

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: April 18, 2018 **KIND OF MEETING:** Business

LOCATION: HS Library **PRESIDING OFFICER:** President

MEMBERS PRESENT: Kevin Springer, Richard Joslin, Dot Capuano, Michael Dunn, Elizabeth Scully

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 6:00 PM
EXECUTIVE SESSION: 6:01 PM
RESUME BUSINESS MEETING: 7:03 PM
ADJOURNMENT: 8:00 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #197	Approval of Order of Agenda	Passed
Resolution #198	Approval of Minutes	Passed
Resolution #199	Approval of Contracts	Passed
Resolution #200	Acceptance of Financial Reports	Passed
Resolution #201	Approval to Budget Transfers	Passed
Resolution #202	Approval of Change Order-Bond Referendum	Passed
Resolution #203	Approval of Resignations (Texel, Van Bourgondien, Yanes)	Passed
Resolution #204	Approval of Co-Curricular Appointments	Passed
Resolution #205	Approval of Appointments for PM Alternative High School	Passed
Resolution #206	Approval of Coaching Assignments (Arato)	Passed
Resolution #207	Approval of Substitute Teaching Positions	Passed
Resolution #208	Approval of Substitute Support Positions	Passed
Resolution #209	Approval to Correct Approved Resolution 2017-2018 School Year	Passed

Resolution #210	Adoption of 2-18-2019 Proposed Budget and NYS Property Tax Report Card	Passed
Resolution #211	Appointment of Workers for Special District Meeting for the Purpose of a Budget Vote	Passed
Resolution #212	Vote for BOCES Board of Education Members	Passed
Resolution #213	Eastern Suffolk BOCES Administrative Budget	Passed
Resolution #214	Approval of Overnight Field Trip 2018-2019 School Year	Passed

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Mr. Springer called the Business meeting to order at 6:01 PM.

On a motion by Mr. Dunn the Board entered into Executive Session to discuss pending litigation.

At 7:03 PM the Business meeting resumed.

On a motion by Mr. Dunn seconded by Ms. Capuano the following resolution was offered:

Resolution #197

BE IT RESOLVED that the Board of Education approved the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Mr. Joslin seconded by Ms. Capuano the following resolution was offered:

Resolution #198

BE IT RESOLVED that the Board of Education accepts the minutes of the Business Meeting held Tuesday, March 27, 2018 and the Budget Workshop, held April 10, 2018.

5 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Students of the Month of January were presented to the Board by their Principals:

- Mr. Richardt introduced Jorge Proano Ortiz for the High School
- Mr. Schug introduced Nicolas Garcia Guarin for the Middle School
- Mr. Meyer introduced Charlotte Summar for the Elementary School

Mrs. Moran introduced the Americanism Essay Contest winners to the Board of Education:

- Paige Hopson
- Keyli Villa

- Cole Wilson

Mr. Clemensen spoke about the following to the Board: Report attached

Mr. Luce, Assistant Superintendent for Finance and Operations spoke about the following:

- Moodys Report –Aa3
- High school roof project
- Elementary school bathroom permit
- Conversion of financial software
- Concession stand at high school

BUSINESS, FINANCE, AND OPERATIONS

On a motion by Mr. Dunn and seconded by Ms. Scully the following resolutions #199-#202 were offered in consent agenda format:

5 aye

Resolution #199

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for 2017-2018, such contracts shall be incorporated by reference within the minutes of this meeting:

1. R. S. Abrams & Co., LLP for internal auditing services, 2017-2018 school year
2. Tuckahoe CSD for educational services, 2017-2018 school year
3. Southampton UFSD for health services, 2017-2018 school year
4. Smithtown CSD for Health Services, 2017-2018 school year
5. Hempstead UFSD for Health Services, 2017-2018 school year
6. Center Moriches UFSD for Health Services, 2017-2018 school year
7. SUNY Suffolk for Early College Weekend Program, 2018-2019 school year

Resolution #200

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. Budget Transfer General/Capital Report–March 2018
2. Appropriation Status Report – March 2018
3. Warrant Reports –March 2018
4. Cash Disbursements – March 2018
5. Revenue Budget Status Report – General –March 2018
6. Revenue Budget Status Report – Cafeteria –March 2018
7. Appropriation Status Report- Cafeteria –March 2018
8. Treasurer’s Monthly Report –Cafeteria- February 2018
9. Capital Fund Appropriations Report –March 2018
10. Capital Fund Revenue Report –March 2018
11. Special Aid Fund Appropriations Report- March 2018
12. Trial Balance General Fund –March 2018
13. Trial Balance School Lunch Fund –March 2018
14. Trial Balance Capital Fund –March 2018

- 15. Trial Balance Trust and Agency Fund –March 2018
- 16. Trial Balance Special Aid Fund –March 2018
- 17. Trial Balance Extracurricular Fund –March 2018
- 18. Cash Flow Report –March 2018
- 19. Internal Claims Audit Report –March 2018
- 20. Student Enrollment Report –March 2018
- 21. Treasurer’s Monthly Report – March 2018

Resolution #201

BE IT RESOLVED, that upon the recommendation of the, Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:

- 1. \$15,000 to adjust for natural gas fuel, as per the attached documentation.

