

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946**

Board of Education

*Kevin Springer, President
Richard Joslin, Vice President
Dot Capuano, Trustee
Liz Scully, Trustee
Anne Culhane, Trustee*

*Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk*

OFFICIAL AGENDA – February 12, 2019
Hampton Bays High School Cafeteria, 7pm – Business Meeting

It is expected that the Board of Education will enter Executive Session at approximately 5:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK’S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, January 8, 2019.

Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent of Schools** *Lars Clemensen*
- B) **Finance and Operations** *Larry Luce*
- C) **Students of the Month – January**
 - 1. *Andrew Peralta* *Marc Meyer*
 - 2. *Ian Kuffner* *Dennis Schug*
 - 3. *Nikola Zastkova* *Christopher Richardt*
- D) **VFW Post 5350, Patriot’s Pen Essay Competition** *Dennis Schug*
 - 1. *Emily Barnes*
- E) **Young Writers Program** *Diane Fox*

<i>Zakaria Chami</i>	<i>Marcos Cifuentes</i>	<i>Stephanya Derogatis</i>
<i>Matthew Drake</i>	<i>Shane Jamieson</i>	<i>Samantha Kraycar</i>
<i>Christopher Martinez</i>	<i>Colby Peterson</i>	<i>Leonardo Valdespino Lopez</i>
<i>Brian Pina</i>	<i>Juven Reyes</i>	<i>Emily Robinson</i>
<i>Aiden Zielinski Mendez</i>		

4. BUSINESS, FINANCE, AND OPERATIONS

A) Approval of Contracts

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. *Center Moriches UFSD, educational services, 2018-2019 school year*
2. *West Islip Public Schools, health services, 2018-2019 school year*
3. *Suffolk County Community College, Early College Program*
 - a. *Summer 2019, School Year 2019-20, and Summer 2020 sessions*

B) Financial Reports

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. *Appropriation Status Report – General, January 2019*
2. *Appropriation Status Report – Cafeteria, January 2019*
3. *Appropriations Report – Capital, January 2019*
4. *Appropriations Report – Special Education, January 2019*
5. *Budget Transfer General/Capital Report, January 2019*
6. *Warrant Reports, January 2019*
7. *Cash Disbursements, January 2019*
8. *Revenue Budget Status Report – General, January 2019*
9. *Revenue Budget Status Report – Cafeteria, January 2019*
10. *Treasurer’s Monthly Report, December 2018*
11. *Trial Balance General Fund, January 2019*
12. *Trial Balance School Lunch Fund, January 2019*
13. *Trial Balance Capital Fund, January 2019*
14. *Trial Balance Trust and Agency Fund, January 2019*
15. *Trial Balance Special Aid Fund, January 2019*
16. *Trial Balance Extracurricular Fund, January 2019*
17. *Cash Flow Report, December 2018*
18. *Internal Claims Audit Report, January 2019*
19. *Student Enrollment Report, January 2019*

C) Budget Transfers

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers, as per the attached documentation:

1. *\$45,905.72 to adjust for bonding expenses related to the 2012 Bond Anticipate Notes.*

D) Acceptance of Donation

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the board of Education gratefully accepts a donation of \$65 toward the Culinary Program from community veterans.

E) Acceptance of Food Establishment Inspection Summary Report

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby accepts the Suffolk County Department of Health

Services Food Establishment Inspection Summary Reports for the Hampton Bays Elementary, Middle and High Schools, as per the attached documentation.

F) Approval of Change Order

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Operations & Finance, hereby approves the following Change Orders:

1. No. 2, SED No.: 58-09-05-02-0-010-015; in the amount of \$18,879 for Statewide Roofing, Inc., the general construction contract for the High School roofing reconstruction, as per the attached documentation.

G) Approval to Dispose of Equipment

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations hereby authorizes the declaration of the following attached lists, 168 desk top computers, 435 library books and 12 cameras, as "surplus" and directs the Assistant Superintendent for Operations & Finance to dispose of the surplus in accordance with Board of Education policy and procedure.

5. STUDENT SERVICES - NONE

6. PERSONNEL

A) Acceptance of Resignations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Suzanne Hanson, Teacher Aide, effective June 30, 2019, for purposes of retirement.
2. Dawn Reimer, Teacher, effective June 30, 2019, for purposes of retirement.

B) Approval of Leave of Absence

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Erica Hayes, Middle School Teacher
 - a. March 11, 2019 – June 7, 2019, Family Medical Leave Act
 - b. June 8, 2019 – June 26, 2019; Child Care Leave, HBTA Article XXIII, D1
2. Calogero Ferraro, Maintenance Mechanic IV
 - a. February 12, 2019 – February 11, 2020; CSEA, Article IX, (D)(5).
3. Carolyn Calderaro, Teacher Aide
 - a. February 6, 2019-February 28, 2019; Family Medical Leave Act

C) Approval of Leave Replacement Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Dyana Orrega | <p>Leave Replacement Teacher</p> <p>Effective: January 22, 2019- March 1, 2019</p> <p>Salary: BA Step 1, (pro-rated)</p> <p>Reason: Kaitlyn Marquez, Maternity Leave</p> |
| <ol style="list-style-type: none"> 2. Diana Vamvakitis | <p>Leave Replacement Teacher</p> <p>Effective: January 28, 2019- June 26, 2019</p> |

Salary: BA Step 1, (pro-rated)
 Reason: Erica Hayes, Maternity Leave

D) Appointments for the Alternative High School

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2018/2019 school year:

<u>Name</u>	<u>Position</u>	<u>S</u>
1. Eric Ferraro	Substitute, Administrative	

E) Approval of Co-Curricular Appointments 2018-19

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2018-19 school year:

<u>Name</u>	<u>Position</u>
1. Keegan Bishop	Art Club
2. Christie Colwell	ENL/Bilingual Liaison
3. Tara Dietz	Educational Evaluator
4. Scott Garofola	Mentor – Webber
5. Meaghan Gregor	Childcare Provider
6. Elizabeth Hewitt	Mentor – D’Abramo
7. Jennifer Loesch	K-Kids Co-Advisor
8. Kathleen McErlean	Team Leader ACC 7/8
9. Carla Pensa	Mentor – Manzullo (0.5)

F) Approval of Substitute Teaching Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. Robert Chituk	Elementary 1-6

G) Approval of CSEA Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Carmen Sanango-Urgiliz	School Monitor
Effective:	February 13, 2019
Salary:	Step 1, CSEA (pro-rated)
Reason:	New Position, as per Safety Plan (transfer of C.A.)

H) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>
1. Michel Payton	Teacher Aide
2. Jade Maldonado	Sub Teacher Aide
3. Alex Reimer	Sub Teacher Aide

4. *Annalise Romagnoli Sub Teacher Aide*

I) Approval to Rescind Resolution 2018-19

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby rescinds Resolution #146, Tamayo Resignation, 2018-19.

J) Approval of Step Movement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the movement of Angela Tapia, Office Assistant Spanish Speaking, effective February 8, 2019, to Step 3, (pro-rated), per the Professionally Negotiated Agreement with the CSEA, Article XVII(A)(2).

K) Approval to Correct Resolution 2018-2019

RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby corrects the following resolution to now read:

1. *Resolution #78.24, 78.26, 78.30, MS Math Sixth Class Assignment, 1.0, \$7,000.*

7. BOARD OF EDUCATION

A) Approval of the 2019-2020 School/Staff Calendar

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the calendar as presented for the 2019-2020 school year and directs the Superintendent of Schools to distribute the calendar publicly.

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT