

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** January 19, 2010 **KIND OF MEETING:** Business

**LOCATION:** HS Library **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Doug Oakland, George Leeman (part time), Warren Booth  
Marie Mulcahy, Chris Garvey

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** Joanne Loewenthal, Larry Luce, Anna Marie Rojas

**CALL TO ORDER:** 5:30 PM  
**EXECUTIVE SESSION:** 5:31 PM  
**RESUME PUBLIC MEETING:** 7:08 PM  
**ADJOURNMENT:** 8:17 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #156	Approval of Order of Agenda	Passed
Resolution #157	Approval of Minutes	Passed
Resolution#158	Approval of Contracts	Passed
Resolution #159	Budget Transfers	Passed
Resolution #160	Financial Reports	Passed
Resolution #161	Acceptance of Donations	Passed
Resolution #162	Approval of CSE/CPSE Recommendations	Passed
Resolution #163	Leaves of Absence (Cavanaugh)	Passed
Resolution #164	Non-aligned Appointment (Hill)	Passed
Resolution #165	Approval of Additional Teaching Assignments	Passed
Resolution #166	Appointment of Coaches	Passed
Resolution #167	Resignation of Co-Curricular Appointment (Mazur)	Passed
Resolution #168	Co-Curricular Appointments	Passed
Resolution #169	Correction of Resolution	Passed

Minutes of the January 19, 2010 BOE Business Mtg

<b>Resolution #170</b>	<b>Approval of Substitute Teachers</b>	<b>Passed</b>
<b>Resolution #171</b>	<b>CSEA Appointments</b>	<b>Passed</b>
<b>Resolution #172</b>	<b>Approval of Substitutes for Support Positions</b>	<b>Passed</b>
<b>Resolution #173</b>	<b>Approval of Student Work Study Participants</b>	<b>Passed</b>
<b>Resolution #174</b>	<b>Board of Education Policy – First Reading (Concussion Policy #5281)</b>	<b>Passed</b>
<b>Resolution #175</b>	<b>Approval of 2010-2011 Budget Development Calendar</b>	<b>Passed</b>
<b>Resolution #176</b>	<b>Local Government Efficiency Grant</b>	<b>Passed</b>

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Marie Mulcahy, Chris Garvey  
**MEMBERS ABSENT:** none  
**OTHERS PRESENT:** Joanne Loewenthal, Larry Luce, Anna Marie Rojas

Mr. Oakland called the meeting to order at 5:30 PM.

On a motion by Mr. Booth, seconded by Ms. Mulcahy, the meeting adjourned to Executive Session to discuss specific personnel issues.

4 aye

Mr. Leeman arrived at 6:30 PM

On a motion by Mr. Leeman, seconded by Mr. Garvey the Board adjourned the Executive Session at 6:55 PM

5 aye

Mr. Oakland called the business meeting to order at 7:08

On a motion by Mr. Leeman, seconded by Mr. Garvey the following resolution was offered:

**Resolution #156**

**BE IT RESOLVED**, that the Board of Education approves the order of the agenda.

5 aye

**CLERK'S REPORT**

On a motion by Mr. Leeman seconded by Ms. Mulcahy, the following resolution was offered:

**Resolution #157**

**BE IT RESOLVED** that the Board of Education accepts the Minutes of the Business Meeting held, Tuesday, December 8, 2009, the Special Meeting held December 9, 2009, the Special Meeting held December 10, 2009, the Special Meeting held December 15, 2009 and the Special Meeting held January 5, 2010.

5 aye

**PUBLIC COMMENT – none**

## RECOGNITIONS

- **Students of the Month - December**
  - **Jeustin Luna - Grade 1 – Marc Meyer**
  - **Darby Tupper - Grade 8 – Lars Clemensen**
  - **Maraya Ferreira – Grade 12 – Chris Richardt**
  
- **VFW Patriots Pen Essay Competition – Lars Clemensen**
  - **Ryan Gunn, Grade 6**
  - **William Dzanoucakis, Grade 6**
  - **Nicole Spezzacatena, Grade 8**
  
- **Suffolk Aviation Academy – Chris Richardt**
  - **Julia King**

**There was a Frost Valley Presentation – Michael Carlson/Jennifer Mulvey**

**On behalf of Drew Walker, Athletic Director, Chris Richardt spoke about the following:**

- **Sportsmanship Awards**
  - **Fran Arato – Varsity Boys Cross Country**
  - **Jim Arnone – MS Boys/Girls Cross Country**
  - **Erin Hutchins – Varsity Field Hockey**
  - **Rich Gostic – JV Golf**
  - **Andy Fotopoulos – Varsity Volleyball**
  
