

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** April 9, 2013 **KIND OF MEETING:** Business

**LOCATION:** High School Library **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Doug Oakland, Chris Garvey, Dot Capuano, Richard Joslin, Warren Booth

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

**CALL TO ORDER:** 5:00 PM  
**ADJOURN TO EXECUTIVE SESSION:** 5:02 PM  
**OPEN BUDGET WORKSHOP:** 6:10 PM  
**RESUME BUSINESS MEETING:** 7:05 PM  
**ADJOURNMENT:** 8:40 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
Resolution #195	Approval of Order of Agenda	Passed
Resolution #196	Approval of Minutes	Passed
Resolution #197	Approval of Contracts	Passed
Resolution #198	Financial Reports	Passed
Resolution #199	Acceptance of Donation (piano/lacrosse nets)	Passed
Resolution #200	Approval of CSE/CPSE Services	Passed
Resolution #201	Leaves of Absence (Hayes)	Passed
Resolution #202	Approval of Additional Teaching Assignments	Passed
Resolution #203	Approval of Coaching Assignment	Passed
Resolution #204	Approval of Co-Curricular Appointments	Passed
Resolution #205	Approval of Substitute Positions	Passed
Resolution #206	Approval of Substitute Support Positions	Passed
Resolution #207	Scheduling of Board of Education Special and Business Meeting	Passed

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**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

Mr. Oakland called the Business meeting to order at 5:00 PM.

On a motion by Mr. Joslin, seconded by Ms. Capuano, the Business meeting adjourned to Executive Session at 5:00 PM to discuss contract negotiations.

On a motion by Mr. Joslin, and seconded by Mr. Booth, the Business meeting resumed and the Budget Workshop began at 6:10 pm. The Budget Workshop closed and the Business Meeting resumed at 7:05 pm.

On a motion by Mr. Booth, seconded by Mr. Joslin, the following resolution was offered:

**Resolution #195**

**BE IT RESOLVED**, that the Board of Education approves the order of the agenda.

5 aye

**CLERK'S REPORT**

On a motion by Mr. Garvey, seconded by Ms. Capuano, the following resolution was offered:

**Resolution #196**

**BE IT RESOLVED** that the Board of Education accepts minutes of the Business Meeting held Tuesday, March 12, 2013 and the Special Meeting, April 4 2013.

5 aye

**PUBLIC COMMENT – none**

**SUPERINTENDENT'S REPORT**

Lars Clemensen spoke about the following:

- Budget Workshop
- School safety – Task Force
- Future Business Leaders of America breakfast at HB Diner
- Regent Roger Tilles meeting
- SH Town Zoning Board of Appeals
- SH Town Resolution to restore DARE Program
- Upcoming Events

**Joan Moran and Judy Leopard, middle school teachers showed a presentation about the Hampton Bays Community Garden at the middle school.**

**PRESENTATIONS**

**Students of the Month-March**

**Lily Simpson-Heavey**

**Nicholas Kolb – Student of the Month from February**

**Rebecca Heaney**

**Uyara Sandinha**

**Mr. Drew Walker presented students with the Suffolk Zone Awards.**

**Mr. Drew Walker and Mr. Meyer presented Mr. Mancuso an award for the Physical Education Teacher of the Year from Suffolk Zone.**

**Ms. Denise Sullivan presented to the Board an overview of the Common Core. (attached)**

**BUSINESS ADMINISTRATOR’S REPORT**

**Mr. Luce spoke about the following:**

- **Budget (copy attached)**
- **Focus on Facilities**

**BUSINESS AND FINANCE**

**On a motion by Mr. Garvey and seconded by Ms. Capuano, the following resolutions #197 - #206 were offered consent agenda format:**

