

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** December 16, 2008 **KIND OF MEETING:** Business

**LOCATION:** Hampton High School Library **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Doug Oakland, George Leeman, Chris Garvey, Lisa Fotopoulos (part-time), Marie Mulcahy (part-time)

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Joanne Loewenthal, Larry Luce, Anna Marie Rojas

**Resolution #138** Approval of Order of Agenda

**Resolution #139** Approval of Minutes

**Resolution #140** Acceptance of 403(b) Retirement Plan

**Resolution #141** Approval of OMNI as Administrator of Plan

**Resolution #142** Approval of 403(b) Investment Choice

**Resolution #143** Approval of Mileage Reimbursement Rate

**Resolution #144** Approval of Contracts

**Resolution #145** Approval of Budget Transfers

**Resolution #146** Financial Reports

**Resolution #147** Approval of CSE Recommendations

**Resolution #148** Resignations of CSEA Positions (Rosenberg, Bozuhoski)

**Resolution #149** CSEA Appointments (Young)

**Resolution #150** Conversion of CSEA Position

**Resolution #151** Resignation of Co-Curricular Position (Waring)

**Resolution #152** Co-Curricular Appointments

**Resolution #153** Approval of Substitute Teachers

**Resolution #154** Approval of Substitutes for Support Positions (Johnston, Catena)

*Minutes of the December 16, 2008 BOE Bus Mtg*

**Resolution #155**

**Appointment of Coaches**

**Resolution #156**

**Resolution to Support Efficiency Grant**

**Resolution #157**

**South Shore Purchasing Consortium- Hampton Bays as Lead Agency**

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** December 16, 2008 **KIND OF MEETING:** Business

**LOCATION:** Hampton Bays High School **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Doug Oakland, George Leeman, Chris Garvey, Lisa Fotopoulos (part-time), Marie Mulcahy (part-time)

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Joanne Loewenthal, Larry Luce, Anna Marie Rojas

Mr. Oakland called the meeting to order at 5:00 PM.

On a motion by Mr. Garvey, seconded by Mr. Leeman, the meeting adjourned to Executive Session to discuss legal personnel issues, construction contracts and matters related to employment of particular persons.

On a motion by Ms. Fotopoulos, seconded by Mr. Garvey, the Board adjourned the Executive Session at 6:45 PM.

Ms. Fotopoulos left the meeting.

Ms. Mulcahy was absent for the Executive Session.

On a motion by Mr. Leeman, seconded by Mr. Garvey, the Board reconvened to the Business meeting at 7:05 PM.

**Resolution #138**

On a motion by, Mr. Leeman, seconded by Mr. Garvey, the following resolution was offered:

**BE IT RESOLVED** that the Board of Education approves the order of agenda.

3 aye

**CLERK'S REPORT**

**Resolution #139**

On a motion by Mr. Garvey, seconded by Mr. Leeman, the following resolution was offered:

**BE IT RESOLVED** that the Board of Education accepts the Minutes of the Business meeting held Tuesday, November 18, 2008.

3 aye

**STUDENT RECOGNITION**

- Student of the Month

- Elementary School – Rosy Salazar – Grade 2
- Middle School - Maria Brenes – Grade 7
- High School -Maegan Johnston – Grade 11

#### **PRESENTATIONS**

- Presentation from Kathy Dayton and Debra McDowell and the Hampton Bays Fire Department for “Prevent Home Fires” Poster Contest winners,
- Presentation from Chris Richardt - Suffolk Zone Awards  
Noah Hoshyla  
Justyna Sokol
- Presentation by Denise Lindsay, Director of Curriculum and Instruction (attached)
- Presentation by Chris Richardt, Principal – High School Update (attached)
- Presentation by Dave Oakley of a donation to the School District from the Booster Club from the proceeds of the 5 K run in May.

Ms. Fotopolous arrived at 7:38 PM

Ms Mulcahy arrived at 8:15 PM

#### **BUSINESS & FINANCE**

- Presentation by Business Administrator, Larry Luce
  - Larry discussed the PILOT Program
  - Larry discussed the Middle School progress
  - Larry discussed the 2009/10 budget

On a motion by Mr. Garvey, seconded by Mr. Leeman, the following resolutions #140 -#155 were offered:

5 aye

#### **Resolution #140**

**BE IT RESOLVED** that the Board hereby adopts the District’s Section 403(b) Internal Revenue Code Retirement Basic Plan Document, as amended and restated, effective as of January 1, 2009, as presented to the Board on December 16, 2008.

