

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: September 18, 2018 **KIND OF MEETING:** Business

LOCATION: HS Auditorium **PRESIDING OFFICER:** President

MEMBERS PRESENT: Kevin Springer, Rich Joslin, Dot Capuano, Elizabeth Scully
Anne Culhane

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 6:00 PM

RESUME BUSINESS MEETING: 7:09 PM

ADJOURNMENT: 7:38 PM

Resolution #	Description	Outcome
Resolution #67	Approval of Order of Agenda	Passed
Resolution #68	Approval of Minutes	Passed
Resolution #69	Approval of Contracts	Passed
Resolution #70	Acceptance of Financial Reports	Passed
Resolution #71	Acceptance of Audit Reports and Corrective Action Plans	Passed
Resolution #72	Establishment of Petty Cash Fund (Concession Stand)	Passed
Resolution #73	Acceptance of Resignations (Demasco, Snell, Webber, Grosse)	Passed
Resolution #74	Approval of Leave of Absence (Niewadomski, Heubner, Reimer)	Passed
Resolution #75	Approval of Appointments of the Alternative HS	Passed
Resolution #76	Approval of Co-Curricular Appointments	Passed
Resolution #77	Approval of Coaching Assignments	Passed
Resolution #78	Approval of Sixth Class Teaching Assignments	Passed
Resolution #79	Approval of Teachers Moving on Salary Schedule	Passed

Resolution #80	Approval of Substitute Teaching Positions	Passed
Resolution #81	Approval of Civil Service Appointments (Allen, Karzenski)	Passed
Resolution #82	Approval of Substitute/Hourly Positions	Passed
Resolution #83	Authorization to Appoint Counsel for Litigation	Passed
Resolution #84	Authorization to Execute Memorandum of Understanding (SHTPD)	Passed
Resolution #85	Approval of Overnight Field Trips 18-19 (Frost Valley)	Passed
Resolution #86	Approval of Public Notice	Passed

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: September 18, 2018 **KIND OF MEETING:** Business
LOCATION: HS Cafeteria **PRESIDING OFFICER:** President
MEMBERS PRESENT: Kevin Springer, Richard Joslin Dot Capuano, Elizabeth Scully,
Anne Culhane
MEMBERS ABSENT: None
OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

Mr. Springer called the Business meeting to order at 6:00 PM.

On a motion by Ms. Capuano, seconded by Mr. Joslin, the Board entered into Executive Session to discuss litigation.

At 7:08 PM the Business meeting resumed.

On a motion by Mr. Joslin seconded by Ms. Capuano the following resolution was offered:

Resolution #67

BE IT RESOLVED that the Board of Education approved the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Ms. Scully seconded by Mr. Joslin the following resolution was offered:

Resolution #68

BE IT RESOLVED that the Board of Education accepts the Business Meeting held Tuesday, August 21, 2018 and the Special Meeting held August 30, 2018.

5 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Mr. Richardt presented Gabrielle Caine with a certificate for her performance at the Sydney Opera House.

Mr. Richardt and Mr. Ferraro presented the Advanced Placements Scholars for 2017-18 to the Board of Education.

Ms. Rina Tello was presented with her high school diploma by Mr. Springer and Mr. Clemensen.

Mr. Clemensen spoke about the following to the Board:

- **K-12 Enrollment**
- **ES Bathrooms**
- **ES AC**
- **ES Field**
- **HS Roof**
- **HS Band Room**
- **Opening of School**
- **Instructions**
- **Athletics, JV Field Hockey**
- **School Safety**
- **ADAS System**

BUSINESS, FINANCE, AND OPERATIONS

Mr. Luce did not have a report for tonight.

