

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION  
86 E. Argonne Road  
Hampton Bays, NY 11946**

**BUSINESS MEETING  
OFFICIAL AGENDA  
HIGH SCHOOL LIBRARY  
OCTOBER 9, 2012; 7:00PM**

*It is expected that the Board of Education will enter Executive Session at approximately 5:00 pm prior to the scheduled public meeting to begin at 7 pm. Executive Session topics will include a specific personnel matter.*

**1. OPENING PROCEDURES**

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Announcement of Emergency Exits**  
*Please note the marked emergency exits.*
- D) Approval of Order of Agenda**

**2. CLERK'S REPORT**

- A) Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday,*

*Please note: draft minutes will now be available on the District's website approximately two weeks following business meetings.*

- B) Public Comment**  
*The Board President will recognize speakers who wish to address the Board on agenda items only.*

**3. SUPERINTENDENT'S REPORT**

**4. PRESENTATIONS**

- A) Bond Referendum Presentation**
- B) Student of the Month**
  - *Kyle Gulotta – Grade 4 - Elementary School -- Marc Meyer*
  - *Tekyla Murphy – Grade 5 - Middle School -- Dennis Schug*
  - *Daniela Greene – Grade 11 - High School -- Chris Richardt*

**5. BUSINESS & FINANCE**

- A) Administrator's Report – Larry Luce**

**B) Designation of Reserve Accounts**

*WHEREAS, the Board of Education has previously established the following reserve funds: Workers' Compensation, Insurance, Employee Benefit Accrued Liability, Retirement System, and Repair, and now wishes to provide additional funding in said reserve funds;*

*THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated unreserved fund balance for the 2011-12 school year to such reserve funds in accordance with the attachment hereto, which is made part of this resolution.*

**C) Approval of Tax Levy**

*RESOLVED that the Board of Education sets the school tax levy for 2012-13, including STAR, at \$41,396,498;*

*BE IT ALSO RESOLVED that the Board of Education authorizes a total tax levy of \$2,014,350, which includes \$195,000 for prior approved capital expansion and the contract approved with the Trustees of the Hampton Bays Public Library.*

**D) Approval of Contracts**

*RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

*1. Eastern Suffolk BOCES for Cooperative Educational Services for the 2012-13 school year, as per the attached documentation.*

**E) Budget Transfer**

*BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfer:*

*1. \$1,127,773.68, year-end closure, as per the attached documentation.*

**F) Financial Reports**

*It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:*

- *Budget Transfer Report – September 2012*
- *Appropriation Status Report – September 2012*
- *Warrant Reports – September 2012*
- *Cash Disbursements – September 2012*
- *Treasurer's Monthly Report – August 2012*
- *Revenue Budget Status Report – General – September 2012*
- *Revenue Budget Status Report – Cafeteria – September 2012*
- *Appropriation Status Report- Cafeteria – September 2012*
- *Capital Fund Appropriations Report – September 2012*

- *Capital Fund Revenue Report – September 2012*
- *Special Aid Fund Appropriations Report- September 2012*
- *Trial Balance General Fund – September 2012*
- *Trial Balance School Lunch Fund – September 2012*
- *Trial Balance Capital Fund – September 2012*
- *Trial Balance Trust and Agency Fund – September 2012*
- *Trial Balance Extracurricular Activities Fund – September 2012*
- *Students Accounts Report – September 2012*
- *Internal Claims Audit Report – September 2012*
- *Student Enrollment Report – September 2012*

**G) Authorization for Disposal of Surplus Textbooks**

*BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby authorized the disposal of the following textbooks:*

1. *115 Copies of Earth Science, Spaulding and Namowitz, D.C. Health Publishing*
2. *40 Copies of Biology – The Study of Life, Schraer and Stoltze, Prentice Hall*
3. *16 copies - Microsoft Office 2003*
4. *59 copies - Glencoe Computer Applications & Keyboarding, copyright 1998*
5. *28 copies – Southwestern Micro Mastery, Keyboarding and Word Processing*
6. *36 copies - Southwestern Century 21 Computer Applications, 2006*

