

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: September 10, 2013 **KIND OF MEETING:** Business

LOCATION: High School Library **PRESIDING OFFICER:** President

MEMBERS PRESENT: Chris Garvey, Warren Booth, Richard Joslin, Kevin Springer,
Dot Capuano

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 5:00 PM
ENTER EXECUTIVE SESSION: 5:02 PM
RESUME BUSINESS MEETING: 7:08 PM
ADJOURNMENT: 8:07 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #68	Approval of Order of Agenda	Passed
Resolution #69	Approval of Minutes	Passed
Resolution #70	Approval of Contracts	Passed
Resolution #71	Approval of Budget Transfers	Passed
Resolution #72	Acceptance of Financial Reports	Passed
Resolution #73	Award of Bid (toner)	Passed
Resolution #74	Approval of Change Orders-bond Project	Passed
Resolution #75	Acceptance of Donations	Passed
Resolution #76	Termination of Employee (#701)	Passed
Resolution #77	Teaching Appointment (Spehler, Forsberg)	Passed
Resolution #78	Resignation (Haight)	Passed
Resolution #79	CSEA Leave Replacement Appointments	Passed
Resolution #80	CSEA Appointments (Faro, Schmidt, Niewadomski, McBride, Grosse, Morlock, Van Bourgondien, Peterson)	Passed
Resolution #81	Other Appointment (McSweeney)	Passed

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Resolution #82	Co-Curricular Appointments	Passed
Resolution #83	Appointment for the PM Alternative H S	Passed
Resolution #84	Approval of Substitute Teachers	Passed
Resolution #85	Approval of Substitute Support Positions	Passed
Resolution #86	Approval of CSEA Contract	Passed
Resolution #87	Approval of BOCES Adult Ed Night Program	Passed

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Kevin Springer
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Mr. Garvey called the Business meeting to order at 5:00 PM.

On a motion by Mr. Joslin, seconded by Mr. Springer the Business meeting adjourned to Executive Session to discuss a specific personnel issue.

The Business meeting resumed at 7:08

On a motion by Mr. Booth, seconded by Ms. Capuano, the following resolution was offered:

Resolution #68
BE IT RESOLVED, that the Board of Education approves the order of the agenda.

5 aye

CLERK’S REPORT

On a motion by Ms. Capuano, seconded by Mr. Joslin, the following resolution was offered:

Resolution #69
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, August 13, 2013 and the Special Meeting held Friday, August 23, 2013.

5 aye

PUBLIC COMMENT – none

PRESENTATIONS - none

SUPERINTENDENT’S REPORT

Lars Clemensen spoke about the following:

- Welcome back staff and students
- Enrollment
- BEDS Day
- District Communication

- September 11th Remembrance Ceremony
- Lyons Club 5/10 Walk/Run
- Rotary Club Cocktail Party
- HB Civic Family Fun Day
- Chili Chowder Contest
- San Gennero Festival
- Week of Lights
- Cultivating Community Stakeholders – Draft
- NY PIN application pending
- HS October 17th on site College Admissions Day

BUSINESS AND FINANCE

Larry Luce discussed the following:

- State Comptroller's Audit
- Focus on Facilities
- Safety Memo to staff

On a motion by Mr. Booth and seconded by Ms. Capuano, the following resolutions #70-#85 were offered:

5 aye

Resolution #70

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Owner Contractor Agreements with JNS Heating Service, Inc. for boiler replacement at Hampton Bays high school, as per the attached documentation.
2. Contract for Health and Welfare Services with Southampton Union Free School District for the 2012-2013 school year, as per the attached documentation.

Resolution #71

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. \$33,614.50 to account for Administrative Contractual Increases, as per the attached documentation.

Resolution #72

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- Budget Transfer Report – August 2013
- Appropriation Status Report – August 2013
- Warrant Reports – August 2013
- Cash Disbursements – August 2013

Treasurer's Monthly Report –July 2013
Revenue Budget Status Report – General – August 2013
Revenue Budget Status Report – Cafeteria –August 2013
Appropriation Status Report- Cafeteria –August 2013
Capital Fund Appropriations Report – August 2013
Capital Fund Revenue Report – August 2013
Special Aid Fund Appropriations Report- August 2013
Fund Balance General Fund – August 2013
Trial Balance General Fund – August 2013
Trial Balance School Lunch Fund – August 2013
Trial Balance Capital Fund – August 2013
Trial Balance Trust and Agency Fund – August 2013
Trial Balance Extracurricular Activities Fund – June/July 2013
Internal Claims Audit Report – August 2013
Student Enrollment Report – August 2013
Student Accounts 4th Quarter report as of June 2013

Resolution #73

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, invited sealed proposals for District Wide toner bid 2013;

WHEREAS, the following is the lowest responsible and responsive bidder for the bid specifications, therefore the bid has been awarded to P.C. University Distributors, Inc., as per the attached documentation

Resolution #74

RESOLVED, the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, hereby approves the following change orders:

- 1. Change Order No. 2, SED Nos.: 58-09-05-02-0-003-010 and 58-09-05-02-0-010-005, in the amount of \$3,000.00 for Laser Industries, Inc., the site work contract, as per the attached documentation.**
- 2. Change order No. 3 SED No. 58-09-05-02-0-010-005, in the amount of \$1,851.23 for Roland's, the Electrical Contract, as per the attached documentation.**

Resolution #75

BE IT RESOLVED, that the Board of Education, hereby gratefully accepts the donation of:

- 1. A Greens Groomer, with an approximate worth of \$8000.00 from Sprinturf and Laser Industries, as per the attached documentation.**
- 2. Fox Tree Service and Roy Bittel for removal of 2 trees at the elementary school and middle school.**
- 3. \$500 from the Performing Arts Parents Association for the Elementary School Music Program.**

PERSONNEL

Resolution #76

BE IT RESOLVED that the Board hereby terminates the employment of Employee #701, part-time Custodial Worker I, effective the close of business on September 10, 2013, as recommended by the Superintendent of Schools.