- **Hampton Bays Booster Club for hosting Spirit Week**
- **Donation of \$4500 to American Cancer Society by the Booster Club**
- **Winterfest, January 30<sup>th</sup> at Oaklands**

## BUSINESS AND FINANCE

**Mr. Luce spoke about the following:**

- **Budget Development Calendar**
- **The Cafeteria**
- **Middle School Project Closure**
- **Student Tech Team**

**On a motion by Mr. Garvey, seconded by Mr. Leeman, the following resolutions # 158-#173 were offered in a consent agenda format, with Mr. Leeman abstaining from Resolution #172:**

**5 aye**

### **Resolution #158**

**RESOLVED**, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. **Big Brothers Big Sisters Affiliation Agreement for 2009-2010 school year, as per the attached document.**
2. **Health and Welfare Services Agreement with Hempstead UFSD for the 2009-2010 school year, as per the attached document.**
3. **Consulting Agreement with Alternatives For Children commencing January 1, 2010 through August 31, 2010, as per the attached document.**
4. **Alice Grant, Social Studies Curriculum Specialist to work with High School and Middle School Social Studies Department through June 2010 at \$950 per day to a maximum of 8 days funded through 611 ARRA Funds, Title 2A and 2D grants.**

**Resolution #159**

**BE IT RESOLVED**, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following budget transfers:

1. **\$103,727.73 to adjust staffing budgets within elementary school due to movement and horizontal advances.**
2. **\$23,499.00 to adjust for horizontal movement over the summer**
3. **\$17,000.00 to adjust for additional substitutes due to resignation and extended illness**
4. **\$10,540.11 to adjust for summer hours for guidance and psychology**
5. **\$15,587.33 to adjust vacation pay for High School office at the Middle School and High School principal**
6. **\$21,853.00 to adjust for High School teachers horizontal advances.**
7. **\$49,979.00 to adjust for Science teacher hired verses using 6<sup>th</sup> periods.**

**Resolution #160**

**It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:**

- **Budget Transfer Report – December 2009**
- **Appropriation Status Report – December 2009**
- **Warrant Reports – December 2009**
- **Cash Disbursement Reports –December 2009**
- **Treasurer’s Monthly Report –November 2009**
- **Revenue Budget Status Report – General –December 2009**
- **Revenue Budget Status Report – Cafeteria –December 2009**
- **Appropriation Status Report- Cafeteria –December 2009**
- **Internal Claims Audit Report –December 2009**
- **Student Enrollment Report –December 2009**

**Resolution #161**

**BE IT RESOLVED**, that the Board of Education gratefully accepts the following:

1. **Various Social Studies materials totaling \$3,807.00 from the Hampton Bays Educational Foundation, as per the attached list.**
2. **Books, and a Washer/Dryer from the Loewenthal Family totaling approximately \$745.00, as per the attached list.**

**Resolution #162**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the recommendations of the Committee on Special Education for the following students:

**CSE/CPSE Recommendations**

<b>Discussed</b>	<b>Student ID#</b>
10/29/2009	092990001
11/04/2009	092750000, 000013017, 091400000, 000013069, 051870011 063170002
11/19/2009	082700001, 072250000, 092450003, 073480007, 080800000
11/20/2009	022810001, 080880002, 070300000, 063380003, 033010000 000000624, 082530001
12/01/2009	083010000, 093240000, 092220001, 091690002, 093240001

**Resolution #163**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

**1. Robert Cavanaugh**

**Position:** Teacher's Aide Elementary School  
**Effective:** November 2, 2009- June 30, 2010  
**Reason:** Extended Medical Leave of Absence

**Resolution #164**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

**1. Marion Hill**

**Position:** Personnel Assistant  
**Salary:** No change in salary  
**Effective:** December 23, 2009  
**Reason:** Change in Civil Service Status from Provisional to Permanent

**Resolution #165**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following High School 6<sup>TH</sup> Class Teaching Assignment:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
1. Diane Burkhardt	.5 Resource Room	\$3450
2. Nancy Larsen	.5 Chemistry	\$3450
3. Porfilio Lopez	Spanish	\$6900(prorated)

**Resolution #166**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2009/10 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. James Kraus	MS Wrestling	C3-11	\$3,709

