

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** November 14, 2017 **KIND OF MEETING:** Business

**LOCATION:** HS Library **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Kevin Springer, Richard Joslin, Dot Capuano, Michael Dunn, Elizabeth Scully

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Larry Luce, Anna Marie Rojas

**CALL TO ORDER:** 6:30 PM

**OPEN AUDIT COMMITTEE MEETING:** 6:31 PM

**CLOSE AUDIT COMMITTEE MEETING:** 6:50 PM

**EXECUTIVE SESSION:** 6:51 PM

**RESUME BUSINESS MEETING:** 7:10 PM

**ADJOURNMENT:** 7:30 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
<b>Resolution #89</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #90</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #91</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #92</b>	<b>Acceptance of Financial Reports</b>	<b>Passed</b>
<b>Resolution #93</b>	<b>Budget Transfers</b>	<b>Passed</b>
<b>Resolution #94</b>	<b>Approval of Termination (Emp. #2251)</b>	<b>Passed</b>
<b>Resolution #95</b>	<b>Approval of Resignation (Shepard)</b>	<b>Passed</b>
<b>Resolution #96</b>	<b>Approval of Leave of Absence (Rothar)</b>	<b>Passed</b>
<b>Resolution #97</b>	<b>Approval of Additional Teaching Appointments</b>	<b>Passed</b>
<b>Resolution #98</b>	<b>Approval of Co-Curricular Resignations</b>	<b>Passed</b>
<b>Resolution #99</b>	<b>Approval of Co-Curricular Appointments</b>	<b>Passed</b>
<b>Resolution #100</b>	<b>Approval of Coaching Positions</b>	<b>Passed</b>
<b>Resolution #101</b>	<b>Approval of Alternative HS Appointment</b>	<b>Passed</b>

Minutes of the November 14, 2017 BOE Mtg

<b>Resolution #102</b>	<b>Approval of CSEA Appointments (Reimer)</b>	<b>Passed</b>
<b>Resolution #103</b>	<b>Approval of Substitute Teaching Positions</b>	<b>Passed</b>
<b>Resolution #104</b>	<b>Approval of Substitute Support Positions</b>	<b>Passed</b>
<b>Resolution #105</b>	<b>Ratification of Supplemental MOA with HB Teachers' Association</b>	<b>Passed</b>
<b>Resolution #106</b>	<b>Approval of Terms and Conditions- Director Of School Safety and Transportation</b>	<b>Tabled</b>
<b>Resolution #107</b>	<b>Approval of Budget Calendar</b>	<b>Passed</b>
<b>Resolution #108</b>	<b>Acceptance of Independent Audit and Financial Statement Reports, 2016-2017</b>	<b>Passed</b>

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**MEMBERS PRESENT:** Kevin Springer, Richard Joslin, Dot Capuano, Michael Dunn, Elizabeth Scully  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Larry Luce, Anna Marie Rojas

**Mr. Springer called the Business meeting to order at 6:30 PM.**

**The Audit Committee meeting opened at 6:31 pm and had a presentation by Diedre Lunetta from Cullen and Danowski. The Audit Committee meeting closed at 6:50 pm.**

**On a motion by Mr. Joslin the Board entered into Executive Session to discuss the employment of a particular person.**

**At 7:10 PM the Business meeting resumed.**

**On a motion by Ms. Capuano seconded by Ms. Scully the following resolution was offered:**

**Resolution #89**

**BE IT RESOLVED that the Board of Education approved the order of the agenda.**

**5 aye**

**CLERK'S REPORT**

**On a motion by Mr. Joslin seconded by Ms. Capuano the following resolution was offered:**

**Resolution #90**

**BE IT RESOLVED that the Board of Education accepts the minutes of the Business Meeting held Tuesday, October 10, 2017.**

**5 aye**

**PUBLIC COMMENT – None**

**PRESENTATIONS AND REPORTS**

**Students of the Month of October were presented to the Board by their Principals:**

- **Mr. Richardt introduced Anna Rose Dean for the High School**
- **Mr. Meyer introduced Owen Haynes for the Elementary School**
- **The Middle School honoree will be presented to the Board at the December meeting.**

**Mr. Richardt and Ms. Drohan inducted the following student to the National Honor**

- Neida Feliciano
- Dana Klager
- Kimberly Rivera

Mr. Clemensen was ill tonight and did not attend the meeting.

