

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: December 11, 2018 **KIND OF MEETING:** Business

LOCATION: HS Cafeteria **PRESIDING OFFICER:** President

MEMBERS PRESENT: Kevin Springer, Rich Joslin, Dot Capuano, Elizabeth Scully
Anne Culhane

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 6:00 PM
ENTER EXECUTIVE SESSION: 6:01 PM
RESUME BUSINESS MEETING: 7:01 PM
ADJOURNMENT: 7:45 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #136	Approval of Order of Agenda	Passed
Resolution #137	Approval of Minutes	Passed
Resolution #138	Approval of Contracts	Passed
Resolution #139	Acceptance of Financial Reports	Passed
Resolution #140	Approval of Budget Transfers	Passed
Resolution #141	Acceptance of Donation	Passed
Resolution #142	Approval to Dispose of Equipment	Passed
Resolution #143	Acceptance of Response to Audit Findings	Passed
Resolution #144	Approval of Contract	Passed
Resolution #145	Approval of CSE/CPSE Services	Passed
Resolution #146	Approval of Resignations (Cantwell, Tamayo)	Passed
Resolution #147	Approval of Leave of Absence (Gagliardi, Booras Romero, Amodio)	Passed
Resolution #148	Approval of Leave Replacement Teachers (Ferraro, Herzog, Singh)	Passed
Resolution #149	Approval of Co-Curricular Appointments	Passed

Resolution #150	Approval of Additional Teaching Assignments	Passed
Resolution #151	Approval of Appointments for Alternative High School	Passed
Resolution #152	Approval of Coaching Assignments	Passed
Resolution #153	Approval of Substitute Teaching Positions	Passed
Resolution #154	Approval of Creation of Position (6.5 Monitor)	Passed
Resolution #155	Approval of Civil Service Appointments (Amodio, Hand, Gregor)	Passed
Resolution #156	Approval of Substitute/Hourly Positions	Passed
Resolution #157	Approval of Overnight Field Trips	Passed
Resolution #158	Authorization to Execute Supplemental Memorandum of Agreement with CSEA	Passed
Resolution #159	Authorization to Execute Settlement Agreement With Employee #1894	Passed
Resolution #160	Acceptance of Extra-Curricular Charters	Passed

Ms. Debra McDowell and Mr. Roy Bittel from the HB Fire House presented the following students with awards as Fire Prevention Contest Winner:

Grade	First Place	Second Place	Third Place
Kindergarten	Wren Fullam	Domenic Boyd	Isla McMahon
First	Esma Djulamerovic	Janaeh Fowler	Camila Castro
Second	Fiona Haddock	Paula Guambana	Alivia Finley
Third	Lorelei Palmieri	Kayleigh Nunns	Samantha Tacuri-Chuqui
Fourth	Briana Pinacela	Joshua Garnica	Michael Single
Fifth	Nataly Pineda	Chloe Hansen	Shea Egan
Sixth	Merilyn Arias	Kaya Raynor	Liam O'Gara
Seventh	Minal Naeem	Samantha Kraycar	Marco Cifuentes
Eighth	Jennifer Flores	Gabriella Mustone	Harely Rojas

Mr. Clemensen spoke about the following to the Board:

- Enrollment
- 2019-20 School Calendar
- HS Roof
- Board of Education Facilities Work Group
- Medicaid Reimbursement
- Student Achievement
- Co-Curricular and Athletics
- Social and Emotional Health
- BoardDocs
- Hampton Bays Water District

BUSINESS, FINANCE, AND OPERATIONS

- Mr. Luce spoke about the following:
- HS Roof
- 2017-2018 Audit Report Response
- School District Wellness Committee

On a motion by Mr. Joslin, and seconded by Ms. Culhane the following resolutions #138-#144 were offered in consent agenda format:

5 aye

Resolution #138

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Southampton Public Schools, for Special Education Services, 2018-2019
2. Southampton Public Schools, for combined athletic programming, 2018-2019
3. East Moriches UFSD, revised, for instructional services, 2018-2019
4. All About Kids, Special Education evaluation services, 2018-2019
5. Alternatives Counseling Services, 2018-2019
6. Zycron Industries, for Medicaid Reimbursement Program, 2018-2019

