

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** October 9, 2012 **KIND OF MEETING:** Business  
**LOCATION:** Hampton Bays Public Library **PRESIDING OFFICER:** President  
**MEMBERS PRESENT:** Doug Oakland, Chris Garvey, Dot Capuano, Richard Joslin  
**MEMBERS ABSENT:** Warren Booth  
**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas  
**CALL TO ORDER:** 5:05 PM  
**ADJOURN TO EXECUTIVE SESSION:** 5:10 PM  
**RESUME BUSINESS MEETING:** 7:02 PM  
**ADJOURNMENT:** 7:56 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
<b>Resolution #86</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #87</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #88</b>	<b>Designation of Reserve Accounts</b>	<b>Passed</b>
<b>Resolution #89</b>	<b>Approval of Tax Levy</b>	<b>Passed</b>
<b>Resolution #90</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #91</b>	<b>Budget Transfer</b>	<b>Passed</b>
<b>Resolution #92</b>	<b>Financial Reports</b>	<b>Passed</b>
<b>Resolution #93</b>	<b>Authorization for Disposal of Surplus Textbooks</b>	<b>Passed</b>
<b>Resolution #94</b>	<b>SEQRA Resolution–Hampton Bays UFSD 2012 Bond Referendum</b>	<b>Passed</b>
<b>Resolution #95</b>	<b>Approval of CSE/CPSE Services</b>	<b>Passed</b>
<b>Resolution #96</b>	<b>Authorization to Execute Agreement</b>	<b>Passed</b>
<b>Resolution #97</b>	<b>Acceptance of Resignation (Saboe)</b>	<b>Passed</b>
<b>Resolution #98</b>	<b>CSEA Appointment (Saboe)</b>	<b>Passed</b>
<b>Resolution #99</b>	<b>Other Appointment (Godfrey)</b>	<b>Passed</b>

Minutes of the October 9, 2012 BOE Business Mtg

<b>Resolution #100</b>	<b>Approval of High School Alternative School Staff</b>	<b>Passed</b>
<b>Resolution #101</b>	<b>Coaching Resignations</b>	<b>Passed</b>
<b>Resolution #102</b>	<b>Approval of Coaching Assignments</b>	<b>Passed</b>
<b>Resolution #103</b>	<b>Approval of Co-Curricular Appointments</b>	<b>Passed</b>
<b>Resolution #104</b>	<b>Approval of Co-Curricular Enrichment Appointments</b>	<b>Passed</b>
<b>Resolution #105</b>	<b>Approval of Substitute Teachers</b>	<b>Passed</b>
<b>Resolution #106</b>	<b>Approval of Substitute Support Positions</b>	<b>Passed</b>
<b>Resolution #107</b>	<b>Approval of Support Positions</b>	<b>Passed</b>
<b>Resolution #108</b>	<b>Approval of Notice of Special District Meeting Bond Referendum</b>	<b>Passed</b>

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Mr. Oakland called the Business meeting to order at 5:05 PM.

On a motion by Ms. Capuano, seconded by Mr. Joslin, the Business meeting adjourned to Executive Session at 5:10 PM to discuss matters related to personnel issues.

On a motion by Mr. Joslin, and seconded by Mr. Garvey, the Business meeting resumed.

On a motion by Mr. Garvey, seconded by Ms. Capuano the following resolution was offered:

**Resolution #86**

**BE IT RESOLVED**, that the Board of Education approves the order of the agenda.

4 aye

**CLERK'S REPORT**

On a motion by Mr. Garvey, seconded by Mr. Joslin, the following resolution was offered:

**Resolution #87**

**BE IT RESOLVED** that the Board of Education accepts minutes of the Reorganizational Meeting and the Business Meeting held Tuesday, September 11, 2012.

