

HAMPTON BAYS UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION  
86 E. Argonne Road  
Hampton Bays, NY 11946

BUSINESS MEETING  
OFFICIAL AGENDA HIGH SCHOOL, ROOM 9, 7:00PM JULY 10, 2012

*It is expected that the Board of Education will enter Executive Session at approximately 5:30 pm prior to the scheduled public meeting to begin at 7 pm. Executive Session topics will include a specific personnel matter.*

1. OPENING PROCEDURES

- A) Call to Order
- B) Pledge of Allegiance
- C) Announcement of Emergency Exits  
*Please note the marked emergency exits.*
- D) Approval of Order of Agenda

2. CLERK'S REPORT

- A) Approval of Minutes  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, June 12, 2012 and the Special Meeting held June 23, 2012.*

*Please note: draft minutes will now be available on the District's website approximately two weeks following business meetings.*

- B) **Public Comment**  
*The Board President will recognize speakers who wish to address the Board on agenda items only.*

3. SUPERINTENDENT'S REPORT

4. BUSINESS & FINANCE

- A) **Administrator's Report – Larry Luce**
- B) Approval of Contracts  
*RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*
  - 1. *Special Education Services Contract with Mattituck-Cutchogue Union Free School District, for July 1, 2012-June 30, 2013, as per the attached documentation.*
  - 2. *Consultant Services with Three Village Psychological Services for the 2012-2013 school year, as per the attached documentation.*
  - 3. *Physical Therapy Services with Lu Ann Leno, for the 2012-2013 school year, as per the attached documentation.*

4. *Food Service Contract, for the 2012-2013 school year, as per the attached documentation.*
5. *Classroom Use Agreement with BOCES, for the Adult Literacy Program for the 2012-2013 school year, as per the attached documentation..*
6. *Consultant Agreement with Riverhead School District, beginning March 1, 2012 and terminating June 30, 2012, as per the attached documentation.*
7. *Professional Services Contract with Islip Tutoring Services Inc., for the 2012-2013 school year, as per the attached documentation.*
8. *Educational Contract with Anderson Center for Autism, for the 2012-2013 school year, as per the attached documentation.*
9. *Therapy Services Contract with metro Therapy, Inc. for the 2012-2013 School year, as per the attached documentation.*
10. *Therapy Services Contract with Complete Rehabilitation, PT, OT, SLP of the Hamptons, PLLC, for the 2012-2013 school year, as per the attached documentation.*
11. *Special Education Related Educational Services with Helping Hands Children Services, for the 2012-2013 school year, as per the attached documentation.*
12. *Consultant Services Contract with Career and Employment Options, Inc., for the 2012-2013 school year, as per the attached documentation.*
13. *Horizon Staffing Agreement for the 2012-2013 school year, as per the attached documentation.*

**C) Financial Reports**

*It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:*

- *Budget Transfer Report – June 2012*
- *Appropriation Status Report – June 2012*
- *Warrant Reports – June 2012*
- *Cash Disbursements – June 2012*
- *Treasurer’s Monthly Report – May 2012*
- *Revenue Budget Status Report – General – June 2012*
- *Revenue Budget Status Report – Cafeteria – June 2012*
- *Appropriation Status Report- Cafeteria – June 2012*
- *Capital Fund Appropriations Report – June 2012*
- *Capital Fund Revenue Report – June 2012*
- *Special Aid Fund Appropriations Report- June 2012*
- *Fund Balance General Fund – June 2012*
- *Trial Balance General Fund – June 2012*
- *Trial Balance School Lunch Fund – June*
- *Trial Balance Capital Fund – June 2012*
- *Trial Balance Trust and Agency Fund – June 2012*
- *Trial Balance Extracurricular Activities fund – June 2012*
- *Cash Flow Report – May 2012*
- *Internal Claims Audit Report – June 2012*
- *Student Enrollment Report – June 2012*

**D) Budget Transfers**

*BE IT RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following budget transfer:*

- 1. \$59,000 to adjust for cement work and turf work to elementary recess and field area, as per the attached documentation, from the 2011-12 budget.*
- 2. \$38,250 to adjust for library books for Pre-K and cleanup at middle school fence line, as per the attached documentation, from the 2011-12 budget.*