**H) SEQRA Resolution – Hampton Bays UFSD 2012 Bond Referendum**

*WHEREAS, the Board of Education desires to embark upon the District Wide 2012 Bond Referendum (Project), listed in attachment A hereto; and*

*WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and*

*WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the Project and has determined that the project as a whole listed in attachment A hereto is classified as a Type II Action as defined by Section 617.5(c)(8) of the SEQRA Regulations;*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and*

*BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Project on attachment A hereto is a Type II Action, pending the approval of the New York State Office of Parks, Recreation and Historic Preservation, requires no further review under SEQRA; and*

*BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of said projects from the New York State Education Department.*

**6. STUDENT SERVICES**

**A) Approval of CSE/CPSE Services**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.*

**7. PERSONNEL**

**A) Authorization to Execute Agreement**

*BE IT RESOLVED that the Board of Education hereby approves the terms of and authorizes its Superintendent of Schools to execute an agreement between Employee No. 544, and the Hampton Bays Union Free School District, dated September 7, 2012, as presented to the Board at this meeting. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.*

**B) Acceptance of Resignation**

*BE IT RESOLVED that the Board of Education hereby accepts the resignation of Alyson Saboe as Head Custodian effective September 7, 2012 for the purpose of accepting appointment as Custodian effective September 10, 2012, as set forth in a letter dated September 7, 2012.*

**C) CSEA Appointment**

*BE IT RESOLVED the Board of Education hereby appoints Alyson Saboe to the position of Custodian, on step 12 of the Custodian Salary Schedule at a prorated salary as set forth in the Collectively Negotiated Agreement between the District and the CSEA and in conformity with all applicable local and state civil service rules and regulations.*

**D) Other Appointment**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual:*

*1. Andrew Godfrey*

<i>Position:</i>	<i>Network &amp; Systems Specialist II</i>
<i>Salary:</i>	<i>(prorated)</i>
<i>Effective:</i>	<i>October 1, 2012</i>
<i>Reason:</i>	<i>New Position replacing Computer Technician</i>

**E) Appointment for the PM Alternative High School**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2012/2013 school year:*

- |                             |                               |
|-----------------------------|-------------------------------|
| <i>1. Michelle DeBlasio</i> | <i>PM School Counselor</i>    |
| <i>2. Edythe Tunney</i>     | <i>PM English/Special Ed.</i> |

**F) Coaching Resignations**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments resignation:*

<u>Name</u>	<u>Position</u>
1. Dana Barrett	Assistant Varsity Gymnastics
2. Jeanne Polan	MS Boys Basketball

**G) Approval of Coaching Assignments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2012/2013 school year as per the HBTA contract:*

<u>Name</u>	<u>Position</u>	<u>Level</u>
1. Brian Loeffler	Asst. Varsity Gymnastic	B2-1
2. McKenzie Wandoloski	Asst. Varsity FB Cheerleading	Volunteer