## **BUSINESS, FINANCE, AND OPERATIONS**

Mr. Luce, Assistant Superintendent for Finance and Operations spoke about the following:

- Cafeteria
- Tree Removal
- Library Microfilm
- BOCES Summer School
- The Budget Calendar

On a motion by Mr. Dunn and seconded by Ms. Scully the following resolutions #91-#93 were offered in consent agenda format:

5 aye

### **Resolution #91**

**RESOLVED**, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the 2017-2018 school year and that such contracts shall be incorporated by reference within the minutes of this meeting:

1. Mr. Robert Scaramucci, TOR/L for Occupational Therapy Services, 2017-18
2. Mr. Mario Mendoza, TOR/L, for Occupational Therapy Services, 2017-18
3. Oysterponds UFSD for educational services, 2017-18
4. Cleary School for the Deaf, for educational services, 2017-18
5. Wainscott School, for educational services, 2017-18
6. Southampton Public Schools, for educational services, 2017-18
7. Mill Neck Interpreter Service, 2017-18

### **Resolution #92**

**RESOLVED**, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. Budget Transfer General/Capital Report–October 2017
2. Appropriation Status Report – October 2017
3. Warrant Reports –October 2017
4. Cash Disbursements – October 2017
5. Revenue Budget Status Report – General –October 2017
6. Revenue Budget Status Report – Cafeteria –October 2017
7. Appropriation Status Report- Cafeteria –October 2017
8. Treasurer’s Monthly Report – September/October 2017
9. Capital Fund Appropriations Report –October 2017
10. Capital Fund Revenue Report –October 2017
11. Special Aid Fund Appropriations Report- October 2017

12. Trial Balance General Fund –October 2017
13. Trial Balance School Lunch Fund –October 2017
14. Trial Balance Capital Fund –October 2017
15. Trial Balance Trust and Agency Fund –October 2017
16. Trial Balance Special Aid Fund –October 2017
17. Cash Flow Report –September/October 2017
18. Internal Claims Audit Report –October 2017
19. Student Enrollment Report –October 2017

**Resolution #93**

**BE IT RESOLVED**, that upon the recommendation of the, Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:

1. \$55,500 to adjust for ES ESL teacher salary and HS Life Skill Academy trip to NYC.

**STUDENT SERVICES - NONE**

**PERSONNEL**

On a motion by Mr. Joslin, seconded by Ms. Capuano the following resolutions #94-#104 were offered in consent agenda format:

5 aye

**Resolution #94**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby terminates the employment of Employee #2251, a probationary Custodian, effective November 14, 2017.

**Resolution #95**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individual:

1. Shepard, Gail; Teacher Aide, effective 10/27/2017

**Resolution #96**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Rothar, Matthew                      Head Custodian  
    Effective:                              November 24, 2017-November 23, 2018  
    Reason:                                 Article IX(D)(5), Extended Leave of Absence

**Resolution #97**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6<sup>TH</sup> Class Teaching Assignment:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Marrone, Michelle	LOTE (1.0)	\$7,000 (pro-rated)

- |                      |                               |         |
|----------------------|-------------------------------|---------|
| 2. Naclerio, Saverio | Living Environment ICT (.375) | \$2,625 |
| 3. Renna, Pamela     | Living Environment ICT (.375) | \$2,625 |

**Resolution #98**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Co-Curricular resignations:

1. Bishop, Keegan- Art Show Coordinator (HS)
2. Renna, Pamela- Science and Technology Green Club (MS)
3. Renna, Pamela- Chess and Games Club (MS)

**Resolution #99**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Perez, Marie	AIS – ELA (during school)	\$38.88
2. Way, Rodney	AIS – Math (during school)	\$38.88
3. Bishop, Keegan	Art Show (HS)	\$750 (co-advisor)
4. Papile, Regina	Art Show (HS)	\$750 (co-advisor)
5. Bishop, Keegan	Art Club (HS)	\$750
6. Papile, Regina	Photography Club (HS)	\$750
7. Richmond, Lisa	Bienvenidos Club (HS)	\$1607
8. Reusch, Kevin	M/S/T After-School (MS)	\$2140
9. Renna, Pamela	Science & Tech Green Club (MS)	\$600 (co-advisor)
10. McErlean, Kathleen	Science & Tech Green Club (MS)	\$600 (co-advisor)
11. Renna, Pamela	Chess and Games Club (MS)	\$405 (co-advisor)
12. McErlean, Kathleen	Chess and Games Club (MS)	\$405 (co-advisor)
13. Pendlebury, Marianne	Mentor (Martyna Sokol)	\$985
14. Marrone, Michelle	AIS-Bilingual LE (after school)	\$53.00/hour
15. Martinez, Melba	AIS-Bilingual LE (after school)	\$53.00/hour
16. Loewenthal, Teresa	Fitness Room Supervisor	\$35.00/hour