Resolution #202

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Operations & Finance, hereby approves the following Change Orders:

- 1. No. 7, SED No.: 58-09-05-02-0-003-013 (re-bid) for \$3,575.00 for Locust Valley Electrical, the electrical construction contract, as per the attached documentation.

STUDENT SERVICES - None

PERSONNEL

On a motion by Ms. Capuano, seconded by Mr. Dunn the following resolutions #203-#209 were offered in consent agenda format:

5 aye

Resolution #203

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

- 1. Dena Tezel, Aide, effective August 31, 2018, for retirement purposes.
- 2. Kimberly Van Bourgondien, Teacher, effective August 31, 2018.
- 3. Rosa Yanes, Aide, effective May 26, 2018.

Resolution #204

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Nicole DiFrietus	AIS - English	\$38.88/hour
2. Rafael Lievano	MS Athletic Supervision	\$20/hour
3. Carolanne Mazur	MS Athletic Supervision	\$20/hour
4. Joan Moran	MS Athletic Supervision	\$20/hour

Resolution #205

RESOLVED, that the Board of Education, upon the recommendation of the

Superintendent of Schools, approves the following Alternative School Staff for the 2017/2018 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Michelle DeBlasio	CSE Chairperson	\$54.50

Resolution #206

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2017-2018 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Fran Arato	MS Softball	B3-III	\$5,408

Resolution #207

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. John Perez	English

Resolution #208

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Victoria Tomayo	Teacher Aide	\$13.00/hour

Resolution #209

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby changes the following previously approved resolution to now read:

1. Resolution #192: Samantha Renalds, Varsity Assistant Softball, B2-11, \$4,967

BOARD OF EDUCATION

On a motion by Mr. Dunn, seconded by Mr. Joslin, the following resolutions #210-#211 were offered in consent agenda format:

5 aye

Resolution #210

BE IT RESOLVED, that the Board of Education adopts the proposed budget for the 2018-2019 school year in the amount of \$52,483,604 to be presented to the voters on May 15, 2018 and authorizes the Superintendent of Schools to submit the corresponding NYS 2018 Property Tax Report Card in accordance with law.

Resolution #211

BE IT RESOLVED, that the Board of Education of the Hampton Bays UFSD approves the appointment of the Chairperson, Acting Clerk, Assistant Clerks, Inspector and Assistant Inspectors for the District Budget/Board Vacancy vote to be held Tuesday, May 15, 2018 as annexed hereto (Appendix #1).

On a motion by Mr. Joslin, second by Mr. Dunn the following resolution was offered:

Resolution #212

BE IT RESOLVED that the Hampton Bays UFSD Board of Education hereby casts its collective ballot for five (5) of the individuals listed to serve on the Board of Cooperative Educational Services Board of Education to fill a term commencing July 1, 2018 and ending June 30, 2021.

- 1. Brian Babcock (East Quogue UFSD) _X_
- 2. Arlene Barresi (Middle Country CSD) _X_
- 3. Stephen Gessner (Shelter Island UFSD) _X_
- 4. Regina Hunt (South Country CSD) _____
- 5. Kelli Anne Jennings (Patchogue-Medford UFSD) _____
- 6. Joseph LoSchiavo (Patchogue-Medford UFSD) _X_
- 7. James F. McKenna (Southampton UFSD) _X_
- 8. Brian O. Mealy (Mattituck-Cutchogue UFSD) _____
- 9. G. Paula Moore (Brentwood UFSD) _____

On a motion by Ms. Scully, seconded by Ms. Capuano, the following resolutions #213-#214 were offered in consent agenda format:

Resolution #213

BE IT RESOLVED that the Eastern Suffolk BOCES Administrative Budget, as outlined in the attachments annexed hereto (Appendix #1) be approved for the 2018-19 school year.

Resolution #214

BE IT RESOLVED, that the Board of Education here by approves the following overnight field trip for 2018-2019 school year:

- 1. February 8-11, 2019, HS Band going to Walt Disney World, Florida

Old Business

None

New Business

None

PUBLIC COMMENT - None

Subject to Board Approval

Minutes of the May 8, 2018 BOE Mtg

ADJOURNMENT

On a motion by Ms. Capuano seconded by Ms. Scully the Business meeting adjourned at 8:00 PM.

5 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**