7. BoardDocs, 2018, for board management. 2019-2020

Resolution #139

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. **Appropriation Status Report – General, November 2018**
2. **Appropriations Report – Capital. November 2018**
3. **Appropriations Report – Special Education, November 2018**
4. **Budget Transfer General/Capital Report, November 2018**
5. **Warrant Reports, November 2018**
6. **Cash Disbursements, November 2018**
7. **Revenue Budget Status Report – General, November 2018**
8. **Treasurer’s Monthly Report, October 2018**
9. **Trial Balance General Fund, November 2018**
10. **Trial Balance School Lunch Fund, November 2018**
11. **Trial Balance Capital Fund, November 2018**
12. **Trial Balance Trust and Agency Fund, November 2018**
13. **Trial Balance Special Aid Fund, November 2018**
14. **Trial Balance Extracurricular Fund, November 2018**
15. **Cash Flow Report, October 2018**
16. **Internal Claims Audit Report, November 2018**
17. **Student Enrollment Report, November 2018**
18. **Student Accounts, July-September, 2018**

Resolution #140

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves budget transfers, as per the attached documentation:

1. **\$14,500 to adjust for costs of Impartial Hearing Officer**
2. **\$415,623 year-end transfer of fund balance to Board-approved HS roof replacement**

Resolution #141

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education gratefully accepts a donation of a “Buddy Bench” from the AJJ Scholarship Fund, Inc. with an approximate value of \$775.00.

Resolution #142

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations hereby authorizes the declaration of the following attached list as “surplus” and directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure.

Name	Asset Tag Number
Canon Microfilm Machine	000518
Northwest Microfilm Monitor	01278
Panasonic tube TV w/ VCR/DVD combo	00578

High School library books	List attached
Office Desk	000967
Office credenza	000971

Resolution #143

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, hereby accepts the Management Response to Independent Audit Findings 2018 and Corrective Action Plan.

Resolution #144

BE IT RESOLVED, that the Board of Education approves the Third Party Custodian Agreement between the District, People's United Bank, NA, and The Bank of New York Mellon, as custodian, as presented to the Board at this meeting, and authorizes the Superintendent to execute the Agreement on behalf of the District. A copy of the Third Party Custodian Agreement shall be incorporated by reference within the minutes of this meeting.

STUDENT SERVICES

On a motion by Ms. Capuano, seconded by Ms. Culhane the following resolution was offered:

Resolution #145

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

5 aye

PERSONNEL

On a motion by Ms. Culhane, seconded by Ms. Scully the following resolutions #146-#156 were offered in consent agenda format:

5 aye

Resolution #146

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Kathryn Cantwell, Principal Office Assistant effective November 30, 2018
2. Victoria Tamayo, Teacher Aide effective November 30, 2018

Resolution #147

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Adrienne Gagliardi, Special Education Teacher
November 28, 2018 – January 11, 2019, Maternity Leave
January 14, 2019 – March 1, 2019, Family Medical Leave Act

2. **Rachel Booras, Special Education Teacher**
November 16, 2018 – January 1, 2019, Maternity Leave
January 2, 2019 – March 1, 2019, Family Medical Leave Act
3. **Christopher Romero, Social Studies Teacher**
December 10, 2018 – June 30, 2019, Leave of Absence
4. **Cynthia Amodio, School Monitor (3.5)**
December 3, 2018 – June 30, 2019, Assume School Monitor (6.5) position

Resolution #148

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals as Leave Replacement Teachers:

1. **John Ferraro** **Special Education Teacher**
Effective: **December 4, 2018 – March 1, 2018**
Salary: **MA Step 1, \$61,961 (pro-rated)**
Reason: **Leave Replacement (Gagliardi)**
2. **Ali Herzog** **Special Education Teacher**
Effective: **November 16, 2018 – March 1, 2018**
Salary: **MA Step 2, \$63,819 (pro-rated)**
Reason: **Leave Replacement (Booras)**
3. **Kevin Singh** **Social Studies Teacher**
Effective: **December 10, 2018**
Salary: **MA 15, Step 1, \$61,819 (pro-rated)**
Reason: **Leave of Absence (Romero)**

