

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** July 5, 2011 **KIND OF MEETING:** Business  
**LOCATION:** HS Room 9 **PRESIDING OFFICER:** President  
**MEMBERS PRESENT:** Doug Oakland, Chris Garvey, Warren Booth, Richard Joslin,  
Dot Capuano  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas  
**CALL TO ORDER:** 7:00 PM  
**BEGIN BUSINESS MEETING:** 7:13 PM  
**ADJOURNMENT:** 7:20 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
<b>Resolution #11</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #12</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #13</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #14</b>	<b>Financial Reports</b>	<b>Passed</b>
<b>Resolution #15</b>	<b>Acceptance of Donation (Stop and Shop)</b>	<b>Passed</b>
<b>Resolution #16</b>	<b>Schedules of Salaries for Non-Aligned</b>	<b>Passed</b>
<b>Resolution #17</b>	<b>Leaves of Absence (Bishop, Wheeler)</b>	<b>Passed</b>
<b>Resolution #18</b>	<b>Appointments to the Summer School Academy</b>	<b>Passed</b>
<b>Resolution #19</b>	<b>Correction of Previous Resolution</b>	<b>Passed</b>
<b>Resolution #20</b>	<b>Approval of Library Vote Workers</b>	<b>Passed</b>

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Dot Capuano  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

Mr. Oakland called the business meeting to order at 7:13 PM.

On a motion by Mr. Garvey, seconded by Mr. Booth the following resolution was offered:

**Resolution #11**

**BE IT RESOLVED, that the Board of Education approves the order of the agenda.**

5 aye

**CLERK'S REPORT**

**Resolution #12**

**BE IT RESOLVED that the Board of Education accepts the Minutes of the Business Meeting held Tuesday, June 2, 2011, the Business Meeting held Tuesday, June 7, 2011 and the Special Meeting held Thursday, June 23, 2011.**

5 aye

**PUBLIC COMMENT – none**

**BUSINESS AND FINANCE**

On a motion by Mr. Garvey seconded by Mr. Booth, the following resolutions #13 - #19 were offered in a consent agenda format:

5 aye

**Resolution #13**

**RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:**

1. Center Moriches UFSD for Special Education Services, as per the attached documentation.
2. BBS Architects & Engineers, P.C. for miscellaneous Capital Projects, as per the attached documentation.
3. Retainer Agreement with Shaw, Perelson, May & Lambert, for July 1, 2011-June30, 2012, as per the attached documentation.

4. Maran Corporate Risk Associates for Liability, Property and Various Supplemental Insurances for the 2011-2012 school year, as per the attached documentation.
5. EDGE Document Solutions, LLC, for the 2011-2012 school years, as per the attached documentation.
6. Reliance Communication, Inc. to provide online communications for the 2011-2012 school year, as per the attached documentation.
7. East End Kids Therapy, Inc, for consultant services for school age children for September 1, 2011 through August 31, 2012, as per the attached documentation.
8. IDEA Flow-Through Funds 2011-2012 School year 611/619 Funding, as per the attached documentation.
9. Susan Merims, Proposal to Provide Food Service Consulting Services, for the 2011-2012 school year, as per the attached documentation.
10. Southampton Union Free School District for Health and Welfare Services to begin September 13, 2010-June 24, 2011, as per the attached documentation.
11. Alternatives For Children, for 611/619 Sedcar Flow Through Funds for 2011-2012 school year, as per the attached documentation.
12. Suffolk County Department of Health, Flow-Through Funding Agreement for 2011-12 school year, as per the attached documentation.
13. R.S. Abrams & Co., LLP, to provide Internal Audit Services for the fiscal year ending June 30, 2012, as per the attached documentation.

**Resolution #14**

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- Budget Transfer Report – June 2011
- Appropriation Status Report – June 2011
- Warrant Reports – June 2011
- Cash Disbursements – June 2011
- Treasurer’s Monthly Report –May 2011
- Student Activity Account Report – April 2011
- Revenue Budget Status Report – General –2011
- Revenue Budget Status Report – Cafeteria –2011
- Appropriation Status Report- Cafeteria –2011
- Internal Claims Audit Report – June 2011
- Student Enrollment Report – June 2011

**Resolution #15**

**RESOLVED**, that the Board of Education gratefully accepts a donation in the amount of \$65.89 from Stop and Shop from its A+ School Rewards Program, as per the attached documentation.

**Resolution #16**

**RESOLVED**, that the Board of Education accepts the schedule of salaries for non-aligned employees, as per the attached documentation.

**PERSONNEL**

**Resolution #17**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves leaves of absence for the following individuals:

**1. Janine Bishop**

**Position: Middle School Teacher**  
**Effective: September 6, 2011- March 19, 2012**  
**Reason: FMLA**

**2. Sharon Wheeler**

**Position: Teacher Aide**  
**Effective: September 6, 2011- June 30, 2012**  
**Reason: Pursue Teaching Position**

**Resolution #18**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for the Summer School program for 2011-2012 school year as per the HBTA and CSEA contracts:

- |                              |                           |
|------------------------------|---------------------------|
| <b>1. Jeanne Polan</b>       | <b>Substitute teacher</b> |
| <b>2. Maria Strada</b>       | <b>Substitute teacher</b> |
| <b>3. Heather Fitzgerald</b> | <b>Substitute aide</b>    |
| <b>4. Meaghan Douglas</b>    | <b>Substitute aide</b>    |
| <b>5. Anita Milano</b>       | <b>Substitute aide</b>    |
| <b>6. Diane Bruns</b>        | <b>Substitute aide</b>    |
| <b>7. Sharon Terry</b>       | <b>Substitute aide</b>    |

**Resolution #19**

**RESOLVED**, that the Board of Education, hereby corrects Resolution #175, in the 2010-2011 school year, to reflect a change in stipend from \$4,311 to \$3,680 for previously appointed coaches.

**SUPERINTENDENT'S REPORT**

Lars Clemensen spoke about the following:

- Graduation 2011
- Hosting Summer School for our children as well as Sag Harbor
- Cleaning/Improvements at the Buildings
- August BOE Meeting moved to August 16, 2011

**BOARD OF EDUCATION**

On a motion by Mr. Garvey, seconded by Mr. Booth the following resolution was offered:

**Resolution #20**

**BE IT RESOLVED**, that the Board of Education approves the attached list of workers for the Hampton Bays Public Library Operating Budget Vote to be held on Tuesday, August 9, 2011, from 10AM-9PM in the Upstairs Meeting Room of the Library located at 52 Ponquogue Avenue, Hampton Bays. (Appendix 1).

5 aye

**PUBLIC COMMENT - None**

**ADJOURNMENT**

**On a motion by Mr. Booth seconded by Mr. Joslin, the Business meeting adjourned at 7:20 PM.**

5aye

**Respectfully submitted,**

**Anna Marie Rojas  
District Clerk**