4 aye

**PUBLIC COMMENT – none**

**SUPERINTENDENT'S REPORT**

Lars Clemensen spoke about the following:

- San Gennaro Feast/Festival
- District Calendar
- Homecoming
- Facilities Update
- APPR approval from State
- Canoe Place Inn meeting
- Repair of Springville Road
- US Women's Open next June

**PRESENTATIONS**

- Joe Rettig and Fred Seeba from (BBS) Burton, Behrendt & Smith, P.C., Architects - (copy attached)
- Richard Tortora from Capitol Markets Advisors, LLC – (copy attached)

**BUSINESS ADMINISTRATOR'S REPORT**

Mr. Luce spoke about the following:

- Tax Levy
- Reserve Accounts
- Bond Referendum
- Energy Performance Contract
- Budget Transfer
- NYS Attorney General

On a motion by Mr. Garvey, seconded by Ms. Capuano, the following resolution was offered:

**Resolution # 88**

**WHEREAS**, the Board of Education has previously established the following reserve funds: Workers' Compensation, Insurance, Employee Benefit Accrued Liability, Retirement System, and Repair, and now wishes to provide additional funding in said reserve funds;

**THEREFORE, BE IT RESOLVED**, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated unreserved fund balance for the 2011-12 school year to such reserve funds in accordance with the attachment hereto, which is made part of this resolution.

4 aye

On a motion by Mr. Garvey, seconded by Mr. Joslin, the following resolution was offered:

**Resolution #89**

**RESOLVED** that the Board of Education sets the school tax levy for 2012-13, including STAR, at \$41,396,498;

**BE IT ALSO RESOLVED** that the Board of Education authorizes a total tax levy of \$1,785,500, which includes \$195,000 for prior approved capital expansion and the contract approved with the Trustees of the Hampton Bays Public Library.

4 aye

On a motion by Mr. Garvey, seconded by Ms. Capuano, the following resolutions #90- #107 were offered in consent agenda format.

4 aye

**BUSINESS AND FINANCE**

**Resolution #90**

**RESOLVED**, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Eastern Suffolk BOCES for Cooperative Educational Services for the 2012-13 school year, as per the attached documentation.

**Resolution #91**

**BE IT RESOLVED**, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. \$1,127,773.68, year-end closure, as per the attached documentation.

**Resolution #92**

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

**Budget Transfer Report – September 2012**  
**Appropriation Status Report – September 2012**  
**Warrant Reports – September 2012**  
**Cash Disbursements – September 2012**  
**Treasurer’s Monthly Report –August 2012**  
**Revenue Budget Status Report – General – September 2012**  
**Revenue Budget Status Report – Cafeteria – September 2012**  
**Status Report- Cafeteria – September 2012**  
**Capital Fund Appropriations Report – September 2012**  
**Capital Fund Revenue Report – September 2012**  
**Special Aid Fund Appropriations Report- September 2012**  
**Trial Balance General Fund – September 2012**  
**Trial Balance School Lunch Fund – September 2012**  
**Trial Balance Capital Fund – September 2012**  
**Trial Balance Trust and Agency Fund – September 2012**  
**Trial Balance Extracurricular Activities Fund – September 2012**  
**Students Accounts Report – September 2012**  
**Internal Claims Audit Report – September 2012**  
**Student Enrollment Report – September 2012**

**Resolution #93**

**BE IT RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, hereby authorized the disposal of the following textbooks:

1. 115 Copies of Earth Science, Spaulding and Namowitz, D.C. Health Publishing
2. 40 Copies of Biology – The Study of Life, Schraer and Stoltze, Prentice Hall
3. 16 copies - Microsoft Office 2003

4. 59 copies - Glencoe Computer Applications & Keyboarding, copyright 1998
5. 28 copies – Southwestern Micro Mastery, Keyboarding and Word Processing
6. 36 copies - Southwestern Century 21 Computer Applications, 2006

**Resolution #94**

**WHEREAS, the Board of Education desires to embark upon the District Wide 2012 Bond Referendum (Project), listed in attachment A hereto; and**

**WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and**

**WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the Project and has determined that the project as a whole listed in attachment A hereto is classified as a Type II Action as defined by Section 617.5(c)(8) of the SEQRA Regulations;**

**NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and**

**BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Project on attachment A hereto is a Type II Action, pending the approval of the New York State Office of Parks, Recreation and Historic Preservation, requires no further review under SEQRA; and**

**BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of said projects from the New York State Education Department.**

**STUDENT SERVICES**

**Resolution #95**

**RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.**

**PERSONNEL**

**Resolution #96**

**BE IT RESOLVED that the Board of Education hereby approves the terms of and authorizes its Superintendent of Schools to execute an agreement between Employee No. 544, and the Hampton Bays Union Free School District, dated September 7, 2012, as presented to the Board at this meeting. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.**

**Resolution #97**

**BE IT RESOLVED** that the Board of Education hereby accepts the resignation of Alyson Saboe as Head Custodian effective September 7, 2012 for the purpose of accepting appointment as Custodian effective September 10, 2012, as set forth in a letter dated September 7, 2012.

**Resolution #98**

**BE IT RESOLVED** the Board of Education hereby appoints Alyson Saboe to the position of Custodian, on step 12 of the Custodian Salary Schedule at a prorated salary of \$47,488.29 as set forth in the Collectively Negotiated Agreement between the District and the CSEA and in conformity with all applicable local and state civil service rules and regulations.

**Resolution #99**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual:

**1. Andrew Godfrey**

**Position:** Network & Systems Specialist II  
**Salary:** \$47,000 (prorated)  
**Effective:** October 1, 2012  
**Reason:** New Position replacing Computer Technician

**Resolution #100**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2012/2013 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Michelle DeBlasio	PM School Counselor	\$51/hour
2. Edythe Tunney	PM English/Special Ed.	\$51/hour

**Resolution #101**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments resignation:

<u>Name</u>	<u>Position</u>
1. Dana Barrett	Assistant Varsity Gymnastics
2. Jeanne Polan	MS Boys Basketball

**Resolution #102**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2012/2013 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Brian Loeffler	Asst. Varsity Gymnastic	B2-1	\$2,484
2. McKenzie Wandoloski	Asst. Varsity FB Cheerleading		Volunteer

**Resolution #103**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2012/2013 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Melinda Brown	ESL Coordinator	\$1500
2. Melinda Brown	Facilitator/Bilingual Parent Group-ES	\$1225
3. Elizabeth Thorne	Facilitator/Bilingual Parent Group-ES	\$1225
4. Laurie O'Halloran	Counselor/Bilingual Parent Group-MS	\$1225
5. Michael Carlson	Facilitator/Bilingual Parent Group-HS	\$1225
6. Jacqueline Rozzi	Facilitator/Bilingual Parent Group-HS	\$1225
7. Elizabeth Hubbard	Child Care/Bilingual Parent Gr	\$15/hour
8. Frank Mancuso	ES Morning Fitness/Bilingual Parent Gr.	\$3438
9. Joanne Abatangelo	AIS Teacher	\$38.33/hour
10. Kathy Algieri	AIS Teacher	\$38.33/hour
11. Kathleen Ambrose	AIS Teacher	\$38.33/hour
12. Janine Bishop	AIS Teacher	\$38.33/hour
13. Dianne Conte	AIS Teacher	\$38.33/hour
14. Joan Crowley	AIS Teacher	\$38.33/hour
15. Jennifer DeStefano	AIS Teacher	\$38.33/hour
16. Jennifer Farrell	AIS Teacher	\$38.33/hour
17. Scott Garofola	AIS Teacher	\$38.33/hour
18. Jamie Huebner	AIS Teacher	\$38.33/hour
19. Richard Nydegger	AIS Teacher	\$38.33/hour
20. Pamela Renna	AIS Teacher	\$38.33/hour
21. Debra McDowell	Arts in Ed Co-Coord. K-12	\$312.50/ea.
22. Kathy Dayton	Arts in Ed Co-Coord. K-12	\$312.50/ea.
23. Elizabeth Lanni	Step & Dance /Let's Move Co-Advisor	\$750.00/ea.
24. Jeanne Polan	Step & Dance /Let's Move Co-Advisor	\$750.00/ea.
25. Stephanie DuBois	College/Career: SAT Prep-English	\$1100
26. Charles Isgro	College/Career: SAT Prep-Math	\$1100