Resolution #149

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2018-19 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Mike Canestrato	HS Musical-Choreographer	\$2080

Resolution #150

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6TH Class Teaching Assignment:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Michael Carlson	Home Language Arts	\$7,000 pro-rated

Resolution #151

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2018/2019 school year:

<u>Name</u>	<u>Position</u>
1. Christie Carmichael	Substitute Teacher
2. Helen Fotopoulos	Substitute Teacher, Substitute Teacher Assistant
3. Lisa Marte	Substitute Teacher Assistant
4. Michelle DeBlasio	CSE Responsibilities

Resolution #152

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2018/2019 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Dave Flannery	Girls Basketball	Volunteer	n/a
2. Maggie Allen	MS Volleyball	Volunteer	n/a

Resolution #153

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2018-19 school year at the approved rate as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. Samantha Bliss	Non-Certified
2. Christopher DeRosa	Non-Certified
3. Kristina Brito	Non-Certified

Resolution #154

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the creation of the position titled, “6.5 Monitor” and assigns a salary schedule, as per the attached documentation.

Resolution #155

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- | | |
|---|--|
| <p>1. Cynthia Amodio
Effective
Salary:
Reason:</p> | <p>School Monitor (6.5)
December 3, 2018
Step 12, \$21,216 (pro-rated from 12/3/18 at 0.85 FTE)
New Position</p> |
| <p>2. Carrie Hand
Effective
Salary:
Reason</p> | <p>School Monitor (6.5)
November 19, 2018
Step 1, \$16,850 (pro-rated from 11/19/18 at 1.0 FTE)
New Position</p> |
| <p>3. Meaghan Gregor
Effective:
Salary:
Reason:</p> | <p>Office Assistant
December 17, 2018
CSEA Step 1, \$32,539 (pro-rated)
Resignation of Jiovanna Melendez</p> |

Resolution #156

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Samantha Bliss	Teacher Aide	\$13.00/hour
2. Geraldine Gaudiello	Teacher Aide	\$13.00/hour
3. Christopher DeRosa	Teacher Aide	\$13.00/hour
4. Alexis Fotopoulos	Teacher Aide	\$13.00/hour
5. Kristina Brito	Teacher Aide	\$13.00/hour
6. Alexandra Jane Maitland-Ward	Office Assistant	Volunteer

BOARD OF EDUCATION

On a motion by Ms. Scully, seconded by Mr. Joslin the following resolutions #157-#160 in consent agenda format:

5 aye

Resolution #157

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the following overnight field trips:

1. Girls Winter Track, The Armory Track, New York City, January 11-12, 2019

Resolution #158

RESOLVED, that the Board of Education, at the recommendation of the Superintendent of Schools, authorizes the superintendent to execute a Supplemental Memorandum of Agreement with the CSEA, Local 1000 AFSCME, AFL-CIO, dated November 5, 2018 and related to the creation of a 6.5 School Monitor and **BE IT FURTHER RESOLVED**, that the Board of Education hereby authorizes the monies to execute aforementioned agreement within the General Fund of the 2018-19 Budget.

Resolution #159

RESOLVED, that the Board of Education, at the recommendation of the Superintendent of Schools, authorizes the Board President to execute a Settlement Agreement with Employee #1894, as per the attached documentation, effective December 11, 2018.

Resolution #160

RESOLVED, that the Board of Education, at the recommendation of the Superintendent of Schools, accepts the Charters of Student Clubs and Organizations, as listed, for the period July 1, 2018 through June 30, 2019.

- | | | |
|---------------|---------------------|------------------|
| Athletics | HS Student Store | |
| MS Drama Club | MS Foreign Language | MS Builders Club |

Work Group Reports

- Facilities and Operations, December 13, 2018
- Curriculum and Technology, January 3, 2019

Old Business - None

New Business – None

PUBLIC COMMENT

ADJOURNMENT - NONE

On a motion by Ms. Culhane seconded by Ms. Scully the Business meeting adjourned at 7:45 PM.

5aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**