

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: January 8, 2019 **KIND OF MEETING:** Business
LOCATION: HS Cafeteria **PRESIDING OFFICER:** President
MEMBERS PRESENT: Kevin Springer, Rich Joslin, Dot Capuano, Elizabeth Scully
Anne Culhane
MEMBERS ABSENT: None
OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas
CALL TO ORDER: 6:00 PM
ENTER EXECUTIVE SESSION: 6:01 PM
RESUME BUSINESS MEETING: 7:06 PM
ADJOURNMENT: 7:44 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #161	Approval of Order of Agenda	Passed
Resolution #162	Approval of Minutes	Passed
Resolution #163	Approval of Contracts	Passed
Resolution #164	Acceptance of Financial Reports	Passed
Resolution #165	Approval of Budget Transfers	Passed
Resolution #166	Approval of Mileage Reimbursement Rate	Passed
Resolution #167	Approval of Change Order	Passed
Resolution #168	Approval of Increase in NYS Minimum Wage	Passed
Resolution #169	Approval to Dispose of Equipment	Passed
Resolution #170	Approval of CSE/CPSE Services	Passed
Resolution #171	Approval of Resignations (Tamayo)	Passed
Resolution #172	Approval of Leave of Absence (Bennett)	Passed
Resolution #173	Approval of Co-Curricular Appointments	Passed
Resolution #174	Approval of Coaching Assignments	Passed
Resolution #175	Approval of Substitute Teaching Positions	Passed

Minutes of the January 8, 2019 BOE Mtg

Resolution #176	Approval of Civil Service Appointments (Bennett, Bliss, Brito, Gaudiello)	Passed
Resolution #177	Approval of Substitute/Hourly Positions	Passed
Resolution #178	Approval of correcting Resolutions 2018-19	Passed

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Mr. Springer called the Business meeting to order at 6:00 PM.

On a motion by MS. Scully seconded by Mr. Joslin, the Board entered into Executive Session to discuss the employment of a particular person.

At 7:06 PM the Business meeting resumed.

On a motion by Mr. Joslin seconded by Ms. Scully the following resolution was offered:

Resolution #161

BE IT RESOLVED that the Board of Education approved the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Ms. Scully seconded by Ms. Culhane the following resolution was offered:

Resolution #162

BE IT RESOLVED that the Board of Education accepts the Business Meeting held Tuesday, December 11, 2018.

5 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Mr. Clemensen spoke about the following to the Board:

- Enrollment
- 2019-20 School Calendar
- Policy Review #4710, Code of Conduct
- Summer Library Renovation
- Advanced Placement Capstone Approval
- College and Career Readiness
- Meeting regarding School Safety

BUSINESS, FINANCE, AND OPERATIONS

- Mr. Luce spoke about the following:

- **Mileage Reimbursement**
- **School District Wellness Committee**
- **Budget 2019-2020**
- **Culinary Class serving breakfast to Veterans**

Students of the Month for December were presented to the Board by their Principals and/or Assistant Principals:

- **Mr. Meyer introduced Ashlyn Copt for the Elementary School**
- **Mr. Schug introduced Maya Sanabria for the Middle School**
- **Mr. Ferraro introduced Emily Peyton for the High School**

Mr. Richardt introduced the Voice of Democracy Winner, Skye McMorris, who read her speech to the Board.

Mr. Richardt introduced the first 2019 graduate, Marley Montague, Class of 2019. Mr. Springer, Mr. Clemensen and Mr. Richardt awarded her, her diploma.

On a motion by Ms. Culhane, and seconded by Ms. Capuano the following resolutions #163-#169 were offered in consent agenda format:

5 aye

Resolution #163

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. Big Brothers Big Sisters of Long Island, 2018-2019**
- 2. East Moriches UFSD, instructional services, 2018-2019**
- 3. The College Board, AP Capstone Diploma Program, Fall 2019**

Resolution #164

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

- 1. Appropriation Status Report – General, December 2018**
- 2. Appropriation Status Report – Cafeteria, November 2018**
- 3. Appropriations Report – Capital December 2018**
- 4. Appropriations Report – Special Education, December 2018**
- 5. Budget Transfer General/Capital Report, December 2018**
- 6. Warrant Reports, December 2018**
- 7. Cash Disbursements, December 2018**
- 8. Revenue Budget Status Report – General, December 2018**
- 9. Revenue Budget Status Report – Cafeteria, December 2018**
- 10. Treasurer’s Monthly Report, November 2018**
- 11. Trial Balance Cafeteria, November 2018**
- 12. Trial Balance General Fund, December 2018**
- 13. Trial Balance Capital Fund, December 2018**
- 14. Trial Balance Trust and Agency Fund, December 2018**

15. Trial Balance Special Aid Fund, December 2018
16. Trial Balance Extracurricular Fund, December 2018
17. Cash Flow Report, November 2018
18. Internal Claims Audit Report, December 2018
19. Student Enrollment Report, December 2018

Resolution #165

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves budget transfers, as per the attached documentation:

1. \$16,998 to adjust Medicare payments to recipients, as per the attached.

