

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: February 12, 2019 **KIND OF MEETING:** Business

LOCATION: HS Cafeteria **PRESIDING OFFICER:** President

MEMBERS PRESENT: Kevin Springer, Rich Joslin, Dot Capuano, Elizabeth Scully
Anne Culhane

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 5:00 PM

ENTER EXECUTIVE SESSION: 5:43 PM

RESUME BUSINESS MEETING: 6:42 PM

ADJOURNMENT: 6:43PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #179	Approval of Order of Agenda	Passed
Resolution #180	Approval of Minutes	Passed
Resolution #181	Approval of Contracts	Passed
Resolution #182	Acceptance of Financial Reports	Passed
Resolution #183	Approval of Budget Transfers	Passed
Resolution #184	Acceptance of Donation	Passed
Resolution #185	Acceptance of Food Establishment Inspection Summary Report (high and middle schools)	Passed
Resolution #186	Approval of Change Order	Passed
Resolution #187	Approval to Dispose of Equipment	Passed
Resolution #188	Approval of Resignations (Hansen, Reimer)	Passed
Resolution #189	Approval of Leave of Absence (Hayes, Marques Ferraro, Calderaro)	Passed
Resolution #190	Approval of Leave of Absence Teachers (Orrega, Vamvakitis)	Passed
Resolution #191	Appointments for the Alternative High School	Passed

Minutes of the February 12, 2019 BOE Mtg

Resolution #192	Approval of Co-Curricular Appointments	Passed
Resolution #193	Approval of Substitute Teaching Positions	Passed
Resolution #194	Approval of Civil Service Appointments (Sanango-Urgiliz)	Passed
Resolution #195	Approval of Substitute/Hourly Positions	Passed
Resolution #196	Approval to Rescind Resolution 2018-2019	Passed
Resolution #197	Approval of Step Movement (Tapia)	Passed
Resolution #198	Approval to Correct Resolutions 2018-19	Passed
Resolution #199	Approval of the 2019-2020 School/Staff Calendar	Passed

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MEMBERS ABSENT: None

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Due to inclement weather, Mr. Springer called the Business meeting to order at 5:00 PM instead of the scheduled 7 pm start time.

On a motion by Ms. Scully seconded by Ms. Capuano the following resolution was offered:

Resolution #179

BE IT RESOLVED that the Board of Education approved the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Ms. Capuano seconded by Ms. Scully the following resolution was offered:

Resolution #180

BE IT RESOLVED that the Board of Education accepts the Business Meeting held Tuesday, January 8, 2019.

5 aye

PUBLIC COMMENT – None

PRESENTATIONS AND REPORTS

Mr. Clemensen spoke about the following to the Board:

- Budget Workshop
 1. Steps completed
 2. Revenue summary
 3. Expense summary
 4. Enrollment history and projections
 5. Budget priorities, high school, middle school and elementary school

BUSINESS, FINANCE, AND OPERATIONS

Mr. Luce spoke about the following:

- Suffolk County Department of Health
- Bonding 2012 projects
- Change order
- Grab and Go breakfast
- Pilot for afternoon snack program

- **Budget**
- **Internal Auditors**
- **Contracts**

All student presentations were postponed until March 12, 2019 due to inclement weather.

On a motion by Mr. Joslin, and seconded by Ms. Capuano the following resolutions #181-#187 were offered in consent agenda format:

5 aye

Resolution #181

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Center Moriches UFSD, educational services, 2018-2019 school year
2. West Islip Public Schools, health services, 2018-2019 school year
3. Suffolk County Community College, Early College Program
 - a. Summer 2019, School Year 2019-20, and Summer 2020 sessions

Resolution #182

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. Appropriation Status Report – General, January 2019
2. Appropriation Status Report – Cafeteria, January 2019
3. Appropriations Report – Capital, January 2019
4. Appropriations Report – Special Education, January 2019
5. Budget Transfer General/Capital Report, January 2019
6. Warrant Reports, January 2019
7. Cash Disbursements, January 2019
8. Revenue Budget Status Report – General, January 2019
9. Revenue Budget Status Report – Cafeteria, January 2019
10. Treasurer’s Monthly Report, December 2018
11. Trial Balance General Fund, January 2019
12. Trial Balance School Lunch Fund, January 2019
13. Trial Balance Capital Fund, January 2019
14. Trial Balance Trust and Agency Fund, January 2019
15. Trial Balance Special Aid Fund, January 2019
16. Trial Balance Extracurricular Fund, January 2019
17. Cash Flow Report, December 2018
18. Internal Claims Audit Report, January 2019
19. Student Enrollment Report, January 2019

Resolution #183

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves budget transfers, as per the attached documentation:

1. **\$45,905.72 to adjust for bonding expenses related to the 2012 Bond Anticipate Notes.**

Resolution #184

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the board of Education gratefully accepts a donation of \$65 toward the Culinary Program from community veterans.