**Resolution #104**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2012/2013 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Angela Tenaglia	Fun, Games/Problem Solving, K-1	\$51/hour
2. Linda Schmidt	Fun, Games/Problem Solving, K-1	\$51/hour
3. Nicola Matzner	Extreme Sports, K-2	\$51/hour
4. Megan Kappers	Fitness Club, Grade 2	\$51/hour
5. Ashley Lombardo	Adventure Club, Grade 2	\$51/hour
6. Kaitlyn Roche	Spanish Club, Grades 2-3	\$51/hour
7. Elizabeth Thorne	Spanish Club, Grades 2-3	\$51/hour
8. Anthony Schmidt	Fitness Club Grades 3-4	\$51/hour
9. Steve Piliero	Music Recorder Club, Grades 3-4	\$51/hour



10. Debra McDowell                      Arts and Crafts, Grades 3-4                      \$51/hour

**Resolution #105**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions for the 2012/2013 school year:

<u>Name</u>	<u>Certification</u>
1. Kristin Dubowski	Elementary/ESL/Special Education
2. Toni Zambito-Arnone	Elementary/ESL
4. Andrew Gugliotta	Non Certified
4. Colleen Henke	Non Certified
5. Elia Figari	Elementary
6. John Grosse	Physical Education
7. Kimberly Havlik	Elementary
8. Frank Iaccio	Social Studies
9. Kameron Kaiser	Elementary/Special Education
10. Kristen Williams	School Counselor

**Resolution #106**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2012/13 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Bethany Dellapolla	Sub Teacher Aide	\$13.88/hour
2. Elia Figari	Sub Teacher Aide	\$13.88/hour
3. Brian Callagan	Sub Teacher Aide	\$13.88/hour
4. Julia Schneider	Sub Teacher Aide	\$13.88/hour
5. Eric Gilliam	Custodian	\$18.70/hour
6. Robert Pettas	Custodian	\$18.70/hour
7. Henry Faison	Custodian	\$18.70/hour
8. Brian Callagan	Custodian	\$18.70/hour
9. Desa Schult	Student Aide	\$9.00/hour

**Resolution #107**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2012/13 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Christian Londono	Guard	\$18.00/hour
2. Jonathan Parsons	Guard	\$18.00/hour
3. Laurieanne McKay	Guard	\$19.05/hour
4. Matthew Krops	Guard	\$19.05/hour
5. Melissa Haller	Sub Teacher Aide	\$13.88/hour

**BOARD OF EDUCATION**

**On a motion by Ms. Capuano, seconded by Mr. Garvey, the following resolution was offered:**

**Resolution #108**

**Resolution of the Hampton Bays Union Free School District, New York, adopted October 9, 2012, calling a Special District Meeting to authorize the expenditure of moneys for school purposes and the levy of a tax therefor, per the attached documentation.**

**AND, BE IT RESOLVED, that the Board of Education approves the attached Notice of Special District Meeting to be published in the Southampton Press Western Edition, on October 11<sup>th</sup>, October 18<sup>th</sup> October 25<sup>th</sup> and November 1, 2012, as per the attached documentation.**

**4 aye**

**PUBLIC COMMENT – Mr. Adam Ortiz**

**On a motion by Mr. Garvey, seconded by Ms. Capuano, the Business meeting adjourned to Executive Session at 7:56 PM.**

**4 aye**

**ADJOURNMENT**

**Respectfully submitted,**

**District Clerk  
Anna Marie Rojas**