On a motion by Ms. Scully, and seconded by Ms. Culhane the following resolutions #69-#86 were offered in consent agenda format:

5 aye

Resolution #69

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. Bonnie Boeger, Music Therapy Services, 2018-19 school year**
- 2. East End Interpreting Services, LLC, sign language translation, 2018-19 school year**
- 3. Cleary School for the Deaf, tuition, 2018-19 school year**
- 4. Achieve Beyond, speech language related services, 2018-19 school year**
- 5. Aramark Food Service, cafeteria services, 2018-19 school year**

Resolution #70

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

- 1. Appropriation Status Report – General, August 2018**
- 2. Appropriation Status Report – Cafeteria, August 2018**
- 3. Appropriations Report – Capital, August 2018**
- 4. Appropriations Report – Special Education, August 2018**
- 5. Budget Transfer General/Capital Report, August 2018**
- 6. Warrant Reports, August 2018**
- 7. Cash Disbursements, August 2018**
- 8. Revenue Budget Status Report – General, August 2018**
- 9. Revenue Budget Status Report – Cafeteria, August 2018- None**
- 10. Treasurer’s Monthly Report, July 2018**
- 11. Trial Balance General Fund, August 2018**
- 12. Trial Balance School Lunch Fund, August 2018**

13. Trial Balance Capital Fund, August 2018
14. Trial Balance Trust and Agency Fund, August 2018
15. Trial Balance Special Aid Fund, August 2018
16. Trial Balance Extracurricular Fund, August 2018
17. Internal Claims Audit Report, August 2018
18. Student Enrollment Report, August 2018

Resolution #71

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Audit Report and Corrective Action Plans for the following audits:

1. NY State Comptroller, #2018M-68, August 2018, Period Ending December 31, 2017.
2. R.S. Abrams & Co., LLP, Internal Risk Assessment, Period Ending April 30, 2017.

Resolution #72

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, establishes the following petty cash fund and authorizes the named individual as custodian of fund:

1. \$600.00 for Concession Stand Lawrence Luce

STUDENT SERVICES - NONE

PERSONNEL

Resolution #73

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Daniela Demasco, Café Monitor, effective August 29, 2018
2. Jennifer Snell, Teacher Aide, effective September 3, 2018
3. Kristin Webber, Science & Tech (EARTH) Co-Advisor, effective September 18, 2018.
4. Emily Grosse, Chess & Games Club Advisor, effective September 18, 2018.

Resolution #74

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leaves of absence, for the periods of time listed below:

1. Laura Niewadomski, Teacher Aide
Leave of Absence, CSEA Article IX(D)(5), August 30, 2018 - April 13, 2019
2. Jamie Huebner, Teacher
Family Medical Leave, August 30, 2018 – December 5, 2018
Child Care Leave, HBTA Article XXIII(D)(1), December 6, 2018 – April 12, 2018
3. Dawn Reimer, Special Education Teacher
Extension of previously-approved Family Medical Leave through Nov. 13, 2018

Resolution #75

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2018/2019 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Jamie Meyer	Physical Education	\$54.50/hour

Resolution #76

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2018-19 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. HBTA Faculty	CSE/CPSE Teacher Members	\$53.00/hour
2. McErlean, K	MS Science & Tech (EARTH) Co-Adv.	\$600.00
3. McErlean, K.	MS Chess & Games Club Co-Advisor	\$405.00
4. Grosse, E.	MS Chess & Games Club Co-Advisor	\$405.00
5. Pendlebury, M.L.	MS Team Leader – Grade 5 SEC	\$2,670
6. Ottati, K.	MS Team Leader – Grade 6 Big Ten	\$2,670
7. Romero, C.	MS Team Leader – Grade 7/8 ACC	\$2,670
8. Lievano, R.	MS Team Leader – Grade 7/8 Big XII	\$2,670
9. Dayton, K.	MS Team Leader – Grade 7/8 Ivy League	\$2,670
10. Bishop, M.	MS Team Leader – Specials	\$2,670
11. Fitzgibbon, L.	MS Content Leader – Humanities	\$2,600
12. Heenan, A.	MS Content Leader – STEM (co-leader)	\$1,300
13. Dyno, L.	MS Content Leader – STEM (co-leader)	\$1,300
14. Moran, L.	ES ENL/Bilingual Liaison	\$2,600
15. Romero, C.	MS ENL/Bilingual Liaison	\$2,600
16. Marrone, M.	HS ENL/Bilingual Liaison	\$2,600
17. Haney, S.	Curriculum Writing – ELA 7/8	\$41.50/hour

