

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION  
86 E. Argonne Road  
Hampton Bays, NY 11946**

**BUSINESS MEETING  
OFFICIAL AGENDA  
HIGH SCHOOL LIBRARY  
June 11, 2013; 7:00PM**

*It is expected that the Board of Education will enter Executive Session at approximately 5:00 pm prior to the scheduled public meeting to begin at 7 pm. Executive Session topics will include a specific personnel matter.*

**1. OPENING PROCEDURES**

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Announcement of Emergency Exits**  
*Please note the marked emergency exits.*
- D) Approval of Order of Agenda**

**2. CLERK'S REPORT**

- A) Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, May 14, 2013 and the Special Meeting held Tuesday, May 21, 2013 and the Special Meeting held Monday, June 3, 2013.*

*Please note: draft minutes will now be available on the District's website approximately two weeks following business meetings.*

- B) Public Comment**  
*The Board President will recognize speakers who wish to address the Board on agenda items only.*

**3. SUPERINTENDENT'S REPORT**

**4. PRESENTATIONS**

- A) Student of the Month – May and June**
  - *Cole Meyer - Elementary School – Marc Meyer- May*
  - *Laila DeRosa - Elementary School – Marc Meyer - June*
  - *Wendy Moreno - Middle School – Dennis Schug - May*
  - *Cristian Loaiza - Middle School – Dennis Schug - June*
  - *Mia Fasanella - High School – Chris Richardt - May*
  - *Jason Kozofsky - High School – Chris Richardt - June*

**B) Acknowledgement of Retirements**

- *Margaret Allen*
- *Madeline Dannewitz*
- *Ralph Hubbard*
- *Mary Ann Sharpe*
- *Valentine Stype*

**PERSONNEL PART I**

**A) Presentation of Tenure Candidates**

*ES Building Principal Marc Meyer, MS Building Principal Dennis Schug, HS Building Principal Chris Richardt and Lars Clemensen. will present tonight's tenure candidates to the Board of Education.*

**B) Tenure Appointments**

*BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following individuals be granted tenure in accordance with Chapter 1 of the Board of Regents of the New York State Education Law and;*

*WHEREAS, the Board of Education is in accordance with such recommendation, BE IT RESOLVED, that the following individuals be granted tenure in the special subject tenure area indicated effective September 1, 2013, unless otherwise noted:*

- Matthew Balistreri - § 30-1.8 (10) Industrial Arts - General*
- Scott Garofola – § 30-1.8 (a) (7) Special Education*
- Megan Kappers – § 30-1.8 (a) (7) Special Education*
- Teresa Loewenthal – Teacher Assistant*
- Kevin O'Toole – § 30-1.7 (b) Mathematics*
- Marianne L. Pendlebury – § 30-1.8 (a) (7) Special Education*
- Steven Piliero - § 30-1.8 (a) (11) Music*
- Adrienne Postiglione – § 30-1.8 (a) (7) Special Education*
- Teresa Strano – § 30-1.7 (b) Foreign Language*

*Moved, Seconded and Discussed*

*The Board will now vote on the tenure appointments: Aye \_\_\_\_\_ Nay \_\_\_\_\_*

-----*Break*-----

**5. BUSINESS & FINANCE**

**A) Administrator's Report – Larry Luce**

**B) Approval of Contracts**

*RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

1. *Health Service Contract with Bridgehampton Union Free School District for the 2012-2013 school year as per the attached documentation.*
2. *Helping Hands Children Services for consultations services for the 2013-2014 school year, as per the attached documentation.*
3. *Child Development Center of the Hamptons extended school year program for 2013-2104, as per the attached documentation.*
4. *Special Education Services Contract for 2012-2013 with Riverhead Central School District, as per the attached documentation.*
5. *Service Agreement with Mattituck-Cutchogue UFSD for the 2013-2014 school year as per the attached documentation.*
6. *Special Education Services Contract with Center Moriches UFSD for the 2013-2014 school year, as per the attached documentation.*
7. *Three Village Psychological Services for Autism/Behavioral consultant services for the 2013-2104 school year, as per the attached documentation.*
8. *Career and Employment Options, Inc. for transitional services, for the 2013-2014 school year as per the attached documentation.*  
*Diana Yastrzemski for American Sign Language services for the 2013-2014 school year, as per the attached documentation.*
9. *Health Source Group for health care professionals, for the 2013-2104 school year, as per the attached documentation.*
10. *Out East Therapy of New York for Occupational Therapy, Physical Therapy, Speech and Language Pathology, Registered Nurse and Psychology Services for home instruction and school instruction the 2013-2014 school year, as per the attached documentation.*
11. *Metro Therapy for therapy services for the 2013-2014 school year as per the attached documentation.*
12. *Complete Rehab to provide related services for the 2013-2014 school year as per the attached documentation.*
13. *Islip Tutoring Services, Inc. to provide tutoring services for the 2013-2014 school year as per the attached documentation.*
14. *LuAnn Leno for Physical Therapy services for the 2013-2014 school yar as per the attached documentation.*
15. *Facility Use Contract with ES BOCES for use of the classrooms at the Middle School from September 2013 through June 2014, as per the attached documentation.*
16. *Lease Agreement with ES BOCES for use of classrooms at the High School, from September 2013 through June 2014, as per the attached documentation.*