**H) Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2012/2013 school year:*

<u>Name</u>	<u>Position</u>
1. Melinda Brown	ESL Coordinator
2. Melinda Brown	Facilitator/Bilingual Parent Group-ES
3. Elizabeth Thorne	Facilitator/Bilingual Parent Group-ES
4. Laurie O'Halloran	Counselor/Bilingual Parent Group-MS
5. Michael Carlson	Facilitator/Bilingual Parent Group-HS
6. Jacqueline Rozzi	Facilitator/Bilingual Parent Group-HS
7. Elizabeth Hubbard	Child Care/Bilingual Parent Gr
8. Frank Mancuso	ES Morning Fitness/Bilingual Parent Gr.
9. Joanne Abatangelo	AIS Teacher
10. Kathy Algieri	AIS Teacher
11. Kathleen Ambrose	AIS Teacher
12. Janine Bishop	AIS Teacher
13. Dianne Conte	AIS Teacher
14. Joan Crowley	AIS Teacher
15. Jennifer DeStefano	AIS Teacher
16. Jennifer Farrell	AIS Teacher
17. Scott Garofola	AIS Teacher
18. Jamie Huebner	AIS Teacher
19. Richard Nydegger	AIS Teacher
20. Pamela Renna	AIS Teacher
21. Debra McDowell	Arts in Ed Co-Coord. K-12
22. Kathy Dayton	Arts in Ed Co-Coord. K-12
23. Elizabeth Lanni	Step & Dance /Let's Move Co-Advisor
24. Jeanne Polan	Step & Dance /Let's Move Co-Advisor
25. Stephanie DuBois	College/Career: SAT Prep-English

26. Charles Isgro College/Career Prep-Math

**I) Co-Curricular Enrichment Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2012/2013 school year:*

<u>Name</u>	<u>Position</u>
1. Angela Tenaglia	Fun, Games/Problem Solving, K-1
2. Linda Schmidt	Fun, Games/Problem Solving, K-1
3. Nicola Matzner	Extreme Sports, K-2
4. Megan Kappers	Fitness Club, Grade 2
5. Ashley Lombardo	Adventure Club, Grade 2
6. Kaitlyn Roche	Spanish Club, Grades 2-3
7. Elizabeth Thorne	Spanish Club, Grades 2-3
8. Anthony Schmidt	Fitness Club Grades 3-4
9. Steve Piliero	Music Recorder Club, Grades 3-4
10. Debra McDowell	Arts and Crafts, Grades 3-4

**J) Approval of Substitute Teachers**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions for the 2012/2013 school year:*

<u>Name</u>	<u>Certification</u>
1. Kristin Dubowski	Elementary/ESL/Special Education
2. Toni Zambito-Arnone	Elementary/ESL
3. Andrew Gugliotta	Non Certified
4. Colleen Henke	Non Certified
5. Elia Figari	Elementary
6. John Grosse	Physical Education
7. Kimberly Havlik	Elementary
8. Frank Iaccio	Social Studies
9. Kameron Kaiser	Elementary/Special Education
10. Kristen Williams	School Counselor

**K) Approval of Substitute Support Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2012/13 school year:*

<u>Name</u>	<u>Position</u>
1. Bethany Dellapolla	Sub Teacher Aide
2. Elia Figari	Sub Teacher Aide
3. Brian Callagan	Sub Teacher Aide
4. Julia Schneider	Sub Teacher Aide
5. Eric Gilliam	Custodian
6. Robert Pettas	Custodian
7. Henry Faison	Custodian
8. Brian Callagan	Custodian

9. *Desa Schult* *Student Aide*

**L) Approval of Support Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2012/13 school year:*

<u>Name</u>	<u>Position</u>
1. <i>Christian Londono</i>	<i>Guard</i>
2. <i>Jonathan Parsons</i>	<i>Guard</i>
3. <i>Laurieanne McKay</i>	<i>Guard</i>
4. <i>Matthew Krops</i>	<i>Guard</i>
5. <i>Melissa Haller</i>	<i>Sub Teacher Aide</i>

**M) Other**

**8. BOARD OF EDUCATION**

**A) Approval of Notice of Special District Meeting**

*Resolution of the Hampton Bays Union Free School District, New York, adopted October 9, 2012, calling a Special District Meeting to authorize the expenditure of moneys for school purposes and the levy of a tax therefor, per the attached documentation.*

*AND, BE IT RESOLVED, that the Board of Education approves the attached Notice of Special District Meeting to be published in the Southampton Press Western Edition, on October 11<sup>th</sup>, October 18<sup>th</sup> October 25<sup>th</sup> and November 1, 2012, as per the attached documentation.*

**9. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**10. ADJOURNMENT**