**Resolution #100**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2017-2018 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Ceballos, Celeste	Varsity/MS Cheerleading	Volunteer	n/a

**Resolution #101**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2017/2018 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Baumann, Edmund	Physics	\$53/per hour

**Resolution #102**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- |                        |                                     |
|------------------------|-------------------------------------|
| <b>1. Reimer, Alex</b> | <b>Teacher Aide</b>                 |
| <b>Effective:</b>      | <b>November 15, 2017</b>            |
| <b>Salary:</b>         | <b>Step 1, \$19,054 (prorated)</b>  |
| <b>Reason:</b>         | <b>Resignation of Rebecca Kober</b> |

**Resolution #103**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<b><u>Name</u></b>	<b><u>Position</u></b>
<b>1. Burke, Margaret</b>	<b>Elementary</b>
<b>2. DeRosa, Denise</b>	<b>Elementary, Reading</b>
<b>3. Esposito, Linda</b>	<b>Elementary, Social Studies 7-12</b>
<b>4. Waring, James</b>	<b>Elementary</b>
<b>5. Gerry, Alyssa</b>	<b>Elementary 1-6/TESOL</b>
<b>6. Oswald, Shatisha</b>	<b>Elementary 1-6, SWD 1-6</b>
<b>7. Leahy-Miller, Lutha</b>	<b>Non-certified</b>

**Resolution #104**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
<b>1. Rivera, Olga</b>	<b>Custodian</b>	<b>\$15.00/hour</b>
<b>2. Cassella, Edward</b>	<b>Custodian</b>	<b>\$15.00/hour</b>
<b>3. Orrego, Dyana</b>	<b>Teacher Aide</b>	<b>\$13.00/hour</b>

**BOARD OF EDUCATION**

**On a motion by Mr. Dunn, seconded by Ms. Capuano, the following resolution was offered:**

**Resolution #105**

**WHEREAS**, the negotiating teams for the Hampton Bays Union Free School District (“District”) and the Hampton Bays Teachers’ Association (“HBTA”) believed it in their mutual interest to amend certain terms of the 2017-21 Collectively Negotiated Agreement; and

**WHEREAS**, the Board is required by law to approve the expenditure of monies required to fund the provisions of the Collectively Negotiated Agreement;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby ratifies the Supplemental Memorandum of Agreement between the District and the HBTA, covering the period from July 1, 2017 through June 30, 2021 and authorizes the funding of those monies necessary to implement the provisions of this amendment.

5 aye

On a motion by Ms. Capuano, seconded by Mr. Joslin, the following resolution was offered:

**Resolution #106**

**BE IT RESOLVED** that the Board of Education, upon the recommendation of the Superintendent of Schools hereby ratifies the Terms & Conditions between the District and John Moran, for a period covering July 1, 2017 through June 30, 2021 and authorizes the funding of those monies necessary to implement the provisions of the agreement.

5-to table

On a motion by Ms. Capuano, seconded by Mr. Joslin, the following resolution was offered:

**Resolution #107**

**BE IT RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Budget Calendar as per the attached.

Mr. Luce, Assistant Superintendent for Finance and Operations, asked that a resolution we walked on for approval.

On a motion from Ms. Capuano, seconded by Mr. Joslin it was agreed to offer the following resolution:

**Resolution #108**

**RESOLVED**, that the Board of Education, upon recommendation of the Assistant Superintendent of Finance and Operations, hereby accepts the independent Audit and Financial Statement Reports for the school year 2016-2017 (July 1, 2016-June 30, 2017).

5 aye

**Old Business**

None

**New Business**

None

**PUBLIC COMMENT - NONE**

**ADJOURNMENT**

On a motion by Mr. Dunn seconded by Mr. Joslin, the Business meeting adjourned at 7:30 PM.

5 aye

Respectfully submitted,

District Clerk  
Anna Marie Rojas