

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** September 10, 2013                      **KIND OF MEETING:** Business

**LOCATION:** High School Library                      **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Chris Garvey, Warren Booth, Richard Joslin, Kevin Springer,  
Dot Capuano

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

**CALL TO ORDER:** 5:00 PM  
**ENTER EXECUTIVE SESSION:** 5:02 PM  
**RESUME BUSINESS MEETING:** 7:08 PM  
**ADJOURNMENT:** 8:07 PM

<b><u>Resolution #</u></b>	<b><u>Description</u></b>	<b><u>Outcome</u></b>
<b>Resolution #68</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #69</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #70</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #71</b>	<b>Approval of Budget Transfers</b>	<b>Passed</b>
<b>Resolution #72</b>	<b>Acceptance of Financial Reports</b>	<b>Passed</b>
<b>Resolution #73</b>	<b>Award of Bid (toner)</b>	<b>Passed</b>
<b>Resolution #74</b>	<b>Approval of Change Orders-bond Project</b>	<b>Passed</b>
<b>Resolution #75</b>	<b>Acceptance of Donations</b>	<b>Passed</b>
<b>Resolution #76</b>	<b>Termination of Employee (#701)</b>	<b>Passed</b>
<b>Resolution #77</b>	<b>Teaching Appointment (Spehler, Forsberg)</b>	<b>Passed</b>
<b>Resolution #78</b>	<b>Resignation (Haight)</b>	<b>Passed</b>
<b>Resolution #79</b>	<b>CSEA Leave Replacement Appointments</b>	<b>Passed</b>
<b>Resolution #80</b>	<b>CSEA Appointments (Faro, Schmidt, Niewadomski, McBride, Grosse, Morlock, Van Bourgondien, Peterson)</b>	<b>Passed</b>
<b>Resolution #81</b>	<b>Other Appointment (McSweeney)</b>	<b>Passed</b>

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<b>Resolution #82</b>	<b>Co-Curricular Appointments</b>	<b>Passed</b>
<b>Resolution #83</b>	<b>Appointment for the PM Alternative H S</b>	<b>Passed</b>
<b>Resolution #84</b>	<b>Approval of Substitute Teachers</b>	<b>Passed</b>
<b>Resolution #85</b>	<b>Approval of Substitute Support Positions</b>	<b>Passed</b>
<b>Resolution #86</b>	<b>Approval of CSEA Contract</b>	<b>Passed</b>
<b>Resolution #87</b>	<b>Approval of BOCES Adult Ed Night Program</b>	<b>Passed</b>



- September 11<sup>th</sup> Remembrance Ceremony
- Lyons Club 5/10 Walk/Run
- Rotary Club Cocktail Party
- HB Civic Family Fun Day
- Chili Chowder Contest
- San Gennero Festival
- Week of Lights
- Cultivating Community Stakeholders – Draft
- NY PIN application pending
- HS October 17<sup>th</sup> on site College Admissions Day

## **BUSINESS AND FINANCE**

Larry Luce discussed the following:

- State Comptroller's Audit
- Focus on Facilities
- Safety Memo to staff

On a motion by Mr. Booth and seconded by Ms. Capuano, the following resolutions #70-#85 were offered:

5 aye

### **Resolution #70**

**RESOLVED**, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Owner Contractor Agreements with JNS Heating Service, Inc. for boiler replacement at Hampton Bays high school, as per the attached documentation.
2. Contract for Health and Welfare Services with Southampton Union Free School District for the 2012-2013 school year, as per the attached documentation.

### **Resolution #71**

**BE IT RESOLVED**, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. \$33,614.50 to account for Administrative Contractual Increases, as per the attached documentation.

### **Resolution #72**

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- Budget Transfer Report – August 2013
- Appropriation Status Report – August 2013
- Warrant Reports – August 2013
- Cash Disbursements – August 2013

**Treasurer's Monthly Report –July 2013**  
**Revenue Budget Status Report – General – August 2013**  
**Revenue Budget Status Report – Cafeteria –August 2013**  
**Appropriation Status Report- Cafeteria –August 2013**  
**Capital Fund Appropriations Report – August 2013**  
**Capital Fund Revenue Report – August 2013**  
**Special Aid Fund Appropriations Report- August 2013**  
**Fund Balance General Fund – August 2013**  
**Trial Balance General Fund – August 2013**  
**Trial Balance School Lunch Fund – August 2013**  
**Trial Balance Capital Fund – August 2013**  
**Trial Balance Trust and Agency Fund – August 2013**  
**Trial Balance Extracurricular Activities Fund – June/July 2013**  
**Internal Claims Audit Report – August 2013**  
**Student Enrollment Report – August 2013**  
**Student Accounts 4<sup>th</sup> Quarter report as of June 2013**

**Resolution #73**

**WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, invited sealed proposals for District Wide toner bid 2013;**

**WHEREAS, the following is the lowest responsible and responsive bidder for the bid specifications, therefore the bid has been awarded to P.C. University Distributors, Inc., as per the attached documentation**

**Resolution #74**

**RESOLVED, the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, hereby approves the following change orders:**

- 1. Change Order No. 2, SED Nos.: 58-09-05-02-0-003-010 and 58-09-05-02-0-010-005, in the amount of \$3,000.00 for Laser Industries, Inc., the site work contract, as per the attached documentation.**
- 2. Change order No. 3 SED No. 58-09-05-02-0-010-005, in the amount of \$1,851.23 for Roland's, the Electrical Contract, as per the attached documentation.**