#### **Resolution #141**

**BE IT RESOLVED** that the Board of Education hereby authorize the OMNI Group, Inc., to serve as the District’s third-party administrator pursuant to the District’s Section 403(b) Internal Revenue Code Retirement Basic Plan document and Adoption Agreement; and **BE IT FURTHER RESOLVED**, that the Business Administrator is hereby authorized to sign or have signed the OMNI Group, Inc. Model Section 403(b) Plan Adoption Agreement dated August 18, 2008.”

**Resolution #142**

**RESOLVED**, that the Board of Education approves the addition of 403b ASP as an investment choice for the Hampton Bays Union Free School District 403(b) Plan pursuant to the approval of OMNI as 403(b) plan administrator.

**Resolution #143**

**RESOLVED**, upon the recommendation of Larry Luce, Business Administrator, that the Board of Education authorizes the decrease of the mileage reimbursement rate at the approved IRS rate to \$ .55 per mile effective January 1, 2009.(prior rate was .585)

**Resolution #144**

**RESOLVED**, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the 2008/09 school year:

1. Big Brothers Big Sisters Affiliation Agreement for 2008-2009 school year.
2. Independent Floor Testing and Inspection not to exceed \$3163.55. (attached)

**Resolution #145**

**RESOLVED**, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the attached budget transfer:

1. \$119,482 for new track
2. \$98,438 for Chase Lease Corp.
3. \$17,500 for Centennial Journal
4. \$32,545 for Employee Retirement System
5. \$34,458 for clerical support

**Resolution #146**

It is recommended by Larry Luce, School Business Administrator, that the following reports be approved by the Board of Education:

- Budget Transfer Report for November 2008
- Appropriation Status Report - November 2008
- Warrant Reports - November 2008
- Cash Disbursement Reports - November 2008
- Treasurer's Monthly Report – October 2008
- Internal Claims Audit Report – November 2008
- Student Activity Report – October 2008
- Appropriation Status Report- Cafeteria – November 2008
- Revenue Budget Status Report – General – November 2008
- Revenue Budget Status Report – Cafeteria – November 2008
- Enrollment Report – November 2008

**STUDENT SERVICES**

**Resolution #147**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the recommendations of the Committee on Special Education and the Committee for Preschool Special Education for the following students:



**Resolution #152**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2008/09 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. J. Arnone	AIS-Math/ELA	\$47.03/hr
2. D. DiMaggio	AIS-ELA	\$47.03/hr
3. M. Ferguson	AIS-ELA	\$47.03/hr
5. J. Martino	AIS-ELA	\$47.03/hr
6. K. Davide	AIS-ELA	\$47.03/hr
7. M. Brown	AIS-ELA	\$47.03/hr
8. L. Cacace	AIS-ELA	\$47.03/hr
9. G. Hennessey	AIS-ELA	\$47.03/hr
10. L. Simmons	AIS-Math/ELA	\$47.03/hr
11. J. Leopard	AIS-Math/ELA	\$47.03/hr
12. K. Algieri	AIS-ELA	\$47.03/hr
13. P. McCormick	AIS-ELA	\$47.03/hr
14. D. Conte	AIS-ELA	\$47.03/hr
15. B. Infantolino	AIS-ELA	\$47.03/hr
16. N. Dentel	AIS-ELA	\$47.03/hr
17. B. Schulte	AIS-ELA	\$47.03/hr
18. P. Renna	AIS-ELA	\$47.03/hr
19. J. Maas	AIS-ELA	\$47.03/hr
20. E. Marcucci	AIS-ELA	\$47.03/hr
21. K. Ottati	AIS-ELA	\$47.03/hr
22. M. Hayes	AIS-ELA	\$47.03/hr
23. J. Mulvey	AIS-ELA	\$47.03/hr
24. K. Colihan	AIS-ELA	\$47.03/hr
25. R. Doroski	AIS-ELA	\$47.03/hr
26. B. Garcia	AIS-ELA	\$47.03/hr
27. J. Waring	Co-Advisor Chess Club	\$659.50 ea
28. P. Renna	Co-Advisor Chess Club	\$659.50 ea
29. R. Armstrong	Mock Trial	\$3,023
30. M. Terry	Asst. Dir. For Technology- Drama	\$817