C) **Budget Transfers**

*BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:*

1. *\$34,315 to adjust for fuel oil, as per the attached documentation.*
2. *\$97,783 for adjust for insurances, as per the attached documentation.*
3. *\$90,952.54 to adjust for teacher moves, as per the attached documentation.*
4. *\$16,456to adjust for Special Education costs, as per the attached documentation.*

**D) Financial Reports**

*It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:*

- *Budget Transfer Report – May 2013*
- *Appropriation Status Report – May 2013*
- *Warrant Reports – May 2013*
- *Cash Disbursements – May 2013*
- *Treasurer’s Monthly Report – April 2013*
- *Revenue Budget Status Report – General – May 2013*
- *Revenue Budget Status Report – Cafeteria – May 2013*
- *Appropriation Status Report- Cafeteria – May 2013*
- *Capital Fund Appropriations Report – May 2013*
- *Capital Fund Revenue Report – May 2013*
- *Special Aid Fund Appropriations Report- May 2013*
- *Fund Balance General Fund – May 2013*
- *Trial Balance General Fund – May 2013*
- *Trial Balance School Lunch Fund – May 2013*
- *Trial Balance Capital Fund – May 2013*
- *Trial Balance Trust and Agency Fund – May 2013*
- *Trial Balance Extracurricular Activities Fund – May 2013*
- *Cash Flow Report – May 2013*
- *Students Accounts Report – May 2013*
- *Students Accounts Quarterly – May 2013*
- *Internal Claims Audit Report – May 2013*
- *Student Enrollment Report – May 2013*

**E) Approval of Tax Anticipation Notes**

*RESOLVED BY THE BOARD OF EDUCATION OF HAMPTON BAYS UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:*

*Section 1. Tax Anticipation Notes (herein called “Notes”) of Hampton Bays Union Free School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed \$15,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).*

*Section 2. The following additional matters are hereby determined and declared:*

*(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2013 and ending June 30, 2014, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.*

(b) *The Notes shall mature within the period of one year from the date of their issuance.*

(c) *The Notes are not issued in renewal of other notes.*

(d) *The total amount of such taxes remains uncollected at the date of adoption of this resolution.*

*Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.*

*Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.*

*Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.*

*Section 6. This resolution shall take effect immediately*

**F) SEORA Resolution**

**6. STUDENT SERVICES**

**A) Approval of CSE/CPSE Services**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.*

**7. PERSONNEL II**

**A) Leaves of Absence**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves leaves of absence for the following individuals:*

- 1. Pam Renna Summer School Special Education Teacher  
 Effective: July 1, 2013 through August 12, 2013  
 Reason: Personal

**B) Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2012/2013 school year:*

- | <u>Name</u>      | <u>Position</u>    |
|------------------|--------------------|
| 1. Robin Mancuso | Mentor Coordinator |
| 2. David Goodman | AIS- Math          |

**C) Approval of Substitute Teachers**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$100.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2012/2013 school year:*

- | <u>Name</u>          | <u>Certification</u> |
|----------------------|----------------------|
| 1. Rosemary Militano | Non Certified        |

**D) CSEA Resignations**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignations of the following individuals:*

- 1. Margaret Allen Kindergarten Aide  
 Effective: June 21, 2013  
 Reason: Retirement
- 2. Jacqueline Hughes Nurse  
 Effective: May 31, 2013

**E) Approval of Substitute Support Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2012/13 school year:*

- | <u>Name</u>      | <u>Position</u> |
|------------------|-----------------|
| 1. Tarrin Joslin | Teacher Aide    |

**F) Other**

**8. BOARD OF EDUCATION**

**A) Approval of Board of Education Meetings for the 2013-2014 School Year**

*BE IT RESOLVED, that the Board of Education approves the following schedule of public Board Meetings for the 2013-14 school year. All meetings will take place at the High School Library at 7 PM unless otherwise posted:*

<i>July 2, 2013</i>	<i>Middle School Library (Reorganizational &amp; Business)</i>
<i>August 13, 2013</i>	<i>Hampton Bays Public Library</i>
<i>September 10, 2013</i>	
<i>October 8, 2013</i>	
<i>November 12, 2013</i>	
<i>December 10, 2013</i>	
<i>January 14, 2014</i>	
<i>February 11, 2014</i>	
<i>March 11, 2014</i>	
<i>April 8, 2014</i>	
<i>May 13, 2014</i>	
<i>June 10, 2014</i>	

**B) Terms and Conditions for Occupational Therapist**

*RESOLVED, that the Board of Education hereby approves the Terms and Conditions of Denise Ferrari, Occupational Therapist, and allows the Superintendent of Schools to sign the agreement, as per the attached documentation.*

**9. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**10. ADJOURNMENT**