

Minutes of the October 21, 2008 BOE Business Mtg
HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE:	October 21, 2008	KIND OF MEETING: Business
LOCATION:	Hampton Middle School	PRESIDING OFFICER: President
MEMBERS PRESENT:	Doug Oakland, George Leeman, Lisa Fotopoulos (part-time), Chris Garvey, Marie Mulcahy	
MEMBERS ABSENT:	none	
OTHERS PRESENT:	Joanne Loewenthal, Larry Luce, Anna Marie Rojas	
Resolution #97	Approval of Order of Agenda	
Resolution #98	Approval of Minutes	
Resolution #99	Approval of Tax Levy	
Resolution #100	Change Orders – Elementary School Parking Lot	
Resolution #101	Approval of Contract (CTL Group, Sag Harbor SD)	
Resolution #102	Approval of Drawing: Skidmore Parking Lot	
Resolution #103	Approval of Financial Reports	
Resolution #104	Approval of CSE/CPSE Recommendations	
Resolution #105	Resignations (Carey)	
Resolution #106	Leaves of Absence (Schmidt, Manzella)	
Resolution #107	Teacher Leave Replacement Appointment (Hayes)	
Resolution #108	Teaching Appointment (Bishop)	
Resolution #109	Approval of Additional Teaching Assignment (Bross)	
Resolution #110	Non-Aligned Appointment (Mielenhausen)	
Resolution #111	Modification of Prior Appointment (DuBois)	
Resolution #112	CSEA Appointments (Koehler, Krogman, Morabito, Nygard, Nygard)	
Resolution #113	Appointment of Coaches	
Resolution #114	Co-Curricular Appointments	

Resolution #115

Co-Curricular Appointments-Enrichment Program

Resolution #116

Approval of Substitute Teachers

Resolution #117

Approval of Substitutes for Support Positions

Resolution #118

Approval of Purchase of Library Books

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: October 21, 2008 **KIND OF MEETING:** Business
LOCATION: Hampton Bays Middle School **PRESIDING OFFICER:** President
MEMBERS PRESENT: Doug Oakland, George Leeman, Lisa Fotopoulos (Part-time-left at 8:15 pm), Chris Garvey, Marie Mulcahy
MEMBERS ABSENT: None
OTHERS PRESENT: Joanne Loewenthal, Larry Luce, Anna Marie Rojas

Mr. Oakland called the meeting to order at 5:00 PM.

On a motion by Mr. Leeman, seconded by Ms. Mulcahy, the meeting adjourned to Executive Session to discuss legal personnel issues, construction contracts and matters related to employment of particular persons.

On a motion by Ms. Mulcahy, seconded by Mr. Leeman, the Board adjourned the Executive Session at 6:50 PM.

On a motion by Mr. Leeman, seconded by Ms. Mulcahy, the Board reconvened to the Business meeting at 7:04PM.

Resolution #97

On a motion by Ms. Mulchay, seconded by Mr. Garvey, the following resolution was offered:

BE IT RESOLVED that the Board of Education approves the order of agenda.

5 aye

CLERK'S REPORT

Resolution #98

On a motion by Ms. Fotopoulos, seconded by Mr. Leeman, the following resolution was offered:

BE IT RESOLVED that the Board of Education accepts the Minutes of the Business meeting held Tuesday, September 16, 2008

5 aye

STUDENT RECOGNITIONS

- Student of the Month
 - Elementary School – Paola Rodriguez – grade 4
 - Middle School – Gabriella LoBue – grade 5
 - High School – Alier Piedrahita – grade 9

- **Chris Richardt, High School Principal announced that Caitlin Sullivan received a commendation from the National Merit Scholarship Program.**
- **Presentation of Poetry Book to 4 High School Students:**
 - Estefania Aguirre
 - Reyna Cruz
 - Juan Delgado
 - Greta Shatayte

Presentation of Donation from Abraxas – On behalf of Abraxes, Kathleen Colihan donated money to buy books for the new middle school library.

PRESENTATIONS

- **Director's Report – Denise Lindsay (presentation attached)**
- **Physical Education Curriculum Report – Drew Walker (presentation attached)**
- **Building and Grounds Update – Tom McElrath (presentation attached)**
- **Technology Update – Tom McElrath (presentation attached)**

Ms. Fotopoulos left the meeting at 8:15 PM.