**Resolution #153**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$96.00 for Certified Teachers and \$86.00 for Non Certified Teachers for the 2008-2009 school year:

<u>Name</u>	<u>Certification</u>
1. Denise Equinda Abrams	Special Education
2. Deanna Calcanes	Art K-12
3. William Collins	Physical Ed. K-12
4. Lisa DeSio	Elementary 1-6
5. Thomas Graf	Special Ed./Elementary
6. Leigh Machado	Special Ed./Elementary
7. Elyse Quirk	ELA 7-12

- |                            |                      |
|----------------------------|----------------------|
| <b>8. Diana Nygard</b>     | <b>Non Certified</b> |
| <b>9. Lindsey Bosch</b>    | <b>Non Certified</b> |
| <b>10. Kara Cheslock</b>   | <b>Non Certified</b> |
| <b>11. Gerard Cortese</b>  | <b>Non Certified</b> |
| <b>12. Leigh Cunniff</b>   | <b>Non Certified</b> |
| <b>13. Kristin Delumen</b> | <b>Non Certified</b> |
| <b>14. James Jondreau</b>  | <b>Non Certified</b> |

**Resolution # 154**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2008/09 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Lynne Johnston	Substitute Custodian	\$17.27/hour
2. Kathryn Catena	Substitute Teacher Aide	\$12.86/hour

**Resolution #155**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2008/2009 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. John Paga	JV Boys Basketball A2-III	\$5,975
		(correction of previous stipend approved)
2. Daniel Garvey	Assist. Coach Varsity Wrestling	Volunteer
3. Ryan Hernandez	Assist. Coach Varsity Basketball	Volunteer
4. John Maloney	JV Softball	Volunteer

**SUPERINTENDENT’S REPORT**

- Joanne discussed the PILOT program
- Joanne discussed the Board of Education members attending Southampton Town Board meeting in support of Hampton Bays
- Joanne discussed shared services including health, transportation and purchasing
- Joanne discussed the planning grants
- Joanne discussed that Academic Intervention Services will be starting at the Middle School

**BOARD OF EDUCATION**

**Resolution #156**

**On a motion by Ms. Fotopoulos, seconded by Ms. Mulcahy, the following resolution was offered:**

**WHEREAS**, the Hampton Bays Board of Education believes that expanded availability of shared services and the functional consolidation of certain school district operations will result in greater efficiency and cost-effectiveness; and

**WHEREAS**, the Suffolk County School Superintendents Association, the Nassau-Suffolk School Boards Association, Suffolk County Government, Eastern Suffolk BOCES, and



**Western Suffolk BOCES have engaged in discussions regarding the expansion of shared services and functional consolidation amongst Suffolk County school districts; and WHEREAS, the state has made Local Government Efficiency Grants available to school districts to promote the expansion of shared services; and WHEREAS, three grant applications are being submitted to solicit funding for the study and establishment of cost-effective shared services to be introduced by Suffolk County school districts; and WHEREAS, the areas to be studied with the grant funding include the expansion of regional non-public school transportation services (Lead Educational Agencies: Connetquot UFSD; Eastern Suffolk BOCES; Western Suffolk BOCES), the establishment of a countywide school employee health insurance plan (Lead Educational Agencies: Lindenhurst UFSD; Eastern Suffolk BOCES; Western Suffolk BOCES), and the introduction of a shared school purchasing office which will serve as a pilot (Lead Educational Agency: Hampton Bays UFSD); and WHEREAS, all three of these areas to be studied offer potential savings for all school districts in Suffolk County; THEREFORE, BE IT RESOLVED, that the Hampton Bays Board of Education supports the application of the Connetquot UFSD, Lindenhurst UFSD, and Hampton Bays UFSD for funding for the New York State Local Government Efficiency Grant Program in order to assure that new cost-effective services options are available to Suffolk County school districts**