**E) Approval of Change Order for HS Kitchen Project**

*BE IT RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves Change Order #1 in the amount of \$2,243.00 for the general construction contract with Pioneer.*

**F) Approval of Schedules of Salaries for Non-Aligned Employees**

*RESOLVED, that the Board of Education accepts the schedule of salaries for non-aligned employees, as per the attached documentation.*

**G) Other**

**5. STUDENT SERVICES**

**A) Approval of CSE/CPSE Services**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.*

**6. PERSONNEL**

**A) Leaves of Absence**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves leaves of absence for the following individuals:*

*1. Mary Beth Motz*

*Position: Elementary Teacher*

*Effective: September 1, 2012 - June 30, 2013*

*Reason: Maternity Leave*

**B) Leave Replacement Appointment**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Leave Replacement Teaching appointment as per the HBTA contract:*

*1. Kelly Barrett*

*Position: Secondary Mathematics*

*Salary: MA, Step 1*

*Effective: September 2, 2012-June 30, 2013*

*Reason: Medical Leave of Doug Metz*

C) **Appointments to the Summer School Academies**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for the Summer School program for 2012-2013 school year as per the HBTA and CSEA contracts:*

<b><u>Name</u></b>	<b><u>Position</u></b>
1. Megan King	K-6, Special Ed
2. Judith Leopard	K-6, Special Ed
3. Amy Dunkirk	K-6, Special Ed
4. Nicole Paga	K-6, Special Ed
5. Deborah McDowell	K-6, Special Ed
6. Bridget Infantolino	Middle School, Special Ed
7. Jim Waring	Middle School, Special Ed
8. Moira Hayes	Middle School, Special Ed
9. Kyle Valentine	High School, Special Ed
10. Angela Tenaglia	K-6, AIS, Grade 1
11. Elizabeth Thorne	K-6, AIS, Grade 1
12. Diane Hutchison	K-6, AIS, Grade 2
13. Lyndsey Moran	K-6, AIS, Grade 3
14. Pam Renna	K-6, AIS, Grade 4 (co-teacher)
15. Amy McNamara	K-6, AIS, Grade 4 (co-teacher)
16. Robin Mancuso	K-6, AIS, Grade 4
17. Joan Crowley	K-6, AIS, Grade 5
18. Erica Hayes	K-6, AIS, Grade 6
19. Jamie Heubner	K-6, AIS, Grade 7
20. Rosemarie King	K-6, AIS, Read 180 (co-teacher)
21. Wendy Alberti	K-6, AIS, Read 180 (co-teacher)
22. Wanda Colon	K-6, Aide (Bilingual)
23. Linda Loeser	K-6, Aide
24. Brian Loeffler	K-6, Aide
25. Sharon Wheeler	K-6, Aide
26. Lori Florimont	K-6, Aide
27. Joan Diodato	K-6, Aide
28. Margaret Urcuiolio	K-6, Aide
29. Pat O'Flaherty	K-6, Aide
30. Anne Marie Smith	K-6, Aide
31. Peggy Booth	K-6, Aide
32. Carolyn Jakubowsky	K-6, Aide
33. Maria Walker	K-6, Aide
34. Kevin O'Toole	Math Teacher
35. Mark Lewis	History Teacher
36. Jessica Mills	English Teacher
37. Al Brigham	Science Teacher
38. Rafael Lievano	History Teacher
39. Jennifer Farrell	English Teacher
40. Patricia Beach	Math Teacher
41. Proforio Lopez	History Teacher
42. Saverio Naclerio	Math Teacher
43. Toni Dossiano	Science Teacher
44. Lisa Marte	Teacher Assistant
45. Alba Pettas	Teacher Assistant
46. Nicole DiFrietus	English Regent Review Teacher
47. Adrienne Postiglione	Math Regent Review Teacher
48. Kimberly Clareen	Math Regent Review Teacher

