

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** June 20, 2013                      **KIND OF MEETING:** Special  
**LOCATION:** DO Conference Room              **PRESIDING OFFICER:** President  
**MEMBERS PRESENT:** Doug Oakland, Chris Garvey, Warren Booth, Rich Joslin, Dot Capuano  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Lars Clemensen  
**CALL TO ORDER:** 6:21 PM  
**ADJOURNMENT:** 6:43 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
Resolution #253	Appointment of Clerk Pro Tempore	Passed
Resolution #254	Approval of Order of Agenda	Passed
Resolution #255	Approval of Budget Transfers	Passed
Resolution #256	Establishment of Reserve Accounts	Passed
Resolution #257	Acceptance of Resignation for Purpose of Retirement (Corrigan)	Passed
Resolution #258	Acceptance of Resignation (Drakos, Fennelly)	Passed
Resolution #259	Leaves of Absence (Kappers)	Passed
Resolution #260	Appointments (Martinez, Valenti, Forsberg, Schmidt, Naglieri, Maldonado)	Passed
Resolution #261	Co-Curricular Appointments 2012-13	Passed
Resolution #262	Approval of Overnight Field Trip to Gettysburg, PA (Yearbook Club)	Passed

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Mr. Oakland called the meeting to order at 6:21 PM.

On a motion by Mr. Garvey, seconded by Mr. Booth the following resolution was offered:

Resolution #253

RESOLVED that the Board of Education appoint Lars Clemensen as clerk pro tempore for tonight's meeting.

5 aye

On a motion by Ms. Capuano, seconded by Mr. Garvey, the following resolution was offered:

Resolution #254

BE IT RESOLVED, that the Board of Education approves the order of the agenda.

5 aye

On a motion by Mr. Booth, seconded by Mr. Garvey, the following resolutions #255- #262 were offered in consent agenda format.

5 aye

**BUSINESS AND FINANCE**

Resolution #255

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. \$100,000 to adjust for Workers Compensations Insurance Liability, as per the attached documentation.
2. \$14,125 to adjust for field trips as per the attached documentation.
3. \$12,954 to adjust for reading books, as per the attached documentation.

Resolution #256

WHEREAS, the Board of Education, pursuant to the provisions of Section 6-j of the General Municipal Law, has established a reserve fund for the purpose of paying for

compensation benefits and other expenses authorized by Article 2 of the Workers' Compensation Law, known as the Workers' Compensation Reserve Fund and wishes to provide additional funding in said reserve fund;

**THEREFORE BE IT RESOLVED**, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated, unreserved (unassigned) fund balance for the 2012-13 school year not to exceed \$100,000 to the Worker's Compensation Liability Reserve Fund.

**WHEREAS**, the Board of Education has previously established a reserve fund pursuant to the provisions of Section 6-r of the General Municipal Law for the purpose of payment of retirement contributions to the NYS Employees Retirement System (ERS), to be known as Retirement Contribution Reserve Fund;

**THEREFORE BE IT RESOLVED**, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated, unreserved (unassigned) fund balance for the 2012-13 school year not to exceed \$300,000 to the Retirement Contribution Reserve Fund.

**WHEREAS**, the voters of the District approved a proposition on May 17, 2011 authorizing the establishment by the Board of Education of a capital reserve fund pursuant to the provisions of Section 3651 of the Education Law for the purposes of financing the costs of the replacement of roof and/or HVAC systems or portions of systems in District buildings, including incidental costs; to be known as the District-wide Roof and /or HVAC Replacement Reserve Fund;

**THEREFORE BE IT RESOLVED**, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated, unreserved (unassigned) fund balance for the 2012-13 school year not to exceed \$300,000 to the District-wide Roof and/or HVAC Reserve Fund

#### **PERSONNEL**

##### **Resolution #257**

**BE IT RESOLVED** that the Board of Education hereby accepts the resignation of Barbara Corrigan for the purpose of retirement, effective June 30, 2013.

##### **Resolution #258**

**BE IT RESOLVED**, that the Board of Education hereby accepts the resignation of the following individuals:

1. Stella Drakos                      Teacher  
    Effective:                      June 30, 2013
  
2. Michelle Fennelly                Teacher's Aide  
    Effective:                      June 30, 2013

**Resolution #259**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for Megan Kappers for the purpose of FMLA, from September 3, 2013 through December 2, 2013.

**Resolution #260**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. **Melba Martinez**                      **Living Environment Teacher**  
    **Salary:**                              **BA Step 1, \$51,184**  
    **Effective:**                          **September 1, 2013**  
    **Probation Period:**                **September 1, 2013 – August 31, 2016**  
    **Reason:**                              **Retirement of Ralph Hubbard**
  
2. **Marybeth Valenti**                **Chemistry Teacher**  
    **Salary:**                              **BA Step 1, \$51,184**  
    **Effective:**                          **September 1, 2013**  
    **Probation Period:**                **September 1, 2013 – August 31, 2016**  
    **Reason:**                              **Resignation of Stella Drakos**
  
3. **Stephanie Forsberg**              **Living Environment and Research Teacher**  
    **Salary:**                              **MA60 Step 1, \$71,542 (pro-rated at 70%)**  
    **Effective:**                          **September 1, 2013**  
    **Probation Period:**                **September 1, 2013 – August 31, 2016**  
    **Reason:**                              **Retirement of Ralph Hubbard**
  
4. **Anthony Schmidt**                 **Special Education Teacher**  
    **Salary:**                              **BA Step 2, \$53,295**  
    **Effective:**                          **September 1, 2013**  
    **Probation Period:**                **August 30, 2012 – August 31, 2015**  
    **Reason:**                              **Retirement of Madeline Dannewitz**
  
5. **Stacey Naglieri**                    **School Psychologist**  
    **Salary:**                              **MA30 Step 2, \$69,285**  
    **Effective:**                          **September 1, 2013**  
    **Probation Period:**                **September 1, 2013 – August 31, 2015**  
    **Reason:**                              **Newly budgeted position as per 2013-14 budget**
  
6. **Rachel Maldonado**                **Special Education Teacher**  
    **Salary:**                              **MA Step 1, \$61,418**  
    **Effective:**                          **September 1, 2013**  
    **Probation Period:**                **September 1, 2013 – August 31, 2016**  
    **Reason:**                              **Newly budgeted position as per 2013-14 budget**

**Resolution261**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2012/2013 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Richard Gostic	AIS- Earth Science	\$51/hour
2. Edythe Tunney	AIS- English	\$38.33/hour
3. Rodney Way	AIS- Algebra	\$38.33/hour
4. Robyn Sweeney	AIS- Algebra	\$38.33/hour

**BOARD OF EDUCATION**

**Resolution #262**

**BE IT RESOLVED**, that the Board of Education approved the overnight field trip of the Yearbook Club to Gettysburg, PA from July 28 through July 30, 2013.

**ADJOURNMENT**

**On a motion by Mr. Joslin, seconded by Mr. Garvey, the Special meeting adjourned at 6:43 PM.**

**5 aye**

**Respectfully submitted,**

**Anna Marie Rojas  
District Clerk**