**Resolution #75**

**BE IT RESOLVED, that the Board of Education, hereby gratefully accepts the donation of:**

- 1. A Greens Groomer, with an approximate worth of \$8000.00 from Sprinturf and Laser Industries, as per the attached documentation.**
- 2. Fox Tree Service and Roy Bittel for removal of 2 trees at the elementary school and middle school.**
- 3. \$500 from the Performing Arts Parents Association for the Elementary School Music Program.**

**PERSONNEL**

**Resolution #76**

**BE IT RESOLVED that the Board hereby terminates the employment of Employee #701, part-time Custodial Worker I, effective the close of business on September 10, 2013, as recommended by the Superintendent of Schools.**



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4. Scott McBride                      Teacher Aide  
    Salary:                              \$18,043, Step 1  
    Effective:                          September 1, 2013  
    Reason:                              Resignation of Maria Strada
5. Emily Grosse                        Teacher Aide  
    Salary:                              \$18,043, Step 1  
    Effective:                          September 1, 2013  
    Reason:                              Resignation of Jacqueline Borruso
6. Brittney Morlock                  Teacher Aide  
    Salary:                              \$18,043, Step 1  
    Effective:                          September 1, 2013  
    Reason:                              Resignation of Michelle Fennelly
7. Kimberly Van Bourgondien      Teacher Aide  
    Salary:                              \$18,043  
    Effective:                          September 1, 2013  
    Reason:                              Resignation of Donna Warmuth
8. Margaret Peterson                Cafeteria Monitor  
    Salary:                              \$8,549  
    Effective:                          September 1, 2013

**Resolution #81**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual:

1. Lisa McSweeney                    Registered Nurse (.75 position)  
    Salary:                              \$44,054 (prorated)  
    Effective:                          September 1, 2013

**Resolution #80**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2013/2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Jamie Huebner	MS Newspaper Club Co-Advisor	\$500 ea.
2. Scott Garofola	MS Newspaper Club Co-Advisor	\$500 ea.
3. Stephanie Forsberg	Curriculum Development	\$38.00/hour
4. Richard Doulos	Fitness Center	\$33.00/hour
5. Rosemary Haddock	Curriculum Development	\$38.00/hour
6. Tutors/Chaperones/Lunch Duty		HBTA contract

**Resolution #83**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2013/2014 school year:

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<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Kimberly Aiello	Math	\$51.00/hour
2. Justin Dulfon	English 11	\$51.00 /hour
3. Pam Filasky	Social Worker	\$51.00/hour
4. Rita Musjce	Secretary	\$22.78/hour
5. Jeff Neubauer	Geometry/Math for the College Bound	\$51.00/hour
6. John Reilly	Global Studies/ Eco and Gov't	\$51.00/hour
7. Chris Romero	Bilingual U.S. History	\$51.00/hour
8. Kyle Valentine	U.S. History	\$51.00/hour

**Resolution #84**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions, as per the HBTA Contract, for the 2013/2014 school year:

<u>Name</u>	<u>Certification</u>
1. Shannon Hickey	Elementary/Special Education
2. Lisa Bliss	Elementary/Special Education
3. Kathleen Burke	Special Education
4. Emily MacCary	Elementary 1-6
5. Samantha Schaaf	Elementary/Special Education
6. Cheryl Mittler	Music
7. Sandra Kolar	Elementary/Literacy/Mathematics
8. Rosemary Militano	Non Certified
9. Victoria Lombardo	Elementary
10. Lucius Ware	Elementary/Special Education
11. Babette Paul	Art

**Resolution #85**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2013/14 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Emily MacCary	Teacher Aide	\$13.88/hour
2. Samantha Schaaf	Teacher Aide	\$13.88/hour
3. Tanya Leonardi	Teacher Aide	\$13.88/hour
4. Jessica Lennon	Registered Nurse	\$102/day
5. Carissa Sexton	Teacher Aide	\$13.88/hour
6. Randy Fargo	Teacher Aide	\$13.88/hour
7. Randy Fargo	Cafeteria Monitor	\$12.21/hour
8. Sandra Cappelli	Teacher Aide	\$13.88/hour
9. Tarrin Joslin	Teacher Aide	\$13.88/hour
10. Anthony Imperial	Custodian	\$18.70/hour
11. Linda Iaccio	Clerk Typist	\$16.85/hour
12. Morgan Brown	Teacher Aide	\$13.88/hour
13. Rosemary Militano	Teacher Aide	\$13.88/hour
14. Thomas Pandolfo	Computer Technician	\$24.72/hour



**BOARD OF EDUCATION**

On a motion by Ms. Capuano, seconded by Mr. Joslin, the following resolution was offered:

**Resolution #86**

WHEREAS, the negotiating teams for the Hampton Bays Union Free School District (“District”) and the Hampton Bays CSEA (“CSEA”) executed a Memorandum of Agreement, calling for the creation of a three-year successor Collectively Negotiated Agreement to the one that expired on June 30, 2013; and

WHEREAS, the Board is required by law to approve the expenditure of additional monies required to fund the provisions of the Collectively Negotiated Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies the Memorandum of Agreement between the District and the CSEA, covering the period from July 1, 2013 through June 30, 2016 and authorizes the funding of those monies necessary to implement the provisions of the 2013-2016 Collectively Negotiated Agreement.

5 aye

On a motion by Mr. Booth, seconded by Mr. Springer, the following resolution was offered:

**Resolution #87**

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the facility use contract with Easter Suffolk BOCES for the night time use of the Middle School for an adult program for the 2013-2014 school year.

5 aye

**PUBLIC COMMENT**

On a motion by Ms. Capuano, seconded by Mr. Springer, the Business meeting adjourned at 8:07 PM

Respectfully submitted,

District Clerk  
Anna Marie Rojas