**Resolution #167**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individual:

<u>Name</u>	<u>Position</u>
1. Carolyn Mazur	HMEA Festival

**Resolution #168**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2009/10 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Dominica DiMaggio	ES AIS – Math/ELA	\$48.67/hr.
2. Rosemarie King	ES AIS – ELA/Math	\$48.67/hr
3. James Arnone	ES AIS – Math/Reading	\$48.67/hr
4. Michelle Ferguson	ES AIS – Math/Reading	\$48.67/hr
5. Judith Leopard	ES AIS – Math/ELA	\$48.67/hr
6. Jennifer Martino	ES AIS – Math/ELA	\$48.67/hr
7. Melinda Brown	ES AIS – Math/ELA	\$48.67/hr
8. Amy McNamara	ES AIS – Math	\$48.67/hr
9. Lyndsey Simmons	ES AIS – Math/ELA	\$48.67/hr
10. Liliana Cacace	ES AIS – ELA	\$48.67/hr
11. Denise DeRosa	ES AIS – ELA	\$48.67/hr
12. Algieri, Kathy	MS AIS - ELA	\$48.67/hr
13. Ambrose, Kathleen	MS AIS – ELA	\$48.67/hr
14. Colihan, Kathleen	MS AIS – ELA	\$48.67/hr
15. Conte, Dianne	MS AIS – Math	\$48.67/hr
16. Crowley, Joan	MS AIS – Math	\$48.67/hr
17. Dentel, Nicola	MS AIS - ELA	\$48.67/hr
18. DeRosa, Michael	MS AIS – Math	\$48.67/hr
19. DeStefano, Jennifer	MS AIS – Math	\$48.67/hr
20. Doroski, Ruth	MS AIS – ELA	\$48.67/hr
21. Douglass, Janet	MS AIS – Math/ELA	\$48.67/hr
22. Fotopoulos, Andy	MS AIS – Math	\$48.67/hr
23. Garcia, Bryan	MS AIS – ELA	\$48.67/hr
24. Hayes, Moira	MS AIS - Math	\$48.67/hr
25. Infantolino, Bridget	MS AIS – ELA	\$48.67/hr
26. Joslin, Richard	MS AIS – Math	\$48.67/hr
27. Kluber, Elyse	MS AIS - ELA	\$48.67/hr
28. Maas, Jamie	MS AIS -Math	\$48.67/hr

29. Marcucci, Erica	MS AIS – ELA	\$48.67/hr
30. McCormack, Patricia	MS AIS – ELA	\$48.67/hr
31. Mulvey, Jennifer	MS AIS – Math	\$48.67/hr
32. Naclerio, Saverio	MS AIS -Math	\$48.67/hr
33. Renna, Pamela	MS AIS -ELA	\$48.67/hr
34. Schulte, Barbara	MS AIS –Math/ELA	\$48.67/hr
35. Waring, Jim	MS AIS -Math	\$48.67/hr
36. Zuhoski, Teri	MS AIS – ELA	\$48.67/hr
37. Nicole Taddeo	HS AIS – ELA	\$48.67/hr
38. Porfirio Lopez	HS AIS – Global Studies	\$48.67/hr
39. Leigh Johnson	HS AIS – Algebra	\$48.67/hr
40. Kate O’Neil	HS AIS – American History	\$48.67/hr
41. Pat McCormack	Arts in Education	\$613
42. Rafael Lievano	Intramural Wrestling	\$1,646
43. Joseph DePalo	HMEA Festival	\$518

**Resolution #169**

**BE IT RESOLVED**, that the Board of Education approves the deletion of Amy Stangasser for the position of Choreographer – Musical at a stipend of \$3326 from Resolution #107 from October 13, 2009 minutes. (This is the correction of an error)

**Resolution #170**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$96.00 for Certified Teachers and \$86.00 for Non Certified Teachers for the 2009-2010 school year:

<u>Name</u>	<u>Certification</u>
1. John Reynolds	Math
2. Charles Partellow	Math
3. Marianne Pendlebury	Non Certified
4. Dena Tishim	Music K-12
5. Leighann Cavanaugh	Non Certified

**Resolution #171**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

**1. Julianna Roman**

**Position:** Clerk Typist (Spanish Speaking)  
**Salary:** No change in salary  
**Effective:** October 30, 2009  
**Reason:** Change in Civil Service Status from Provisional to Permanent

**Resolution #172**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2009/10 school year:



<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Kathryn Burton	Sub Security Guard	\$17.27/hr
2. Travis Evans	Sub Custodian	\$17.27/hr
3. Yancy Martinez	Sub Custodian	\$17.27/hr
4. Timothy Dayton	Sub Custodian	\$17.27/hr
5. Kevin Heathwood	Substitute Aide	\$12.86/hr
6. Kimberly Steers	Substitute Aide	\$12.86/hr
7. Anthony Marino	Substitute Aide	\$12.86/hr
8. Marian Leeman	Substitute Aide	\$12.86/hr
9. Shannon McSweeney	Substitute Aide	\$12.86/hr
10. Caitlin Sullivan	Substitute Aide	\$12.86/hr
11. Thomas Pandolfo	Substitute Aide	\$12.86/hr
12. George Luce	Substitute Mechanic	

