

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: April 17, 2012 **KIND OF MEETING:** Business
LOCATION: HS Library **PRESIDING OFFICER:** Vice President
MEMBERS PRESENT: Chris Garvey, Richard Joslin, Dot Capuano, Warren Booth
MEMBERS ABSENT: Doug Oakland
OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas
CALL TO ORDER: 5:00 PM
ADJOURN TO EXECUTIVE SESSION: 5:05 PM
RESUME BUSINESS MEETING: 7:15 PM
ADJOURNMENT: 8:26 PM

Resolution #	Description	Outcome
Resolution #204	Approval of Order of Agenda	Passed
Resolution #205	Approval of Minutes	Passed
Resolution #206	Modification of Agreement with Omni	Passed
Resolution #207	Purchase of Used Generator	Passed
Resolution #208	Approval of Contracts	Passed
Resolution #209	Financial Reports	Passed
Resolution #210	Budget Transfer	Passed
Resolution #211	Surplus Equipment	Passed
Resolution #212	SEQRA for High School Room 24	Passed
Resolution #213	Approval of CSE/CPSE	Passed
Resolution #214	Acceptance of Resignations for Purpose of Retirement (McCormack, Polcha, Ruben, Tenaglia)	Passed
Resolution #215	Acceptance of Resignation (Elsmore)	Passed
Resolution #216	Leaves of Absence	Passed
Resolution #217	Leave Replacement Appointment (Paul)	Passed
Resolution #218	Co-Curricular Appointments	Passed

Minutes of the April 17, 2012 BOE Business Mtg

Resolution #219	Approval of Coaching Assignments	Passed
Resolution #220	Approval of Substitute Teachers	Passed
Resolution #221	Approval of Support Positions	Passed
Resolution #222	Approval of Support Position (Robben)	Passed
Resolution #223	Correction of Resolution #48 2011-2012 School Year	Passed
Resolution #224	Adoption of 2012-2013 School Budget	Passed

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Mr. Garvey called the Business meeting to order at 5:00 PM.

On a motion by Mr. Booth, seconded by Mr. Joslin the Business meeting adjourned to Executive Session to discuss matters related to specific personnel and litigation issues.

On a motion by Mr. Booth, seconded by Ms. Capuano the Business meeting resumed.

On a motion by Mr. Joslin, seconded by Ms. Capuano the following resolution was offered:

Resolution #204

BE IT RESOLVED, that the Board of Education approves the order of the agenda.

4 aye

CLERK'S REPORT

On a motion by Mr. Booth, seconded by Mr. Joslin, the following resolution was offered:

Resolution #205

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, March 13, 2012 and the Special Board Meeting held Thursday, March 22, 2012.

4 aye

PUBLIC COMMENT – none

PRESENTATIONS

SUPERINTENDENT'S REPORT

Lars Clemensen spoke about the following:

- State testing
- PTSA Fashion Show
- MS Production of "Aladdin"
- HS Production of "Bye Bye Birdie"
- Community Pride Day/5 K Run – May 12, 2012
- Budget Vote – May 15, 2012
- New Pre-K classroom
- Basketball space at Middle School
- Flag Ceremony

- **Regent Roger Tilles**

Student of the Month – March

- **Katerina Reich – Grade 3**
- **Jussara Sandinha – Grade 12**

Mr. Walker, Athletic Director, presented the Suffolk Zone Awards Winners to the Board of Education:

- **Lexi Giannone**
- **Perry Friscia**
- **Alexis Fotopoulos**
- **Isaac Brown**
- **Rebecca Heaney**
- **Lucas Brown**

Larry Luce presented the information on the following areas to the Board of Education:

- **Reimbursement from FEMA for Hurricane Irene**
- **Budget information**
- **Fixed Asset Audit**
- **Building and Grounds renovations**
- **High school leak in the ramp**
- **High school bottle refill station**
- **Middle school basketball hoops**
- **American Red Cross**
- **Generator for High School**

On a motion by Mr. Garvey, seconded by Mr. Joslin, the following resolution as offered:

Resolution #206

BE IT RESOLVED, that the Board of Education approves the modification of the agreement with Omni, our designated 403b plan administrator as follows;

All employees who currently have a 403b with the district may keep their current plan with their current providers; no new or additional plans may be added unless the plan is designated as an Omni “P3 provider”. As of April 18, 2012, all new employees or those current employees opting to create a 403b plan must choose from the list of Omni P3 providers.

4 aye

On a motion by Mr. Garvey, seconded by Mr. Joslin, the following resolution was offered:

Resolution #207

BE IT RESOLVED, that the Board of Education hereby authorizes the Business Administrator to gather information about the purchase of a used generator.

4 aye

On a motion by Mr. Booth, seconded by Ms. Capuano, the following resolutions #208-#223 were offered in consent agenda format.

4 aye

BUSINESS AND FINANCE

Resolution #208

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. Health and Welfare Service Contract with Center Moriches Union Free School District for the 2011-12 school year, as per the attached documentation.**
- 2. Health and Welfare Service Contract with Smithtown Central School District for the 2011-12 school year, as per the attached documentation.**

Resolution #209

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- **Budget Transfer Report –March 2012**
- **Appropriation Status Report – March 2012**
- **Warrant Reports – March 2012**
- **Cash Disbursements - March 2012**
- **Treasurer’s Monthly Report –February 2012**
- **Revenue Budget Status Report – General –March 2012**
- **Revenue Budget Status Report – Cafeteria –March 2012**
- **Appropriation Status Report- Cafeteria –March 2012**
- **Capital Fund Appropriations Report – March 2012**
- **Capital Fund Revenue Report – March 2012**
- **Special Aid Fund Appropriations Report – March 2012**
- **Special Aid Fund Revenue Report – March 2012**
- **Internal Claims Audit Report – March 2012**
- **Student Enrollment Report – March 2012**
- **Fund Balance Projection Report – March 2012**