BUSINESS & FINANCE

- **Business Administrator's Report – Larry Luce discussed the following items:**
 1. **Annual External Audit**
 2. **Internal Audit Report**
 3. **Consolidated Purchasing**
 4. **403b Plan Document Development**
 5. **Budget Development**
 6. **State Reports**

On a motion by Ms. Mulcahy, seconded by George Leeman, the following resolutions # 99-#117 were offered with Mr. Garvey abstaining from resolution #116.

4 aye

Resolution #99

RESOLVED that the Board of Education sets the school tax levy for 2008/09, including STAR, at \$35,730,168;

BE IT ALSO RESOLVED that the Board of Education authorizes a total tax levy of \$1,529,736, including \$195,000 for prior approved capital expansion and the contract approved with the Trustees of the Hampton Bays Public Library.

Resolution #100

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following change order and authorizes the Board President to sign such order:

- 1) **Change Order #1 Guillo Contracting Corp, \$8,224.00, per attached documents**
- 2) **Change Order #2 Guillo Contracting Corp. \$19,590.00, per attached documents**

Resolution #101

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the 2008/09 school year:

- 1) CTL Group, MS Flooring Consultant, proposal attached
- 2) Health Services Contract from Sag Harbor School District for 1 student for the 2007/2008 school year.

Resolution #102

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the attached construction drawing for the Skidmore Parking Lot.

Resolution #103

BE IT RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following financial reports:

- Budget Transfers
- Appropriation Status Report for September 2008
- Warrant Reports for September 2008
- Cash Disbursement Reports for September 2008
- Internal Claims Auditor Report
- Student Accounts Report

Resolution #104

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the recommendations of the Committee on Special Education and the Committee for Preschool Special Education for the following students:
CSE Recommendations

<u>Discussed</u>	<u>Student ID#</u>
08/08/2008	040830000, 042640007, 040080001, 000009198, 000007095
09/24/2008	051870012, 041830013
10/01/2008	041050001, 000014035, 000013006, 000013053, 063380075, 032030012

CPSE Recommendations

<u>Discussed</u>	<u>Student ID#</u>
8/12/2008	081090004, 081980001, 000000P511, 073470023, 0734800007, 081610000, 080990000, 073480001, 00000P608
10/2/2008	080150001, 073480004, 081090004

Resolution #105

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

- 1) Kevin Carey Teacher Aide effective September 1, 2008

Resolution #106

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individuals:

- 1) Maria Schmidt
Position: Clerk Typist Special Education Dept.

Effective: September 15, 2008 - September 14, 2009
Reason: To assume Sr. Clerk Typist position – Registration/Residency vacated Anna Rojas

2) Vincent Manzella

Position: Guard/Custodian (High School)
Effective: July 1, 2008 – August 31, 2009
Reason: Personal

Resolution #107

RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following teacher leave replacement appointment as per the HBTA contract:

1) Moira Hayes

Position: Special Education Teacher MS
Effective: September 1, 2008 – June 30, 2009
Salary: \$44,631
Reason: To assume Special Education Teacher position vacated by Jim Waring

Resolution #108

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following teaching appointment as per the HBTA contract:

1) Meghan Bishop

Position: Librarian
Salary: MA Step 1 (\$53,555) pro-rated
Effective: November 1, 2008
Reason: New Position at Middle School

Resolution #109

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following High School 6TH Class Teaching Assignments:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Jill Bross	Special Education	\$6750

Resolution #110

RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following non-aligned appointments:

1) Kristin Mielenhausen

Position: School Nurse Practitioner (Elementary School)
Effective date: September 2, 2008
Salary: \$25,000
Reason: New Position 2008-2009 Budget

Resolution #111

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, modifies the teaching appointment as follows:

1) Tabatha DuBois

Position: In School Suspension Supervisor
Effective date: September 8, 2008 – June 30, 2009
Salary: \$24,829
Reason: Position vacated by Michael Capasso

Resolution #112

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the provisional appointments of the following individuals under the CSEA contract:

1).Elizabeth Koehler

Position: Cafeteria Monitor (Elementary School)
Effective date: September 15, 2008
Salary: Step 1 (\$7,989)
Reason: Position vacated by Joan Evans

2) Gary Krogman

Position: School Communication Technician
Effective date: September 15, 2008
Salary: Step 3 (\$52,563)
Reason: New Position