49. John Davidson	Substitute teacher
50. Joel Anderson	Substitute teacher
51. Tanya Leonardi	Substitute Teacher
52. Linda Schmidt	Substitute Teacher
53. Maria Luisa Strada	Substitute Teacher
54. Kristen Teuber	Substitute Teacher
55. Bethany Dellapolla	Substitute Teacher
56. Jennifer Reid	Substitute Teacher
57. Victoria Paparatto	Substitute Teacher
58. Karen Orlando	Substitute Teacher
59. Jennifer DeStefano	Substitute Teacher
60. Melissa Robinson	Substitute Teacher
61. Wendy Candelaria	Substitute Teacher Aide
62. Elizabeth Koehler	Substitute Teacher Aide
63. Marie Gallinari	Substitute Teacher Aide
64. Jacqueline Burroso	PT Clerical
65. Moira Hayes	Home Instructor for Special Education

**D) Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2011/2012 school year:*

<u>Name</u>	<u>Position</u>
1. Laurie Dyno	Curriculum Writing-Math

**E) Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2012/2013 school year:*

<u>Name</u>	<u>Position</u>
1. Mindy Brown	ESL & Special Ed Reading Curriculum Writing
2. Judy Leopard	ESL & Special Ed Reading Curriculum Writing
3. Nicola Matzner	ESL & Special Ed Reading Curriculum Writing
4. Debra McDowell	ESL & Special Ed Reading Curriculum Writing
5. Nicole Paga	ESL & Special Ed Reading Curriculum Writing
6. Sherry Vermette	ESL & Special Ed Reading Curriculum Writing
7. Diane Burkhardt	English 9-12 Curriculum Writing
8. Nicole DiFrietus	English 9-12 Curriculum Writing
9. Justin Dulfon	English 9-12 Curriculum Writing
10. Marc Kops	English 9-12 Curriculum Writing
11. Katelyn Meyer	English 9-12 Curriculum Writing
12. John Perez	English 9-12 Curriculum Writing
13. Marie Perez	English 9-12 Curriculum Writing
14. Edythe Tunney	English 9-12 Curriculum Writing
15. HBAA Members	Substitute Principal for Summer Schools
16. HBTA members	Tutors

**F) Approval to Create an Hourly Position**

*BE IT RESOLVED, that the Board of Education, upon the approval of the Superintendent of School, approves the creation of na hourly Maintenance Mechanic I position, as needed.*

- G) Approval of Support Positions**  
*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2012/13 school year:*

<u>Name</u>	<u>Position</u>
1. Timothy Berglin	Student Aide
2. Ross Hamilton	Student Aide

## 7. BOARD OF EDUCATION

- A) Approval of Library Vote Workers**  
*BE IT RESOLVED, that the Board of Education approves the attached list of workers for the Hampton Bays Public Library Operating Budget Vote to be held on Tuesday, August 14, 2012, from 10AM-9PM in the Upstairs Meeting Room of the Library located at 52 Ponquogue Avenue, Hampton Bays. (Appendix 1).*
- B) Approval of SMOA with the HBTA**  
*BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Supplemental Memorandum of Agreement dated June 22, 2012 between the District and the Hampton Bays Teachers' Association as presented to the Board at this meeting, a copy of which shall be incorporated by reference within the minutes of this meeting.*
- C) Approval of First Reading of Board of Education Policies**  
*BE IT RESOLVED, that the Board of Education hereby approves the first reading of the following policies:*
1. # 0100, Equal Opportunity and Non Discrimination
  2. # 0115, Student Harassment and Bullying Prevention and Intervention
  3. # 5281, Concussion Management
  4. # 5300, Code of Conduct
- E) Annual Professional Performance Review Evaluator Certification**  
*BE IT RESOLVED, that pursuant to the requirements of Education law Section 3012-c and Part 30-2.9 of the Regents Rules, the following persons, having completed all of the required training to be certified by this Board of Education as "Lead Evaluators" for classroom teachers and building principals:*  
*For classroom teachers: Denise Sullivan, Mark Pagano, Chris Richardt, Anthony DeBlasio, Dennis Schug, Michael T. Carlson, Marc Meyer, Richard Triandafilis and Drew Walker.*  
*For Building Principals: Lars Clemensen.*
- F) Nomination for Area 12 Directors for NYSSBA**  
*BE IT RESOLVED, that the Hampton Bays UFSD hereby nominates Fred Langstaff to the position of Area 12 Director for the New York State School Board Association.*

## 8. PUBLIC COMMENT

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

## 9. ADJOURNMENT