**Resolution #173**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for the Student Work Study Program:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Vincent Tucker	Student Aide	\$9.00/hr
2. Riley Jackson	Student Aide	\$9.00/hr
3. Lucy Tzitzimititla	Student Aide	\$9.00/hr
4. Alex Pandolfo	Student Aide	\$9.00/hr
5. Rebecca Layman	Student Aide	\$9.00/hr

**SUPERINTENDENT'S REPORT**

Joanne spoke about the following:

- NYSCOSS Conference
- State Aid
- Enrollment/Budget Process
- Bus Incident on 1/12/10
- ESL Program Enhancement in PM school
- REMS Grant
- Local Government Efficiency Grant

**BOARD OF EDUCATION**

**Reports to the Board on Sub Committee Meetings**

- Athletics – Warren Booth spoke about the following:
  - Evaluation of Coaches
  - Concussion Policy
  - MSG Varsity Network
  - MS Lacrosse
  - MS Softball

- **Facilities – Doug Oakland spoke about the following:**
  - **Master Plan, Phase I**
  - **5 Year Building Survey**
  - Athletic Office Construction
  - **Physics Room**
  - **Roofs**
  - **Snow removal costs**

**On a motion by Mr. Garvey, seconded by Ms. Mulcahy, the following resolution was offered:**

**5 aye**

**Resolution #174**

**BE IT RESOLVED, that the Board of Education approves the first reading of the following policies:**

**1. Concussion Policy #5281**

**On a motion by Mr. Garvey, seconded by Mr. Leeman, the following resolution was offered:**

**5 aye**

**Resolution #175**

**BE IT RESOLVED, that the Board of Education approves the attached 2010-2011 Budget Development Calendar.**

**On a motion by Mr. Garvey, seconded by Mr. Booth the following resolution was offered:**

**5 aye**

**Resolution #176**

**BE IT RESOLVED, that the Board of Education approves participation in the following Local Government Efficiency grant:**

**WHEREAS, school districts, the Board of Cooperative Educational Services and municipalities on the south shore, east end of Long Island, have determined it to be in the best interest of all district/municipalities to combine efforts to apply for a Local Government Efficiency grant; and**

**WHEREAS, said entities have entered into an intermunicipal agreement detailing the shared products and services to be obtained; and**

**WHEREAS, said entities desire to participate in obtaining a Local Government Efficiency grant for the purposes of hiring a joint purchasing agent to coordinate procurement of the shared goods and services.**

**NOW, BE IT RESOLVED, that the Hampton Bays Board of Education hereby approves submission of a Local Government Efficiency grant application and designated the Hampton Bays Union Free School District as lead applicant in the grant process; and**

**BE IT FURTHER RESOLVED, that Joanne Loewenthal, Superintendent of Hampton Bays UFSD, is hereby designated as the lead applicant contact person; and**

**BE IT FURTHER RESOLVED, that the lead applicant contact person Superintendent Loewenthal or his/her designee is hereby authorized to submit a grant application to the Local Government Efficiency grant program for the 2009-2010, 2001-2011, 2011-1012 program year; and**

**BE IT FURTHER RESOLVED, that Superintend Loewenthal or his/her designee is hereby authorized to execute all financial and/or administrative processes relating to the grant program; and**

**BE IT FURTHER RESOLVED, that Super indent Loewenthal, as lead applicant contact person is hereby authorized to apply for a maximum grant of \$220, 288; and**

**BE IT FURTHER RESOLVED, that the Hampton Bays Union Free School District is hereby authorized to contribute 10% of the total grant amount awarded as local share matching funds**

**Dated: January 19, 2010**

**TALLY SHEET**

**The attached resolution was affirmed by the following Board members:**

**Doug Oakland  
George Leeman  
Warren Booth  
Chris Garvey  
Marie Mulcahy**

**The following Board members voted against the resolution:  
none**

**The following Board members were absent:  
none**

**Dated: January 19, 2010**

\_\_\_\_\_  
**District Clerk**

**PUBLIC COMMENT**

- **Ms. Giammarco - parent**

**ADJOURNMENT**

**On a motion by Mr. Leeman, seconded by Mr. Garvey, the Business meeting adjourned at 8:40 PM**

**5 aye**

**Respectfully submitted,**

**Anna Marie Rojas  
District Clerk**