

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: November 18, 2008 **KIND OF MEETING:** Business

LOCATION: Hampton High School Library **PRESIDING OFFICER:** President

MEMBERS PRESENT: Doug Oakland, George Leeman, Chris Garvey

MEMBERS ABSENT: Lisa Fotopoulos, Marie Mulcahy

OTHERS PRESENT: Joanne Loewenthal, Larry Luce, Anna Marie Rojas

Resolution #119 Approval of Order of Agenda

Resolution #120 Approval of Minutes

Resolution #121 Acceptance of Audit Committee Report

Resolution #122 Change Orders – Interior & Running Track Reconstruction at High School

Resolution #123 Approval of Bid (Level Landscaping Skidmore Parking Lot)

Resolution #124 Approval of Contracts (Mesiano, Center Moriches USFD, Remsenburg-Speonk UFSD)

Resolution #125 Approval of Budget Transfers

Resolution #126 Financial Reports

Resolution #127 Donations (MS Library, MS Fence, Repairs)

Resolution #128 Approval of CSE Recommendations

Resolution #129 CSEA Leave Replacement Appointment (McLaughlin, Gilroy, Bozuhoski)

Resolution #130 CSEA Appointments (Hernandez)

Resolution #131 Resignation of Co-Curricular Position (Gostic)

Resolution #132 Co-Curricular Appointments

Resolution #133 Approval of Substitute Teachers

Resolution #134 Approval of Substitutes for Support Positions

Resolution #135 Elimination of CSEA Position (Office Application Specialist)

Resolution #136

Co-Creation of CSEA Position (Senior Account Clerk)

Resolution #137

Section 75 Authorization

Minutes of the November 18, 2008 BOE Bus Mtg
HAMPTON BAYS UNION FREE SCHOOL DISTRICT

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Mr. Oakland called the meeting to order at 5:00 PM.

On a motion by Mr. Leeman, seconded by Mr. Garvey, the meeting adjourned to Executive Session to discuss legal personnel issues, construction contracts and matters related to employment of particular persons.

On a motion by Mr. Garvey, seconded by Mr. Leeman, the Board adjourned the Executive Session at 6:45 PM.

On a motion by Mr. Leeman, seconded by Mr. Garvey, the Board reconvened to the Business meeting at 7:05 PM.

Resolution #119

On a motion by Mr. Garvey, seconded by Mr. Leeman, the following resolution was offered:

BE IT RESOLVED that the Board of Education approves the order of agenda.

3 aye

CLERK'S REPORT

Resolution #120

On a motion by Mr. Leeman, seconded by Mr. Garvey, the following resolution was offered:

BE IT RESOLVED that the Board of Education accepts the Minutes of the Business meeting held Tuesday, October 21, 2008.

3 aye

STUDENT RECOGNITION

- **Student of the Month**
 - *Elementary School – Lilly Griffin – Grade 3*
 - *Middle School- Alyssa Ortiz – Grade 6*
 - *High School- Alexandra Giannone – Grade 9*

PRESENTATIONS

- **Donation from Mrs. Moran's Third Grade Reading Class of 07-08 to Mr. Jeff Catena, Head Custodian, at the Elementary School to purchase a recycle bin for the Elementary School. The following students presented a check for \$227.30:**

**Raven Stephens
Collin Laureano
Michael Del Rey
Josh Aube
Nicholas Kolb**

**McCaila Grismer
Kaylee Catena
Rachel Moscato
John Nolan**

- **Presentation by Denise Lindsay, Director of Curriculum and Instruction about the LEAF Grant (attached)**
- **Presentation of Centennial Journal – Dennis Sullivan, Project Director-Dennis presented the Journals to the Board of Education members. He briefly spoke about the process and identified the committee members as: Brenda Sinclair Berntson, Sharon Smith McGann, Janet Lach Signorelli, Judi Lack Veeck, J. Stephen Bona and Valerie B. Scott.**
- **Presentation by Lars Clemensen, Principal (attached)**

BUSINESS & FINANCE

- **Presentation by Business Administrator, Larry Luce (attached)**

On a motion by Mr. Garvey, seconded by Mr. Leeman, the following resolutions #121 -#137 were offered:

3 aye

Resolution #121

RESOLVED, upon the recommendation of Larry Luce, Business Administrator, that the Board of Education, as Audit Committee, accepts the 2007/08 school district audit prepared by Coughlin, Foundotos, Cullen & Danowski.

Resolution #122

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following change order and authorizes the Board President to sign such order:

- 1) Change Order No. 1 in the amount of \$19,880, per attached documents**

Resolution #123

RESOLVED, that the Board of Education, upon the recommendation of the Larry Luce, awards the bid for the proposed Skidmore parking area to Level Landscaping, Inc., at \$39,890.00 as the lowest responsible bidder, for the Base Bid (gravel parking lot), Add Alternate 1 (fencing) and Add Alternate 2(additional irrigation).

Resolution #124

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the 2008/09 school year:

- 1) Jennifer Mesiano, \$5,000 Project Evaluator for Readiness and Emergency Management for Schools Grant.
- 2) Center Moriches UFSD for instructional services for 2 students per attached documents.
- 3) Remsenburg-Speonk UFSD for instructional services for 1 student for the 2007-2008 school year per attached documents.