Resolution #185

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby accepts the Suffolk County Department of Health Services Food Establishment Inspection Summary Reports for the Hampton Bays Middle and High Schools, as per the attached documentation.

Resolution #186

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Operations & Finance, hereby approves the following Change Orders:

1. No. 2, SED No.: 58-09-05-02-0-010-015; in the amount of \$18,879 for Statewide Roofing, Inc., the general construction contract for the High School roofing reconstruction, as per the attached documentation.

Resolution #187

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations hereby authorizes the declaration of the following attached lists, 168 desk top computers, 435 library books and 12 cameras, as “surplus” and directs the Assistant Superintendent for Operations & Finance to dispose of the surplus in accordance with Board of Education policy and procedure.

STUDENT SERVICES - NONE

PERSONNEL

On a motion by Mr. Joslin, seconded by Ms. Capuano the following resolutions #188-#198 were offered in consent agenda format:

5 aye

Resolution #188

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Suzanne Hanson, Teacher Aide, effective June 30, 2019, for purposes of retirement.
2. Dawn Reimer, Teacher, effective June 30, 2019, for purposes of retirement.

Resolution #189

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Erica Hayes, Middle School Teacher
 - a. March 11, 2019 – June 7, 2019, Family Medical Leave Act

- b. June 8, 2019 – June 26, 2019; Child Care Leave, HBTA Article XXIII, D1
- 2. Kaitlyn Marquez, Elementary School Teacher
 - a. January 22, 2019 – March 1, 2019; Child Care Leave, HBTA XXIII, D1
 - b. March 4, 2019 – May 31, 2019; Family Medical Leave Act
- 3. Calogero Ferraro, Maintenance Mechanic IV
 - a. February 12, 2019 – February 11, 2020; CSEA, Article IX, (D)(5).
- 4. Carolyn Calderaro, Teacher Aide
 - a. February 6, 2019-February 28, 2019; Family Medical Leave Act

Resolution #190

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- 1. Dyana Orrega Leave Replacement Teacher
Effective: January 22, 2019- May 31, 2019
Salary: BA Step 1, \$51,891 (pro-rated)
Reason: Kaitlyn Marquez, Maternity Leave

- 2. Diana Vamvakitis Leave Replacement Teacher
Effective: January 28, 2019- June 26, 2019
Salary: BA Step 1, \$51,891 (pro-rated)
Reason: Erica Hayes, Maternity Leave

Resolution #191

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2018/2019 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Eric Ferraro	Substitute, Administrative	\$68.13/hour

Resolution #192

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2018-19 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Keegan Bishop	Art Club	\$750
2. Christie Colwell	ENL/Bilingual Liaison	\$2600 pro-rated
3. Tara Dietz	Educational Evaluator	\$53/hour
4. Scott Garofola	Mentor – Webber	\$985
5. Meaghan Gregor	Childcare Provider	\$20/hour
6. Elizabeth Hewitt	Mentor – D’Abramo	\$985
7. Jennifer Loesch	K-Kids Co-Advisor	\$1607 pro-rated
8. Kathleen McErlean	Team Leader ACC 7/8	\$2670 pro-rated
9. Carla Pensa	Mentor – Manzullo (0.5)	\$492.50

Resolution #193

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. Robert Chituk	Elementary 1-6

Resolution #194

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Carmen Sanango-Urgiliz	School Monitor
Effective:	February 13, 2019
Salary:	Step 1, CSEA \$9073 (pro-rated)
Reason:	New Position, as per Safety Plan (transfer of C.A.)

Resolution #195

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Michel Payton	Sub Teacher Aide	\$13.00/hour
2. Jade Maldonado	Sub Teacher Aide	\$13.00/hour
3. Alex Reimer	Sub Teacher Aide	\$13.00/hour
4. Annalise Romagnoli	Sub Teacher Aide	\$13.00/hour

Resolution #196

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby rescinds Resolution #146, Tamayo Resignation, 2018-19.

Resolution #197

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the movement of Angela Tapia, Office Assistant Spanish Speaking, effective February 8, 2019, to Step 3, \$34,151 (pro-rated), per the Professionally Negotiated Agreement with the CSEA, Article XVII(A)(2).

Resolution #198

RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby corrects the following resolution to now read:

1. Resolution #78.24, 78.26, 78.30, MS Math Sixth Class Assignment, 1.0, \$7,000.

BOARD OF EDUCATION

On a motion by Ms. Culhane, seconded by Mr. Joslin, the following resolution was offered:

Resolution #199

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the calendar as presented for the 2019-2020 school year and directs the Superintendent of Schools to distribute the calendar publicly.

5 aye

Old Business - None

New Business – None

PUBLIC COMMENT - NONE

On a motion by Mr. Joslin, seconded by Ms. Culhane the Board entered executive session to discuss the employment of a particular person.

The Business meeting resumed at 6:42 PM.

ADJOURNMENT

On a motion by Ms. Culhane seconded by Ms. Scully the Business meeting adjourned at 6:43 PM.

5 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**