3) Leah Morabito

Position: Clerk Typist (Elementary School)
Effective date: August 28, 2008
Salary: Step 3 (\$29, 729)
Reason: Position vacated by Maria DelPrete

4) Eric Nygard

Position: Teacher Aide 6.5 hrs (High School)
Effective date: October 14, 2008
Salary: Step 1 (\$16,670)
Reason: Position vacated by Kevin Carey

5) Larry Nygard

Position: Custodian
Effective Date: October 22, 2008
Salary: Step 1 (\$35,931)
Reason: New Position

Resolution #113

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2008/09 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Level</u>
1. Pat McGunnigle	JV Girls Basketball	A2-III	\$5,975
2. Tabitha DuBois	V Girls Asst. Track	B2-I	\$3,556
3. Dan Lennon	Head V Boys Track	B1-III	\$6,897
4. Katie Miedema	V Basketball Cheerleading	C1-I	\$3,792
5. Trisha Nunez	Asst. V Girls Track	B2-I	\$3,556
6. Dennis Case	MS Softball (8)	C3-II	\$3,584

Resolution # 114

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2008/09 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. P. Lopez	Martial Arts	\$2,274
2. F. Mancuso	Specials Coordinator K-4	\$1,000
3. A. Brigham/R. Iannelli	Science Club	\$1,137 ea.
4. J. Abbondanza	Mentor/ K. Mielenhausen	\$887
5. Frank Mancuso	CPR Instructor	\$307 per class
6. Tim Tenaglia	CPR Instructor	\$307 per class
7. Joanne Abatangelo	Homework Club	\$1,749
8. Rick Solano	Afternoon Athletic Super.	\$19
9. Jeanne Polan	Afternoon Athletic Super.	\$19
10. Rich Joslin	Team Leader-Grade 6b	\$1,500
11. Kathleen Colihan	Team Leader-Grade 7/8	\$1,500
12. Kerri Ottati	.5 Mentor for Jamie Maas	\$443.50
13. Jim Waring	.5 Mentor for Jamie Maas	\$443.50
14. Debra Liso	Mentor/Jean-Marie Moir	\$887
15. Marianne Pendelbury	Mentor/Meghan Bishop	\$887
16. Kathleen Ambrose	Mentor/Deanna Devon	\$887
17. Toni Dossiano	Mentor/Amanda Heenan	\$887
18. Pam Renna	Mentor/Moira Hayes	\$887

Resolution #115

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Co-Curricular After School Enrichment Teacher Appointments for the 2008/09 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. A .Smith	Introduction to Acting	\$47.03/hour
2. L. Cacace	Making Books	\$47.03/hour
3. D. Blaustein	Sports K-1	\$47.03/hour
4. J. Moran	Nutrition and Exercise	\$47.03/hour
5. T. Carey	Dance Revolution	\$47.03/hour
6. L. Marte	Bilingual Literacy Awareness	\$47.03/hour
7. D. McDowell	Arts and Crafts	\$47.03/hour
8. E. Thorne	Sports K-1	\$47.03/hour

Resolution #116

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$96.00 for Certified Teachers and \$86.00 for Non Certified Teachers for the 2008-2009 school year:

<u>Name</u>	<u>Position</u>
1. Daniel Garvey	Non Certified
2. Carla Pensa	Pre K- 6/Special Ed.
3. Jacqueline Hughes	Registered Nurse

Resolution #117

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2008/09 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Daniel Hartman	PT Security Guard	\$17.27/hour
2. Rosemary Bruno	Substitute Teacher Aide	\$12.86/hour

SUPERINTENDENT'S REPORT

- Joanne discussed efficiency grants and shared services with Southampton Town
- Joanne discussed the Adult Education Program
- Board Policy
- Joanne discussed Homecoming

BOARD OF EDUCATION

Resolution #118

On a motion by Mr. Leeman, seconded by Ms. Mulcahy, the following resolution was offered:

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, Business Administrator, approves \$20,000 from the general fund be used to purchase library books for the middle school library.

4 aye

PUBLIC COMMENT

- Kelly McNulty

ADJOURNMENT

On a motion by Mr. Garvey, seconded by Ms. Mulcahy, the Business meeting adjourned at 9:47 PM.

Respectfully submitted,

Anna Marie Rojas
District Clerk