Resolution #166

BE IT RESOLVED that the Board authorizes the mileage reimbursement rate at the approved IRS rate effective January 1, 2019 at \$0.58 per mile.

Resolution #167

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Operations & Finance, hereby approves the following Change Orders:

1. No. 1, SED No.: 58-09-05-02-0-010-015; in the amount of \$5,596.00 for Statewide Roofing, Inc., the general construction contract for the High School roofing reconstruction, as per the attached documentation.

Resolution #168

RESOLVED, that the Board of Education upon the recommendation of the, Assistant Superintendent for Operations & Finance increase the New York State Minimum Wage from \$11.00 to \$12.00 per hour, effective January 1, 2019 and adjust the wages for affected employees accordingly.

Resolution #169

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations hereby authorizes the declaration of the following attached list as “surplus” and directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure.

Count	Description	Count	Description
2	Alcatel Fiber Switches	31	Dell e5430 Laptops
2	APC SMC1000-2U UPS	37	Dell Tablets
2	APC SMX1500RM2U UPS	1	IBM 31X SAN
7	APC SUA1000RM2U UPS	1	IBM HC1 Blade Server
23	Asus Tablets	29	Meraki MR16 Wireless Access Points
1	Cisco 2821 Router	3	Meraki MR18 Wireless Access Points
12	Computer Safe	1	Meraki MR26 Wireless Access Points
31	Dell 2100/2110 Laptops	19	Miscellaneous Data Projectors

1	Dell 3010 Desktop PC	15	Mobile Computer Cart
363	Dell 390 Desktop PC	4	Point-of-Sale Terminal
1	Dell 5400 Desktop PC	13	Smart UF55 Data Projectors
4	Dell 755 Desktop PC	1	Telco Cabinet
1	Dell 780 Desktop PC		

STUDENT SERVICES

On a motion by Mr. Joslin, seconded by Ms. Scully the following resolution was offered:

Resolution #170

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

5 aye

PERSONNEL

On a motion by Ms. Capuano, seconded by Ms. Culhane the following resolutions #171-#178 were offered in consent agenda format:

5 aye

Resolution #171

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Victoria Tamayo, Teacher Aide effective January 18, 2019.

Resolution #172

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Dara Bennett, Data Entry; December 12, 2018 - June 30, 2019, CSEA Art. (IX)(D)(5)

Resolution #173

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2018-19 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Marianne L. Pendlebury	Teacher teaching Teachers	\$41.50/hour
2. Jacqueline Rozzi	ENL Liaison HS	\$2,600 pro-rated

Resolution #174

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2018/2019 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Virgil Romer	Asst. Boys Winter Track	B2-1	\$4,139 pro-rated
2. Brittany Richter	Asst. Girls Winter Track	B2-1	\$4,139 pro-rated

Resolution #175

RESOLVED, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2018-2019 school year at the HBTA contract rate:

<u>Name</u>	<u>Position</u>
1. McKenzie Wandoloski	Non-Certified
2. Nicole Heuschneider	Non-Certified

Resolution #176

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- Dara Bennett** **Principal Office Assistant**
Effective: **December 12, 2018**
Salary: **Step 2, CSEA \$45,919 (pro-rated)**
Reason: **Resignation of Kathryn Cantwell**
- Samantha Bliss** **Teacher Aide**
Effective: **January 9, 2019**
Salary: **Step 1, CSEA \$19,149 (pro-rated)**
Reason: **New Entrant, Resignation of S. VonBartheld**
- Kristina Brito** **Teacher Aide**
Effective: **January 9, 2019**
Salary: **Step 1, CSEA \$19,149 (pro-rated)**
Reason: **New Position, Resignation of D. Tezel**
- Geraldine Gaudiello** **Monitor**
Effective: **January 9, 2019**
Salary: **Step 1, CSEA, \$9,073 (pro-rated)**
Reason: **New Position**

Resolution #177

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. McKenzie Wandoloski	Teacher Aide	\$13.00/hour
2. Nicole Heuschneider	Teacher Aide	\$13.00/hour
3. Dara Bennett	Replacement Principal Clerk	\$23.23/hour
4. Victoria Tamayo	Replacement Data Entry Clerk	\$17.88/hour

Resolution #178

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby corrects the following resolutions to read:

- 1. Resolution #23, No. 1, Austin Walrath, Student Aide, \$13.00/hour;**
- 2. Resolution #45, No. 111, Michelle Marrone, ENL Liaison, \$2,600 pro-rated;**
- 3. Resolution #148, No. 3: Kevin Singh, MA15, Step 1, \$63,819;**
- 4. Resolution #156, No. 6., Alexandra Maitland-Ward, Office Assistant, \$13.00/hour.**

BOARD OF EDUCATION - NONE

Old Business - None

New Business – None

PUBLIC COMMENT - NONE

ADJOURNMENT

On a motion by Ms. Capuano seconded by Ms. Scully the Business meeting adjourned at 7:44 PM.

5 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**