Resolution #77

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2018/2019 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Facini, C.	MS Field Hockey	B3 III	\$5,408

Resolution #78

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following staff for sixth class teaching assignments as follows:

<u>Name</u>	<u>Bldg./Position</u>	<u>Amount</u>	<u>Stipend</u>
1. Arbocus, A.	HS Science	1.00	\$7,000
2. Barrett, K.	HS Math	1.00	\$7,000
3. Baumann, E.	HS Science	1.00	\$7,000
4. Bishop, K.	HS Art	1.00	\$4,000
5. DiFrietus, N.	HS English	1.00	\$7,000

6. Facini, C	HS	Science	0.50	\$3,500
7. Forsberg, S.	HS	Science	1.00	\$7,000
8. Fotopoulos, A.	HS	Business	0.50	\$2,000
9. Iannelli, R.	HS	Science	1.00	\$7,000
10. Kelsh, R.	HS	Computer	0.50	\$2,000
11. Martinez, M.	HS	Science	0.50	\$3,500
12. Richter, B.	HS	SWD	0.50	\$3,500
13. Sweeney, R.	HS	Math	1.00	\$7,000
14. Turnbull, H.	HS	Science	0.50	\$3,500
15. Valenti, M.	HS	Science	1.00	\$7,000
16. Alexander, B.	MS	Gr 6	0.25	\$1,000
17. Algieri, K.	MS	Gr 6	0.50	\$2,000
18. Balistreri, M.	MS	Technology	1.00	\$4,000
19. Bishop, J.	MS	Gr 6	0.25	\$1,000
20. Booras, R.	MS	Gr 6	1.00	\$4,000
21. Colwell, C.	MS	Gr 5	0.50	\$3,500
22. Dabrowski, L.	MS	Gr 6	0.25	\$1,000
23. Dabrowski, J.	MS	Gr 6	0.25	\$1,000
24. Dyno, L.	MS	Math	0.50	\$3,500
25. Figari, D.	MS	LOTE	1.00	\$7,000
26. Foster, J.	MS	Phys. Ed	0.50	\$2,000
27. Moran, J.	MS	Gr 5	0.50	\$3,500
28. Naclerio, S.	MS	SWD 8	0.50	\$3,500
29. Nydegger, R.	MS	Gr 6	1.00	\$4,000
30. O'Toole, K.	MS	Math	0.50	\$3,500
31. Ottati, K.	MS	Gr 6	0.25	\$1,000
32. Paga, J.	MS	Phys. Ed	1.00	\$4,000
33. Polan, J.	MS	Phys. Ed.	1.00	\$4,000
34. Renalds, S.	MS	Gr 5 Math	0.50	\$3,500
35. Roche, J.	MS	Gr 6 Math	1.00	\$4,000
36. Strano, S.	MS	LOTE	1.00	\$7,000

Resolution #79

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the following salary-schedule movements, as contractually-allowed and verified and authorizes the funding of those monies necessary to implement the provisions of the agreement:

<u>Name</u>	<u>Sept. 2017</u>	<u>Sept. 2018</u>
1. Balistreri, M.	MA15 3	MA 30 4
2. Bishop, J.	MA45 12	MA60 13
3. Bishop, M.	MA15 9	MA30 10
4. Carmichael, C.	MA15 7	MA30 8
5. DellaSperanza, J.	MA15 3	MA30 4
6. DeMory, J.	BA30B	MA 1
7. Fitzgibbon, L.	BA30 B	MA 1
8. Foster, J.	MA30 5	MA45 6
9. Fritzen, A.	MA45 15	MA60 16