Resolution #125

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the attached budget transfer:

- 1) \$81,012 to personnel
- 2) \$32,545 for Employee Retirement System

Resolution #126

It is recommended by Larry Luce, School Business Administrator, that the following reports be approved by the Board of Education:

- 1) Appropriation Status Report for October 2008
- 2) Warrant Reports for October 2008
- 3) Cash Disbursement Reports for October 2008
- 4) Treasurer's Monthly Report – August 2008
- 5) Internal Claims Audit Report – October 2008

Resolution #127

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education gratefully accepts the following donations for the Middle School library:

- 1) \$2,500 from the Hampton Bays High School PTA
- 2) \$200 from the McGovern Family in Memory of Pamela Krantz
- 3) \$90 from the Class of 2012
- 4) \$150 from the Hampton Bays District Office Employees in Memory of Kay Smith
- 5) \$600 from HS Literary Magazine, Abraxas
- 6) \$1,500 from the Hampton Bays Teacher's Association

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education gratefully accepts the following donation:

- 1) The Middle School fence and installation from the Peconic Bay Fence Co, and Mr. Joe Smeraldi.
- 2) Village Auto Body, Jim Dubrowsky for repair to the school truck.

STUDENT SERVICES

Resolution #128

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the recommendations of the Committee on Special Education and the Committee for Preschool Special Education for the following students:

CSE Recommendations

<u>Discussed</u>	<u>Student ID#</u>
10/03/2008	000009156, 080910002, 051940008, 073470023, 073030001, 072360007, 071280010, 061870014, 082250000, 041880021, 042510003, 072840001, 063340000
10/08/2008	070890002, 070920016, 051930005, 051880013, 061800013
10/08/2008	000010012
10/23/2008	080630000, 082480003, 000008141, 000009122, 000010016, 072500001, 060170000

PERSONNEL

Resolution #129

RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments as per the CSEA contract:

1) Jim McLaughlin

Position: Security Guard (Middle School)
Effective: September 1, 2008 – June 30, 2009
Salary: Step 1 (\$35,931) pro-rated
Reason: Leave replacement for Vincent Manzella

2) Joseph Gilroy

Position: Security Guard (High School)
Effective: September 1, 2008 – June 30, 2009
Salary: Step 1 (\$35,931) pro-rated
Reason: Leave replacement for Thomas Carter

3) Dawn Bozuhoski

Position: Teacher's Aide
Effective: September 3, 2008 – June 30, 2009
Salary: Step 1 (\$16,670)
Reason: Vacancy created by transfer of Christine Pandolfo

Resolution #130

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the provisional appointments of the following individuals under the CSEA contract:

1) Michelle Hernandez

Position: Custodian (High School)
Effective: November 19, 2008
Salary: Step 1 (\$35,931) pro-rated
Reason: Position vacated by transfer of Joanne Schmitt to the Elementary School custodial team

Resolution #131

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of Rich Gostic as Intramural Golf instructor for the 2008-2009 school year.

Resolution #132

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2008/09 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. T. Tenaglia	Intramural Golf	\$1,590
2. E. Price	Key Club	\$1,500
3. T. Little	Chess Club Advisor	\$1,319
4. M. Ferguson	Curriculum Mapping	\$36/hour
5. K. Ottati	Special Ed. Group Training	\$36/hour
6. R. Nydegger	Special Ed. Group Training	\$36/hour
7. J. Abatangelo	Special Ed. Group Training	\$36/hour

Resolution #133

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$96.00 for Certified Teachers and \$86.00 for Non Certified Teachers for the 2008-2009 school year:

<u>Name</u>	<u>Certification</u>
1) Viola Mann	Math

Resolution #134

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2008/09 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1) Larry Levy	Substitute Custodian	\$17.27/hour
2) Julie Lofstad	Substitute Teacher Aide	\$12.86/hour
3) Mary Gorman	Substitute Teacher Aide	\$12.86/hour

Resolution # 135

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the elimination of the following position:

- 1) Office Application Specialist

Resolution #136

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the creation of the following position:

1) Senior Account Clerk

Resolution #137

BE IT RESOLVED, that the Board of Education hereby appoints Margaret Leibowitz as the Hearing Officer pursuant to Section 75 of the New York State Civil Service Law, with respect to Employee No. 141, and authorized the Hearing Officer to hear evidence, make a transcript of proceedings and to issue a written report of her findings of fact and recommendations, including a disciplinary penalty, if any.

BE IT FURTHER RESOLVED, that the Board of Education hereby suspends Employee No. 141, without pay, commencing on October 30, 2008, up to the maximum permitted by the New York Civil Service Law during the months of the employee's paid work year and then with pay during the pendency of these proceedings, if during a time when the employee would otherwise be paid.

SUPERINTENDENT'S REPORT

- Joanne discussed the meeting she attended with the Town of Southampton Council Members regarding the PILOT and CPF Programs
- Joanne discussed the Local Government Efficiency Grant Programs and inter-municipality cooperation regarding such things as school safety and cooperative purchasing
- Joanne discussed her attendance at the Civic Association meeting regarding the Hampton Bays Corridor Moratorium
- Joanne discussed the LEED application for the Middle School

BOARD OF EDUCATION

- The board discussed their meeting with the Southampton Town Council Members
- The board discussed the field trip policy

PUBLIC COMMENT - none

ADJOURNMENT

On a motion by Mr. Garvey, seconded by Mr. Leeman, the Business meeting adjourned at 8:55 PM

3 aye

Respectfully submitted,

**Anna Marie Rojas
District Clerk**