

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** May 8, 2012                      **KIND OF MEETING:** Business  
**LOCATION:** HS Library                      **PRESIDING OFFICER:** Vice President  
**MEMBERS PRESENT:** Doug Oakland, Chris Garvey, Dot Capuano  
**MEMBERS ABSENT:** Warren Booth, Richard Joslin  
**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

**CALL TO ORDER:** 5:00 PM  
**AUDIT COMMITTEE MEETING** 5:05 PM-5:36 PM  
**ADJOURN TO EXECUTIVE SESSION:** 5:37 PM  
**RESUME BUSINESS MEETING:** 7:03 PM  
**ADJOURNMENT:** 8:55 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #228	Approval of Order of Agenda	Passed
Resolution #229	Approval of Minutes	Passed
Resolution #230	Approval of Contracts	Passed
Resolution #231	Approval of Instructional Technology Project	Passed
Resolution #232	Financial Reports	Passed
Resolution #233	Budget Transfers	Passed
Resolution #234	Approval of CSE/CPSE	Passed
Resolution #235	Co-Curricular Appointments	Passed
Resolution #236	Approval for the PM alternative High School	Passed
Resolution #237	Approval of Substitute Teachers	Passed
Resolution #238	Approval of Support Positions	Passed
Resolution #239	Approval and Appointment of Workers For Election and Special District Meeting for the Purpose of a Budget Vote	Passed

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Mr. Oakland called the Business meeting to order at 5:00 PM.

The Audit Committee Meeting began at 5:30 and ended at 5:36 PM.

On a motion by Mr. Garvey, seconded by Ms. Capuano the Business meeting adjourned to Executive Session to discuss matters related to specific personnel matter.

On a motion by Mr. Garvey, seconded by Ms. Capuano the Business meeting resumed.

Mr. Oakland opened the Public Hearing regarding the Proposed 2012-2013 Budget.

On a motion by Mr. Garvey, seconded by Ms. Capuano, the Budget Hearing was closed.

On a motion by Mr. Garvey, seconded by Ms. Capuano the following resolution was offered:

**Resolution #228**

**BE IT RESOLVED**, that the Board of Education approves the order of the agenda.

3 aye

**CLERK'S REPORT**

On a motion by Mr. Garvey, seconded by Ms. Capuano the following resolution was offered:

**Resolution #229**

**BE IT RESOLVED** that the Board of Education accepts minutes of the Business Meeting held Tuesday, April 17, 2012 and the Special Board Meeting held April 18, 2012 (BOCES Board Election and Budget Vote)..

3 aye

**PUBLIC COMMENT** – none

**PRESENTATIONS**

**SUPERINTENDENT'S REPORT**

Lars Clemensen spoke about the following:

- Hampton Bays Middle School being chosen as a Green Ribbon School

- Summer School
- Regent Roger Tilles
- Community Pride Day
- School Closings
- Budget Hearing
- Hurricane Irene
- FEMA Funds
- Red Cross Training

**Student of the Month**

- Sabina Brbutovic – Grade 2 – Marc Meyer (April)
- William Dzanoucakis – Grade 8 – Dennis Schug (March)
- Zoey Smith – Grade 6 – Dennis Schug (April)
- Dorothea Primavera – Grade 11 – Chris Richardt (April)

The Middle School Assistant Principal Michael Carlson presented information to the Board on the Washington Dc, Frost Valley and College of Aviation trips.

On a motion by Mr. Garvey, seconded by Ms. Capuano, the following resolutions #230-#238 were offered in consent agenda format.

3 aye

**BUSINESS AND FINANCE**

**Resolution #230**

**RESOLVED**, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Center Moriches Instructional Services Contract for 2012 Summer Program, as per the attached documentation.

**Resolution #231**

**WHEREAS**, the District (District) and the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (BOCES), desire, pursuant to §109 and §119 of the General Municipal Law, Section 1950(4)(aa) of the Education Law and Comptroller's Opinion #79-557, to undertake a Technology Project consisting of the acquisition of computer equipment, and other services as indicated in said Technology Project, and

**WHEREAS**, the cost of the Instructional Equipment Project #HB-18-050112-2012-2017 is \$222,065.45 to be paid in equal installments over a five-year period.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the District as follows:

The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute and deliver the Eastern Suffolk BOCES

**Multi-Year Service Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools to constitute conclusive evidence of such approval. The officers, employees and agents of the District are hereby authorized and directed for and in the name and on behalf of the District to do all acts and things required or provided for by the provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employee or agent acting, desirable and proper to effect the purpose of the foregoing resolution and to cause compliance by the District with all of the terms, covenants and provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, binding upon the District.**