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4. Scott McBride Teacher Aide
 Salary: \$18,043, Step 1
 Effective: September 1, 2013
 Reason: Resignation of Maria Strada
5. Emily Grosse Teacher Aide
 Salary: \$18,043, Step 1
 Effective: September 1, 2013
 Reason: Resignation of Jacqueline Borruso
6. Brittney Morlock Teacher Aide
 Salary: \$18,043, Step 1
 Effective: September 1, 2013
 Reason: Resignation of Michelle Fennelly
7. Kimberly Van Bourgondien Teacher Aide
 Salary: \$18,043
 Effective: September 1, 2013
 Reason: Resignation of Donna Warmuth
8. Margaret Peterson Cafeteria Monitor
 Salary: \$8,549
 Effective: September 1, 2013

Resolution #81

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual:

1. Lisa McSweeney Registered Nurse (.75 position)
 Salary: \$44,054 (prorated)
 Effective: September 1, 2013

Resolution #80

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2013/2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Jamie Huebner	MS Newspaper Club Co-Advisor	\$500 ea.
2. Scott Garofola	MS Newspaper Club Co-Advisor	\$500 ea.
3. Stephanie Forsberg	Curriculum Development	\$38.00/hour
4. Richard Doulos	Fitness Center	\$33.00/hour
5. Rosemary Haddock	Curriculum Development	\$38.00/hour
6. Tutors/Chaperones/Lunch Duty		HBTA contract

Resolution #83

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2013/2014 school year:

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<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Kimberly Aiello	Math	\$51.00/hour
2. Justin Dulfon	English 11	\$51.00 /hour
3. Pam Filasky	Social Worker	\$51.00/hour
4. Rita Musjce	Secretary	\$22.78/hour
5. Jeff Neubauer	Geometry/Math for the College Bound	\$51.00/hour
6. John Reilly	Global Studies/ Eco and Gov't	\$51.00/hour
7. Chris Romero	Bilingual U.S. History	\$51.00/hour
8. Kyle Valentine	U.S. History	\$51.00/hour

Resolution #84

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions, as per the HBTA Contract, for the 2013/2014 school year:

<u>Name</u>	<u>Certification</u>
1. Shannon Hickey	Elementary/Special Education
2. Lisa Bliss	Elementary/Special Education
3. Kathleen Burke	Special Education
4. Emily MacCary	Elementary 1-6
5. Samantha Schaaf	Elementary/Special Education
6. Cheryl Mittler	Music
7. Sandra Kolar	Elementary/Literacy/Mathematics
8. Rosemary Militano	Non Certified
9. Victoria Lombardo	Elementary
10. Lucius Ware	Elementary/Special Education
11. Babette Paul	Art

Resolution #85

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2013/14 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Emily MacCary	Teacher Aide	\$13.88/hour
2. Samantha Schaaf	Teacher Aide	\$13.88/hour
3. Tanya Leonardi	Teacher Aide	\$13.88/hour
4. Jessica Lennon	Registered Nurse	\$102/day
5. Carissa Sexton	Teacher Aide	\$13.88/hour
6. Randy Fargo	Teacher Aide	\$13.88/hour
7. Randy Fargo	Cafeteria Monitor	\$12.21/hour
8. Sandra Cappelli	Teacher Aide	\$13.88/hour
9. Tarrin Joslin	Teacher Aide	\$13.88/hour
10. Anthony Imperial	Custodian	\$18.70/hour
11. Linda Iaccio	Clerk Typist	\$16.85/hour
12. Morgan Brown	Teacher Aide	\$13.88/hour
13. Rosemary Militano	Teacher Aide	\$13.88/hour
14. Thomas Pandolfo	Computer Technician	\$24.72/hour

BOARD OF EDUCATION

On a motion by Ms. Capuano, seconded by Mr. Joslin, the following resolution was offered:

Resolution #86

WHEREAS, the negotiating teams for the Hampton Bays Union Free School District (“District”) and the Hampton Bays CSEA (“CSEA”) executed a Memorandum of Agreement, calling for the creation of a three-year successor Collectively Negotiated Agreement to the one that expired on June 30, 2013; and

WHEREAS, the Board is required by law to approve the expenditure of additional monies required to fund the provisions of the Collectively Negotiated Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies the Memorandum of Agreement between the District and the CSEA, covering the period from July 1, 2013 through June 30, 2016 and authorizes the funding of those monies necessary to implement the provisions of the 2013-2016 Collectively Negotiated Agreement.

5 aye

On a motion by Mr. Booth, seconded by Mr. Springer, the following resolution was offered:

Resolution #87

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the facility use contract with Easter Suffolk BOCES for the night time use of the Middle School for an adult program for the 2013-2014 school year.

5 aye

PUBLIC COMMENT

On a motion by Ms. Capuano, seconded by Mr. Springer, the Business meeting adjourned at 8:07 PM

Respectfully submitted,

District Clerk
Anna Marie Rojas