Resolution #210

BE IT RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following budget transfers:

- 1. \$13,627.50 for the final payment for field and practice area, as per the attached documentation.**
- 2. \$21,777.65 to adjust within custodial codes, as per the attached documentation.**

Resolution #211

WHEREAS, the School District owns certain equipment which is obsolete, no long useful or necessary for school district purposes and of no value to the School District, as indicated on a list to be attached to and made a part of this resolution;

THEREFORE BE IT RESOLVED, that the Board of Education hereby declares equipment, as per the attached documentation, to be surplus property and of no value to the school District and authorizes the Business Administrator to dispose of such equipment in the best interests of the School District, by donating them to big Brothers Big Sisters. In addition, the Board of Education authorizes the disposal of a RISO SD350 Machine ID#07262.

Resolution #212

WHEREAS, the Board of Education of the Hampton Bays Union Free School District is considering the implementation of various improvements at the Hampton Bays High School (hereinafter referred to as the “proposed action”); located at 88 Argonne Read East, Hampton Bays, NY 11946-1799 and;

WHEREAS, the Board of Education of the Hampton Bays Union Free School District has reviewed the proposed action and the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR part 617 and has determined that the proposed action is properly classified as Type II, pursuant to 6 NYCRR §617.5(c), (2) and (8);

THEREFORE, BE IT RESOLVED, that the Board of Education of the Hampton Bays Union Free School District, as lead agency, after review of the action proposed at the Hampton Bays High School, 6 NYCRR §617.5, hereby determines that the proposed action is a Type II Action pursuant to 6 NYCRR §617.5(c), (2) and (8) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

STUDENT SERVICES

Resolution #213

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

PERSONNEL

Resolution #214

BE IT RESOLVED that the Board of Education hereby accepts the resignations for the purpose of retirement of the following individuals:

1. Patricia McCormack, effective June 30, 2012
2. Patricia Polcha, effective June 30, 2012
3. Bonnie Ruben, effective June 30, 2012
4. Timothy Tenaglia, effective June 30, 2012

Resolution #215

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Jennifer Elsmore, Special Education teacher, effective June 22, 2012.

Resolution #216

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individuals:

1. **Mary O’Hanlon** **Elementary School Teacher**
 Effective: **September 1, 2012-June30, 2013**
 Reason: **Maternity Leave**

2. **Donna Warmuth** **Teacher’s Aide**
 Effective: **April 2, 2012-June 24, 2012**
 Reason: **Family Medical Leave Act**

Resolution #217

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Leave Replacement Teaching appointment as per the HBTA contract:

1. **Babette Paul**
 Position: **Art Teacher**
 Salary: **No change in salary**
 Effective: **April 30, 2012-June 30, 2012**
 Reason: **Medical Leave of Daniel Lennon**

Resolution #218

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2011/12 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Babette Paul	Co Advisor – Stage Manager	\$450 ea.
2. Amy Stangasser	Co Advisor – Stage Manager	\$450 ea.
3. Mark Kops	AIS	\$51 per hour
4. Christine Anselmo	ES Bilingual Parenting Group-Psychologist	\$300 grant funded
5. Melinda Brown	ES Bilingual Parenting Group-Facilitator	\$600 grant funded
6. Elizabeth Thorne	ES Bilingual Parenting Group-Facilitator	\$600 grant funded

Resolution #219

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2011/12 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Deanna Devon	MS Asst. Coach Track & Field	C41	\$2,885

Resolution #220

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$100.00

for Certified Teachers and \$90.00 for Non Certified Teachers for the 2011-2012 school year:

<u>Name</u>	<u>Certification</u>
1. Keri Ziemacki	Elementary
2. Bethany Dellapolla	Non Certified
3. Christina Kiernan	Non Certified

Resolution #221

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2011/12 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Bethany Dellapolla	Teacher Aide	\$13.67/hour
2. Keri Ziemacki	Teacher Aide	\$13.67/hour
3. Kathleen Fury	Teacher Aide	\$13.67/hour
4. Juliet Lyons	Teacher Aide	\$13.67/hour
5. Marie Davis	Teacher Aide	\$13.67/hour

Resolution #222

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2011/12 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Matthew Robben	Computer Technician	\$24.35/hour

Resolution #223

RESOLVED, that the Board of Education hereby corrects Resolution #48 from the 2011-2012 school year to now read Allan Concepcion Assistant Middle School Gymnastics C41 at a stipend of \$2,885.

BOARD OF EDUCATION

On a motion by Mr. Booth, seconded by Ms. Capuano, the following resolution was offered:

Resolution #224

BE IT RESOLVED that the Board of Education of the Hampton Bays UFSD adopts the proposed budget for the 2012-2013 school year in the amount of \$45,851,937.00 to be presented to the voters on May 15, 2012.

4 aye

SUB-CMMITTEE REPORTS

Mr. Booth reported on the following for the Athletics and Co-curricular Subcommittee:

- Cheerleading

- **Changes to NYS Education Department concussion policy**
- **Grades 7-12 – 560 participated in sports**
- **Doc Fallot Award – June 7th**
- **Varsity Softball**
- **Outstanding Sportsmanship awards**

On a motion by Mr. Garvey, seconded by Mr. Joslin the following resolution was offered:

- **Regent Tilles**
- **APPR**
- **Tax Cap**
- **Student Graduation**
- **Core Curriculum**

PUBLIC COMMENT

- **None**

ADJOURNMENT

On a motion by Mr. Booth, seconded by Ms. Capuano. the Business meeting adjourned at 8:26 PM.

4 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**