA	\$38.88/hour
6. Diane Burkhardt	AIS ELA	\$53/hour
7. Jonathan DeMory	HS Musical Pit Musician	\$75/session
8. Michelle Marrone	HS Musical Pit Musician	\$75/session
9. Meaghan Metzger	HS Musical Pit Musician	\$75/session
10. Peter Pece	HS Musical Pit Musician	\$75/session
11. Lauren Farkas	HS Musical Pit Musician	\$75/session
12. Maura Mandato	HS Musical Pit Musician	\$75/session
13. James Benard	HS Musical Pit Musician	\$75/session
14. Edward Albinski	HS Musical Pit Musician	\$75/session
15. Alexander R. Verstraete	HS Musical Pit Musician	\$75/session
16. Audrey Grathwohl	HS Musical Pit Musician	\$75/session
17. Nancy Caine	HS Musical Pit Musician	\$75/session
18. Katie Duke	HS Musical Pit Musician	\$75/session
19. Lisa Rice	HS Musical Pit Musician	\$75/session
20. Paul Seib	HS Musical Pit Musician	\$75/session

Resolution #191

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching resignations for the 2017-2018 school year as per the HBTA contract:

1. Samantha Renalds, MS Softball
2. Rosemary Haddock, Assistant Varsity Softball

Resolution #192

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2017-2018 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Samantha Renalds	Varsity Assistant Softball	B2-II	\$4,776

Resolution #193

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. Matthew Ali	Uncertified

Resolution #194

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Matthew Ali	Teacher Aide	\$13.00/hour

BOARD OF EDUCATION

On a motion by Mr. Dunn, seconded by Ms. Capuano, the following resolutions #175-#177 were offered in consent agenda format:

5 aye

Resolution #195

RESOLVED, that the Board of Education approves changing the times of the Annual Meeting to 7 AM to 9 PM, effective May 15, 2018.

Resolution #196

BE IT RESOLVED, that the Board of Education approves the attached Notice of Public Hearing, Election and Annual District Meeting to be published March 29th, April 5th, April 19th and April 26, 2018 in the Southampton Press Western Edition (see Appendix #1)

Old Business

None

New Business

None

PUBLIC COMMENT

Mr. Robert Jay, spoke about school safety

Mr. D'Angelo thanked the Board on behalf of their efforts with the Town law suit and the motel situation

ADJOURNMENT

On a motion by Mr. Joslin seconded by Ms. Capuano the Business meeting adjourned at 8:32 PM.

5 aye

Respectfully submitted,

District Clerk
Anna Marie Rojas