**Resolution #232**

**It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:**

- **Budget Transfer Report –April 2012**
- **Appropriation Status Report – April 2012**
- **Warrant Reports – April 2012**
- **Cash Disbursements - April 2012**
- **Treasurer’s Monthly Report –March 2012**
- **Revenue Budget Status Report – General –April 2012**
- **Revenue Budget Status Report – Cafeteria –April 2012**
- **Appropriation Status Report- Cafeteria –April 2012**
- **Capital Fund Appropriations Report – April 2012**
- **Capital Fund Revenue Report – April 2012**
- **Special Aid Fund Appropriations Report – April 2012**
- **Special Aid Fund Revenue Report – April 2012**
- **Fund Balance Projection Report – April 2012**
- **Trial Balance General Fund – April 2012**
- **Trial Balance School Lunch Fund – April 2012**
- **Trial Balance Capital Fund – April 2012**
- **Trial Balance Trust and Agency Fund – April 2012**
- **Trial Balance Extracurricular Activities Fund – April 2012**
- **Internal Claims Audit Report – April 2012**
- **Student Enrollment Report – April 2012**

**Resolution #233**

**BE IT RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following budget transfers:**

1. **\$28,620 to adjust for summer school accounting between budget codes, as per the attached documentation.**
2. **\$31,672 to adjust building repair budgets to fix high school boiler and refinish elementary school new gym floor, as per the attached documentation.**
3. **\$25,000 to adjust for Special Education transitional services, as per the attached documentation.**

4. \$21,000 to adjust between health and dental insurance, as per the attached documentation.

**STUDENT SERVICES**

**Resolution #234**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

**PERSONNEL**

**Resolution #235**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2011/12 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. James Arnone	Spec Ed Summer School CoordK-12	\$8570
2. Kathy Hummel	Scrabble Club	\$1000
3. Kathryn Algeri	NYS ELA Test Scoring–Grade 5	\$38/hour
4. Joan Crowley	NYS ELA Test Scoring–Grade 5	\$38/hour
5. Bridget Infantolino	NYS ELA Test Scoring–Grade 5	\$38/hour
6. Patricia McCormack	NYS ELA Test Scoring–Grade 5	\$38/hour
7. Scott Garofola	NYS ELA Test Scoring–Grade 5	\$38/hour

**Resolution #236**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2011/2012 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Katelyn Meyer	English	\$51.00/hour

**Resolution #237**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$100.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2011-2012 school year:

<u>Name</u>	<u>Certification</u>
1. Jennifer Reid	Elementary
2. Gia Buxton	Non Certified
3. Jamie Small	Non Certified
4. Keith Williams	Non Certified
5. Yasemin Ertem	Non Certified
6. Nicole Gambino	Non Certified
7. Shannon Hickey	Non Certified

**8. Victoria Papparatto      Non Certified**

**Resolution #238**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2011/12 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Gia Buxton	Sub Teacher Aide	\$13.67/hour
2. Kathryn Catena	Sub Teacher Aide	\$13.67/hour
3. Jennifer Reid	Sub Teacher Aide	\$13.67/hour
4. Jamie Small	Sub Teacher Aide	\$13.67/hour
5. Keith Williams	Sub Teacher Aide	\$13.67/hour
6. Melissa Sloan Vogt	Sub Registered Nurse	\$100/day
7. Yasemin Ertem	Sub Teacher Aide	\$13.67/hour
8. Nicole Gamino	Sub Teacher Aide	\$13.67/hour
9. Shannon Hickey	Sub Teacher Aide	\$13.67/hour
10. Victoria Papparatto	Sub Teacher Aide	\$13.67/hour

**BOARD OF EDUCATION**

On a motion by Mr. Garvey seconded by Ms. Capuano, the following resolution was offered:

**Resolution #239**

**BE IT RESOLVED**, that the Board of Education of the Hampton Bays UFSD approves the appointment of the Chairperson, Acting Clerk, Assistant Clerks, Inspector and Assistant Inspectors for the District Budget/Board Vacancy vote to be held Tuesday, May 15, 2012 as annexed hereto (Appendix #1).

3 aye

Elementary School Principal Mr. Meyer and Assistant Principal, Mr. Triandafilis facilitated the UPK Lottery Drawing.

**PUBLIC COMMENT**

- None

**ADJOURNMENT**

On a motion by Mr. Garvey, seconded by Ms. Capuano, the Business meeting adjourned at 8:55 PM.

3 aye

Respectfully submitted,

District Clerk  
Anna Marie Rojas