**5 aye**

**Resolution #197**

**RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:**

- 1. Smithtown Central School District for Health Services for the 2012-2013 school year as per the attached documentation.**
- 2. Sachem Central School District for Educational Services for Extended School Year Program for the summer of 2013, as per the attached documentation.**
- 3. SCOPE Education Services for Universal Pre-Kindergarten Program, for the 2013-2014 school year, as per the attached documentation.**
- 4. SCOPE Education Services for After School Child Care Program, for the 2013-2014 school year, as per the attached documentation.**
- 5. Health Service Contract with Wainscott Common School District for the 2012-2013 school year, as per the attached documentation.**
- 6. Health and Welfare Services Agreement with Mattituck-Cutchogue Union Free School District for 2012-2013 school year, as per the attached documentation.**

**Resolution #198**

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

Budget Transfer Report – March 2013  
Appropriation Status Report – March 2013  
Warrant Reports –March 2013  
Cash Disbursements – March 2013  
Treasurer’s Monthly Report – February 2013  
Revenue Budget Status Report – General – March 2013  
Revenue Budget Status Report – Cafeteria –March 2013  
Appropriation Status Report- Cafeteria – March 2013  
Capital Fund Appropriations Report – March 2013  
Capital Fund Revenue Report –March 2013  
Special Aid Fund Appropriations Report- March 2013  
Fund Balance General Fund – March 2013  
Trial Balance General Fund –March 2013  
Trial Balance School Lunch Fund –March 2013  
Trial Balance Capital Fund –March 2013  
Trial Balance Trust and Agency Fund – March 2013  
Trial Balance Extracurricular Activities Fund –March 2013  
Cash Flow Report –March 2013  
Students Accounts Report –March 2013  
Students Accounts Quarterly – March 2013  
Internal Claims Audit Report –March 2013  
Student Enrollment Report –March 2013

**Resolution #199**

**RESOLVED**, that the Board of Education, gratefully accepts the donations from:

1. Sally Pope of a Knabe baby grand piano, with an approximate value of \$4,000.
2. Hampton Bays Youth Lacrosse Program for their donation of \$674.55 for the purchase of a new set of lacrosse goals to be located at the middle school.

**STUDENT SERVICES**

**Resolution #200**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

**PERSONNEL**

**Resolution #201**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves leaves of absence for the following individuals:

1. Erica Hayes  
Effective: April 6, 2013 – June 21, 2013  
Reason: Maternity leave

**Resolution #202**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Diane Burkhardt	US History 6 <sup>th</sup> class	\$38.33/session as budgeted

**Resolution #203**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2012/2013 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Deanna Devon	Head MS Boys/Girls Track	C3-I	\$3248
2. Saverio Naclerio	Assist MS Boys/Girls Track	C4-I	\$2285
3. Danny Martel	Varsity Boys Lacrosse		Volunteer

**Resolution #204**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2012/2013 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Justin Dulfon	AIS – English	\$51/hour
2. Babette Paul	Set Director – Musical	\$900.00
3. Michael Quick	Fitness Room – Substitute	\$33/hour
4. Susan Conrad	ES Reading Coordinator	\$1,500

**Resolution #205**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$101.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2012/2013 school year:

<u>Name</u>	<u>Certification</u>
1. Amanda Waleko	Elementary

**Resolution #206**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2012/13 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Nicholas Grille	Monitor	\$12.21/hour
2. Nicholas Grille	Teacher Aide	\$13.88/hour
3. Amanda Waleko	Teacher Aide	\$13.88/hour

**BOARD OF EDUCATION**

**On a motion by Mr. Garvey, seconded by Mr. Joslin, the following resolution was offered:**

**Resolution #207**

**BE IT RESOLVED, that the Board of Education hereby schedules a Special Meeting for April 17, 2013 at 9:00am to conduct the BOCES Budget/Vacancy Vote and a Business Meeting for Tuesday, April 23, 2013 at 7:00pm in the High School Library.**

**5 aye**

**Sub Committee Reports - none**

**PUBLIC COMMENT – None**

**ADJOURNMENT**

**On a motion by Mr. Garvey, seconded by Mr. Joslin, the Business meeting adjourned at 8:40 PM.**

**5 aye**

**Respectfully submitted,**

**District Clerk  
Anna Marie Rojas**