**5 aye**

**Resolution #157**

**On a motion by Ms. Fotopoulos, seconded by Ms. Mulcahy, the following resolution was offered:**

**WHEREAS, school districts, the Board of Cooperative Educational Services and municipalities on the south shore, east end of Long Island (list attached), have determined it to be in the best interests of all districts/municipalities to combine efforts to apply for a Local Government Efficiency grant; and WHEREAS, said entities have entered into an intermunicipal agreement detailing the shared products and services to be obtained; and WHEREAS, said entities desire to participate in obtaining a Local Government Efficiency grant for the purposes of hiring a joint purchasing agent to coordinate procurement of the shared goods and services. NOW, BE IT RESOLVED, that the Board of Education of the Hampton Bays Union Free School District hereby approves submission of a Local Government Efficiency grant application and designates the Hampton Bays Union Free School District as lead applicant in the grant process; and BE IT FURTHER RESOLVED that Joanne Loewenthal, Superintendent of Hampton Bays UFSD, is hereby designated as the lead applicant contact person; and BE IT FURTHER RESOLVED that the lead applicant contact person Superintendent Loewenthal or his/her designee is hereby authorized to submit a grant application to the Local Government Efficiency grant program for the 2008-2009 program year; and BE IT FURTHER RESOLVED that Superintendent Loewenthal or his/her designee is hereby authorized to execute all financial and/or administrative processes relating to the grant program; and**

*Subject to Board Approval*

*Minutes of the December 16, 2008 BOE Bus Mtg*

**BE IT FURTHER RESOLVED** that Superintendent Loewenthal, as lead applicant contact person is hereby authorized to apply for a maximum grant of \$480,000; and **BE IT FURTHER RESOLVED** that the Hampton Bays Union Free School District is hereby authorized to contribute 10% of the total grant amount awarded as local share matching funds.

**Dated: December 16, 2008**

**TALLY SHEET**

The attached resolution was affirmed by the following Board members.

- Doug Oakland, President
- George Leeman, Vice-President
- Marie Mulcahy, Trustee
- Lisa Fotopoulos, Trustee
- Christopher Garvey, Trustee

The following Board members voted against the resolution.

\_\_\_\_\_

\_\_\_\_\_ [None]

\_\_\_\_\_

The following Board members were absent.

\_\_\_\_\_

\_\_\_\_\_ [None]

**Dated: December 16, 2008**

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**Anna Marie Rojas**  
DISTRICT CLERK

**SOUTH SHORE PURCHASING CONSORTIUM INITIATIVE**  
of  
**LONG ISLAND EAST END SCHOOL DISTRICTS & MUNICIPALITIES**

**B) EFFICIENCY IMPLEMENTATION GRANT for \$480,000**  
**10% LOCAL CASH MATCH OF APPROVED PROJECT COST REQUIRED (\$48,000)**

1. Hampton Bays UFSD
2. Amagansett UFSD
3. Bridgehampton UFSD

- 4. East Quogue UFSD**
- 5. Eastern Suffolk Board of Cooperative Educational Services**
- 6. Eastport/South Manor CSD**
- 7. Montauk Common SD**
- 8. Remsenburg-Speonk UFSD**
- 9. Sag Harbor UFSD**
- 10. Shelter Island UFSD**
- 11. Southampton UFSD**
- 12. Springs UFSD**
- 13. Tuckahoe Common SD**
- 14. Westhampton Beach UFSD**
- 15. Town of East Hampton**
- 16. Town of Southampton**
- 17. Village of Sag Harbor**

**Ms. Mulcahy discussed a meeting that she attended with Senator LaValle and discussed schools working together.**

**Mr. Oakland discussed the Liaison Meeting that was held recently regarding buildings and grounds.**

**Mr. Leeman discussed the Liaison Meeting that was held recently regarding technology.**

**Mr. Garvey discussed the foundation formula for state aid.**

**PUBLIC COMMENT – Adam Ortiz**

**ADJOURNMENT**

**On a motion by Mr. Garvey, seconded by Mr. Leeman, the Business meeting adjourned at 8:35 PM**

**5 aye**

**Respectfully submitted,**

**Anna Marie Rojas  
District Clerk**