10. Garofola, S.	MA15 7	MA30 8
11. Gil, S.	MA 1	MA15 2
12. Hickey, S.	MA15 2	MA30 3
13. Kops, K.	MA 14	MA15 15
14. Kops, M.	MA30 17	MA 45 18
15. Loesch, J.	BA30 B	MA 1
16. Loper, K.	MA30 13	MA45 14
17. Marrone, M.	MA15 5	MA30 6
18. Marquez, K.	MA15 3	MA30 4
19. Martinez, M.	MA 2	MA15 3
20. Matzner, N.	MA45 6	MA60 7
21. Morlock, B.	MA15 3	MA30 4
22. Neroulas, N.	MA45 8	MA60 9
23. O'Toole, K.	MA30 7	MA45 8
24. Papile, R.	MA45 14	MA60 15
25. Pendlebury, M.	MA15 3	MA30 4
26. Perez, F.	MA15 2	MA30 3
27. Piliero, S.	MA30 8	MA45 8
28. Racywolski, M.	MA15 6	MA30 7
29. Renalds, S.	MA15 3	MA30 4
30. Renna, V.	MA15 3	MA30 4
31. Richter, B.	MA15 2	MA30 3
32. Roche, J.	BA30 B	MA 1
33. Romero, C.	BA30 2	MA 3
34. Schmidt, A.	MA 3	MA15 4
35. Scofield, C.	MA 1	MA15 2
36. Scott, E.	MA45 7	MA60 8
37. Sears, J.	MA45 4	MA60 5
38. Spinelli, A.	MA15 6	MA30 7
39. Spota, J.	MA30 2	MA45 3

Resolution #80

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher Positions at \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2018/2019 school year:

<u>Name</u>	<u>Certification</u>
1. James Black	Non Certified
2. Brittany Naumann	Elementary1-6 SWD 1-6
3. Brittany Baron	Elementary 1-6 SWD 1-6
4. Justine Galante	Elementary 1-6 SWD 1-6
5. Melissa McMullen	Non Certified
6. Joan Levy	Social Studies 7-12/ESL K-12
7. Claire Urizzo	Elementary/SWD/TESOL
8. Allison Herzog	Elementary/SWD/Literacy
9. Justine Galante	Elementary/SWD
10. Sabrina Glaquinto	School Counselor

Resolution #81

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- 1. **Margaret Allen** **Teacher Aide**
 Effective: **September 5, 2018**
 Salary: **Step 1, CSEA \$19,149**
 Reason: **New Position**

- 2. **Kathleen Karzenski** **Café Monitor**
 Effective: **September 5, 2018**
 Salary: **Step 1, CSEA \$9,073**
 Reason: **Resignation of Nancy Stanton**

Resolution #82

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2018/2019 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Sasha Perez	Guard	\$22.19/hour
2. Casey Allen	Teacher Aide	\$13.00/hour
3. Melissa McMullen	Teacher Aide	\$13.00/hour
4. Claire Urizzo	Teacher Aide	\$13.00/hour
5. Carolyn Muller	Teacher Aide	\$13.00/hour
6. Celeste Ceballos	Clerical	\$17.88/hour

BOARD OF EDUCATION

Resolution #83

RESOLVED that the Board of Education hereby appoints its school attorneys, Shaw, Perelson, May & Lambert, LLP, to defend the District in the following litigation: Dorothy Veracka v. Hampton Bays Union Free School District, Suffolk County Supreme Court Index No. 615619/2018, pursuant to the law firm’s retainer agreement with the District at the hourly rate of \$210.

Resolution #84

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the Superintendent and Board President to execute a Memorandum of Understanding with the Southampton Town Police Department to participate in the Southampton Town Alert Domain Awareness System as part of the School District Safety Plan, as per the attached documentation.

Resolution #85

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the following overnight field trips:

- 1. November 12-14, 2018, Grade 7, Frost Valley YMCA/Marist College, Claryville, NY

Resolution #86

BE IT RESOLVED, that the Board of Education approves the attached Notice of Audit be published September 20, 2018 in the Southampton Press Western Edition (see Appendix #1)

Work Group Reports

Facilities and Operations work group spoke about:

- band room
- HS room
- HS cafeteria windows

Old Business - None

New Business - None

PUBLIC COMMENT - None

ADJOURNMENT

On a motion by Ms. Capuano seconded by Mr. Joslin the Business meeting adjourned at 7:38 PM.

5 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**